

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

#### Mobile Medication Unit for Substance Use Disorder

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

**Program Name:** Mobile Medication Unit for Substance Use Disorder

**Purpose:** This Request for Proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) to implement an initiative that will enable agencies to travel to communities on a regular basis to provide low-threshold medication services to people with a substance use disorder (SUD) who encounter obstacles to receiving services at traditional “brick-and-mortar” treatment agencies.<sup>1</sup> This initiative, *Mobile Medication Unit for Substance User Disorder* is designed to increase access to medications for SUD, i.e., methadone, buprenorphine, or naltrexone; medical referral services, case management; and recovery support services.

Total annual funding is \$3,225,0000. DMHAS anticipates making up to three (3) awards up to \$1,075,000 each, which will include start-up funds in the amount of \$325,000 to purchase a Mobile Medication Unit (MMU). The remaining amount, \$750,000 will be funded through cost reimbursement contracting to provide the full services described in the *Contract Scope of Work* section of this RFP, as well as to maintain the MMU. When the initiative ends, the MMU will be the property of DMHAS, and successful bidders may continue to operate by transferring the title to DMHAS and renting the vehicle from the Division for a nominal cost. All funding is subject to New Jersey’s Opioid Settlement State appropriations. The contract may be renewable for up to two (2) additional one-year terms at DMHAS’ sole discretion with the agreement of the successful bidder.

The successful bidder will be expected to dispense medications, including, but not limited to methadone and buprenorphine from the MMU and be compliant with regulations issued by the federal Drug Enforcement Agency<sup>2</sup>. The successful bidder is responsible for serving a minimum of 200 people on an annual basis and maintaining a minimum caseload of 125 people (within one year of contract implementation) at all times.

---

<sup>1</sup> Low threshold medication services create access to care by removing traditional barriers such as requirements for abstinence or ongoing counseling, to people who are at high risk.

<sup>2</sup> <https://www.federalregister.gov/documents/2021/06/28/2021-13519/registration-requirements-for-narcotic-treatment-programs-with-mobile-components>

The funding is limited to the provision of mobile medication services in the following counties, where mobile medication services do not currently exist through DMHAS funding: Bergen, Burlington, Cape May, Cumberland, Gloucester, Hunterdon, Middlesex, Monmouth, Morris, Ocean, Salem, Somerset, Sussex and Warren. Applicants may plan to service more than one of the listed counties in proposals submitted, but if applicants are looking to receive more than one MMU, an additional proposal would need to be submitted. Please note, this does not preclude applicants operating outside of one of the listed counties to apply for the funding opportunity.

**Available Funding Amount:** Total funding for this initiative is \$3,225,0000 subject to New Jersey's Opioid Settlement State appropriations.

**Who Can Apply/Bidder Qualifications:** To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- *The bidder must be an ambulatory Opioid Treatment Program (OTP) licensed by the NJ Department of Health, Division of Certificate of Need and Licensing (CN&L) prior to the submission of proposal. The MMU will obtain full qualification as a mobile component of the OTP site in congruence with the licensed brick-and-mortar location;*
- The bidder must be a non-profit or for-profit entity;
- For a bidder that has a contract with DMHAS in place when this RFP is issued, that bidder must have all outstanding Plans of Correction for deficiencies submitted to DMHAS for approval prior to proposal submission;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements. If a bidder is determined, in DMHAS' sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, DMHAS will deem the proposal ineligible for contract award;
- The bidder must not appear on the State of [New Jersey Consolidated Debarment Report](#)<sup>3</sup> or be suspended or debarred by any other State or Federal entity from receiving funds;
- Pursuant to DHS Contract Policy and Information Manual Policy Circular 8.05, the bidder shall not have a conflict, or the appearance of a conflict, between the private interests and the official responsibilities of a person in a position of trust. Persons in a position of trust include Provider Agency staff members, officers and Governing Board Members. A bidder must have written Conflict of Interest policies and procedures that satisfy the requirements of P8.05, thereby ensuring that paid Board members do not participate in transactions except as expressly provided in the P8.05 Circular;
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue. This statutory requirement does not apply to non-profit organizations,

---

<sup>3</sup> <http://www.nj.gov/treasury/revenue/debarment/debarsearch.shtml>

- private colleges and universities, or state and municipal agencies;
- The bidder will sustain the provision of medication services through Medicaid, the NJ Addictions Fee-for-Service (FFS) Network and/or commercial insurance; providers must have a sliding fee scale and cannot require self-pay for clients who have public and/or private insurance or who qualify for state funding; and
  - The bidder must be an approved Medicaid provider.

**Proposal Procedure:** Effective July 8, 2024, the RFP is available at <https://www.nj.gov/humanservices/providers/grants/>. A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Helen Staton  
Department of Human Services  
Division of Mental Health and Addiction Services  
PO Box 362  
Trenton, NJ 08625-0362

**Submission Deadline:** Proposals must be received by 4:00 p.m. ET on August 19, 2024.

Sarah  
Adelman

Digitally signed by Sarah  
Adelman  
Date: 2024.07.03  
16:36:10 -04'00'

July 3, 2024

---

Sarah Adelman, Commissioner

---

Date