

**CHAPTER 27**

**NEW JERSEY STATE BOARD OF ARCHITECTS**

**Authority**

N.J.S.A. 45:3-1 et seq.,  
specifically 45:3-3; 45:3-31 et seq.

**Source and Effective Date**

R.2005 d.303, effective August 11, 2005.  
Sec: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

**Chapter Expiration Date**

Chapter 27, New Jersey State Board of Architects, expires on August 11, 2010.

**Chapter Historical Note**

Chapter 27, New Jersey State Board of Architects, was adopted and became effective prior to September 1, 1969.

Pursuant to Executive Order No. 66(1978), Chapter 27, New Jersey State Board of Architects, was readopted as R.1990 d.165, effective February 20, 1990. See: 22 N.J.R. 18(a), 22 N.J.R. 974(a).

Subchapter 3, Scope of Architectural Services, was adopted as R.1994 d.169, effective April 4, 1994. See: 25 N.J.R. 5439(a), 26 N.J.R. 1517(a).

Chapter 27, New Jersey State Board of Architects, was repealed and Chapter 27, New Jersey State Board of Architects, was adopted as new rules by R.1995 d.101, effective February 21, 1995. See: 26 N.J.R. 4952(a), 27 N.J.R. 716(a).

Pursuant to Executive Order No. 66(1978), Chapter 27, New Jersey State Board of Architects, was readopted as R.2000 d.103, effective February 18, 2000. See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Subchapter 4A, Continuing Education, was adopted as new rules by R.2000 d.135, effective April 3, 2000. See: 31 N.J.R. 1893(a), 32 N.J.R. 1217(a).

Subchapter 7A, Design Build Contracts, was adopted as new rules by R.2001 d.305, effective August 20, 2001. See: 33 N.J.R. 1858(a), 33 N.J.R. 2815(a).

Chapter 27, New Jersey State Board of Architects, was readopted by R.2005 d.303, effective August 11, 2005. See: Source and Effective Date. See, also, section annotations.

Subchapter 9, Interior Design Examination and Evaluation Committee; Certification of Interior Designers; Certified Interior Designer Standards of Practice, was adopted as new rules by R.2006 d.172, effective May 15, 2006. See: 37 N.J.R. 3548(a), 38 N.J.R. 2167(a).

**CHAPTER TABLE OF CONTENTS**

**SUBCHAPTER 1. PURPOSE AND SCOPE**

- 13:27-1.1 Purpose
- 13:27-1.2 Scope

**SUBCHAPTER 2. ADMINISTRATION**

- 13:27-2.1 Establishing Board name
- 13:27-2.2 Office location
- 13:27-2.3 Meetings of Board; quorum
- 13:27-2.4 Election of officers; term; vacancies
- 13:27-2.5 Duties of officers; committee appointments
- 13:27-2.6 Executive Director; duties
- 13:27-2.7 (Reserved)

**SUBCHAPTER 3. ARCHITECTURAL PRACTICE AND RESPONSIBILITY**

- 13:27-3.1 Definitions
- 13:27-3.2 Scope of architectural service; advertising
- 13:27-3.3 Single family exemption
- 13:27-3.4 (Reserved)
- 13:27-3.5 Restrictions in titles
- 13:27-3.6 Notification of change of address; service of process

**SUBCHAPTER 4. LICENSING REQUIREMENTS; BIENNIAL RENEWAL; CERTIFICATES OF AUTHORIZATION**

- 13:27-4.1 Requirements for admission to examination
- 13:27-4.2 Applicant with a degree from a college or university not accredited by NAAB
- 13:27-4.3 Architect Registration Examination administered by the National Council of Architectural Registration Boards; subjects covered
- 13:27-4.4 (Reserved)
- 13:27-4.5 Licensure by credentials
- 13:27-4.6 Biennial license renewal; license suspension; reinstatement of suspended license; inactive status
- 13:27-4.7 Issuance of certificates and seal presses
- 13:27-4.8 Issuance of certificates of authorization
- 13:27-4.9 Biennial renewal of certificates of authorization
- 13:27-4.10 (Reserved)
- 13:27-4.11 Fees
- 13:27-4.12 Scope of practice; home inspections

**SUBCHAPTER 4A. CONTINUING EDUCATION**

- 13:27-4A.1 License renewal; continuing education requirements
- 13:27-4A.2 Continuing education hour requirements; carry over of excess CE hours
- 13:27-4A.3 Sources of CE hours; limitations of CE hours on particular activities
- 13:27-4A.4 Reporting and documentation of continuing education hours
- 13:27-4A.5 Audit of continuing education
- 13:27-4A.6 Waiver of continuing education requirements

**SUBCHAPTER 5. RULES OF PROFESSIONAL CONDUCT**

- 13:27-5.1 Competence
- 13:27-5.2 Duty to report and cooperate
- 13:27-5.3 Conflict of interest
- 13:27-5.4 Full disclosure
- 13:27-5.5 Professional practice and procedures

**SUBCHAPTER 6. SEALS; TITLE BLOCKS**

- 13:27-6.1 Signing and sealing documents
- 13:27-6.2 Title block on drawings; general requirements; form; removal
- 13:27-6.3 Title block contents; requirements by form of architectural practice
- 13:27-6.4 Submission of title block form for approval
- 13:27-6.5 through 13:27-6.8 (Reserved)

**SUBCHAPTER 7. PERMISSIBLE DIVISION OF RESPONSIBILITY IN SUBMISSION OF SITE PLANS AND MAJOR SUBDIVISION PLATS**

- 13:27-7.1 General provisions
- 13:27-7.2 Depiction of existing conditions on a site plan
- 13:27-7.3 Preparation of site plan
- 13:27-7.4 Preparation of a major subdivision plan
- 13:27-7.5 Effect of local ordinances

**SUBCHAPTER 7A. DESIGN BUILD CONTRACTS**

- 13:27-7A.1 Definitions

- 13:27-7A.2 Design build contract; notice
- 13:27-7A.3 Contractual provisions between architect and contractor
- 13:27-7A.4 Disclosure of significant beneficial interest
- 13:27-7A.5 Design or construction documents; notice of changes
- 13:27-7A.6 Contract retention

**SUBCHAPTER 8. CERTIFIED LANDSCAPE ARCHITECTS**

- 13:27-8.1 Definitions
- 13:27-8.2 Office of the Committee
- 13:27-8.3 Committee organization
- 13:27-8.4 Approval of landscape architecture curricula and credentials
- 13:27-8.5 Application for initial certification
- 13:27-8.6 Application for certification as a landscape architect without LARE examination
- 13:27-8.7 Certification; biennial certification renewal; certificate suspension; reinstatement of suspended certificate; inactive status
- 13:27-8.8 Display of certificate; replacement and duplicate certificates
- 13:27-8.9 Seal and signature
- 13:27-8.10 (Reserved)
- 13:27-8.11 Continuing education hour requirements; waiver or modification of requirements
- 13:27-8.12 Continuing education programs and courses
- 13:27-8.13 (Reserved)
- 13:27-8.14 Compliance with continuing education requirements; audit
- 13:27-8.15 (Reserved)
- 13:27-8.16 Responsibilities of continuing education sponsors
- 13:27-8.17 Continuing education credit by endorsement
- 13:27-8.18 Committee certificate for endorsement of continuing education hours
- 13:27-8.19 Rules of professional conduct
- 13:27-8.20 Nomenclature for non-certified persons
- 13:27-8.21 Fees
- 13:27-8.22 Notification of change of address; service of process

**SUBCHAPTER 9. INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE; CERTIFICATION OF INTERIOR DESIGNERS; CERTIFIED INTERIOR DESIGNER STANDARDS OF PRACTICE**

- 13:27-9.1 Purpose and scope
- 13:27-9.2 Definitions
- 13:27-9.3 Office of the Committee
- 13:27-9.4 Application for initial certification by examination
- 13:27-9.5 Certification without written examination (grandfathering)
- 13:27-9.6 Biennial certification renewal; certificate suspension; reinstatement of suspended certificate; inactive status
- 13:27-9.7 Change of certification status: inactive to active
- 13:27-9.8 Display of certificate; signature; title block
- 13:27-9.9 Replacement and duplicate certificates
- 13:27-9.10 Continuing education credit requirements
- 13:27-9.11 Continuing education programs and courses
- 13:27-9.12 Certification of compliance with continuing education requirements
- 13:27-9.13 Waiver or modification of continuing education requirements
- 13:27-9.14 Rules of professional conduct
- 13:27-9.15 Prohibited titles for non-certified persons
- 13:27-9.16 Notification of change of address; service of process
- 13:27-9.17 Fee schedule

**SUBCHAPTER 1. PURPOSE AND SCOPE**

**13:27-1.1 Purpose**

The purpose of this chapter is to regulate the practice of architecture in the State of New Jersey pursuant to N.J.S.A. 45:3-1.

Amended by R.2000 d.103, effective March 20, 2000.  
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).  
Rewrote the section.

**13:27-1.2 Scope**

This chapter shall apply to all applicants seeking licensure as an architect and all licensees practicing architecture in the State of New Jersey.

Amended by R.2000 d.103, effective March 20, 2000.  
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).  
Rewrote the section.

**SUBCHAPTER 2. ADMINISTRATION**

**13:27-2.1 Establishing Board name**

In accordance with P.L. 1902, c.29, p. 54 as amended and supplemented (N.J.S.A. 45:3-1 et seq.) the name of this Board shall be the New Jersey State Board of Architects.

**13:27-2.2 Office location**

The offices of the Board are located at 124 Halsey Street, PO Box 45001, Newark, New Jersey 07101.

**Case Notes**

Engineer's designing of duplex held not an "engineering project" within exception to architect's licensing statute. State Bd. of Architects v. North, 197 N.J.Super 349, 484 A.2d 1297 (Ch.Div.1984).

**13:27-2.3 Meetings of Board; quorum**

(a) The Board shall hold an annual meeting at the Board office in July of each year.

(b) The meetings of the Board shall be held as scheduled and notice thereof shall be filed in accordance with the Open Public Meetings Act (P.L. 1975, c.231).

(c) A majority of the appointed membership of the Board shall constitute a quorum (N.J.S.A. 45:1-2.2(d)).

(d) Chronic absence and/or lack of participation by a member in Board activities, as documented by Board records, may be the basis for the submission of a request for replacement to the appropriate authority, as determined by a majority vote of the Board.