



December 16, 2013

Albert Porroni, Executive Director  
Office of Legislative Services  
PO Box 068  
Trenton, New Jersey 08625

Dear Mr. Porroni;

In accordance with P.L.2011 Chapter 70, "New Jersey First Act", signed into law on May 19, 2011, requiring individuals to be residents of New Jersey in order to hold certain public employee positions in the State, Atlantic Cape Community College is filing this letter and its Exempt Report with you and the Office of Legislative Services for the period January 1, 2014 to December 31, 2014.

The New Jersey First Act permits exemption from its residency requirements of faculty, research staff and administrative staff holding positions requiring special expertise or extraordinary qualifications.

Questions regarding this matter may be directed to Eileen Curristine, Dean, Human Resources, Public Safety & Compliance.

Yours truly,

A handwritten signature in black ink that reads "Peter L. Mora".

Dr. Peter L. Mora  
President

Attachment – Exempt Report

C: Charles B. McKenna, Chief Counsel  
Office of the Governor  
PO Box 001  
Trenton, NJ 08625

Eileen Curristine, Dean, Human Resources, Public Safety & Compliance

# Schedule A

## Atlantic Cape Community College

### New Jersey First Act Exemption Report

December 13, 2013

In addition to the position of visiting professor, teacher, lecturer or researcher who is employed on a temporary or per-semester basis which the Act exempts, Atlantic Cape Community College submits the following as its list of exempt positions, effective January 1, 2014.

The following positions are generally filled following a national/regional search as the college seeks individuals with broad experience in the Community College sector; many of the positions listed also require knowledge in disparate areas that would otherwise be separate positions in larger institutions.

- President
- Vice President, Academic Affairs
- Vice President, Planning, Research, Facilities & Executive Support
- Vice President, Student Affairs & Branch Campus Management
- Dean, Administration & Business Services
- Dean, Enrollment Management & College Relations
- Dean, Finance
- Dean, Human Resources, Public Safety & Compliance
- Dean, Information Technology Services
- Dean, Resource Development & President/Board of Trustees Operations

Full-time and adjunct faculty

**Associate Dean of Academic Support Services** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Controller** - – wide breadth of financial and administrative experience required with particular knowledge of the college community environment..

**Dean of the Academy of Culinary Arts** – position requires both technical content expertise and proven community college leadership to be identified in a regional or national search.

**Dean, Liberal Studies** – position requires broad based community college leadership background likely to be identified in a national or regional search.

**Dean, Career, Technical & STEM Education** - position requires broad based community college leadership background likely to be identified in a national or regional search.

**Director, College Relations** –there is a general shortage of experienced marketing/social media management professionals in the community college sector.

**Director of Culinary Operations** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Director, Human Resources** - position requires extensive knowledge of regulations and human resources administration in a community college setting.

**Director, Instructional Technology** - position requires specific content expertise and proven community college leadership to be identified in a regional search

**Director of Security& Public Safety-** position requires wide breadth of security/public safety and administrative experience with particular knowledge of the college community environment.

**Librarian** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Senior Director, Resource Development & Community and Alumni Outreach** – as a relatively new position nationally in community colleges, there is a general shortage of experienced fund-raising professionals in the community college sector.

**Senior Manager, Grants** - there is a general shortage of experienced professionals in the community college grant writing and development sector.

**Senior Manager, Resource Development** – position requires technical experience in both fund development and database management with the Datatel Colleague system.

**Web Developer**, Drupal programming, web development, content management systems, database programming.



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