

Thompson

September 17, 1956

Honorable Edward J. Patten
Secretary of State
State House
Trenton, New Jersey

Dear Secretary Patten:

Enclosed herewith for filing is the following regulation of the Bureau of Assistance of the Division of Welfare of this Department.

Ruling #12

Circular letter dated 8/15/56 contains temporary pen and ink revisions to Ruling #12 which are effective 10/1/56.

Very truly yours,

DEPARTMENT OF INSTITUTIONS AND AGENCIES

John W. Tramburg
John W. Tramburg,
Commissioner

JWT:4

CC: Mr. Robert Burkhardt, Executive Secretary to the Governor ✓
Mr. Elmer V. Andrews, Director, Division of Welfare
Mrs. Elizabeth Feehan, Assistant to the Commissioner

John W. Tramburg

State of New Jersey
Department of Institutions and Agencies
Division of Welfare

BUREAU OF ASSISTANCE

REGULATION # _____

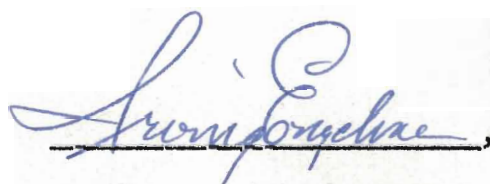
Ruling #12

ISSUED: 4/12/43
(Date)REV.: 8/15/56
(Date)TITLE: Requirements for Fiscal Records and Accounts

SUBJECT: _____

STATUTORY REFERENCE: R.S. 44:7-6

Circular letter dated 8/15/56 contains temporary pen and ink revisions to Ruling #12 which are effective 10/1/56.


_____, Chief
Bureau of Assistance

Approved:

By: 



State of New Jersey

DEPARTMENT OF INSTITUTIONS AND AGENCIES

TRENTON 8

BUREAU OF ASSISTANCE
148 WEST STATE STREET

August 15, 1956

TO ALL COUNTY WELFARE BOARD DIRECTORS:

The 1956 amendments to the Social Security Act include some new features and various amendments affecting categorical assistance programs. The Federal agency has called a meeting of State administrators for consultation concerning pertinent operating problems and for administrative interpretation of the 1956 Social Security amendments. We will advise you in greater detail of pertinent factors concerning the Social Security amendments after the meeting with the Federal officials scheduled for September 11 and 12.

One of the more important amendments affecting the OAA and DA programs is a change in the Federal financial participation to be effective October 1, 1956. Comparison of the new formula with the one heretofore in effect, is as follows:

Present Formula <u>10/1/52 through 9/30/56</u>	New Formula <u>Effective 10/1/56</u>
4/5 of first \$25.00	4/5 of first \$30.00
1/2 of next 30.00	1/2 of next 30.00
Matchable Ceiling - \$55.00	Matchable Ceiling - \$60.00
Maximum Federal Share - 35.00	Maximum Federal Share - 39.00

We estimate roughly that the increase in Federal participation based on present State-wide average grants will amount to approximately \$3.00 per case month. The increased Federal participation ranges from \$1.50 [for all cases receiving up to \$55.00] to \$4.00 [for all cases receiving \$60.00 or more]. Advantage of the increased Federal matching to the State and County respectively will vary according to the type of case: medical institution cases 50 - 50 and other cases 75 - 25.

The accounting changes relating to the new formula, are to be effective with the October 1956 transactions. While many changes in Ruling No. 12, which now are or will become necessary will be officially promulgated in due course; in the meanwhile the following pen and ink changes should be marked in office copies of the Ruling to be effective October 1, 1956:

- a] Chapter III page 5 [III-5] - In the eighth line, second paragraph change \$55.00 to \$60.00.
- b] Chapter III page 7 [III-7] - Under Instructions for Form ODA-4A, Section 2b, third line, change \$7.50 to \$9.00.
- c] Chapter III page 11 [III-11] - In the first and third line, second paragraph, change \$55.00 to \$60.00

To: All County Welfare Board Directors
From: Irving Engelman

August 15, 1956
Page 2

In preparing Form ODA-4 for the month of October 1956, and for subsequent months, all grants eligible for Federal participation will be billed as follows:

- a] Portions of grants up to \$60.00 will represent Federally matchable assistance.
- b] Portions of grants in excess of \$60.00 will represent non-Federally matchable assistance.

In preparing Form ODA-6A for the first few months following September 1956, allocation of Federal credits may include items previously billed under more than one formula. It will be necessary to allocate the credit on the same formula as was used in the original charge.

In the event the new plan of reporting requires many changes in the addressograph plates we recommend the following:

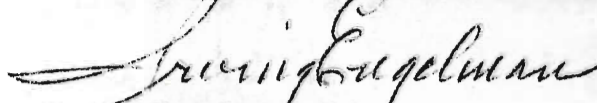
- a] That only the total grant be embossed on the addressograph plate and printed on the Form ODA-4.
- b] That the matchable portion of the grant be entered by typing or manual entry on the Form ODA-4.

This plan is now used by ten of the twenty-one counties. We have been advised that this plan has proved to be a more efficient operating plan both in staff time and accuracy of results.

Your advice would be appreciated if you have any questions concerning these changes and recommendations. In the event the Bureau finds it necessary or should the Welfare Board bookkeepers request a meeting to discuss these accounting changes, one will be arranged prior to the preparation of the October accounting.

Very truly yours,

DEPARTMENT INSTITUTIONS AND AGENCIES



Irving Engelman, Chief
Bureau of Assistance

IE*AWPm
Approved
Elmer V. Andrews, Director
Division of Welfare

RECEIVED
STATE OF NEW JERSEY

SEP 20 9 14 AM '56

OFFICE OF
CHIEF EXECUTIVE

ALL COUNTY Welfare Board Director
From: Living Engelman

In preparing Form ODA-4 for the month of
October 1956, and for subsequent months, all current allocations for Federal tax
classification will be listed as follows:

- a) Portions of grants up to \$50.00 will represent Federally matchable assistance.
- b) Portions of grants in excess of \$50.00 will represent non-Federally matchable assistance.

In preparing Form ODA-4 for the first few
months following September 1956, allocation of Federal credits may include
items previously listed under more than one formula. It will be necessary to
allocate the credit on the same formula as was used in the original charge.

In the event the new plan of reporting re-
quires many changes in the addressograph plates we recommend the following:

- a) That only the total grant be embossed on the addressograph plate
and printed on the Form ODA-4.
- b) That the matchable portion of the grant be entered by typing or
manual entry on the Form ODA-4.

This plan is now used by ten of the twenty-
one counties. We have been advised that this plan has proved to be a more ef-
ficient operation than the old plan in terms of time and accuracy of results.

Your advice would be appreciated if you have
any questions concerning these changes and recommendations. In the event the
Bureau finds it necessary or should the Welfare Board feel further requests
meeting to discuss these accounting changes, one will be arranged prior to the
preparation of the October accounting.

Very truly yours,

DEPARTMENT INSTITUTIONS AND AGENCIES

Living Engelman, Chief
Bureau of Assistance

Approved
Ramon V. Andrews, Director
Division of Welfare