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CONSTITUTION

GRAND CASTLE



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Knights of the

Golden Eagle

Grand Castle of

STATE OF NEW JERSEY

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CONSTITUTION

OF

GRAND CASTLE

TITLE.

1. This body shall be known by the name and style of the GRAND CASTLE OF NEW JERSEY KNIGHTS OF THE GOLDEN EAGLE, and shall exist by virtue of a charter duly issued by the Supreme Castle, Knights of the Golden Eagle, under date of July 15th, 1884.

2. This Grand Castle has jurisdiction over all Castles of Knights of the Golden Eagle within the State. It possesses the exclusive right to issue charters, of suspending or forfeiting the same for proper cause, of receiving and hearing all appeals, of redressing grievances and complaints arising in Castles, of enacting laws for its own government and support and for the government of Subordinate Castles, and generally to do and perform all acts in accordance with its constitution or laws not inconsistent with the constitution and legislation of the Supreme Castle, as may be deemed necessary or advisable for its well-being and management.

3. It shall be composed of all Past Chiefs in good standing in the Subordinate Castles acting under unreclaimed charters or dispensations granted by this Grand Castle, who have been or shall be acknowledged as members and who remain in good standing in their respective Castles.

4. To entitle a Past Chief to membership in this Grand Castle he shall produce a certificate from the Subordinate Castle of which he is a member, certifying that he has been duly elected to and has served in the post of Noble Chief for one elective term, or has served as an elective officer of a new Castle for the first term (subject to the provisions of rule 49 hereinafter provided) or as High Priest, or Venerable Hermit for five consecutive terms, or has served as Master of Records, Keeper of Exchequer, Clerk of Exchequer for five consecutive years, and that he is clear on the books and under no charge; which certificate shall be signed by the Noble Chief and Master of Records and be attested by the seal of the Castle. If this certificate be found correct by the Committee on Credentials and approved by the Grand Castle, he shall be introduced to the Grand Castle and admitted to membership in the usual form and with the usual ceremonies.

5. Each Subordinate Castle shall elect annually at the first stated session in the month of December a qualified Past Chief as its Representative to the Grand Castle, whose term shall commence on the first day of January.

In case of a contest, an appeal must be presented within four weeks from the date of election, which shall be referred to the Grand Castle Committee on Appeals, the hearing of which shall take precedence of all other business in their hands. The Past Chief returned as Representative shall be acknowledged as such until the decision of the Committee has been acted upon.

6. While attending the sessions of the Grand Castle, each Officer and Representative shall wear the badge and jewel of his rank, and each Representative shall also wear the number of his Castle upon his badge. Past Chiefs shall wear the badge and jewel of their rank.

SESSIONS.

7. There shall be one stated session of this Grand Castle, held each year on the first Monday in September, in the city of Trenton, commencing at eleven o'clock A. M.

8. Special sessions shall be called at the written request of twenty Past Chiefs representing ten Castles. The Grand Chief shall name the place of meeting and hold said special session within thirty days from date of request. The call shall state the special object for which the session is called and no business other than that specified in the request shall be transacted; *provided, however*, that any Past Chief presenting himself for admittance, and producing the credentials required, shall, if his credentials be found correct, be admitted to membership in the usual form. No appropriation or expenditure of funds shall be made, or any debt contracted at a special session except the actual expenses incurred in renting the hall in which said session is held, unless authorized by an appropriation made at the annual session. Notice of special sessions shall be sent to each Castle at least ten days prior to the date of said session; *provided*, that the Grand Chief may call special sessions for the admission and instruction of Past Chiefs without the above requirements.

9. Upon the refusal or neglect of the Grand Chief to exercise his powers as expressed in the previous rule, a special session shall be called by the Grand Vice Chief upon the written request of twenty Past Chiefs representing ten Castles, in compliance with the requirements in rule 8.

10. Twenty Past Chiefs representing ten Castles in the jurisdiction shall constitute a quorum for the transaction of business other than the introduction of new members.

OPENING OF THE GRAND CASTLE.

11. The Grand Castle shall be opened in annual session at the time prescribed in rule 7, and special sessions at the time specified in the call if a quorum be present. If no quorum appears within an hour, the Grand Chief or acting Grand Chief may adjourn the session from time to time until a quorum be present. In the absence of the Grand Chief the Grand Vice Chief shall occupy his post; if both of these officers be absent, the Senior Past Grand Chief present shall occupy the post of Grand Chief; and, if no Past Grand Chief be present a temporary organization shall take place. In case of the absence of any of the officers, his post shall be filled temporarily by appointment.

OFFICERS AND STANDING COMMITTEES.

12. The elective officers of the Grand Castle shall be Grand Chief, Grand Vice Chief, Grand High Priest, Grand Master of Records, Grand Keeper of Exchequer, Grand Sir Herald, Grand Bard, Grand First Guardsman, Grand Second Guardsman and a Representative to the Supreme Castle (who shall be a Past Grand Chief in good standing), to be elected annually. Also three Grand Trustees, who shall be elected for three years, one of whom shall be elected annually.

13. The appointive officers and standing committees to be appointed by the Grand Chief at the annual sessions, subject to the approval of the Grand Castle, shall be a District Grand Chief for each district in the State and such number of Grand Instructors (not less than two) as he may deem necessary; a Committee on Law, to be composed of three members; a Committee on Finance, to be composed of three members; a Committee on Credentials, to be composed of three members; a Committee on Appeals, to be composed of three members.

14. Any appointed officer or member of committee may be removed for sufficient cause by the Grand Castle, or during its recess by the Grand Chief.

VACANCIES.

15. Vacancies in any post, either by death, resignation or otherwise, shall be filled by the Grand Chief by appointment for the unexpired term. In the case of death, resignation or inability to act of the Grand Chief, the following precedence shall be observed in the occupancy of and performance of the duties of said officer until the election of a successor, viz., Grand Vice Chief, Grand Sir Herald, Sitting Past Grand Chief.

DUTIES OF OFFICERS.

16. The Sitting Past Grand Chief shall perform such duties as are prescribed by the ritual.

17. To the Grand Chief is committed the general superintendance and care of the Subordinate Castles under the jurisdiction of this Grand Castle. It is his duty to instruct or cause them to be instructed in the work of the Order, and to have a general supervision over them, for which purpose he shall visit them personally, or cause them to be visited by some competent Past Chief as often as practicable. He shall preside at all sessions of the Grand Castle, preserve order therein, enforce a strict obedience to the constitution and rules of order, and decide all questions of order, subject to an appeal to the Grand Castle, on a call of five members. He shall hear and decide all questions of law that may be submitted to him by Subordinate Castles, Grand Castle officers, its committees or District Grand Chiefs, and all such decisions shall be binding until reversed by the Grand Castle. Any doubt arising as to the interpretation of any article or section of this constitution shall be submitted to the Grand Chief during the recess of this Grand Castle; and his decision shall be final, unless reversed by the Grand Castle while in session or on an appeal to the Supreme Castle. He shall cause to be executed the official bonds and securities of

the Grand Master of Records and Grand Keeper of Exchequer, and see that the same are securely preserved by the Grand Trustees. He shall sign all orders on the Grand Keeper of Exchequer for moneys appropriated by the Grand Castle, sign all proper documents requiring his signature to authenticate them, and grant such dispensations as he may deem for the interest of the Order, not inconsistent with the laws and usages thereof. He shall receive all appeals submitted to him, referring them to the Committee on Appeals, and shall promulgate their finding, which shall be final unless reversed by the Grand Castle. The Grand Chief has power to grant dispensations for the following purposes, viz., to elect and initiate at the session at which application is received; to confer more than one degree on same person at same session; to dispense with regular session; to change time, temporarily, of holding session; to change location of Castle sessions. He shall submit the appointments of his subordinate officers to the Grand Castle for its concurrence during the session at which he shall be installed; appoint all committees whose appointment is not otherwise provided for, and ex-officio a member thereof. He may convene special sessions of the Grand Castle to confer degrees, admit members and exemplify the secret work of the Order, at such times and places as he may deem of advantage to the Order, and at the written request of twenty Past Chiefs, representing ten Castles, shall direct special sessions to be called for the transaction of such business only as shall be specified in such call. He shall from time to time, as the necessities of the Order seem to demand the same, establish certain portions of the State, or a certain number of Castles, as a district, give said district a designating number and place it in charge of a competent District Grand Chief. He shall in person, or by the District Grand Chief, or some qualified Past Chief, install the officers-elect of all Subordinate Castles. He shall, at each annual session, make a report of his official actions to the Grand Castle. When visiting Subordinate Castles in an official manner he shall receive the honors due his rank.

He shall appoint a special committee at least four days previous to the meeting of the Grand Castle in regular session and refer his annual report to the same. It shall be the duty of said committee to examine the Grand Chief's report, official acts, decisions, &c., and report to the Grand Castle. He shall keep his expenses within the limit of his appropriation unless authorized by the Finance Committee to exceed the same in cases of emergency, and shall render an itemized account at the end of his term.

18. The Grand Vice Chief shall be the counsellor and assistant of the Grand Chief, and during the absence of that officer he shall occupy his post; he shall preside in cases of appeal from the decision of the Grand Chief.

19. The Grand High Priest shall open and close the Grand Castle with prayer, and perform such other duties as the ritual of the Order shall prescribe.

20. The Grand Master of Records shall keep a just and true record of all the proceedings of the Grand Castle in a book provided for that purpose; read all reports and communications addressed to the Grand Castle; notify all Subordinate Castles of all special meetings of the Grand Castle; keep the accounts of the Grand Castle in a clear and correct manner, and

at the annual session present such a report upon the state of the Order as is required by the Grand Castle. He shall receive all moneys of the Grand Castle and pay the same to the Grand Keeper of Exchequer immediately, taking his receipt therefor. He shall, at least twice a year, transmit to each Subordinate Castle in arrears a statement of its accounts, and adopt such measures as may be most advisable to collect the same. He shall draw and attest all orders on the Grand Keeper of Exchequer for such sums of money as shall have been directed to be paid. He shall have charge of the seal, books, papers and documents of the Grand Castle, and when his successor is elected and installed shall deliver the same to him. He shall carry on the correspondence of the Grand Castle, and as soon as possible after each annual session shall have printed the proceedings thereof and shall furnish each Subordinate Castle with one copy and each Representative with one copy, and one copy to each Past Chief who files his application therefor thirty days prior to the annual session of the Grand Castle. He shall keep a register which shall contain a list of all charters granted to Subordinate Castles, and a record of all Past Chiefs entitled to seats in the Grand Castle. He shall furnish to each Castle a key for the interpretation of the semi-annual password, which key shall be pasted in one of its rituals and be in charge of the Noble Chief, and upon receipt of the report and per capita tax from a Castle he shall forward the password to the Noble Chief in care of the Master of Records. He shall attest all official papers and documents, and perform such other duties as are required by the laws and regulations of the Order, and as the Grand Castle shall from time to time direct. He shall cause all reports required to be made to the Grand Castle to be printed and ready for distribution at the stated session thereof. Before entering upon the duties of his office he shall give such security for the faithful performance of the same as the Grand Castle shall require. He shall receive such salary as the Grand Castle may from time to time direct.

21. The Grand Keeper of Exchequer shall receive all funds for the use of the Grand Castle from the Grand Master of Records, and give his receipt for the same; pay all orders drawn on him by the Grand Chief, properly attested; keep his accounts in a legible manner, exhibiting the source and amounts of receipts, and the purposes and amounts of disbursements, and shall render a statement thereof at the annual session or whenever required to do so by the Grand Castle; and at the expiration of his term of office deliver all books, moneys and papers belonging to the Grand Castle in his possession to his successor. He shall, before entering upon the duties of his office, give such security for the faithful performance of his trust as the Grand Castle may deem satisfactory.

22. The Grand Sir Herald shall assist in the ceremonies of the Grand Castle, examine and conduct new members into the Grand Castle and execute the commands of the Grand Chief.

23. The Grand First Guardsman shall have charge of the inner gate; he shall report to the Grand Vice Chief all Past Chiefs applying for admission without the password, and shall see that no member gains admission to the Grand Castle without an appropriate badge or badge and jewel.

24. The Grand Second Guardsman shall have charge of the outer gate and shall allow no person to enter the ante-chamber without the password.

25. The Grand Bard shall have charge of the music of the Grand Castle.

26. The Trustees shall have general supervision of the investments and other property of the Grand Castle; receive and hold the official bonds of such Grand Officers as are required to give them for the faithful performance of their official duties; invest in such loans, stocks or other securities as the Grand Castle may direct, all moneys ordered to be drawn by the Grand Keeper of Exchequer for that purpose; and deposit the securities received with the Grand Master of Records to be placed in possession of the Grand Keeper of Exchequer for safe-keeping; call in, sell and realize all such loans, stocks and other investments whenever the Grand Castle shall order the same to be done; collect all interest, dividends, rents and other moneys arising or accruing from any and all of the investments belonging to the Grand Castle, and pay all moneys collected by them to the Grand Master of Records, taking his receipt therefor, and shall report their transactions and submit an inventory of all property owned or claimed by the Grand Castle in writing to the Grand Castle at each stated session.

27. The Representative to the Supreme Castle shall attend all sessions of that body and therein faithfully represent the view, interests and instructions of the Grand Castle, and shall make a report of such proceedings of the Supreme Castle as may affect the Grand Castle and the welfare of the Order. He shall exemplify the unwritten work at each stated session, fully explaining any alterations that may have been made. He shall receive for his service three dollars per day while going to, attending and returning from the sessions of the Supreme Castle. In case of a vacancy occurring from any cause the Grand Chief shall fill the same by appointing a qualified Past Grand Chief and the necessary certificates shall be issued to the Representative so chosen.

28. It shall be the duty of the District Grand Chief to visit each Castle in his district at least once in three months in an official manner and exemplify the secret work of the Order, or cause the same to be done by a qualified Past Chief; install the officers in the Castles under his charge or cause them to be installed; see that the laws of the Order are carried out, and in all things to have a watchful supervision over the workings and interests of the Order in his district; and he shall, on the first day of August, make to the Grand Chief a full report of the condition and needs of his district.

DUTIES OF COMMITTEES.

29. The Committee on Law shall examine all by-laws of Castles or amendments thereto (which must be sent in duplicate), and approve the same, if they conform to this constitution. When Castles submit any amendment to their by-laws, it shall be the duty of the committee to examine the entire code of by-laws of such Castle, and if any matter found therein improper to be included, it shall be its duty to mark all such objectionable matter and inform the Castle that the part or parts so marked are not in accordance with the constitution, and unless the action of the committee is appealed from within thirty days after the Castle receives such notice, such part or parts shall be considered void

and no longer in force. By-laws approved by them shall be binding until reversed by the Grand Castle. They shall make a special report on so much of the Grand Chief's report as refers to appeals, decisions or dispensations at the same session at which it shall be presented, and shall submit a general report of their acts at the stated session of the Grand Castle.

30. The Committee on Finance shall examine all bills presented to the Grand Castle, and upon their approval of the same orders shall be drawn for their payment. They shall audit the accounts of the Grand Master of Records and Grand Keeper of Exchequer at the end of the fiscal year, two weeks previous to the stated sessions or whenever they deem it necessary. They shall submit at each annual session, or whenever required by the Grand Castle to do so, a detailed report of the receipts and expenditures. They shall also compute the mileage of the grand officers and draw orders upon the Grand Keeper of Exchequer therefor against any appropriation made by the Grand Castle for that purpose. All matters of finance in the report of the Grand Chief and Grand Castle officers shall be referred to them for a report thereon prior to action of the Grand Castle.

31. The Committee on Credentials shall examine and report upon the correctness of all certificates of Past Chiefs.

32. The Committee on Appeals shall perform such duties as are laid down in the code of trials, as hereinafter provided.

33. All committees shall prepare their reports and send the same to the Grand Master of Records at least ten days before the meeting of the Grand Castle, which reports shall be printed and distributed at the opening of the session.

34. The Chairman of each special committee shall, within one week after notice of his appointment, call a meeting for the purpose of entering upon their duties. They shall have the power to call for all books and papers relating to the subject referred to them, and to call such witnesses as may be necessary.

CODE OF TRIALS.

(1) Any member of the Order willfully violating his obligation, the laws, principles and rules of the Order, the laws of the land or the moral law, shall, upon conviction thereof, be fined, suspended or expelled from the Order.

(2) The first step in any trial shall be the presentation to the Castle of which the accused is a member of a written charge or charges, together with specifications of the complaint, which shall disclose the time, place and cause of complaint. Thereupon the Castle shall, by vote of yeas and nays, determine whether the accused shall answer to the same or not.

(3) If the Castle determine that the accused shall answer to the charges, the Noble Chief shall appoint a member to prosecute the charge, who shall serve upon the accused a copy of the charges and specifications, duly authenticated under the seal of the Castle, and a notice that at the next session of the Castle a Trial Committee will be appointed. A notice sent to his last recorded place of residence shall be deemed sufficient.

(4) At the next stated session of the Castle the Noble Chief shall appoint three members as a Trial Committee, whose duty it shall be to receive the plea of the accused and, when necessary, to examine the parties, their proofs and witnesses. All testimony shall be reduced to writing and signed by the persons giving the same. The committee shall keep a journal of its proceedings and shall report to the Castle the plea, testimony and journal, together with a resolution embodying their conclusions as to the guilt or innocence of the accused.

(5) The prosecutor appointed by the Castle, and accused and his counsel, shall have the right of being present and examining all witnesses who shall be brought before the committee. Witnesses not members of the Order shall be duly sworn or affirmed.

(6) The committee having made report to the Castle, the accused and every member of the Castle shall forthwith be notified that said report will be considered at the next stated session of the Castle. A notice posted by mail, with postage prepaid, shall be sufficient.

(7) At the session designated, under the head of Deferred Business, the Castle shall consider the report of the Trial Committee. After debate shall be closed a ballot shall be taken upon the reported resolution of the Trial Committee, and a majority of votes approving, the same shall be recorded as the judgment of the Castle. If the judgment of the Castle sustain the charges in whole or in part, the Castle shall, before proceeding to other business, by ballot, determine the punishment to be imposed, in this order: (1) Shall the convicted brother be expelled? (2) Shall the convicted brother be suspended for a definite time (to be named)? (3) Shall the convicted brother be fined (naming the amount—the largest amount to be voted for first)? (4) Shall the convicted brother be reprimanded in open Castle? Each ballot shall be duly recorded, and the record thereof made up and approved before proceeding to other business.

(8) An appeal shall lie from the action of the Castle to the Grand Castle. The aggrieved member shall file his appeal in writing with the Castle not later than the fourth stated session after the action which is appealed from and within said period shall file a like appeal with the Grand Chief.

(9) Upon the reception of an appeal the Castle shall forthwith forward to the Grand Chief the report of the Trial Committee, together with complete extracts from the journal of all things relating to the subject-matter, duly certified and under seal.

(10) The Grand Chief shall refer the whole case to the Committee on Appeals, who shall examine the proceedings and report the same to the Grand Chief.

(11) If there has been a substantial compliance with this code in the conduct of the case, and the evidence warrant a conviction, the committee shall recommend that the appeal be dismissed. If there has been such a deviation from this code as shall have worked injury to the accused, the committee shall report that the appeal be sustained and a new trial ordered. If the evidence shall not appear to warrant a conviction, the committee shall report that the appeal be sustained and the accused go without further prosecution for the offense charged.

(12) The action of the Grand Castle shall be had upon the report of the committee without amendment, and shall be either in confirmation or rejection of the conclusions of the Committee on Appeals. If the action be in rejection of said conclusions, the Grand Castle shall, before proceeding to other business, determine said appeal. The Subordinate Castle shall in all cases have the record of trial remitted to it.

NOMINATION AND ELECTION OF GRAND OFFICERS.

35. The nomination of candidates for the several elective posts shall be made at the stated session.

36. The election of Grand Castle officers shall take place by ballot, after the nominations, in the Grand Castle.

37. It shall require a majority of all the votes cast to elect a grand officer. In case no candidate receives a majority of the votes cast on the second ballot, the candidate receiving the lowest number shall be dropped, and so on in each succeeding ballot until an election is had.

38. No Past Chief shall be eligible to any elective post in this Grand Castle unless he shall have been a member of the same for one year previous to his nomination.

CASTLES AND MEMBERS.

39. No Castle shall be established in this jurisdiction until there shall have been presented to this Grand Castle, or during its recess, to the Grand Chief, a petition for the same, signed by at least twenty-five citizens of repute, having all the qualifications for membership prescribed in these laws, and accompanied by the fee prescribed in paragraph 1 of Revenue, and the cards or certificates of those who have been members of the Order. No Castle shall be instituted unless at least twenty applicants are present at the institution.

40. Upon receipt of an application as specified in rule 39, the Grand Castle, or in its recess the Grand Chief, may cause a dispensation to be issued, which shall hold good until the next stated session of the Grand Castle. When such dispensation is granted, the Castle shall be instituted by the Grand Chief or a qualified Past Chief by him deputized.

41. Each dispensation and charter shall specify the place at which the sessions of the Castle shall be held. The time of meeting shall be fixed by the petitioners at the time the Castle is instituted, and notice thereof given immediately to the Grand Master of Records; and thereafter neither shall be changed without the approbation of the Grand Castle, or of the Grand Chief during its recess.

42. All charter applicants of new or reorganized Castles must ballot for each other prior to the institution, and the laws of the Grand Castle relating to the ballot—as to election or rejection—shall govern them, and each applicant who has not previously been a member of the Order shall present himself for initiation within six weeks of said institution.

43. Each petitioner for a charter shall pay into a common fund not less than three dollars, said fund to be paid into the treasury of the new Castle when instituted.

44. When a charter has been refused, all petitioners holding cards shall be entitled to readmission into their several Castles upon payment of dues from the date of their respective cards.

45. When a member who is clear of indebtedness to his Castle and free of penal charges, desires to join others in forming a new Castle, at his request a certificate shall be granted; his membership in the Castle granting such certificate shall cease when the new Castle shall have been duly instituted with him as a member thereof, at which time a withdrawal card, furnished by the Grand Castle through the said Castle, shall be granted in lieu of the certificate; and if the new Castle shall not be instituted with him as a member the certificate shall be void and his membership in the Castle which granted it shall continue as though the card had never been granted. No fee shall be charged for such certificate or card.

46. A Castle shall not adopt for its name or title that of any living individual or a name that is similar to one that has been granted to another Castle in this State.

47. Each Castle shall display its charter in a conspicuous place in the Castle room while in session.

48. Castles newly instituted shall be exempt from the payment of per capita tax for the term in which instituted.

49. The elective officers of a Castle holding office in said Castle at the close of its first term of existence shall become Past Chiefs and be entitled to Past Chief's certificates; *provided*, that said Castle shall have fifty members at the close of said term.

50. Each Subordinate Castle shall have a suitable seal, containing the name, K. G. E., New Jersey, and date of institution, an impression of which shall be deposited with the Grand Master of Records, and all its official communications shall be authenticated therewith.

51. Its members shall not dissolve a Castle, or surrender its charter until a notice, signed by the Noble Chief and Master of Records, with seal, has been sent to each member, notifying him of such intention, and all Castles are prohibited from publishing any public notice to this effect. If five members are willing to continue the Castle, the charter shall not be surrendered.

52. When any Castle shall become reduced to less than five members it shall forfeit its charter, and the Grand Chief shall notify them to that effect and direct the return of all its property and effects to the Grand Castle.

53. A Castle may be suspended or dissolved, and its charter and property forfeited to the Grand Castle—first, for improper conduct; second, for refusing or neglecting to make proper returns in due time, or non-payment of its per capita tax; third, for not holding a regular session for the period of three months; fourth, by its membership becoming reduced to less than a constitutional quorum. But the charter of a Castle shall not, in any case, be forfeited until it shall have been duly notified and opportunity afforded to answer the charges preferred against it. Any charter thus forfeited may be restored to the Castle upon proper application to the Grand Castle when in session, or to the Grand

Chief during its recess, subject to the approval of the Grand Castle at its next stated session.

54. When a Castle is suspended or dissolved, it shall be the duty of its last Noble Chief, or its next officer in rank, to deliver its dispensation or charter, books, badges and jewels, funds and other property to the Grand Chief or his deputy; and, if any officer or member having charge of any said property refuses to surrender the same, he shall be forever excluded from membership in the Order.

55. At the expiration of the term of suspension of a Castle, or when an expelled Castle has been restored to its former standing, all books, papers, money, regalia or other properties belonging to said Castle shall be returned to it without any charge or ceremony.

56. The receipts of a Subordinate Castle shall constitute a trust fund for the carrying out of the fraternal and beneficial features of the Order. This fund shall not be subjected to division among the members of a Castle; and in case a Castle shall for any cause cease to exist the funds and all property thereof shall revert to and become the property of the Grand Castle and shall be held as a trust fund (which fund or money shall be returned to said Castle; *provided*, it is reorganized within one year from the date of disbandment), and the Grand Castle is empowered to call to an accounting in the courts of the State, if necessary, all members and all persons who, having been members, have participated in any unlawful diversion of the moneys and property of a Subordinate Castle.

57. Should a Castle become defunct, or its charter be declared forfeited, it shall immediately deliver to the Grand Chief, or to any person he may appoint to receive the same, the charter and all books, papers, funds and other property belonging to the Castle.

58. A defunct Castle making application for reorganization must notify all who were members at the time of dissolution of such intention, stating time and place of holding first meeting, and must present the petition within one year from the date of its dissolution, accompanied by a fee of five (5) dollars. The petition must contain the names of at least twenty-five citizens of good repute, of whom seven must have been members of the former Castle at the time of its dissolution. Each applicant shall pay not less than the sum prescribed in rule 43. The laws that govern the institution of new Castles shall apply to reorganized Castles.

59. When the charter of a Castle has been surrendered and said Castle is not reorganized within one year after date of surrender, the number of said Castle shall be assigned to the next Castle instituted.

60. All official communications from a Castle to the Grand Castle or its officers or committees, as well as requests for decisions upon questions of law or usage, must be sent to the Grand Chief, signed by the Noble Chief and Master of Records, with the seal of the Castle attached.

61. All appeals for pecuniary aid from Subordinate Castles must first be submitted to the Grand Chief for his approval, and they must be attested by the Noble Chief and Master of Records, and the seal of the Castle, and shall not be promulgated except by permission of the Grand Chief.

62. All moneys raised by the circulation of an appeal throughout this jurisdiction, in accordance with the foregoing (less the actual expenses incurred), shall be immediately paid to the party or parties for whom the same was collected, and a receipt taken therefor, a duplicate of which must be furnished to the Grand Chief within three months from date of the petition with an itemized statement of receipts and expenses to be embodied in his report.

63. Circulars asking aid to pay off debts or to aid in building halls shall not be sanctioned by the Grand Castle or Grand Chief.

64. A Castle may consolidate with another Castle upon the return to the Grand Castle of its charter, rituals, books and paraphernalia, or such part of the latter as the Castle with which it consolidates may be in possession of (as a Castle is not permitted to have more than one set of rituals or paraphernalia), and by observing the following forms:

Two copies of the articles of consolidation must be approved by each Castle, attested by their committees, officers and seals, and forwarded to the Grand Chief, together with a list of the members to be transferred, and accompanied by a fee of three dollars (\$3) for a card of consolidation, embracing a full list of said members. Upon the approval of the Grand Chief, the Grand Master of Records shall fill up said card, and upon receipt of the property, above named as returnable to the Grand Castle, shall forward said card and one copy of the articles of consolidation, as approved, to the Castle which is to receive the members named therein, which shall be full authority for their admission. The remaining copy of the articles of consolidation shall be placed among the archives of the Grand Castle.

65. Castles consolidating shall include all members on the roll of the Castle at the time of consolidation, and they shall be placed upon the books of the Castle with which they consolidate in the same standing as that which they held prior to consolidation.

66. The following form shall be observed for the purpose of consolidation by Castles, subject, however, to such alterations as the circumstances may require:

.....19...

To....., *Grand Chief of New Jersey*:

SIR KNIGHT AND BROTHER—The following are the terms of agreement between Castle, No., and Castle, No., Knights of the Golden Eagle, of New Jersey, for the consolidation of Castle, No., with Castle, No., viz.:

This agreement made by the committees of the Castles above named, on the day of, 19...., witnesseth: That the said Castle, No., except such property as is required to be returned to the Grand Castle by article X., section 26, of the constitution of the Grand Castle of New Jersey, hereby agrees to receive such members of said Castle, No., as shall be named in the card of consolidation issued by the Grand Castle of New Jersey, for that purpose, upon the following conditions:

(Here state terms of consolidation.)

In witness whereof, the said Castles have hereunto affixed the signatures of their committees and officers and their seals, in attestation of the acceptance and approval of the terms of merger above stated.

[SEAL.]

[SEAL.]

..... Committee of
..... No.
.....
..... N. C.
..... M. of R.

..... Committee of
..... No.
.....
..... N. C.
..... M. of R.

Approved....., 19....

Attest: Grand Chief.
..... G. M. of R.

[Seal of Grand Castle.]

67. Members and suspended members of defunct Castles may receive from the Grand Castle a certificate, attested by the Grand Chief and Grand Master of Records, and the seal of the Grand Castle, which shall have the same force and effect as a withdrawal card.

DISPENSATIONS.

68. The following dispensations can only be granted by the Grand Chief, at the annexed charges:

To change location of room or hall of Castle, twenty-five cents.

To change night of holding sessions, twenty-five cents.

To change time of holding sessions, twenty-five cents.

To omit a regular session, twenty-five cents.

To elect and initiate a candidate at same session at which his application is received, one dollar.

To confer more than one degree upon a candidate at the same session, one dollar additional for each additional degree.

REVENUE.

69. The revenue of the Grand Castle shall be as follows:

Par 1. Fee for charter for Subordinate Castle (including five rituals—each containing the three degrees—fifty ode cards and one funeral ceremony) one question book, one cross and crown, fifteen officers' badges, fifty-seven dollars and eighty cents (\$57.80).

Par. 2. The revenue arising from the sale of charge and such other books, dispensations, withdrawal cards, dismissal certificates, &c., the prices of which shall be as follows:

Rituals, set of five	\$18 00
Rituals	each, 4 00
Question books	" 5 00
Funeral ceremony, including dedication ceremony and Castle of Sorrow	" 1 00
Ode cards, including opening and closing ceremonies and the degrees	" 10
Drill tactics	" 1 00
Music ode books.....	" 40
Withdrawal cards	" 1 00
Dismissal certificates	" 1 00

Par. 3. A tax on each member on the roll in each Subordinate Castle at the last session in each term, as specified by Grand Castle in annual session.

Par. 4. Fees for dispensations, as specified in rule 68.

Par. 5. All applications for supplies, cards, certificates or dispensations must be accompanied with the price thereof.

MILEAGE.

70. At each session of the Grand Castle, each Grand Castle officer and each member of the Committee on Law, Finance, Credentials, Appeals, Special Committee, who shall answer each roll-call, unless excused by the Grand Chief, shall be entitled to receive from the treasury of the Grand Castle actual mileage for each mile of travel by the nearest convenient route in going to and returning from said session, as computed by the Committee on Finance, to be paid by the Grand Keeper of Exchequer at the close of the session; *provided*, that no double mileage shall be paid in any case.

71. The hotel expenses of the Grand Castle officers and members of committees, while attending the Grand Castle sessions, shall be paid on the presentation of the receipted hotel bill to the Finance Committee.

REPORTS OF CASTLES.

72. Immediately after the close of the term each Castle shall forward to the Grand Master of Records, properly and accurately filled out on the printed form furnished by the Grand Castle for that purpose, the semi-annual report of the work and business of the Castle for the said term, which report shall be signed by the retiring Noble Chief and Master of Records. Any Castle failing to send the semi-annual report and per capita tax to the Grand Master of Records within thirty (30) days after the close of the term, shall be fined five (\$5) dollars, and no such Castle shall receive the semi-annual password until the fine is paid. The Grand Master of Records is not authorized to communicate the semi-annual password to any Castle until the provisions of this rule are complied with.

CHARGES AND PENALTIES.

73. If any Castle shall refuse obedience to the lawful commands of the Grand Castle, or Grand Chief, or violate the laws, usages and customs of the Order, and a charge thereof is submitted, in writing, the Grand Chief may, with the consent and approval, in writing, of a majority of the elective officers, suspend such Castle. At the next session of the Grand Castle he shall make a special report of the reasons therefor, and all the facts thereof, when the matter shall then be referred to a committee of five, who shall, without delay, impartially examine all documents, testimony or witnesses that may be presented and also such as the Castle may present in its defense. The Castle may be represented at the examination by a committee or counsel who must be members of the Order in good standing.

74. The committee required by the foregoing section shall be selected in the following manner: Immediately after the reading of the special report of the Grand Chief, the Grand Master of Records shall prepare ballots equal in number of all those present entitled to vote (less the members of the Castle against whom the charges are preferred, those who may be witnesses, and the accuser). Five of said ballots shall have written upon them the word "Committee," the rest shall be blank. The box shall be placed in front of the Past Grand Chief, and the Grand Master of Records shall then call the roll, and as each name is called the brother shall draw a ballot from the box and hand the same to the Past Grand Chief, who shall announce the nature of the ballot, retaining the ballots until the drawing is over. The five brothers drawing the ballots with the word "Committee" thereon shall constitute the committee.

75. Previous to entering upon such investigation the committee shall give the Castle and all the parties interested ten days' notice of the time and place of their meeting, and shall be governed in their proceedings in like manner as the Committee on Appeals.

76. The committee shall investigate the matter and report at the next annual session their opinion, in writing, with such recommendations as they may deem proper, and if adopted, it shall stand as the judgment of the Grand Castle, except in case of a recommendation or resolution to expel, annul or forfeit the charter of a Castle, when it shall require a vote of two-thirds of the members present to adopt the same. The Grand Castle shall have full power to change the penalty recommended by the committee.

77. When charges are presented to the Grand Castle against a Castle at a session, the Grand Castle shall determine whether the Castle shall be suspended pending trial, and the charges shall be referred to a committee to be chosen as prescribed by rule 74, and the course of procedure shall be governed by rules 75 and 76.

78. An officer or member of the Grand Castle violating any of the obligations taken as such officer or member, or who shall violate the constitution and laws thereof, or the usages and customs of the Order, or who shall withhold any of the funds or property of the Grand Castle, and any member of the Order who shall defraud, or attempt to defraud, the Grand Castle, who shall publicly attack or scandalize the Grand Castle or any officer or member thereof as such, who shall refuse or neglect to

obey the laws, regulations and mandates of the Supreme or Grand Castle, or any legal mandate or order from the Supreme or Grand Chief, or if summoned as a witness, and fails to produce such books or papers as may be required, or neglecting or refusing to obey such summons, shall be subject to charges and may be reprimanded, fined, suspended or expelled, after due trial and conviction.

79. When a charge against an officer or member of the Grand Castle, distinctly specifying the offense, is submitted at a session of the Grand Castle, a committee of five representatives shall be drawn, as specified by rule 74, to whom the same shall be referred. The committee shall, without delay, proceed to hear the case, give the accused and accuser at least ten days' notice of the time and place of the hearing. The accused and accuser shall each have the right to be represented before the committee by a member of the Grand Castle, or they can act as their own counsel. The committee shall keep a correct journal of their proceedings and shall reduce the testimony taken by them to writing, to be signed by the witnesses, and shall furnish a certified copy thereof to the accused; after having heard the evidence, they shall reduce their opinions as to the guilt or the innocence of the accused to writing, and report the same, together with their journal and the testimony, to the Grand Castle at its next annual session, giving notice to the accused and accuser, through the chairman of the committee, and at least ten days previous to the session, that their report will be presented at that time. Upon the presentation of the report, the Grand Castle shall consider and determine the case. Should the charge be sustained, the Grand Castle shall then prescribe the punishment to be imposed; the vote thereon shall be by ballot in all cases, but for an expulsion the assent of two-thirds of the members voting shall be required. Should the accused feel aggrieved by the decision or action of the Grand Castle on said report, he may appeal to the Supreme Castle at any time within four weeks after being notified thereof by the Grand Master of Records; or, if that officer is accused, notice shall be given by the Grand Chief. A copy of such appeal, with the grounds thereof, shall be transmitted to the Grand Chief.

Par. 2. No member under charges shall be allowed to be present in the Grand Castle when the vote thereon is taken. Before the vote is taken, the member charged shall have the perusal of all documents and papers relative to his case, and shall have opportunity to be heard in his defense.

80. When charges are presented against an officer, the Grand Castle shall determine whether the accused shall be suspended from his position pending trial.

CONSTITUTION FOR SUBORDINATE CASTLES.

This Grand Castle shall provide a general form of constitution for the government of Subordinate Castles, which shall be considered as the law for each Subordinate Castle.

AMENDMENTS.

81. Amendments to this constitution must be submitted in writing at a regular session, signed by three members or representatives. The Grand Master of Records shall cause the same to be printed, and copies thereof sent to each Subordinate Castle and to each officer and member of the Grand Castle; and at the next regular session of the Grand Castle the question shall be taken on their adoption; and, if approved by a two-thirds vote, they shall become a part of this constitution; *provided*, that an amendment to this constitution may be adopted by the Grand Castle at the same session at which it is offered by a unanimous vote thereof; *provided, further*, that all amendments shall be referred to Committee on Laws and their merit and claim be investigated and reported back before a vote can be taken thereon. No amendment shall be operative until approved by the Supreme Chief or Supreme Castle.

82. This constitution shall go into effect and have full force and be obeyed on January 1st, 1908, if in the meantime it is approved by the Supreme Chief and is promulgated by the Grand Chief and Grand Master of Records in printed form under seal.

ORDER OF BUSINESS.

At the session of the Grand Castle the business shall be taken up in the following order:

1. Opening in due form.
2. Roll-call.
3. Report of Committees on Credentials.
4. Admission of Past Chiefs.
5. Reading of minutes of previous stated and special sessions.
6. Reports of officers and references to committees.
7. Report of Committees on Grand Chief's report.
8. Report of Committees on Grand Master of Record's report.
9. Report of Committee on Grand Keeper of Exchequer's report.
10. Report of Committee on Finance.
11. Report of the Committee on Law.
12. Report of Committee on Appeals.
13. Report of the Representative to the Supreme Castle.
14. Report of the Grand Trustees.
15. Consideration of the reports of special committees.
16. Reports, petitions, appeals and other communications.
17. Unfinished business.
18. Nomination and election of officers.
19. Installation of officers.
20. New business.
21. Reading of the minutes of session and acting thereon.
22. Closing in due form.

This order of business shall not be transposed unless by a majority vote of the members of the Grand Castle present.

RULES OF THE ORDER.

RULE 1. The Grand Chief shall preserve order and decorum, pronounce the decisions on all questions, except on an appeal from his decision, decide debate, subject to an appeal, on which no member shall speak more than once. In case of an appeal, the Grand Vice Chief shall put the question, "Shall the decision of the Grand Chief stand as the judgment of the Grand Castle?"

RULE 2. Before putting the question, a Grand Chief shall state it by asking, "Is the Grand Castle ready for the question?" If no member rise to speak, or after an opportunity has been afforded to debate the subject, he shall rise and put the question in the words of the motion. While the Grand Chief is putting the question or addressing the Grand Castle, strict silence shall prevail; and after he has risen to put the question no member shall speak on it, nor cross the room or retire from it.

RULE 3. The Grand Chief, or any Past Chief doubting the result of the vote, may call for a division of the Grand Castle, upon which division those voting in the affirmative shall rise and stand until counted, after which those voting in the negative shall rise and stand until counted. The Grand Vice Chief and Grand Sir Herald shall count the vote on either side and report the number to the Grand Chief as each is taken and ascertained.

RULE 4. No motion shall be subject to debate until it shall have been seconded and stated by the Grand Chief. It shall be reduced to writing on the call of five members.

RULE 5. Any member offering a motion or desiring to address the Grand Castle, shall rise and respectfully address the Grand Chief, and be recognized by him; while speaking, he shall confine himself to the question under debate and avoid all personal, indecorous or sarcastic language and all reflections on the Grand Castle, its officers or members.

RULE 6. When a question is before the Grand Castle, no motion shall be in order except to close, the previous question, to lie upon the table (these questions shall be decided without debate), to postpone indefinitely, to postpone for a certain time, to divide, to commit, or to amend, all of which motions shall have precedence in the order herein designated; but the adoption of a motion to lay an amendment on the table shall not carry with it the original proposition which it proposed to amend.

RULE 7. A motion for the previous question, seconded by five members, shall preclude further amendment or debate, and the Grand Chief shall immediately arise and put the question, "Shall the main question be now put?" If a majority vote in the affirmative, then the vote upon the pending amendments and original motion shall be immediately taken without amendment or debate.

RULE 8. Any member who voted on the prevailing side may move the reconsideration of the vote at the same session at which the vote was taken, and if sustained by a majority of the votes, the reconsideration shall be had; but in no event shall any question or subject which has been indefinitely postponed be reconsidered.

RULE 9. A motion to close is always in order after No. 19 of the Order of Business, and except, first, when a member is speaking; second, when a vote is being taken on any question; third, when a vote on the previous question is pending. If carried in the affirmative, it is no adjournment until Grand Castle is closed in due form. A motion to close being negatived, cannot be renewed until some other proposition is made or business transacted.

RULE 10. All resolutions must be in writing, and shall have the name of the mover and the number of the Castle written on the same paper.

RULE 11. No member shall speak more than once on the same subject or question until all the members desiring to speak shall have had the opportunity to do so, nor more than twice without the permission of the Grand Chief; and no member, while speaking, shall name another except by his proper title, according to his standing in the Order.

RULE 12. No member shall interrupt another while speaking, except to call him to order for words spoken. If requested, the objectionable words shall be taken down by the Grand Master of Records. The speaker, at the request of the Grand Chief, shall take his seat until the question is decided, when, if permitted, he may proceed.

RULE 13. Should two or more members rise to speak at the same time, the Grand Chief shall decide who is entitled to the floor.

RULE 14. When a blank is to be filled, the question shall be first taken upon the highest sum or number, and the longest and latest time proposed.

RULE 15. Any member may call for a division of a question when the sense will admit it; but a motion to strike out and insert shall be indivisible.

RULE 16. When a question has been postponed indefinitely, it shall not be again acted upon during that session.

RULE 17. The affirmative of any question shall be first put and afterwards the negative; but in matters of form, such as reading reports, petitions, memorials, or other papers, withdrawing motions, &c., the reading may be ordered or the request granted by the Grand Chief, stating, "If no objections are raised," the reading shall proceed or the request shall be granted, &c., without the formality of a vote.

RULE 18. When the reading of any paper or other matter is called for it shall be read, unless objected to, when it shall be determined by a vote of the Grand Castle without debate.

RULE 19. Any question or motion regularly made and seconded may be discussed in Committee of the Whole, the Grand Chief appointing a member to fill the chair, who shall report to him on the rising of the committee its decision, which shall be entered on the minutes.

RULE 20. The Past Chief first named on a committee shall act as chairman thereof.

RULE 21. Any Past Chief who shall misbehave in the session of the Grand Castle, disturb the order or the harmony thereof, either by abusive, disorderly or profane language, or shall refuse obedience to the Grand Chief, shall be admonished of his offense, and if he offend again he shall be excluded from the room and afterward dealt with as the Grand Castle may direct.

RULE 22. No member shall leave the room while the Grand Castle is in session, unless excused by the Grand Chief.

RULE 23. All questions of construction of laws, rules and ceremonies asked by Past Chiefs must be in writing and signed by the Past Chief and may be answered by the Grand Chief or the Grand Castle, or referred to such committee as the Grand Castle may direct, who shall report their decision to the Grand Castle for action previous to the close of the session, unless otherwise ordered.

RULE 24. Cushing's Manual shall govern all cases of order not embodied in these rules.

EXTRACTS FROM CONSTITUTION OF SUPREME CASTLE.

LAWS GOVERNING SUBORDINATE CASTLES.

Par. 44. Grand Castles shall prescribe a constitution for Subordinate Castles within their jurisdiction, but the following obligatory rules shall be incorporated therein:

(1) A Castle shall never consist of less than seven members, and shall hold regular sessions weekly or semi-monthly, as shall be provided for in its by-laws. Grand Castles may by dispensation allow sessions to be held at longer intervals.

(2) Five members, including one qualified to preside, shall constitute a quorum for the transaction of business. No appropriation of money shall be made except by the consent of a quorum.

(3) All business of the Castle shall be transacted in the Crusader's degree, except the conferring of the Pilgrim's and Knight's degree.

(4) Elections for officers (except Master of Records, Clerk of Exchequer and Keeper of Exchequer, who shall be elected annually in December), shall be held at the first session in the months of June and December. Nominations for all elective posts shall be made at the preceding session.

(5) Officers shall be installed at the first session in the months of January and July, or as soon thereafter as practicable. No officer of a Castle shall be installed or receive the S. A. P. W. unless he is in good standing and the semi-annual report has been made out, the tax due the Supreme or Grand Castle paid, and all rituals accounted for.

(6) All vacancies by death, resignation, or otherwise, shall be filled in the manner of the original selection, to serve the residue of the term; and the officers so serving shall be entitled to the honors of the term.

(7) Any person to become a beneficial member of this Order must be a white male, of the age of eighteen (18) years, of sound body and mind, of good moral character, a believer in a Supreme Being, and of the Christian faith, believing in the person, mission, work and teachings of Jesus, the Christ, as set forth in the Scriptures of the New Testament, a law-abiding resident of the country in which he resides, and competent to pursue some useful and lawful occupation; *provided*, that those engaged in the manufacture or sale of spirituous or malt liquors are not eligible to membership. The amount of initiation fee shall be

fixed by the Grand Castle; but in no case shall the three degrees be conferred for less than three (\$3) dollars.

(a) Castles may also admit persons as associate members who have the above qualifications, except that of sound body, the amount of the initiation fee to be fixed by the Grand Castle, but in no case shall it be less than three (\$3) dollars.

(b) The dues of an associate member shall be such as prescribed by the by-laws of the Castle, but shall not be less than four (4) cents per week.

(c) Associate members shall not be entitled to any benefits in case of sickness or disability, or funeral benefits in the event of death, and shall not be allowed to vote on any question affecting benefits. In all other respects they shall enjoy the same privileges as other members.

(d) A beneficial member of a Castle may become an associate member by making written application to his Castle, and upon its receipt the request shall be granted.

(e) An associate member of a Castle may become a beneficial member by making written application to his Castle, and if found to possess the necessary qualifications, the request may be granted upon the payment of the fee as prescribed in the by-laws.

(f) A suspended member may be reinstated as an associate member upon the payment of the fees prescribed in the by-laws.

(g) A member in possession of a withdrawal card or dismissal or defunct certificate may be admitted as an associate member in any Castle to which he may present the same, accompanied by the fee as prescribed in the by-laws.

(8) Applications for membership must be signed by the applicant, stating his age, residence and occupation, and endorsed by two members in good standing, which must be entered upon the records, and the application be referred to a committee of three for investigation (none of whom shall have recommended him), who shall carefully and conscientiously satisfy themselves that the applicant is worthy to become a member of the Order, and shall report the result of the investigation at the next session of the Castle. No Castle can act on any application until a majority of the committee have reported.

(9) After the report of the Investigating Committee has been heard, every member present shall be allowed to speak on the case. The Noble Chief shall then order a ballot to be taken, and if, on examination, not more than one black ball has been cast, he shall declare the applicant elected; but if two or more black balls be found, he shall direct the ballot to be renewed, when, if two or more black balls be again found, he shall declare the applicant rejected; and in no case shall anyone who has been rejected by a Castle be again permitted to make application to the same or any other Castle in less than six months from the time of such rejection. A Castle may, for good cause, reconsider and declare void, by a two-thirds vote, any election of an applicant for membership, at any time before the admission of said applicant by initiation.

(10) One week must elapse between the application and the conferring of the Pilgrim's degree. If it is deemed expedient, more than one degree may be conferred at the same session. (This does not apply to

TRENTON, N. J., September 2d, 1907.

To the Grand Castle K. G. E.:

SIR KNIGHTS AND BROTHERS—We present to you for action the revised constitution of the Grand Castle of New Jersey and proposed amendments to the constitution of the Subordinate Castles under its jurisdiction.

Fraternally yours in F. V. and H.,

WILLIAM H. RUF, P. S. C.,

CHARLES E. LANE, P. G. C.,

GEORGE J. ROBERTSON, P. S. C.,

Committee.

THIS IS TO CERTIFY that the foregoing constitution and amendments to the constitution for Subordinate Castles of the Grand Castle of New Jersey Knights of the Golden Eagle was regularly adopted at the stated session of the said Grand Castle, held at Trenton, N. J., on September 3d, 1907, and is respectfully submitted for the approval of the Supreme Castle Committee on Law and the Supreme Chief.

Signed,

OSCAR M. CONDIT,

Grand Chief.

Attest:

A. L. CLARK, *Grand Master of Records.*

All approved, February 26th, 1908.

S. J. SOUTHARD,

REV. S. A. MACDONALD,

Committee on Law, Supreme Castle K. G. E.

[SEAL.]

ELI MANCHESTER,

Supreme Chief.

Attest:

A. C. LYTTLE, *Supreme Master of Records.*