

**PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, August 21, 2024**

Pennsylvania Commissioners

James Schultz, Esq., Chairman of the Board (via Teams)
James Snell for Pennsylvania Treasurer Stacy Garrity (via Teams)
Donna Powell (via Teams)
Gregory Schwab, Esq.
Vaughn Ross (via Teams)
Keiwana McKinney-Forde (via Teams)
Robert Ghormoz (via Teams)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (via Teams)
Albert Frattali
Richard Sweeney
Charles Fentress (via Teams)
Aaron Nelson (via Teams)
Daniel Christy (via Teams)

DRPA/PATCO Staff

John Hanson, DRPA Chief Executive Officer/PATCO President
Jalila D. Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary
Toni Brown, Chief Administrative Officer
Jerry Sahi, Chief Financial Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
Robert Finnegan, Chief Safety and Security Officer
David Aubrey, Inspector General
Ed Cobbs, Jr., Chief of Police
Stephen M. Holden, Esq., Deputy General Counsel
Rohan Hepkins, PATCO Deputy General Manager
Christopher Jones, Director, Information Services
Matthew Licata, Director, Fleet Management (via Teams)
Ricardo DeOliveira, Director, WWB/CBB (via Teams)
Joseph McAroy, Director, BFB/BRB (via Teams)
Darlene Callands, Acting Director, Government Relations & Grants Administration
Christina Maroney, Director, Strategic Initiatives
Darcie DeBeaumont, Director, Finance, DRPA
Mark Ciechon, Director, Finance, PATCO
Jesse Mickel, Acting Manager, Purchasing & Stores
Gerald Faber, Esq., Assistant General Counsel (via Teams)
Kathleen P. Vandy, Esq., Assistant General Counsel
Amy Ash, Manager, Contract Administration

Carol Herbst, Senior Accountant, Finance (via Teams)
Mike Williams, Manager, Corporate Communications
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the CEO
Nicole Major, Contract Administration Intern
Jennifer Rivera, Legal Secretary, Office of General Counsel
Tiffany N. Taylor, Legal File Clerk, Office of General Counsel
Amanda Hammock, Administrative Coordinator, Corporate Secretary
Katherine Hilinski, Records Manager, Office of General Counsel
Anne Nelson, Executive Legal Secretary to the General Counsel

Others Present

Anthony Luker, SE Regional Director, Office of the Pennsylvania Governor (via Teams)
Allison Deibert, Esq., Deputy Chief Counsel, Pennsylvania Treasury (via Teams)
Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esquire, Archer Greiner (via Teams)
Alan Kessler, Esq., Duane Morris, LLP (via Teams)
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)
Pranav Maneel, Board Liaison, Bellevue Strategies, LLC (via Teams)
Meredith Rubin, Esq., Connell Foley

OPEN SESSION

Roll Call

Chairman Schultz called the meeting to order at 9:17 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Frattali, Fentress, Ghormoz, Powell, McKinney-Forde, Snell, Nelson, Schwab, Ross, Christy, and Sweeney.

Public Comment

There was no public comment.

Report of the General Manager

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments. Commissioner Schwab moved to approve the General Manager's Report and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to accept the Report. The motion carried.

Approval of the July 17, 2024 PATCO Board Meeting Minutes

Chairman Schultz stated that the Minutes of the July 17, 2024 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Snell moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Lists of Previously Approved Payments covering the Month of July 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of July 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated May 31, 2024

Chairman Schultz stated that the Balance Sheet and Equity Statement dated May 31, 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the Balance Sheet and Equity Statement and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of August 6, 2024

Chairman Schultz stated that the Minutes of the August 6, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 6, 2024

Chairman Schultz stated that there were two (2) Resolutions from the August 6, 2024 Operations & Maintenance Committee Meeting for consideration:

PATCO-24-016 Online PATCO Contractor Safety Training

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with RailPros, Inc. to provide online safety training for contractors and others working on and around PATCO's tracks and facilities. RailPros will not be compensated directly for developing, hosting, and administering the training but will charge a fee of \$70.00 for each training registration. RailPros will have the exclusive right to offer the training for a period of three (3) years. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

PATCO-24-017 Biannual Ultrasonic Testing and Analysis of Rails

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a five- (5) year contract with Smith-Emery Laboratories to perform biannual ultrasonic testing and analysis of PATCO's rail track in an amount not to exceed \$178,000.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Unfinished Business

There were no Unfinished Business items.

New Business

Chairman Schultz stated that there was one (1) New Business item for consideration:

PATCO-24-018 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Purchasing Agent Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into one (1) pending PATCO contract identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

ADJOURNMENT

With no further business, Commissioner Fentress moved to adjourn the Meeting. Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:26 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary