

(c) Custody staff shall examine purported legal mail to the extent necessary to ensure that it does in fact originate from, or is directed to, a source as defined in N.J.A.C. 10A:18, Mail, Visits and Telephone, and that it contains no contraband.

(d) Each correctional facility that has a Security Threat Group Management Unit shall provide each inmate in the Unit the opportunity to receive a minimum of one non-contact visit per month, unless precluded by the phase program, security conditions or other extraordinary circumstances.

(e) All visits shall be arranged and conducted according to correctional facility internal management procedures and are subject to cancellation as determined by the Administrator or designee to maintain the safe, secure and orderly operation of the correctional facility.

(f) Telephones shall be available to Security Threat Group Management Unit inmates in accordance with the Unit internal management procedures.

10A:5-6.30 Packages

(a) The Administrator or designee shall establish and provide written notice to Security Threat Group Management Unit inmates that includes:

1. A written list of items that may be received in a package; and
2. A limit on the number and weight of packages that may be received by an inmate.

(b) Security Threat Group Management Unit inmates shall be permitted to receive packages from an authorized source of sale only as determined by the Department of Corrections. All packages must be prepaid.

(c) The inspection of incoming packages shall be handled in accordance with N.J.A.C. 10A:18-5.3.

(d) Every incoming package shall be clearly marked with the name and address of the source of sale and the inmate's name and number. Packages without both the inmate's name and number shall be returned to the source of sale. If the name and address of the source of sale does not appear on the outside of the incoming mailed package, it shall be examined to identify the source of sale when it is opened (see N.J.A.C. 10A:18-5.3). If the source of sale of an incoming mailed package cannot be identified, the contents of the package shall be destroyed.

(e) Outgoing packages shall be handled in accordance with N.J.A.C. 10A:18-5.5.

10A:5-6.31 Reassignment to Security Threat Group Management Unit

(a) Inmates who were released from custody while assigned to the Security Threat Group Management Unit and

who are returned to the custody of the New Jersey Department of Corrections shall be placed into Prehearing Security Threat Group Management Unit Status and shall receive a hearing pursuant to N.J.A.C. 10A:5-6.8.

(b) Inmates who were assigned to the Security Threat Group Management Unit prior to placement in another close custody unit shall be reassigned to the appropriate phase of the Security Threat Group Management Unit upon completion of the other close custody placement (see N.J.A.C. 10A:5-6.16).

Amended by R.2005 d.445, effective December 19, 2005.

See: 37 N.J.R. 3200(a), 37 N.J.R. 5013(a).

In (b), added "the appropriate phase of" and "(see N.J.A.C. 10A:5-6.16)."

10A:5-6.32 Staff training

(a) All staff and alternate staff selected for regular assignment to the Security Threat Group Management Unit shall be given training in management, custody support services and Unit internal management procedures before being assigned to the Unit.

(b) In the event of an emergency, at the discretion of the Administrator or designee, other staff may be temporarily assigned as deemed necessary.

10A:5-6.33 Custody level

Security Threat Group Management Unit inmates shall be classified as "close custody status" and shall be assigned to selected activities within the confines of the Unit under continuous supervision.

10A:5-6.34 Inmate records

(a) The assignment of an inmate to the Security Threat Group Management Unit shall be noted in the inmate's classification file via the Correctional Management Information System.

(b) The following Security Threat Group Management Unit inmate information shall be available as soon as reasonably practical after admission to the Unit for use by appropriate staff members:

1. The name and number;
2. The previous housing location;
3. The unit cell or room assignment;
4. The date admitted;
5. A special diet as prescribed by a physician or approved by the correctional facility chaplain; and
6. Special medical or psychiatric problems.

(c) All unusual behavior shall be noted in the Unit log book together with the time, date of the incident and the name

of the staff member making the entry. Unusual incidents shall also be reported pursuant to N.J.A.C. 10A:21, Reports.

SUBCHAPTER 7. TEMPORARY CLOSE CUSTODY

10A:5-7.1 Placement in temporary close custody

(a) An inmate may be placed in temporary close custody for a period not to exceed 72 hours unless exceptional circumstances, such as, but not limited to, other information received or other substantial evidence found warrant extension of this time period.

(b) Criteria for placement of an inmate in temporary close custody status are:

1. Reasonable suspicion exists to indicate that the inmate is engaged in, or is planning a serious violation (asterisked offenses under N.J.A.C. 10A:4-4.1(a)) of correctional facility rules, on which disciplinary action is considered premature;
2. Reasonable suspicion exists to indicate that the inmate is in possession of, or plans to obtain, contraband which may pose a danger to the inmate or others;
3. The inmate exhibits assaultive, self-mutilating and/or threatening behavior related to a medical or psychiatric condition, in the written opinion of a psychiatrist, psychologist or medical doctor; and/or
4. Any other reason, which, in the opinion of the Administrator, or designee, requires temporary close custody confinement to protect the inmate, staff, general public, and/or the security and control of the correctional facility.

(c) When placement of an inmate in temporary close custody is ordered by the Administrator's designee, the designee shall, as soon as administratively possible within 72 hours, inform the Administrator and shall provide a written report to the Administrator setting forth the reason for every such placement.

(d) On or before the expiration of the 72-hour period, unless there are emergent reasons for extension, the inmate shall be released from temporary close custody to:

1. The general population;
2. Prehearing detention;
3. Detention in connection with a disciplinary action pursuant to N.J.A.C. 10A:4;
4. A medical or psychiatric housing unit for continued observation, treatment, or commitment procedures (N.J.A.C. 10A:16-13); or
5. Another close custody unit in accordance with procedures set forth in this chapter, such as, Protective Custody or the Management Control Unit.

(e) Release from temporary close custody may be ordered only by the Administrator or designee.

(f) In consideration of the reason for an inmate's placement in temporary close custody, the Director of Custody Operations or designee shall determine the personal property and other services, such as, but not limited to, visits and telephone calls, which the inmate may be afforded while in temporary close custody.

(g) The Administrator shall forward a monthly written report of all placements and releases from temporary close custody to the Assistant Commissioner, Division of Operations for review.