



**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
JUNE 19, 2024
AGENDA**

The June 19, 2024, Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217. Members of the public may attend this meeting in person or if desired have the opportunity to participate telephonically by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the June 19, 2024, Agenda
4. Approval of the May 15, 2024, Meeting Minute
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2024-52 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING NEGOTIATIONS AND ENTRY INTO A CONTRACT FOR CASH AND CREDIT CARD PROCESSING, BANKING AND ARMORED CAR SERVICES WITH WELLS FARGO BANK, N.A. OF TOMS RIVER, NEW JERSEY

On April 4th and April 5th, 2024, the Authority advertised a request for proposals for Cash and Credit Card Processing, Banking and Armored Car Services. On May 9, 2024, two (2) proposals were received and opened to determine if same met all the requirements of the RFP. On June 10th, 2024, a Consultant Selection Committee (“CSC”) meeting was held, and it was determined that Wells Fargo Bank, N.A. of Toms River, New Jersey (“the Bank”) best met the criteria as outlined in the request for proposal. As part of the Bank’s response, a proposed pricing structure was included in their proposal for consideration. The purpose of this resolution is to seek authorization to enter into negotiations with Wells Fargo Bank, N.A. to specifically address its pricing structure, so to best meet the needs of the Authority. The Director of Finance recommends entering into negotiations for, and execution of, a contract with Wells Fargo Bank, N.A. for Cash and Credit Card Processing, Banking and Armored Car Services for a term of one (1) one-year, commencing on or about October 1, 2024, through September 30, 2025, with three (3) one-year renewal options that can be executed by mutual agreement only.

RESOLUTION 2024-53 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2024-54 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF BROWN AND CONNERY, LLP OF WESTMONT, NEW JERSEY AS GENERAL LEGAL COUNSEL TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

The South Jersey Transportation Authority (“SJTA”) has heretofore entered into certain Basic Agreements, the latest dated December 17, 2019 (the “Agreement”), with the State of New Jersey acting through its Department of Transportation Commissioner (the “State”), pursuant to which the Authority was designated to provide administrative support for the South Jersey Transportation Planning Organization (the “SJTPO”). The SJTPO, a Metropolitan Planning Organization whose function is to develop transportation programs for urbanized areas of the State in order to encourage and promote the development of intermodal transportation systems that maximize mobility while minimizing air pollution is charged with the oversight of all federally funded surface transportation planning activities in Atlantic, Cape May, Cumberland, and Salem Counties. On March 28, 2024, and March 29, 2024, the Authority publicly advertised a Request for Proposals (“RFP”) for General Legal Counsel and Special Legal Counsel services for the SJTPO. On April 18, 2024, in response to said advertising, one (1) qualified proposal was received. On May 7, 2024, the sole proposal was evaluated by the Consultant Selection Committee comprised of Authority and SJTPO staff. Based on the CSC’s evaluation, it is recommended that the Authority appoint Brown & Connery, LLP of Westmont, New Jersey, to serve as General Legal Counsel to the SJTPO. With only one proposal received, no selection for SJTPO Special Legal Counsel was made. On May 28, 2024, the SJTPO, through its Policy Board, approved the appointment of Brown & Connery, LLP to serve as General Legal Counsel to the SJTPO via Resolution 2405-13. A cap on total annual compensation for General Legal Counsel shall be \$15,000.00. The Director of Engineering, who represents the Authority on the SJTPO Policy Board, believes it is in the best interest of the Authority and recommends the appointment of Brown & Connery, LLP as General Legal Counsel to the SJTPO for one (1) year commencing on or about July 1, 2024, with the option to extend for an additional one (1) year.

RESOLUTION 2024-55 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO ATLANTICARE PHYSICIAN GROUP, PA., OF EGG HARBOR TOWNSHIP, NEW JERSEY TO PROVIDE PRE-EMPLOYMENT PHYSICALS, CDL TESTING AND HAZMAT TESTING

On April 14, 2021, and April 15, 2021, the Authority publicly advertised a Request for Proposals (RFP) for a qualified healthcare provider to perform occupational medical testing for the Authority, including, but not limited to, Pre-Employment Physicals, CDL Testing and Hazmat Testing for Authority employees including Firefighters. In response to said advertisement, on May 12, 2021, two (2) proposals were received. In accordance with the Authority’s Policy and Procedures, the Consultant Selection Committee (CSC) met on May 19, 2021, to review and rank said proposals. Based on the CSC’s review and ranking of the proposals, the Authority via Resolution 2021-58, authorized a contract with AtlantiCare Physician Group, PA. (“AtlantiCare”), of Egg Harbor Township, New Jersey, for Pre-Employment Physicals, CDL Testing and Hazmat Testing Provider for the Authority for the Authority employees including Firefighters. The term of the contract is two (2) years with an option to renew for two (2) additional one (1) year periods. The Authority, via Resolution 2023-39, authorized the first one (1) year renewal option. The Authority now desires to exercise the second and final one (1) year renewal option commencing on or about August 1, 2024, and has notified AtlantiCare accordingly.

RESOLUTION 2024-56 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO COMPSERVICES, INC. D/B/A AMERIHEALTH CASUALTY SERVICES OF PHILADELPHIA, PENNSYLVANIA FOR THIRD PARTY CLAIMS ADMINISTRATION SERVICES FOR LIABILITY AND WORKERS’ COMPENSATION INSURANCE

On April 4, 2024, and April 5, 2024, the Authority publicly advertised a Request for Proposals for Third Party Claims Administration Services for Liability and Workers’ Compensation Insurance. The Authority is seeking to engage Professional Service Providers to be a Third Party Claims Administration covering self-insured Workers’ Compensation, Automobile Physical Damage, General (including Employee

Benefits Liability), Auto, Shuttle Bus, Law Enforcement, Employers and Garagekeepers Liability. In response to said advertising, on April 25, 2024, one (1) proposal was received and subsequently distributed to the Consultant Selection Committee (CSC). On May 10, 2024, members of the CSC, met for the purpose of reviewing the proposal and determined Compservices, Inc. d/b/a AmeriHealth Casualty Services to have met all the requirements of the specifications and instructions to proposers. The Director of Business Administration believes it to be in the best interest of the Authority and recommends award of a contract to Compservices, Inc. d/b/a AmeriHealth Casualty Services of Philadelphia, Pennsylvania for Third Party Claims Administration Services for Liability and Workers' Compensation Insurance for a term of four (4) years commencing on or about September 1, 2024, and expiring on or about August 31, 2028.

RESOLUTION 2024-57 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO SOUTH STATE, INC. OF BRIDGETON, NEW JERSEY TO PROVIDE ATLANTIC CITY EXPRESSWAY HEAVY HIGHWAY JOB ORDER CONTRACTING SERVICES

The Authority publicly advertised a Bid on April 13, 2022, and April 14, 2022, for Atlantic City Expressway Heavy Highway Job Order Contract. The Contractor is to perform an ongoing series of individual Projects at different locations and facilities under the jurisdiction of the Authority. Job Order Contracting is typically used for small to medium sized repair and rehabilitation work, replacement in kind projects, and minor new construction. On May 18, 2022, three (3) proposals for Atlantic City Expressway Heavy Highway Job Order Contract were received. South State, Inc., of Bridgeton, New Jersey was deemed to have submitted the lowest responsive, responsible bid. The Authority, via Resolution 2022-58, authorized the award of a contract with South State, Inc. for Atlantic City Expressway Heavy Highway Job Order Contract, with a weighted adjustment factor of 0.83 for "Normal Working Hours" and "Other than Normal Working Hours". The term of the said agreement is one (1) year with two (2) options to extend for one (1) additional year each. As the initial term of said agreement expired on or about July 19, 2023, the Authority, via Resolution 2023-41 authorized the first one (1) year renewal option. The Authority and South State, Inc., now mutually wish to exercise the second and final one (1) year renewal option commencing on or about July 20, 2024, and expiring on or about July 19, 2025. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends extending said contract with South State, Inc. of Bridgeton, New Jersey for Atlantic City Expressway Heavy Highway Job Order Contract.

RESOLUTION 2024-58 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A TASK ORDER MODIFICATION FOR MICHAEL BAKER, INTERNATIONAL INC. OF HAMILTON, NEW JERSEY FOR CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR THE CONSTRUCT DEICING PAD PROJECT-PHASE 4

The Authority awarded an Airport General Engineering Consultant contract to Michael Baker International, Inc on May 18th, 2022. The contract is for on call task order-based assignments and includes a maximum dollar threshold of \$3,000,000.00 per year, with individual task orders capped at \$750,000.00 for Final Design/Construction Engineering Services, Construction Inspection Services and Right-of-way Services per project. The Authority issued a negotiated task order for the Construction management and construction inspection services for the Construct Deicing Pad Project-Phase 4 in an amount of \$747,763.00. Due to unforeseen project delays, there is a need to extend the project's construction duration by approximately 9 months. Michael Baker International, Inc. is requesting an additional \$106,788.00 which will bring the task order total to \$854,551.00, to cover the extension of services starting in August 2024 to November 28, 2024, as attached hereto as Exhibit "A". The Authority's request for proposals which are made part of the contract allows that an agreement ceiling may be approved to be increased based on a specific project need or emergency as determined by the Authority.

RESOLUTION 2024-59 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE NEGOTIATION OF A CONTRACT WITH SP PLUS PARKING CORPORATION TO PROVIDE MANAGEMENT AND OPERATION SERVICES FOR THE PARKING FACILITIES AT ATLANTIC CITY INTERNATIONAL AIRPORT

On February 7th and February 8th, 2024, the Authority publicly advertised a Request for Proposals (“RFP”) for Management and Operation Services for the Parking Facilities at Atlantic City International Airport. The Authority sought proposals from qualified firms to provide management services for the operation and administration for the parking facilities at Atlantic City International Airport, located in Egg Harbor Township, N.J., particularly: 1) parking operation and management services; and 2) operation of an on-demand parking shuttle service. In response to said RFP, six (6) proposals were received by the Authority and opened on March 15th, 2024, to determine if it met all the requirements of the RFP. The Consultant Selection Committee (CSC) met on April 19, 2024, and has determined SP Plus Parking Corporation to have met the criteria as outlined in the request for proposal. The Airport Director recommends entering into negotiations with SP Plus Parking Corporation for Management and Operation Services for the Parking Facilities at Atlantic City International Airport.

RESOLUTION 2024-60 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO PACIFICO FORD, INC. OF PHILADELPHIA, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF FORD F-450 CHASSIS 4X2 REGULAR CAB DRW XL WITH ALL ALUMINUM ENCLOSED ELECTRICIANS BODY, 2024 OR CURRENT MODEL (OR APPROVED EQUIVALENT)

On April 11, 2024, and April 12, 2024, the Authority publicly advertised for bids for the Purchase and Delivery of Ford F-450 Chassis 4x2 Regular Cab DRW XL with All Aluminum Enclosed Electricians Body, 2024 or Current Model (or Approved Equivalent). On May 2, 2024, one (1) bid was received, opened, and tabulated. Pacifico Ford, Inc. of Philadelphia, Pennsylvania was deemed the sole, responsive, responsible bidder in an amount not to exceed \$115,800.00 per unit. The Director of Operations recommends the Authority enter into a contract with Pacifico Ford, Inc. of Philadelphia, Pennsylvania for the Purchase and Delivery of Ford F-450 Chassis 4x2 Regular Cab DRW XL with All Aluminum Enclosed Electricians Body, 2024 or Current Model (or Approved Equivalent) in an amount not to exceed \$115,800.00.

RESOLUTION 2024-61 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO BRIAN HOSKINS FORD OF COATESVILLE, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF FORD F-450 CHASSIS 4X2 REGULAR CAB DRW XL WITH A STAMM MODEL SLT-27 SCISSOR LIFT WITH A 6’-96” ITE CUSTOM STAKE BODY AND VEHICLE 2024 OR LATEST YEAR MODEL (OR AN APPROVED EQUIVALENT)

On May 2, 2024, and May 3, 2024, the Authority publicly advertised for bids for the Purchase and Delivery of Ford F-450 Chassis 4x2 Regular Cab DRW XL with a Stamm Model SLT-27 Scissor Lift with a 6’-96” ITE Custom Stake Body and Vehicle 2024 or Latest Year Model (or an approved equivalent). On May 23, 2024, three (3) bids were received, opened, and tabulated. Brian Hoskins Ford of Coatsville, Pennsylvania was deemed the lowest, responsive, responsible bidder in an amount not to exceed \$186,495.00 per unit. The Director of Operations recommends the Authority enter into a contract with Brian Hoskins Ford of Coatsville, Pennsylvania for the Purchase and Delivery of Ford F-450 Chassis 4x2 Regular Cab DRW XL with a Stamm Model SLT-27 Scissor Lift with a 6’-96” ITE Custom Stake Body and Vehicle 2024 or Latest Year Model (or an approved equivalent) in an amount not to exceed \$186,495.00.

RESOLUTION 2024-62 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE PROJECT PROPOSALS, AWARDS, GRANTS, COOPERATIVE AGREEMENTS AND RELATED DOCUMENTS FOR NJ TRANSIT ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S TRANSPORTATION SERVICES DEPARTMENT

The Federal Transit Administration (FTA), the State of New Jersey and NJ Transit have been delegated authority to award Federal Financial Assistance and State Assistance for Transportation Projects. NJ Transit serves as the administrator of FTA and State of New Jersey funding programs such as the Job Access and Reverse Commute "NJ-JARC". The Grants or Cooperative Agreements for Federal Financial Assistance will impose certain obligations upon the NJ Transit which will, in turn, be imposed upon all subrecipients. The Authority is responsible to match 50% of the NJ-JARC applications with other sources of revenue. The Authority is submitting a NJ-JARC application for Round 11 (SFY24) funding in the amount of \$2,400,000.00 to continue services for our Camden, English Creek and Egg Harbor City programs. The term will be July 1, 2024 - June 30, 2025. SJTA, as a subrecipient, will provide all annual certifications and assurances for the awarded projects to NJ Transit, as required by the FTA and the State of New Jersey's policies governing pass through agreements. This resolution authorizes the Executive Director to approve and execute grant proposals, awards, certifications and assurances, cooperative agreements, and other related documents with respect to the Transportation Services Department during the period of July 1, 2024 – June 30, 2025.

RESOLUTION 2024-63 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH THE CAMDEN COMMUNITY PARTNERSHIP FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

The Authority's Transportation Services Division is currently operating a comprehensive transportation system acquired from the Camden County Improvement Authority. The Camden Community Partnership has contacted the Authority for the use of on demand shuttles services for events and tours. The Camden Community Partnership has agreed to provide one weeks' notice for service, communication all relevant special event information and provide the appropriate contacts for the Authority to operate efficiently and effectively. The Camden Community Partnership agreed the fee due and owing will start at \$50.00 per vehicle per hour, based on a portal to portal calculation, and increase \$2.00 each calendar year. The term of this agreement will be August 1, 2024, through July 31, 2027.

RESOLUTION 2024-64 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AUTHORITY TO ENTER INTO A SHARED SERVICES AGREEMENT WITH ROWAN UNIVERSITY TO OPERATE A SHUTTLE SERVICE FOR THE UNIVERSITY

The Authority currently provides transportation services for Rowan University. The current Shared Services Agreement, which is dated October 18, 2021, is set to expire on August 31, 2024. Rowan University has requested continued transportation services for its Glassboro to Camden Campus to Campus, the Internal Glassboro Campus Shuttle and Temporary Shuttles, as needed, for a term of five (5) academic years (AY), including summer sessions, or until the University provides formal notice of termination. The term will be from AY2024-2025 through AY2028-2029 and will expire on August 31, 2029.

RESOLUTION 2024-65 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO ROHRER ENTERPRISES, INC. DBA ROHRER BUS SALES OF DUNCANNON, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF 2025 OR CURRENT PRODUCTION YEAR 20-PASSENGER HEAVY-DUTY BUS WITH WHEELCHAIR LIFT OR EQUAL AND/OR PURCHASE AND DELIVERY OF 2025 OR CURRENT PRODUCTION YEAR 24-PASSENGER HEAVY-DUTY BUS OR EQUAL

On May 9th and May 10th, 2024, the Authority publicly advertised for bids for the Purchase and Delivery of 2025 or Current Production Year 20-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal and/or Purchase and Delivery of 2025 or Current Production Year 24-Passenger Heavy-Duty Bus or Equal. On May 30th, 2024, one (1) bid was received, opened, and tabulated. Rohrer Enterprises, Inc. dba Rohrer Bus Sales of Duncannon, Pennsylvania was deemed to be the sole, responsive, responsible bidder in an amount not to exceed \$146,300.00 per unit for the 20 Passenger Heavy-Duty Bus with

Wheelchair Lift or Equal and \$137,900.00 per unit for the 24 Passenger Heavy-Duty Bus or Equal. The number of units to be purchased is contingent upon fund availability. The Director of Transportation Services believes it to be in the best interest of the Authority and recommends entering into a contract with Rohrer Enterprises, Inc. dba Rohrer Bus Sales of Duncannon, Pennsylvania for the Purchase and Delivery of two (2) 2025 or Current Production Year 20-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal in an amount not to exceed \$292,600.00 and one (1) 2025 or Current Production Year 24-Passenger Heavy-Duty Bus or Equal in an amount not to exceed \$137,900.00. The total cost for all three (3) units is \$430,500.00.

RESOLUTION 2024-66 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE GREATER ATLANTIC CITY CHAMBER OF COMMERCE REGARDING THE VISIT ATLANTIC CITY AIRSHOW

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all contracts and agreements convenient or desirable for the purposes of the Authority. The Greater Atlantic City Chamber of Commerce (“Chamber of Commerce”) is hosting an event in Atlantic City called the Visit Atlantic City Airshow (the “Airshow”) commencing on August 13th and August 14th, 2024, in Atlantic City, New Jersey. This Airshow is designed to salute and honor service members of the various branches of the military including the United States Air Force while providing vendors and entertainment to the general public. As part of hosting the Air Show, there are sponsor fees and other costs. The Authority has agreed to provide funding to the Chamber of Commerce for hosting the Air Show. The sponsor fee to be paid by the Authority shall be \$300,000.00. The term of this Agreement shall be from the day this Agreement is executed by all parties until the day following the completion of the Event. The Executive Director of the Authority believes it is in the best interest of the Authority and recommends supporting the Event.

RESOLUTION 2024-67 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SOLE SOURCE CONTRACT TO KAPSCH TRAFFICOM USA, INC. OF DULUTH, GEORGIA FOR UPGRADES TO THE DYNAC SOFTWARE AS PART OF THE ATLANTIC CITY EXPRESSWAY ALL ELECTRONIC TOLLING & ITS UPGRADES PROJECT

Pursuant to Section 8(b)(3) of the Act, the Authority is authorized to make, negotiate, and award an agreement or contract without public advertisement when only one source of supply is available. The Authority is undergoing the transition from its existing tolling collection system on the Atlantic City Expressway to All Electronic Tolling (AET). The Authority utilizes the DYNAC traffic management system. Due to the implementation of the AET project, the Authority seeks services to perform software registration and configuration of twelve (12) Dynamic Message Signs (DMS) devices into the pre-existing DYNAC traffic management system. The DMS devices are situated on the AET Gantries and will be integrated into the DYNAC system utilized by dispatchers for centralized control and management. The DYNAC-ATMS software is a product developed and maintained by Kapsch TrafficCom USA, Inc. (“Kapsch”). Kapsch is the sole source, proprietary supplier of DYNAC. Kapsch submitted a proposal for the said services in the amount of \$171,097.00. The Authority believes it is in its best interest and recommends entering into a sole source contract with Kapsch to perform the software registration and configuration of twelve (12) Dynamic Message Signs (DMS) devices into the pre-existing DYNAC traffic management system in the amount not to exceed 171,097.00 in furtherance of the Project.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **July 17, 2024, at 9:00 a.m.**

ADJOURNMENT