

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 20, 2017**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on September 20, 2017, commencing at 9:03 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Deputy Commissioner Joseph D. Bertoni
Vice Chairman Jeffery A. April, Esq.
Commissioner James J. McCullough (via teleconference)
Commissioner C. Robert McDevitt
Commissioner Christopher M. Milam
Commissioner Joseph Ripa (via teleconference)
Commissioner Donna T. Sullivan
Mary K. E. Maples, Governor's Authorities Unit (via teleconference)
Stephen F. Dougherty, Executive Director
Lauren R. Staiger, Esq., General Counsel
Cynthia Blasberg, Board Secretary
Davi S. Nicholson, Alternate Authority Board Secretary

Absent

Chairman Richard T. Hammer
Commissioner Maurice B. Hill, Jr., DMD

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer		X
Deputy Commissioner Joseph D. Bertoni	X	
Vice Chairman Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill, Jr., DMD		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

No members of the public attended this meeting.

Approval of the Agenda

Deputy Commissioner Bertoni called for a motion to approve the September 20, 2017 agenda. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Milam, approving said agenda. Deputy Commissioner Bertoni asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Deputy Commissioner Bertoni called for a motion to approve the August 16, 2017 meeting minutes. Whereupon, a motion was made by Commissioner Milam and seconded by Commissioner McDevitt approving the August 16, 2017 meeting minutes. Deputy Commissioner Bertoni asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Executive Session

Deputy Commissioner Bertoni asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2017-86 to the Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to the Schedule "A," associated with Resolution 2017-80 and contractual matters regarding Shore Sign Service.

Whereupon, the motion was made by Vice Chairman April and seconded by Commissioner McDevitt approving Resolution 2017-86. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:06 a.m. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. At this time, staff exited the Board room. A copy of Resolution 2017-86 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Deputy Commissioner Bertoni called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McDevitt and seconded by Vice Chairman April. The open portion of the meeting reconvened at 9:14 a.m. Once the public returned to the meeting room, Deputy Commissioner Bertoni requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer		X
Deputy Commissioner Bertoni	X	
Vice Chairman Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

Executive Report

Mr. Dougherty presented the September 20, 2017 Executive Report; a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Deputy Commissioner Bertoni asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on September 6, 2017. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as the Sunoco Agreement, Cargo Opportunities at the Airport, the HMS Host facility and fuel prices at the service area. Commissioners received the schedule of upcoming projects, the EO-8 Report, and Airport statistics.

Public Response to Agenda Items

Deputy Commissioner Bertoni asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Deputy Commissioner Bertoni asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Deputy Commissioner Bertoni called for a motion to approve the bill list. Whereupon the motion was made by Vice Chairman April and seconded by Commissioner McDevitt, approving said bill list. Deputy Commissioner Bertoni asked the Commissioners for questions on the motion. Being none, Deputy Commissioner Bertoni requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chairman Richard T. Hammer							X
Deputy Commissioner Bertoni			X				
Vice Chairman Jeffery A. April, Esq.	X		X				
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Deputy Commissioner Bertoni asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chairman and Commissioners he would be presenting a total of six (6) resolutions for their consideration. Mr. Dougherty presented Resolutions 2017-80 through 2017-85. Deputy Commissioner Bertoni called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner McDevitt and seconded by Vice Chairman April, approving said resolutions. Deputy Commissioner Bertoni asked for questions on the motion. There being no comments or discussion, Chairman Hammer asked the Secretary to call the roll.

Roll call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Hammer							X
Deputy Commissioner Bertoni			X				
Vice Chairman Jeffery A. April, Esq.		X	X				
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough			X				
Commissioner Christopher M. Milam			X				
Commissioner C. Robert McDevitt	X		X				
Commissioner Joseph Ripa			X				

RESOLUTION 2017-80 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2017-81 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE THIRD ADDENDUM TO THE SERVICES CONTRACT WITH CONDUENT STATE & LOCAL SOLUTIONS, INC. (FORMERLY XEROX STATE AND LOCAL SOLUTIONS, INC.), OF NEWARK, NEW JERSEY TO PROVIDE SERVICES IN SUPPORT OF THE NEW JERSEY E-ZPASS CUSTOMER SERVICE CENTER

The South Jersey Transportation Authority, the New Jersey Turnpike Authority (serving as the lead agency), the Delaware River Port Authority, the Delaware River and Bay Authority, the Burlington County Bridge Commission, and the Delaware River Joint Toll Bridge Commission, collectively (the “Agencies”) each own and operate toll roads and/or bridges and other facilities within the State of New Jersey. The Agencies are operating from an existing Service Contract with Xerox State and Local Solutions, Inc., of Newark, New Jersey dated as of October 15, 2015 (the “Service Contract”), for the operation and maintenance of the New Jersey E-ZPass Customer Service Center (“CSC”). The Agencies and Xerox State and Local Solutions, Inc., collectively “the Parties,” via resolution 2016-111, entered into a First Addendum to the Service Contract to clarify the rights and obligations of the Parties related to the invoicing and payment of fees by the Agencies to Xerox State and Local Solutions, Inc. and the transmittal of revenue to the Agencies. The Parties, via resolution 2017-06, entered into a Second Addendum to the Service Contract to clarify the rights and obligations of the Parties related to the usage of the New Jersey E-ZPass CSC System, adherence to the established Cut-Over Date, adherence to Performance Standards, the provision of Credit Card Processing Services, invoicing of Credit Card Fees, usage of ORT Software and Payment Processing Services. Subsequent to entering into the Second Addendum, on January 1, 2017, Conduent State & Local Solutions, Inc., separated from Xerox State and Local Solutions, Inc., and became an independent public company. The Agencies now desire to enter into a Third Addendum to the Service Contract with Conduent State & Local Solutions, Inc. to clarify the Cut-Over Date, Performance Standards and Conflicts or Inconsistencies within the Addendum and/or Service Contract in similar form as the Addendum attached to this resolution entitled Exhibit “A.” The Authority has determined that it is in its best interest to join-in or otherwise authorize entrance into the Third Addendum to the Service Contract with Conduent State & Local Solutions, Inc. for the above mentioned reasons.

RESOLUTION 2017-82 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRY INTO A MEMORANDUM OF AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF PARKS AND FORESTRY REGARDING REVIEW AND/OR IMPLEMENTATION OF REFORESTATION PLANS UNDER THE NO NET LOSS REFORESTATION ACT, N.J.S.A. 13:1L-14.1, ET SEQ.

All projects by state entities that deforest a half-acre or more of forested land owned or maintained by the state entity are subject to the provisions of the New Jersey No Net Loss Reforestation Act, N.J.S.A. 13:1L-14.1, *et seq.* (the "Reforestation Act"). The Authority is a state entity, as defined in the Reforestation Act. The Division of Parks and Forestry, within the Department of Environmental Protection (the "NJDEP-NJP&F") is charged with the review and implementation of reforestation plans under the Reforestation Act. No project of the Authority that would deforest land at least one-half acre in size, may be commenced without approval of the Authority's reforestation plan by the NJDEP-NJP&F, pursuant to the Reforestation Act. The Reforestation Act requires state entities, such as the Authority, enter into a Memorandum of Agreement "MOA" with the NJDEP-NJP&F that guarantees the NJDEP-NJP&F will be reimbursed for actual labor hours attributable to the review and implementation of that state entities reforestation plan pursuant to the Reforestation Act. The NJDEP-NJP&F has submitted to the Authority for its review and approval, an MOA concerning said reimbursement. The Authority has reviewed the MOA, finds that it clearly and accurately sets forth what is required of the Authority under the Reforestation Act, and seeks authorization to enter into such agreement

RESOLUTION 2017-83 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A MODIFICATION TO THE CONTRACT WITH STV, INC., OF TRENTON, NEW JERSEY FOR DESIGN SERVICES FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT RECONSTRUCTION OF AIRPORT TERMINAL ROAD & AMELIA EARHART BOULEVARD PROJECT

On August 22, 2016, the Authority entered into an agreement with STV, Inc., of Trenton, New Jersey to provide Design Services for the Atlantic City International Airport Reconstruction of Airport Terminal Road & Amelia Earhart Boulevard project. The agreement, authorized via Resolution 2016-93, was in an amount not to exceed \$735,739.00. During the design and preparation of bid specifications and through continued review consultation with the FAA William J. Hughes Technical Center ("WJHTC"), it was determined additional services would be required of STV, Inc., as it was necessary to include out-of-scope design work extending the project limits from Aviation Research Boulevard to the Delilah Road Circle, as well as to include milling and resurfacing alternatives in the bid specifications for Amelia Earhart Boulevard. These alternatives would provide the Authority with cost options, due to the amount of contributory funding from outside sources being unknown at the time the design services contract was awarded. Further, additional services were necessary to determine the precise location of certain WJHTC communications utilities, in order to provide a project design that resulted in the most cost efficient construction practical. Additional design work was also deemed necessary, once the amount of contributory funding was finalized, and a funding agreement, with the WJHTC, in place. These services include the preparation of additional sets of design plans and bidding documents for the highway lighting improvements and landscape improvements to Amelia Earhart Boulevard. STV, Inc. has submitted a fee proposal in an amount not to exceed \$180,667.00 for said services.

RESOLUTION 2017-84 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO TECHNA-PRO ELECTRIC, LLC OF MOUNT LAUREL, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT WIRELESS CAMERA REPLACEMENT PROJECT

On July 18th and 19th, 2017, the Authority publicly advertised for bids for the Atlantic City International Airport Wireless Camera Replacement Project. Work associated with this project includes, but is not limited to, the replacement of six existing wireless cameras on the Terminal roof with hardwired cameras. Work also includes replacing the existing pole mounted roof-top cameras with new PTZ cameras and media cabinets, new power wiring and conduit, network cabling and conduit, the installation of new network equipment, coordination, permits, programming and testing. As part of the solicitation, the Authority sought bids for the Base Bid as described above as well as an Add Alternate 1 and Add Alternate 2. Add Alternate 1 consists of the installation of one hardwired camera on the Garage roof as well as the installation of a new pole mounted PTZ camera and media cabinet on the existing pole, new power wiring and conduit, network cabling and conduit, installation of new network equipment, coordination, permits, programming and testing. Add Alternate 2 consists of the removal of one existing wireless camera at the Fuel Farm and installation of three new hardwired PTZ cameras. Work includes demolishing the existing camera and power feed, installing a new 35' security pole with three PTZ cameras, a new communication enclosure on a concrete pad containing new network equipment and power fed from an adjacent existing panel, installation of new fiber optic cable in underground raceway from the Overflow Parking Lot booth to the communication enclosure, connecting new fiber optic cable to existing fiber optic spare cable and connecting existing spare fiber optic cable to existing network. The selection of the Base Bid and/or Add Alternates is contingent upon the availability of funds. On August 17, 2017, two bids were received, opened and tabulated with Techna-Pro Electric, LLC, of Mount Laurel, New Jersey deemed the lowest responsive, responsible bidder in an amount not to exceed \$273,970.00 for the desired Base Bid, Add Alternate 1 and Add Alternate 2.

RESOLUTION 2017-85 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SOUTH STATE, INC., OF BRIDGETON, NEW JERSEY FOR THE PRIORITY REPAIRS TO BRIDGE 4 WESTBOUND OVER FOLSOM ROAD (ROUTE 73)

As a result of a recent motor vehicle collision, significant damage was done to Bridge 4 Westbound over Folsom Road (Route 73), Milepost 31.2, Atlantic City Expressway, Winslow Township, New Jersey. Engineering inspections have been conducted, including structural inspections by the Authority's Chief Engineer, along with its general engineering consultant, Remington & Vernick. Based on these inspections, it was determined the scope of work for this project will include repairing the bottom flange of the first interior beam from the north in the general span (beam N2), replacing the north fascia beam and bearings in the general span (beam N1), and the demolition, removal, and replacement of the exiting deck and parapet above beam N1. Remington & Vernick Engineers, along with the Authority's Chief Engineer has determined that the right shoulder of the bridge must be closed indefinitely and the right lane shall be closed to oversized permit vehicles until said repairs can be made. As damage to Bridge 4 westbound prevents the bridge from being fully operational, and said repairs are recommended to be completed within 90 days, the Authority has deemed this work a priority/emergent repair. On August 18, 2017, pursuant to the deficiencies and N.J.A.C. 19:2-7.7, which states "when an emergency declared by the Executive Director or his designee exists of a nature requiring immediate services, the Authority shall, by such solicitation as it considers advisable, obtain whatever is necessary to meet the emergency on the most advantageous terms possible under the circumstances." Thus, the Executive Director has declared the damage to Bridge 4 Westbound over Folsom Road (Route 73) emergent, and as such authorized an emergency procurement for the priority repairs. On September 7, 2017, the Authority solicited quotes from five pre-selected qualified vendors for the Priority Repairs to Atlantic City Expressway Bridge 4 Westbound over Folsom Road (Route 73). A non-public bid opening was held on September 19, 2017. Bids were opened and tabulated to ensure all bids met the requirements of the specifications and instructions to bidders. South State, Inc. of Bridgeton, New Jersey was deemed to have provided the lowest responsive, responsible bid in an amount not to exceed \$471,610.00.

Petitions or Communications, Unfinished Business and New Business

Deputy Commissioner Bertioni asked if there were any petitions, communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place. Further, he stated he has no new business to discuss.

General Comment

Deputy Commissioner Bertioni asked the public for any general comments. No comments were made.

Adjournment

There being no further business, Deputy Commissioner Bertioni called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner McDevitt and seconded by Vice Chairman April to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:22 a.m.

Submitted by:

Cynthia A. Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.