

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, April 17, 2024**

Pennsylvania Commissioners

James Schultz, Esq., Chairman of the Board
Pasquale Deon, Sr. (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Gregory Schwab, Esq.
Vaughn Ross
Robert Ghormoz
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Richard Sweeney (via Teams)
Charles Fentress (via Teams)
Aaron Nelson (via Teams)
Sara Lipsett (via Teams)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary
Jerry Sahi, Chief Financial Officer
Toni Brown, Chief Administrative Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Stephen M. Holden, Esq., Deputy General Counsel
Edward Cobbs, Chief of Police
Robert Finnegan, Chief Security and Safety Officer
Christopher Jones, Director, Information Services
Ricardo DeOliveira, Bridge Director, WWB/CBB
Matthew Licata, Director, Fleet Management
Darlene Callands, Acting Director, Government Relations & Grants Administration
Christina Maroney, Director Strategic Initiatives
Mark Ciechon, Director, Finance PATCO
Darcie DeBeaumont, Director, Finance DRPA
Rich Betts, Manager, Procurement and Storage
Jesse Mickel, Purchasing Agent, PATCO
Carol Herbst, Senior Accountant, Finance (via Teams)
Kathleen Vandy, Esq., Assistant General Counsel
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications

Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

Others Present

Hayden Rigo, Esq., Chief of Staff (for Pennsylvania Auditor General Timothy DeFoor) (via Teams)
Alexis Franklin, Esq., Associate Counsel, New Jersey Governor’s Authorities Unit
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Teams)
Alan Kessler, Esq., Duane Morris, LLP (via Teams)
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)
Pranav Maneel, Board Liaison, Bellevue Strategies, LLC (via Teams)
Alan Becker, Citizens Advisory Committee Member
Eulisis Delgado, PATCO, Equipment Maintenance
Steven Reiners, Retired Director, Fleet Management

OPEN SESSION

Moment of Silence and Pledge of Allegiance

Chairman Schultz requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairman Schultz called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll.

Roll Call

The following were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Deon, Frattali, Ghormoz, Fentress, Snell, Powell, Nelson, Schwab, Ross, Lipsett, and Sweeney.

Public Comment

Eulisis Delgado commented on employee safety at the PATCO stations and on the trains.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson noted, under the emergency power section of the bylaws, with approval from the Chair and Vice Chair, the procurement of refrigerant R22 freon for the PATCO train car HVAC system, in the amount of \$45,000.00. There were no comments on the CEO’s report. Commissioner Schwab moved to approve the CEO’s Report and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer Sahi stated that his Report stood as previously submitted. There were no questions or comments from the Commissioners.

Approval of the March 20, 2024 DRPA Board Meeting Minutes

Chairman Schultz stated that the March 20, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments covering the Month of March 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of March 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Ghormoz moved to receive and file the List and Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of March 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of March 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Ghormoz moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of April 9, 2024

Chairman Schultz stated that the Minutes of the April 9, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on April 9, 2024

Chairman Schultz stated that there were six (6) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

DRPA-24-038 Contract No. G-36-2023, DRPA Systemwide Crash Cushion Attenuating Replacement

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a construction contract with J Fletcher Creamer & Son, Inc. to perform DRPA systemwide crash cushion attenuating replacements at the toll plazas and ramps, in the following amounts: DRPA portion not to exceed \$474,520.75 (19% of total); FHWA/NJDOT Grant funded portion of \$2,022,274.25 (81% of the total amount of \$2,496,895.00). Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-039**Contract Modifications -DRPA**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization of the execution of one contract modifications to DRPA-23-018 Professional Services for the Commodore Barry Bridge Weld Investigation. The contract is with TranSystems Corporation for construction monitoring, non-destructive testing, and construction support services for the proposed emergency steel remediation contract, in an amount not to exceed \$1,020,000.00. The original contract amount of \$5,022,343.00 is to be adjusted to \$6,042,343.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-040**Two (2) Kenworth T480 Dump Chassis**

Fleet Management Director Licata presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract Liberty Kenworth of South Jersey for the purchase of two (2) 2025 Kenworth T480 Dump Chassis, in an amount not to exceed \$255,907.36. The purchase is under the Sourcewell contract #060920-KTC. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-041**Two (2) 2024 Transit Vans, Six (6) 2024 F-350 Crew Cabs, and Five (5) 2024 Mavericks**

Fleet Management Director Licata presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Whitmoyer Ford, Inc. for the purchase of two (2) 2024 Transit – 150 Cargo Vans, six (6) 2024 F-350 Crew Cabs, and five (5) 2024 Mavericks, in an amount not to exceed \$565,166.00. The purchases will be under the Costars Contract #025-E23-607. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-042**FY 2022 DHS Award Project Procurement**

Homeland Security and Emergency Management Director Shanahan presented the Summary Statement and Resolution seeking Board authorization for staff to enter into agreements with the successful vendor(s) selected from the DRPA procurement process for previously approved grant projects: DRPA/PATCO Facility Hardening Camera Upgrade – Phase 2 in the amount of \$485,100.00; EDCT-Police K-9 Team in the amount of \$463,500.00; and, the DRPA/PARTSWG Public Security Awareness Campaign “See Something, Say Something” digital phase IX in the amount of \$577,498.00. Funding is covered 100% by the FY 2022 TSGP Grant Fund in an amount not to exceed \$1,526,098.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ross

moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-043 Replacement of PATCO Station Platform and Parking
Lot Call Boxes**

Homeland Security and Emergency Management Director Shanahan presented the Summary Statement and Resolution seeking Board authorization to enter into a COSTARS contract with Scheider Electric Buildings Americas, Inc. to replace the current call boxes along the PATCO transit system with new Zenitel audio and video call boxes, in a total amount not to exceed \$365,650.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ghormoz moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of April 9, 2024

Chairman Schultz stated that the Minutes of the April 9, 2024 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on April 9, 2024

Chairman Schultz stated that there was one (1) Resolution from the April 9, 2024 Labor Committee Meeting for consideration:

**DRPA-24-046 Appointment of Chief Financial Officer and Election of
Treasurer**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval of the appointment of Jatinder (“Jerry”) S. Sahi to the position of Chief Financial Officer and the election of Jatinder S. Sahi to the Office of Treasurer. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of April 10, 2024

Chairman Schultz stated that the Minutes of the April 10, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Schwab moved to approve the Minutes and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on April 10, 2024

Chairman Schultz stated that there was one (1) Resolution from the April 10, 2024 Finance Committee Meeting for consideration:

DRPA-24-047 Microsoft Enterprise Agreement Renewal

Information Services Director Jones presented the Summary Statement and Resolution seeking Board approval for staff to negotiate a three (3) year contract with Dell Technology, Inc. in an amount not to exceed \$1,709,350.47, negotiated with State of New Jersey pricing under Software Contract # 20-TELE-01510 (T3121). This contract represents a renewal of the Enterprise Agreement that provides the Authority with the necessary features for productivity, support, tools, security, and training of all licensed Microsoft products. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ghormoz moved to adopt the Resolution and Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Citizens' Advisory Committee Report

Mr. Alan Becker gave the Citizens Advisory Committee report.

Unfinished Business

Chairman Schultz stated there were no Unfinished Business items.

New Business

Chairman Schultz stated that there was one (1) New Business item for consideration:

DRPA-24-048 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Procurement and Storage Manager Betts presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the eight (8) pending DRPA contracts identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting Held in Abeyance

At 9:26 a.m., Chairman Schultz stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Chairman Schultz proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn. Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:11 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, flowing style.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary