

(f) No service shall advertise any telephone number for emergency ambulance service other than 9-1-1, in accordance with N.J.A.C. 13:81-10.3.

(g) The words "Paramedic," "Mobile Intensive Care," "Intensive Care," "MICU," "Critical Care Transport Unit," "CCTU," "Coronary Care" or "Special Care," or abbreviations of such words, shall only appear in advertisements when the provider is authorized to provide Mobile Intensive Care Unit Services in accordance with N.J.S.A. 26:2K-7 et seq. or is otherwise authorized by the Department to provide such services.

(h) All advertisements shall include the name under which the provider is licensed by the Department.

Amended by R.1992 d.16, effective January 6, 1992.

See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Grandfather provision added at (b).

Amended by R.1998 d.107, effective February 17, 1998.

See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

Rewrote (b); in (e), deleted " 'emergency' "; inserted a new (f); recodified former (f) as (g), and substituted "or is otherwise authorized by the Department to provide such services" for "under N.J.A.C. 8:33N" at the end; and recodified former (g) as (h).

8:40-3.7 Minimum personnel requirements

(a) Each person who operates a motor vehicle licensed under this chapter shall possess and have readily available for inspection a valid driver's license, as required by Title 39 of the Revised Statutes of New Jersey.

(b) Each required staff person, as defined by this chapter, who staffs or operates a vehicle licensed under this chapter:

1. Shall be at least 18 years old;
2. Shall dress in clothing, including any outerwear, of a similar uniform appearance which presents a professional appearance;
3. Shall wear the following identification:
 - i. His or her first and/or last name; and
 - ii. The name of the licensee.
4. Shall not wear or display any identification which suggests or indicates affiliation with any other organization or agency. However, identification may be displayed which indicates the person's level of training or personal or licensee membership in a professional association or society.
5. Shall have readily available for inspection, either on his or her person or in the vehicle, valid documentation, or other proof thereof, of his or her training as may be required in this chapter.

(c) Each person who provides patient care (as part of any service licensed under this chapter) shall possess a license, registration, certification or training certificate valid in the State of New Jersey for the type or level of patient care he or she is providing. No person shall be allowed to provide a

type or level of patient care beyond the level he or she is lawfully eligible to provide in the State of New Jersey.

(d) Each person who staffs a vehicle licensed under this chapter may wear appropriate patches, pins, or other items identifying training courses the person has completed. However, no person shall be allowed to staff a vehicle licensed under this chapter while displaying any patch or other symbol indicating a level of training he or she has not attained.

(e) No person shall be allowed to staff or operate a vehicle licensed under this chapter:

1. While under the influence of intoxicating liquor or narcotic or habit forming drugs; or
2. In a reckless manner; or
3. At excessive speed; or
4. While engaging in any illegal conduct.

(f) While in service, each Mobility Assistance Vehicle shall be staffed by at least one person who shall meet the requirements of (a) and (b) above. A second Mobility Assistance staff member, also meeting the same requirements, shall be required at the time the patient is loaded or unloaded, if a patient in a wheelchair must be moved up or down five or more steps or if a patient in a wheelchair weighs 200 or more pounds and must be moved up or down two or more steps. The second staff member need not be present at other times.

1. If oxygen administration devices are not carried in the vehicle, the required staff person(s) shall possess valid certification in:

- i. Passenger Assistance Techniques issued by Transportation Management Associates, Fort Worth, Texas, or a course which is similar in content and curriculum, developed by the licensee and approved by the Department; and
- ii. Adult CPR, issued by the American Heart Association, American National Red Cross or the National Safety Council.

2. If oxygen administration devices are carried in the vehicle, the required staff person(s) shall possess valid certification as an Emergency Medical Technician, issued or recognized by the Department, in addition to the training required in (f)1i and ii above.

(g) When in-service, including any time the vehicle is used as a Mobility Assistance Vehicle, each Transport Ambulance shall be staffed by at least two persons who shall meet the requirements of (a) and (b) above. Staff persons of a hospital or of another agency who accompany a patient need not meet the requirements of (a) and (b) above.

1. Each of the required staff persons shall possess current valid certification as an Emergency Medical Technician, issued or recognized by the Department.

2. Each of the required Emergency Medical Technicians shall possess valid current certification in cardiopulmonary resuscitation (CPR) for professional rescuers issued by the American Heart Association, the National Safety Council or the American Red Cross.

(h) When in-service, each Emergency Ambulance vehicle shall be staffed by at least two persons (including anytime the vehicle is used as a Mobility Assistance Vehicle) who shall meet the requirements of (a) and (b) above. Staff persons of a hospital or of another agency who accompany a patient need not meet the requirements of (a) and (b) above.

1. Each of the required staff persons shall possess current valid certification as an Emergency Medical Technician, issued or recognized by the Department.

i. If the vehicle is utilized to provide Street EMS, at least one of the two required emergency medical technicians shall be certified as an emergency medical technician-defibrillation in accordance with N.J.A.C. 8:41A;

2. Each of the required Emergency Medical Technicians shall possess valid current certification in cardiopulmonary resuscitation (CPR) for professional rescuers issued by the American Heart Association, the National Safety Council or the American Red Cross.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Age, appearance and operating requirements amended.
Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (a), substituted a reference to Title 39 of the Revised Statutes of New Jersey for a reference to N.J.S.A. 39:3-10 at the end; in (b), substituted "required staff person, as defined by this chapter," for "person" in the introductory paragraph; in (d), deleted "or is not eligible to provide on that service" at the end; and added (f) through (h).

8:40-3.8 Personnel files required

A personnel file shall be maintained for each employee. The file shall include the employee's name, home address, documentation of training and expiration date of current training certification or licensure and a copy of the employee's current driver's license, if the employee is a licensed motor vehicle operator.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Copy of driver's license required.

8:40-3.9 Maintenance of records

(a) The licensee shall maintain full, complete, and accurate records as required by this chapter. No required record shall be falsified, altered or destroyed. Records may be stored in a computer format, provided that adequate safeguards are in place to prevent unauthorized access and tampering, and adequate provisions for back-up data are in place. These provisions shall be incorporated into the required policy manual and submitted to the Department for approval prior to implementing the data storage system.

(b) The licensee shall keep a copy of each required record at its principal place of business. The records shall be made immediately available to authorized representatives of the Department during normal business hours.

(c) The licensee shall retain and safely store all required medical records for at least 10 years or until age 23 for patients treated as minors, whichever occurs later, and all other required records for at least five years. In the event the licensee ceases operation for any reason, the licensee shall arrange for the safe storage of required records at a place, and in a manner, acceptable to the Department.

Amended by R.1992 d.16, effective January 6, 1992.

See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.

See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (a), added the third and fourth sentences; and in (b), inserted "made immediately" in the second sentence.

8:40-3.10 General vehicle requirements

(a) Motor vehicles licensed under this chapter shall be registered, maintained and operated in accordance with Title 39 Motor Vehicle and Traffic Regulations of the State of New Jersey.

(b) Vehicles registered as a motor vehicle in New Jersey shall display a valid motor vehicle inspection decal issued by the New Jersey Division of Motor Vehicles. The vehicle shall only be used to provide service after it has successfully passed all motor vehicle tests conducted by the New Jersey Division of Motor Vehicle, or by an authorized Reinspection Station. No vehicle shall provide services under this chapter while it bears an expired inspection sticker or a "reject sticker" issued by the New Jersey Division of Motor Vehicles.

(c) Vehicles registered as motor vehicles in other states shall display a valid motor vehicle inspection decal issued in accordance with the requirements of the state registering the vehicle. The vehicle shall only be used to provide service after it has successfully passed all tests conducted in accordance with the requirements of the state registering the vehicle.

(d) The vehicle shall be in a safe operating condition. The vehicle and all required vehicle equipment shall be functional and operable when the vehicle is in service.

(e) The interior of the vehicle shall be designed for the safety of patients and staff and the patient compartment shall have the following safety and sanitary features:

1. There shall be no protruding edges.
2. Exterior corners (which are corners which "point-out") shall be "rounded" or covered with a padded material.
3. Ceiling shall be finished with a padded material or with a flat even surface.

1. Requires, or may require, pre-hospital emergency medical services; or
2. Requires, or may require, emergency inter-hospital transfer.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (a), substituted a reference to emergency and interfacility medical care for a reference to emergency aeromedical care in the introductory paragraph.

8:40-7.2 General helicopter requirements

(a) When in service, the aircraft shall meet the requirements of this chapter.

(b) Each helicopter approved under this chapter shall be licensed and operated in accordance with applicable portions of the Federal Aviation Regulations (FAR), including the manufacturer's approved manuals and instructions.

(c) The helicopter shall be in an airworthy condition, as defined by the FAR, and all medical equipment shall be in safe operating condition. All required equipment shall be functional and operable when the helicopter is in service.

(d) Each helicopter used to provide helicopter air medical ambulance service shall be approved and licensed by the Department prior to use as an air ambulance.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (b), added "including the manufacturer's approved manuals and instructions" at the end; in (c), inserted "an airworthy condition, as defined by the FAR, and all medical equipment shall be in" in the first sentence; and rewrote (d).

8:40-7.3 Patient compartment requirements

(a) The helicopter shall have a patient compartment. If the patient compartment is not separated from the pilot's seating area, the pilot shall be protected, by a partition, bulkhead, or similar device, from the movements of the patient.

(b) The patient compartment shall have at least two exterior doorways.

1. At least one doorway shall be large enough to allow the loading/unloading of an occupied stretcher without rotating it more than:

- i. 30 degrees about the longitudinal (roll) axis; and
- ii. 45 degrees about the lateral (pitch) axis.

2. The other doorway shall be large enough to permit the entrance/exit of an ambulatory person.

3. The door(s) to each doorway shall be capable of being opened and being used from inside the patient compartment and from the exterior of the aircraft. The exterior of each doorway shall be marked with a sign which states how the door can be opened.

(c) The patient compartment shall be provided with a built-in lighting system supplied by the aircraft power supply. The lighting system shall not interfere with the pilot's vision and shall be located so no glare is reflected into the pilot's eyes or lines of vision.

(d) There shall be space and seating for at least two attendants within the patient compartment. Each seat shall be equipped with a safety belt. Velcro®-type closures are prohibited.

(e) There shall be sufficient crashworthy cabinets and other storage spaces to safely accommodate all equipment and supplies.

Amended by R.1992 d.16, effective January 6, 1992.

See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Staff and restraint added to (d).

8:40-7.4 Patient compartment dimensions

(a) The patient compartment shall have the following interior dimensions:

1. Height: at least 30 inches (40 inches preferable) between the top of the required litter and the ceiling.
2. Width: at least 24 inches from the inboard side of the required litter to the other side of the aircraft.
3. Length: at least long enough to accommodate the required litter.

8:40-7.5 Certification to manufacturer/FAA standards

The aircraft shall be certified to the aircraft manufacturer's standards and to FAA standards.

8:40-7.6 Special lighting required

Each helicopter licensed under this chapter shall be equipped with a forward-facing, high intensity searchlight or floodlight.

Amended by R.1992 d.16, effective January 6, 1992.

See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.

See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

8:40-7.7 General equipment and supplies requirement

All equipment and supplies shall be stowed within the aircraft in a safe, crashworthy manner.

Amended by R.1992 d.16, effective January 6, 1992.

See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).

Text revised to provide storage requirements only.

8:40-7.8 Standard patient transport devices

(a) There shall be a litter for the transport of stretcher bound patients. The litter shall be at least 72 inches long (when flat) and at least 20 inches wide.

(b) The litter shall have three sets of two-inch wide patient restraints with quick release buckles positioned at the chest, waist and knees. The quick release buckles may be of the "slide-through" or "metal to metal" type. Velcro®-type closures are prohibited.

(c) While the aircraft is in motion, the litter shall be restrained by a litter fastener. The litter fastener shall be securely fastened to the aircraft, shall be installed under a FAA Supplemental Type Certificate and shall meet the same "g" requirements as those contained in FAR Part 23.561 or FAR Part 25.561 for seats.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).
Mattress deleted; Velcro prohibited.

8:40-7.9 Oxygen administration devices

(a) The aircraft shall have a medical oxygen system which is capable of delivering oxygen to the patient at a rate of at least 15 liters per minute during the entire time the patient is aboard the aircraft.

(b) The oxygen cylinder controls shall be accessible from the required attendant's seat. Cylinder opening wrench(es) or handles shall be affixed to or chained and clipped to the oxygen cylinder(s).

(c) When the aircraft is in motion, each oxygen cylinder shall be secured in a safe, crashworthy manner in oxygen tank holders affixed to the aircraft frame which meet the same "g" requirements as those contained in FAR Part 23.561 or FAR Part 25.561 for seats.

(d) Each oxygen system shall comply with the requirements of N.J.A.C. 8:40-3.16, except that the on-board system may not provide less than 1,500 liters capacity. Liquid oxygen systems are permitted, provided the system is capable of meeting all other standards with regard to oxygen flow rates and pressures.

(e) There shall be at least one portable oxygen system meeting the requirements of N.J.A.C. 8:40-3.16.

(f) There shall be at least one reserve oxygen cylinder of at least 300 liters capacity.

(g) Any protruding outlets and flowmeters must be padded, flush mounted or located so as to prevent the injury of crew and patients, or other catastrophic failure of the outlet port.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).
Medical oxygen system specified.

Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).
Rewrote (d); and added (e) through (g).

8:40-7.10 Resuscitation devices

(a) The required oxygen system may be, but need not be, equipped with a positive pressure oxygen powered resuscitator.

(b) The aircraft shall be equipped with bag-valve-mask resuscitation devices in accordance with N.J.A.C. 8:40-6.11.

(c) Each advanced life support helicopter ambulance shall have a portable, automatic transport ventilator, of the type approved by the FDA for prehospital use, which meets the minimum standards of the American Heart Association, as described in the Textbook of Advanced Cardiac Life Support, pages 2-14 and 2-15 (1994 edition), and incorporated herein by reference.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).
Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (a), substituted "may be, but need not be," for "shall" following "system"; in (b), substituted a reference to bag-valve-mask resuscitation devices for a reference to resuscitation devices, and substituted a reference to N.J.A.C. 8:40-6.11 for a reference to N.J.A.C. 8:40-6.14(c) through (f); and added (c).

8:40-7.11 Aspirator/suction devices

(a) There shall be an installed suction device powered by the aircraft's electrical system. The device shall be securely mounted and located to permit aspiration of any stretcher bound patient. The device shall meet the criteria contained in N.J.A.C. 8:40-3.16 during the entire normal range of aircraft operation.

(b) There shall be a portable suction device powered by an integral battery. The device shall meet the criteria contained in N.J.A.C. 8:40-3.16. Aspirators which have field replaceable batteries shall carry a sufficient supply of batteries to permit the unit to operate continuously for at least 20 minutes. In recognition of aircraft weight limitations, the portable suction device may also be used as the installed device provided it meets the requirements of (a) above.

Amended by R.1992 d.16, effective January 6, 1992.
See: 23 N.J.R. 2566(a), 24 N.J.R. 119(a).
Stylistic changes.

Amended by R.1998 d.107, effective February 17, 1998.
See: 29 N.J.R. 4416(a), 30 N.J.R. 648(a).

In (a), substituted a reference to N.J.A.C. 8:40-3.16 for a reference to N.J.A.C. 8:40-6.15(c) and (d); and in (b), substituted "N.J.A.C. 8:40-3.16" for "N.J.A.C. 8:40-6.15(c) and (d) for at least 20 minutes" at the end of the second sentence, and inserted a new third sentence.