

DELAWARE RIVER PORT AUTHORITY
Minutes of the June 19, 2013 Board Meeting
One Port Center, Camden, New Jersey
Wednesday, June 19, 2013, 9:00 a.m.

Present

PENNSYLVANIA

David Simon, Chair
Kathryn Boockvar, Esquire (DePasquale)
William Sasso, Esquire
Andrew J. Reilly, Esquire
John Lisko, Esquire (McCord) (via telephone)
Joanna Cruz, Esquire (via telephone)
Walter D'Alessio (via telephone)
Joann Bell

Officers and Chiefs

John Matheussen, CEO
Danielle McNichol, General Counsel
and Corporate Secretary
Kristen Mayock, Deputy General Counsel
John Hanson, CFO
Toni Brown, CAO
Tim Pulte, COO
Mike Venuto, Chief Engineer
John Rink, PATCO, General Manager
Thomas Raftery, Inspector General
Jack Stief, Chief, Public Safety

DRPA Staff

Ann DuVall, Exec. Assistant to CEO
Barbara Holcomb, Manager, Capital Grants
Timothy Ireland, Director, Corp. Comm.
Christina Maroney, Manager, Special Projects
Sheila Milner, Administrative Coordinator
Elizabeth McGee, Administrative Assistant
Bill Shanahan, Director, Gov. Relations
Jim Simpson, Manager, IS
Susan Squillace, Manager, Purchasing
Mike Williams, Graphic Design Administrator

NEW JERSEY

Jeffrey L. Nash, Esquire, Vice Chair
Albert Frattali
E. Frank DiAntonio
Richard Sweeney
Charles Fentress
Rick Taylor
Denise Mason (via telephone)
Tamarisk Jones

Counsel

Christopher Gibson, Archer & Greiner,
NJ Counsel
Tom Ellis, Duane Morris, PA Counsel

Others

Amy Herbold, Esquire, NJ Gov. Authorities
Unit (via telephone)
Kevin Schmidt, Deputy General Counsel, PA
Office of General Counsel
Jonathan Latko (CAC)
Tony DiSantis (CAC)
Stephen Benigno (SEPTA)
Mike Vidro (City of Phila.)
Grant Ervin (City of Phila.)
Sgt. Catherine Fan (Phila. Police Department)

The Corporate Secretary announced that pursuant to the By-Laws of this Authority, public notice of this meeting of the DRPA Board of Commissioners has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Simon called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary announced that there was a quorum. Chairman Simon presided.

Report of the Chief Executive Officer

Chairman Simon asked the CEO to give his report.

Mr. Matheussen thanked the Chairman. He said his report stands as submitted, but he highlighted several items.

He advised the Commissioners that the Department of Engineering's Month of April, 2013 Program Performance Report was in their binders and that Chief Engineer Mike Venuto could provide any additional information.

Mr. Matheussen said on May 29th, he, along with Bill Shanahan and other staff, provided a Homeland Security Briefing to the Commonwealth of Pennsylvania and State of New Jersey Homeland Security Directors, Thomas Minton and Edward Dixon. DRPA/PATCO assets and security and emergency management activities were discussed, as well as, in coordination, resources they could potentially be providing our organization to maximize the security of our operations and the security of the region. They gave a tour of the Ben Franklin Bridge Public Safety dispatch area and the Ben Franklin Bridge anchorage for a view of what we have done in hardening our assets. He said they were also given a tour of SEPTA's control room/RIOS. Mr. Matheussen noted the exchange of information was very valuable and demonstrated how DRPA is a very good 'bridge' between Pennsylvania and New Jersey in illustrating our efforts to enhance security in the region.

Mr. Matheussen advised that he received a thank you note from the General Secretary of the Republic of Panama, Carlos Arosemena, for making Authority facilities and personnel available for a tour with Panamanian officials in preparation for the opening of the Metro de Panama. The General Secretary wrote that the information shared on the tour "provided valuable insights for the officers to take home and disseminate to their respective departments and government agencies" as they unveil their new transit system."

Mr. Matheussen said a Public Scope Review Meeting on the Glassboro-Camden Line (GCL) was held by STV, Inc., NJ TRANSIT and DRPA/PATCO on May 20, 2013 at the Woodbury Jr/Sr High School. Ninety people attended. Display boards on the scope of the project were available and project team members were present for any questions from the public.

This concluded Mr. Matheussen's CEO Report.

Report of the Chief Financial Officer

Mr. Hanson discussed those aspects of the financial report which were included in the CEO report. He stated that there were a couple of items to add, including an update on the new money bond issue. First, a request for pricing for underwriting services was issued on Friday, June 14.

The Authority worked with our financial advisors, general counsel and contract administration in order to finalize this request for pricing to the 17 qualifying underwriting firms. Mr. Hanson said that the proposed new money issue is intended to support the capital program and the maintenance and improvement of the core assets of the DRPA. The size of the proposed bond issue will be determined over time and should be between \$300 and \$500 million. Responses to this request pricing are due back by July 2 at 4:00 p.m. Mr. Hanson continued that another key aspect of the new money bond issue is the completion of the traffic study. The Authority completed the first draft of the traffic study which was reviewed by representatives of Finance, Engineering and Bridge Operations. Some questions were asked and clarifications were made. The Authority just received the second draft of the traffic study and expects to have a conference call with Stantec, the creator of the traffic study, next week. Mr. Hanson stated that he hoped to have the final version by the end of June. Mr. Hanson continued that in addition the audited financial statements, which will be a part of the official statement of the bond deal, expected to be completed in early July. Also, with respect to the bond deal, after the request for information is received from the qualified underwriters, the Authority will make a selection of the underwriters. We expect to do that in consultation with the other professionals, such as the financial advisors and legal. Also, we expect to retain the same bond professionals used in the last bond issue.

Mr. Hanson continued that looking at the KPIs as of April 2013, the monthly and year-to-date traffic for the bridges are slightly below budget. Monthly bridge revenue is about 1.5% over budget. PATCO ridership is slightly above budget both monthly and year-to-date. Mr. Hanson continued that PATCO revenues are 0.5% above budget. The primary sources of revenue for the Authority, the bridges and the PATCO line, are both above budget for the first four months of the year. The on-time performance at PATCO is 97.15% and year-to-date is 97.33% for the month of April. Mr. Hanson continued that there are two lost time claims for the month of April at the DRPA and two at PATCO. The year-to-date is four for DRPA and four at PATCO. There are 41 vacancies for the DRPA and 31 vacancies for PATCO. Most of these vacancies are in the process of being filled. The DRPA's operating budget is \$1M below budget for the month of April and almost \$4M under budget for the year-to-date. Mr. Hanson continued that the capital budget is below budget by \$2M for the month of April and approximately \$4M below budget for the year-to-date. PATCO's operating budget for the month of April is about \$4M, \$300,000 below budget for the month of April and almost \$2M below budget for year-to-date. The budgeted operating ratio was 64%. The actual operating ratio is 74% and year-to-date the operating ratio is 66.7%, as compared to what was budgeted year-to-date which was almost 59%.

In reference to the lost time claims, Commissioner Sasso requested that the number of days out of work be included along with lost time claim count. Mr. Rink responded that they would be added to future reports.

Report of the Chairman

Chairman Simon stated that with the key performance measures, the Authority's financial performance remains solid. The Authority continues to be under budget for operating expenses both at the Authority and at PATCO. The Authority remains better than budget in revenues for the bridges and PATCO. He remains optimistic that there will be no toll or fare increases for the foreseeable future and that this is his number one financial objective for the Authority.

Chairman Simon continued that he is an advocate of mass transportation and has been asking PATCO to increase its promotional efforts, and that PATCO General Manager John Rink with his staff have followed up and have launched a campaign to promote the use of PATCO, as well as the ferry, for events on the Camden waterfront. Chairman Simon said that he took PATCO and ferry to the waterfront on an informal fact-finding trip a few weeks ago and can personally attest to the benefits utilizing public transportation and that PATCO and the ferry are both well run. Reducing traffic congestion through the use of mass transit is a big issue in the quality of life.

Chairman Simon thanked Chief Operations Officer Tim Pulte for moving forward with the Chairman's suggestion to begin to make our facilities a little more attractive. When the Authority was in the retrenchment mode it did not have the funds to spend on items like landscaping and new signage, and but now we can work on making our facilities more attractive to the consumer.

Chairman Simon continued finally on a more serious note. He said that he felt it is necessary to reiterate his commitment as well as the Board's commitment to transparency and reform, and that nothing else matters if we do not have the public's trust to operate in its bests interest. In this regard he complimented the efforts of all the committees for their efforts and the work they do. That is where a lot of the work gets done and it takes a lot of time from the volunteer Commissioners to accomplish this.

Chairman Simon complimented specifically the efforts of the Audit Committee and the Chair and Vice Chair of that Committee for continuing to insist upon compliance with our reform resolutions and for their work with the Inspector General. Chairman Simon continued that this Inspector General's Office has been very busy investigating various areas of concern and preparing reports that will allow us to address the reform issues that remain. The Audit Committee supervises the process to insure the thorough vetting of the Inspector General's reports, but that process creates an inherent but necessary time lag between report preparation and public issuance. Nonetheless, in the interest of transparency, Chairman Simon did want to provide to the Board and the public, with the Inspector General's agreement, information on some of the key findings of the Inspector General.

Chairman Simon continued that the first finding relates to salary actions from 2007 to recently. Among the findings in that report are that personnel actions have been taken that violate the terms of certain agreements, that Authority has no defined compensation policy and the lack of such a policy has resulted in the appearance of favoritism in personnel actions, that the DRPA and PATCO use flawed hiring practices that bottleneck hires, frustrate transparency and encourage inconsistent pay practices, and that the Human Resources Services department and other departments do not cooperate fully or in good faith with the audits conducted by the Inspector General. He said these findings are disturbing and cannot be ignored, although he would be remiss in not mentioning that management disputes some if not all of those findings and that management's response to those findings will be included in the final report and that, in fact, the Audit Committee has been careful in hearing out management's responses on these issues. In the interim, while there are very limited areas of authority that the Chairman has and that both the Chairman and the Vice Chairman are not members of management, one of the

specific powers that the Chairman has is the ability to approve in advance is the hiring of any new employee or the promotion of any employee into Grade E1 or above or any salary increase of more than 8% for employees in that category. Giving the findings, Chairman Simon said he felt for the time being, until we get these issues addressed, that it was incumbent on him not to approve any such hires, promotions or salary increases. He said he knew that the rank and file employees look very carefully at what happens at senior management levels and given the fact we have had no pay increases for our rank and file employees for a while that it is important to be very circumspect about any kind of personnel actions in senior management levels that result in pay increases.

Chairman Simon said the next item relates to the Inspector General's review of the New Jersey State Controller's report. There are two specific issues, one with respect to four insurance contracts that were signed in July of 2012, where the General Counsel, Danielle McNichol detected problems with the handling of these insurance contracts. The bottom line is that these newly signed insurers were instructed to use specific law firms, some of which were not on the list of qualified law firms approved by this Board and maintained by the office of the General Counsel. Furthermore, some of these firms were authorized to settle cases without the knowledge of the General Counsel or this Board. I believe the General Counsel has corrected these practices and they are not ongoing.

Chairman Simon said that according to the Inspector General's findings, the Authority has been over-charging employees for their contributions for their health insurance benefits and that he is asking management to address and resolve this issue.

Chairman Simon then summarized the key findings of the Inspector General related to the now-ended Economic Development Program. He reiterated that the program is done and there will no new economic development spending but we still have these legacy programs. Included in the Inspector General's findings are that DRPA management allowed a grant payment to proceed despite the fact that the grantee refused to provide the audit information required by the grant contract; the bi-state compact requires the Authority to complete an annual economic development master plan but no such plans were completed from 2006 through 2012 and while the Authority recently completed a Board approved plan for missing years, they were incomplete and many include project design costs but do not show project implementation costs; most of the grants that the Inspector General's office reviewed did not include the justification documents that were supposed to accompany Board authorizing resolutions and many resolutions were authorized before staff could perform due diligence; that two resolutions DRPA-09-100 and DRPA-09-101 did not define specific projects but gave senior management blanket authority to distribute economic development money and the Inspector General believes that these resolutions violated our by-laws and allowed management to avoid numerous management controls; and that promotional and non-grant expenses were charged to economic development expenses understating DRPA operating expenses. Between 2008 through 2010, more than \$2M in PATCO operating expenses were charged to economic development which was largely funded by bond proceeds typically used for capital expenses. Chairman Simon said he hoped that the internal controls have been improved in the last year or two such that these practices have ended, but he is asking for the Inspector General to follow up in that regard as soon as possible but certainly by the end of the current year.

Chairman Simon said he felt that this was information that both the entire Board and public deserved to have. It also helps explain some of the actions I have taken and may take going forward.

Chairman Simon reiterated his thanks to all the committees, noting that he has tried to distribute the work of the Authority Board among the committees and get all the Commissioners involved. He also thanked everyone who has supported the work of the Inspector General specifically, and most importantly, thanked the rank and file employees for keeping the bridges and PATCO operating. We really do appreciate their work.

Vice Chairman Nash stated that he agrees with most of what Chairman Simon is saying. We have worked in the past years to change the direction of this Board. The reform resolutions that we passed set a new course. The committees have been extremely helpful in not only providing transparency for the terms of this Authority, but also in making sure that moving forward, the public feels comfortable with the prudence of spending. I do want to caution, however, on these reports. These reports are not completed. There are certain levels of confidentiality that some of us who have seen these reports have signed. My greatest concern about these reports is that they are not fully vetted. The information provided by the Inspector General, who has obviously done an extraordinary job in sorting out these difficult facts. It is important that everyone who is involved in the decisions that were made in 2008 and going forward are talked to about what went on at that time. For a report to be completed all the facts must be made. I take exception to large parts of the reports. I agree with a significant amount of the reports. But for us to really move forward to understand what happened in 2008 or before or after, it is important that we really sort out all the facts. Until that is done, completed and reviewed by the Audit Committee, I ask that the public hold their judgment on these issues.

Mr. Matheussen stated that he concurs with Vice Chairman Nash. I would hope that staff who are impacted by the findings of the Inspector General has an opportunity to make comments on the reports. I personally have seen one report and have commented on the findings as well as two other staff members. I am not familiar with the other findings of the Inspector General. But I would hope that staff would have the opportunity before we come to any conclusions that these findings are accurate.

Chairman Simon inquired to the Inspector General whether these reports and findings are complete. Thomas Raftery responded that they are complete from his perspective but not all have not gone out to staff for comment.

Report of the Citizens Advisory Committee

Mr. Latko, Chairman of the Citizens Advisory Committee (CAC), stated that they had their meeting last Wednesday and he had several topics which he would like to present to the Board. He stated that the first topic was the confidentiality agreement from the Audit Committee. He wanted to know if the agreement could be signed and received today. Ms. McNichol stated that the agreement was approved through the Audit Committee. She said that they would be able to receive a copy of the agenda for the July Board meeting simultaneously with the Board receipt of

the approved agenda. Chairman Simon stated that, by way of background, CAC had requested early access to the Board agenda and we agreed to do that in return for the confidentiality agreement to protect the information until it is ready for public dissemination. He stated that this will give the CAC an opportunity to comment on the agenda with sufficient time. Mr. Latko inquired as to when the agenda was distributed on a typical monthly basis. Ms. McNichol stated that because the July Committee Meetings for Operations & Maintenance and Finance were pushed back, the agenda will not be sent out to the Board members until Friday. She stated that there will be committee meetings all day Wednesday and the packet preparation will be done Thursday for distribution on Friday for the next week's Board meeting. Chairman Simon stated that the CAC will have the same opportunities as the Commissioners regarding the receipt of the agenda. Ms. McNichol stated that as soon as the agenda is ready to go to the Board members, CAC will receive it simultaneously. She stated that there will be a link on the computer that they will be able to access. Mr. Latko then stated that he will spend July having the confidentiality agreement signed by CAC's members and August will be the first time they will receive the agenda in advance of the public for review.

Mr. Latko stated that another topic they discussed was the bike ramp. He stated that he heard that a good information session was held and was heavily attended, including the the Chairman. He stated that the majority of the CAC members preferred the newest version featuring a widened ten foot ramp all the down. Chairman Simon stated that it was a very good public session and there are two remaining issues: lighting and whether there was a possibility of building small platforms coming off to the side so that people could stop and enjoy the view or take a break as the ramp is quite steep. This area would be off to the side and out of the traffic lanes. Mr. Venuto stated that the final report is being prepared with the options and incorporates the comments which were received from the public. They will be coming up with an alternative design for the stationary areas where people can pull off to the side.

Mr. Latko stated that the next discussion related to the commuter discount. He reviewed records and studies in regard to the different values and what it cost the DRPA to offer a commuter discount. He stated that early on it was a very robust commuter discount, totaling a few hundred thousand dollars a month. He stated that as it got near the end, the last six months it was about \$6 per person per month and it came out to an approximate total of \$90,000-\$100,000 per month for the commuter discount. Mr. Latko further stated that when he speaks to people who use the bridge, the commuter discount is usually the first topic that comes up. He stated that there are contentions with the New Jersey E-Zpass system versus the Pennsylvania E-Zpass system. While the DRPA has to borrow more bond money for infrastructure, this is a point of contention for the working people who travel the bridge sometimes several times a day, and they are looking for something back. He stated that if you look at the last discount, it totaled about \$1M or \$1.2M a year. He said that they were looking at how to absorb that money without "digging in to the operational funds." They came up with the Fred Fund in memory of two CAC member named Fred, one who passed away and another who had to step down due to illness. It would be funds which are recovered from economic development. He noted that the Blue Horizon loan repayment came to mind as it is approximately \$1M. Mr. Latko stated that if this money could be put into this fund, it would support the commuter discount for a year. He stated that would be one direction where the Authority could restore PR and the view that people have in the region regarding the DRPA. He further stated that he knows that the DRPA is actively working on

recalling other loans and if those funds could be used, he feels that this is a way that the DRPA could begin to rebuild trust in the community.

Chairman Simon stated that his initial reaction is that it sounds like a great idea. He stated that Mr. Latko is being very thoughtful about the commuter discount using recovered funds, but if you have too much of a commuter discount that could result in a situation where you cannot hold the overall toll level where it is today because it impacts your revenue streams. He stated that if you have a discount on a higher toll, it would be self-defeating. Chairman Simon asked where the closing is on the Blue Horizon. Ms. McNichol stated that the settlement and closing dates have been extended until September and at that point we will receive more information whether the closing will be proceeding. She stated that it is unclear at this time. Chairman Simon stated that the first step would be to recover those dollars and possibly Mr. Hanson could look at how the Authority could reuse that money. Mr. Hanson stated that he wanted to clarify one point in Mr. Latko's presentation regarding the commuter discount. The discount was phased out over the final three years of its existence, so those numbers were low at the end because the discount was one third of what it had been previously. The discount did cost less, but it cost less because it was being phased out so that it was not taken away from the public all at once; it was phased out in thirds.

Mr. Latko stated that he was referring to the last phase, where it was costing the Authority \$90,000 a month or \$6 per person for crossing the bridge 18 times. Chairman Simon stated that implicit in what he is saying is that CAC is getting feedback from its members and the public that they would like the discount returned in some shape or form. Mr. Latko stated that such a discount would be huge even if it meant working with the numbers and possibly going from 18 crosses to 20 crosses. He stated that for people who cross multiple times a day going to school or working in the City, up to 25-30 times per month, it adds up. It could be a step in the right direction as we look at recovering these economic funds.

Vice Chairman Nash stated that he thought it was an outstanding idea and thinks that the DRPA should immediately see what it needs to do to accomplish reinstating a commuter discount. He stated that there were three issues that would have to be explored in anticipation of something like this – the cost for discount whether it be \$6, \$12 or \$18 per month. The original discount was that if you crossed the bridge 18 times you would receive \$18. Vice Chairman Nash stated that in essence that would mean that if a commuter crossed the bridge 18 times a month, would have a \$4 toll instead of a \$5 toll. He stated that he would also like to explore the New Jersey/Pennsylvania issue because if most New Jersey residents signed up through the DRPA or the New Jersey EZ Pass, they would be eligible for a discount, which would be unfair to the Pennsylvania commuters who are reverse commuting to New Jersey. It should be a fair discount for both Pennsylvania and New Jersey residents. He said that the third question is whether a traffic study is necessary in order to accomplish a commuter discount and if that is required, we should know that.

Mr. Hanson stated that the other thing he wanted to point out is that there are important tests that have to be met and things that need to be undertaken before we can issue a discount or reduce bridge tolls in any way. He stated that he would need a read from the Board now because if what

we are hearing that we are moving forward with a plan to introduce discounts, then we must redo the traffic study.

Chairman Simon stated the suggestion is to take the funds which are being returned and for which we do not have a budgeted use. For example, if we get to the Blue Horizon closing and we do receive the \$1M back, we will have a decision to make as to how the Authority will use those funds. He stated that we have to wait and see what funds are recovered and then we can figure out how far the \$1M will go based upon a sophisticated study. Mr. Hanson acknowledged the clarification that we are not considering a plan that will decrement revenue in any way, but Mr. Latko's proposal to use unplanned returned funds. Mr. Hanson repeated Commissioner Jones' statement that this needs to be a long term plan, which he agrees with, because a permanently enacted discount becomes a recurring decrement of revenue which would have to be balanced.

Vice Chairman Nash stated that we can look at Mr. Latko's plan for unexpected or unanticipated income and we should also explore a long term plan. Mr. Latko stated that we could pick out a couple items – if we look at the prison site and the State decides to sell it through the EDA, those funds are to be returned to the DRPA. Vice Chairman Nash stated those potential proceeds would not be returned to the DRPA, but there is a \$2M loan from the South Jersey Port that has not been recouped and we are working on that. We anticipate repayment of certain loans which would go into the General Fund, past economic development funds which if the Board chooses, could be redirected.

Chairman Simon noted that Mr. Latko did have a prior suggestion that we have a toll holiday one day a year, and also cautioned that there may be some resistance to having a one-year commuter discount if it is only temporary. Chairman Simon stated that it is great conceptually and a great initiative. Mr. Latko further stated that with regard to the E-Zpass, the New Jersey residents pay \$1 per month service charge and the Pennsylvania residents do not pay the service charge. He said that a New Jersey resident is already been charged \$12 to have an E-Zpass system.

Mr. Latko also stated that another topic their committee touched on is trying to get new members. He stated that they put in a request to DRPA and they are four short on Pennsylvania members. He said that they tend to get more New Jersey residents to apply and not as many Pennsylvania residents. He asked that an advertisement be put into the Philadelphia Inquirer in order to encourage the involvement of more CAC members. Mr. Latko said that they did interview two residents – one from New Jersey and one from Pennsylvania and they plan to submit those residents for approval. Chairman Simon asked if there was anything else we could do to advertise for new members. Ms. Brown stated that a press release will be issued shortly.

Chairman Simon indicated that the DRPA Board meetings are organized by written reports and it would be helpful if the CAC issued a report periodically. He asked that CAC inform the Corporate Secretary that it would like to be put on the agenda.

Approval of May 15, 2013 DRPA Board Meeting Minutes

The Minutes of the May 15, 2013 Board Meeting of the Delaware River Port Authority was previously provided to the Governor of New Jersey and the DRPA Commissioners and there were no comments.

On motion duly made and seconded, the Minutes of the May 15, 2013 Board Meeting were approved.

Receipt and Filing of the Monthly List of Payments Covering the Month of May 2013 and Monthly List of Purchase Orders and Contracts Covering the Month of May 2013

The Monthly List of Payments Covering the Month of May 2013 and Monthly List of Purchase Orders and Contracts covering the month of May 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Monthly List of Payments Covering the Month of May 2013 and Monthly List of Purchase Orders and Contracts covering the month of May 2013 were received and filed.

Report of the Audit Committee Chair

Commissioner Boockvar stated that the financial audit is expected to be completed by the end of the month. She stated that they gave a presentation to the Audit Committee and welcomed comments. If anyone who was not at the meeting wanted to weigh in and give ideas to the auditors, let them know. She further stated that she plans on spending a lot of time over the next few weeks in Camden to help finalize, through the Audit Committee, some these procedures which were addressed earlier. She stated that Mr. Matheussen asked a question about best practices. Best practices will make sure that Mr. Matheussen and all people affected by any Inspector General or auditor report will have an opportunity to comment and comments will be integrated into the final report. Mr. Matheussen stated that unfortunately tomorrow's press will cover what has been said today and not what is covered later on.

Commissioner Sasso inquired whether it was intended that these reports will be shared with the Board. He said that he was stunned to hear about reports at the Board meeting that were not shared with the Board. Commissioner Boockvar stated that best practices are going to be established but what the practice should be will be up to the Committee. She stated the reports would go to all people who have a stake in the report, as well as the Board before it goes to the public. There would be an opportunity to comment and those comments would be integrated into the report before it is released to the public. Commissioner Boockvar stated that this is standard procedure. Commissioner Sasso stated that this was not followed today. Commissioner Boockvar stated that the report was not issued and she stated that she could not comment on that further, but that will be the practice.

Commissioner Boockvar stated that this concluded her report.

Approval of Audit Committee Minutes of May 1, 2013 and June 5, 2013, Report of Strategic Planning Committee Meeting Minutes and Approval of Operations & Maintenance Committee Report of June 5, 2013

The Report of the Audit Committee Minutes of May 1 and June 5, 2013, Report of Strategic Planning Committee of June 5, 2013 and Operations & Maintenance Committee Meeting Minutes of June 5, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Audit Committee Minutes of May 1, 2013 and June 5, 2013, Report of Strategic Planning Committee Meeting Minutes and the Operations & Maintenance Committee Minutes of June 5, 2013 were approved.

Adopt Resolutions Approved by Operations & Maintenance Committee of June 5, 2013

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

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| DRPA-13-069 | Sector Delaware Bay Intelligent Radar Project Agreement |
| DRPA-13-070 | License Agreement for Route I-295/42/I-76 Direct Connection Advanced ITS Project |
| DRPA-13-071 | Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities |

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

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| DRPA-13-072 | PARTSWG Contract Intelligent Analyst |
| DRPA-13-073 | PARTSWG (DVIC) Software and/or Equipment |
| DRPA-13-074 | 2010 TSGP Explosive Detection Canine and Related Equipment |

Approval of Finance Committee Report of June 5, 2013

The report of the Finance Committee meeting of June 5, 2013 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the report of the Finance Committee of June 5, 2013 was approved.

Adopt Resolutions Approved by Finance of June 5, 2013

Ms. Brown stated that staff is seeking Board authorization to bind the DRPA Public Officials and Employment Practices Liability policy with AIG. This policy was marketed by our broker, Aon, and they solicited quotes from 17 different carriers. Eleven carriers declined to quote due to our

class of business, the size of the organization or their inability to offer similar policies terms or conditions. She stated that one carrier did not respond and three carrier submitted quotes but their quotes included defense costs within the limits of liability. Only two carriers, the incumbent carrier, RSUI and AIG were willing to quote the defense cost outside of the limit of liability. RSUI is our current carrier and they were unable to offer a higher limit option. They remain at \$3M for Public Officials claims and also \$3M for the Employment Practices Liability claims. Mrs. Brown noted that the RSUI renewal quote provides a new limitation regarding defense expenses. Although the renewal quote provides the defense costs would remain outside of the limits; however, there would be a \$1M limit available for defense expenses. They would continue to defend the claims, but monies spent beyond the \$1M would erode the limits of liability for the Public Officials claims and also the Employment Practices Liability claims. She stated that this is a significant change in coverage. AIG has offered us four options and our broker has suggested that we consider Option #2 or Option #4. Staff is recommending Option #4 which would give us a 12 month policy for a \$10M aggregate limit and we would have a deduction in our Self-Insured Retention. She said that on Public Officials claims, the self-insured retention would be reduced from the existing \$500,000 to \$50,000 and on Employment Practices Liability claims; the self-insured retention would be reduced from \$500,000 to \$250,000. The one year policy premium would be \$102,115 and this is net of commission and it also includes TRIA, but does not include PLIGA Surcharges. Ms. Brown stated that it is staff's recommendation that we exercise Option #4 which was outlined in detail in the Summary Statement & Resolution for one year.

Commissioners Reilly and Sasso abstained from voting on this Resolution.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-075 Renewal of DRPA/PATCO Public Officials and
Employment Practices Liability Policy**

Unfinished Business

There was no DRPA unfinished business.

New Business

Item 1 – Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-076 Consideration of Pending DRPA Contracts (Between
\$25,000 and \$100,000)**

Item 2 – Fuel Contract for DRPA and PATCO

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-13-077 Fuel Contract for DRPA and PATCO


Public Comment

There was no Public Comment.

Chairman Simon called for a motion to go into Executive Session to discuss personnel issues. He said the decisions made in Executive Session will be made public when the issues are resolved. Upon motion duly made and seconded, the DRPA Board Meeting moved into Executive Session.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Respectfully,



Danielle L. McNichol
Corporate Secretary

REPORT OF THE CHIEF EXECUTIVE OFFICER

June 19, 2013

Delaware River Port Authority
of Pennsylvania and New Jersey
One Port Center
2 Riverside Drive
Camden, NJ 08101-1949

June 19, 2013

To the Commissioners:

The following is a summary of recent DRPA activities. I have attached the appropriate reports.

BRIDGE AND FINANCE

On May 30, the DRPA Public Safety Department hosted its annual service awards ceremony. We extend our congratulations to Sgt. Michael Voll, winner of the Corporal Milito Police Officer of the Year Award, for his outstanding service. We also congratulate the other 36 DRPA police officers and support personnel honored with awards or commendations.

Policing highways and commuter railways is challenging work, but our officers do the job in two states, multiple municipalities – and 150 feet or more above the Delaware River. Nobody else in the Port District faces tougher law enforcement challenges, and we appreciate the men and women who keep our bridges, approaches, trains and stations safe and sound.

From May 20 into early June, the DRPA police joined law enforcement professionals from across the United States in the *Click it or Ticket* seat belt awareness campaign for two weeks at the end of last month.

During the campaign, DRPA police stepped up enforcement of New Jersey's primary seat belt law and educated motorists about the importance of buckling up in moving vehicles. We also posted messages on bridge VMS signs urging motorists and their passengers to fasten seatbelts.

Click it or Ticket is funded each year by the National Highway Traffic Safety Administration and supports New Jersey's annual effort to increase seat belt use through enforcement and public education.

WPVI's Action News featured the DRPA police High Angle Rescue Team in a brief story that aired earlier this spring during an evening news broadcast. Members of the elite team were shown rappelling down the east tower of the Benjamin Franklin Bridge during an annual training exercise.

The design phase for a proposed bicycle and pedestrian ramp on the south side of the Benjamin Franklin Bridge continues. During a public meeting on May 14, we presented three conceptual design options and recorded public reactions to each. We are awaiting a concept recommendation from the design consultant.

FOR BRIDGE AND TRAFFIC HIGHLIGHTS, SEE ATTACHMENT 1

PATCO

Design consultant selection continues for elevator installation at the Ashland, Haddonfield, Westmont, Collingswood, City Hall and 12th - 13th & Locust Street PATCO stations. We are reviewing technical proposals.

Report of the Chief Executive Officer, June 2013

FERRY

The RiverLink Ferry launched its first 2013 cruise on May 11 and officially opened the season on Memorial Day weekend. Year-to-date ridership as of the end of May is approximately 11,700. In addition to cross-river service, the new ferry operator is offering a 50-minute interpretive harbor cruise. For more information, please visit the website: www.riverlinkferry.org.

**FOR PATCO RIDERSHIP AND FINANCIAL INFORMATION
SEE GENERAL MANAGER'S REPORT IN THE PATCO SECTION**

**FOR A LIST OF BRIDGE AND FINANCE ACTIONS, SEE ATTACHMENT 1
FOR A LIST OF PERSONNEL ACTIONS, SEE ATTACHMENT 2
FOR A LIST OF CONTRACTS AND PURCHASES, SEE ATTACHMENT 3
FOR A LIST OF RISK MANAGEMENT & SAFETY ACTIONS, SEE ATTACHMENT 4**

Respectfully Submitted,



John J. Matheussen
Chief Executive Officer, DRPA
President, PATCO

REPORT OF THE CHIEF EXECUTIVE OFFICER

JUNE 19, 2013

ATTACHMENT 1

BRIDGE AND FINANCE

**DELAWARE RIVER PORT AUTHORITY
MONTHLY REPORT
MAY 2013**

ATTACHMENT 1

POLICE ACTIVITIES	CBB	BFB	PAT	BRB	WWB	May-13 TOTALS	2013 YTD	May-12 TOTALS	2012 YTD
ARRESTS-DWI	0	6	2	2	5	15	133	27	147
ARRESTS-CRIMINAL	0	6	5	0	3	14	94	18	100
ARRESTS-DISOR/OTH/WARR	1	32	41	3	16	93	593	126	579
ARRESTS-TOLL EVASION	0	1	2	0	0	3	66	8	21
FIRES EXTINGUISHED	0	0	1	0	0	1	5	0	3
DISABLED VEH. REMOVED	32	86	9	44	139	310	1260	83	350
TRAFFIC VIOL - 05/2013	121	274	195	162	218	970	6520		
TRAFFIC VIOL - 05/2012	162	270	149	151	310			1042	0
WARNINGS - 05/2013	153	219	196	199	354	1121			0
ACCIDENT STATISTICS NON-REPORTABLE									
ACCIDENTS - 05/2013	0	10	2	1	18	31			
ACCIDENTS - 05/2012	1	15	1	1	10			28	
ACCIDENTS-YTD - 2013	3	63	12	6	79		163		
ACCIDENTS-YTD - 2012	5	71	5	7	48				136
ACCIDENT STATISTICS REPORTABLE									
ACCIDENTS - 05/2013	3	5	5	1	7	21			
ACCIDENTS - 05/2012	6	6	4	3	4			23	
ACCIDENTS -YTD - 2013	10	32	19	10	26		97		
ACCIDENTS -YTD - 2012	25	39	20	20	34				138
ACCIDENT INJURIES									
INJURIES - 05/2013	2	3	1	1	0	7			
INJURIES - 05/2012	4	0	0	1	0			5	
INJURIES -YTD - 2013	3	20	1	1	10		35		
INJURIES -YTD - 2012	16	1	1	5	4				27
DEATH STATISTICS									
DEATHS - OTHER - 05/2013	0	0	0	0	0	0			
DEATHS - MVA - 05/2013	0	0	0	0	0	0			
DEATHS - YTD - 2013	0	0	0	0	1		1		
DEATHS - YTD - 2012	0	1	0	0	0				1

REPORT OF THE CHIEF EXECUTIVE OFFICER

JUNE 19, 2013

ATTACHMENT 2

PERSONNEL ACTIONS

**DELAWARE RIVER PORT AUTHORITY
 ACTIONS OF THE CHIEF EXECUTIVE OFFICER
 COMMISSION MEETING JUNE 19, 2013
 ARTICLE XII-A
 ATTACHMENT 2**

PERSONNEL

TEMPORARY APPOINTMENTS

Kyle Day A. McLaughlin	Temporary No Benefits Finance Division Contract Administration (OPC)	Eff: 05/11/13 to 11/11/13
Michele B. Hinchliffe	Temporary No Benefits Finance Division Finance - Director's Office (OPC)	Eff: 05/13/13 to 11/06/13
Carson Stack	Temporary No Benefits Finance Division Revenue Audit (OPC)	Eff: 05/29/13 to 09/20/13

APPOINTMENTS

Kyle J. Uhland	Fleet Service Mechanic Operations Division Fleet Operation (WWB)	Eff: 05/06/13
Natasha A. Roman	Purchasing Clerk Finance Division Purchasing (OPC)	Eff: 05/20/13
Robert J. Shiver	Director, Homeland Security & Emergency Management Public Safety Division Public Safety - Administration (BFB)	Eff: 05/20/13

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Michael F. Russo	From: Construction & Maintenance Mechanic Operations Division Construction & Maintenance (WWB)	To: Acting Highway Foreman Operations Division Construction & Maintenance (WWB) Eff: 04/20/13 to 06/14/13 [retro]
Craig C. Teschko	From: Highway Foreman Operations Division Construction & Maintenance (WWB)	To: Acting Maintenance Foreman Operations Division Construction & Maintenance (WWB) Eff: 04/20/13 to 06/14/13 [retro]

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION (continued)

Selina C. Thompkins	From: Administrative Secretary Administration Division Benefits Administration (OPC)	To: Acting EEO Specialist Administration Division Business Development & EEO (OPC) Eff: 05/25/13 to 11/29/13
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PROMOTIONS

John L. Stief	From: Captain of Police Public Safety Division Public Safety - Administration (BFB)	To: Police Chief Public Safety Division Public Safety - Administration (BFB) Eff: 05/04/13
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INTERAGENCY PROMOTION to PATCO - from DRPA - None

INTERAGENCY TRANSFERS to PATCO - from DRPA - None

INTERAGENCY TRANSFERS to DRPA - from PATCO

Anwar N. Sabree	From: Train Operator PATCO - Transit Services	To: Toll Collector Operations Division Bridge/Toll (WWB) Eff: 05/06/13
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TRANSFERS – DEPARTMENTAL - None

RETIREMENTS

Raimon L. Artis	Toll Collector Operations Division Bridge/Toll (BFB)	Eff: 05/10/13
Agnes T. Hart	Toll Collector Operations Division Bridge/Toll (BRB)	Eff: 05/10/13

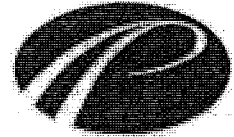
RESIGNATIONS

Steven J. Hogan	Corporal of Police Public Safety Division Public Safety (WWB)	Eff: 05/17/13
Karen M. Jacobson	Assistant General Counsel General Counsel Division Office of the General Counsel (OPC)	Eff: 05/24/13
Joseph S. DiBlase	Construction & Maintenance Mechanic Operations Division Construction & Maintenance (BRB)	Eff: 05/28/13

DECEASED - None



DELAWARE RIVER PORT AUTHORITY
PORT AUTHORITY TRANSIT CORPORATION



RESOLUTION

WHEREAS,

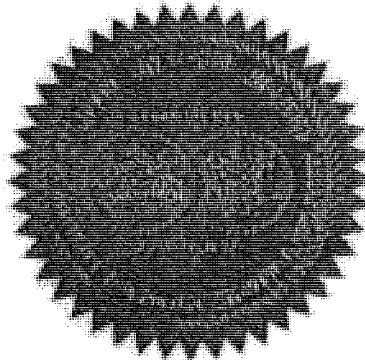
RAIMON L. ARTIS has faithfully served the Delaware River Port Authority for THIRTEEN years in a conscientious and reliable manner, and

WHEREAS,

RAIMON L. ARTIS wishes to accept retirement effective May 10, 2013 under the provisions of his employment benefits; now therefore,

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Toll Collector, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to RAIMON L. ARTIS.*





DELAWARE RIVER PORT AUTHORITY
PORT AUTHORITY TRANSIT CORPORATION



RESOLUTION

WHEREAS,

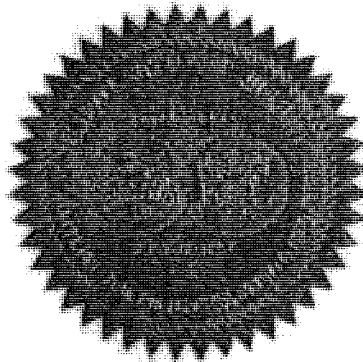
AGNES T. HART has faithfully served the Delaware River Port Authority for TWENTY-SIX years in a conscientious and reliable manner, and

WHEREAS,

AGNES T. HART wishes to accept retirement effective May 10, 2013 under the provisions of her employment benefits; now therefore,

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Toll Collector, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to AGNES T. HART.*



REPORT OF THE CHIEF EXECUTIVE OFFICER

JUNE 19, 2013

ATTACHMENT 3

CONTRACTS AND PURCHASES

**ACTIONS OF THE CHIEF EXECUTIVE OFFICER
ARTICLE XII-C
ATTACHMENT 3
CONTRACTS AND PURCHASES**

Re: Article XII-C, Section 1 (a)

Purchase Order P13P0192, Franklin Electric Co. Moorestown, NJ. Purchase of Various Conduit Strut Straps and End Caps. Contract Value: \$14,349.50. (Low Bid of 4).

Purchase Order P13P0155, United Rentals, Inc. Burlington, NJ. Boom Lift Rental for Bridge Washing and Other Projects. Contract Value: \$14,416.56. (Low Bid of 2).

Purchase Order P13C0013, Nestle Waters North America. Pennsauken, NJ. Purchase of a One (1) Year Contract for Delivery of Poland Spring Bottled Water to BFB, BRB, WWB, CBB & OPC from 05/14/13 to 05/13/14. Contract Value: \$15,010.20. (Low Bid of 3).

Purchase Order P13P0189, Graybar Electric Company Inc. Teterboro, NJ. Purchase of One (1) Optical Time-Domain Reflectometer. Contract Value: \$15,916.90. (Low Bid of 3).

Purchase Order P13P0186, Creative Visual Systems. Somerset, NJ. Purchase of Various Reflective Sheeting Materials for Signage. Contract Value: \$16,994.00. (Low Bid of 2).

Purchase Order P13S0054, EPlus Technology Inc. Mt. Laurel, NJ. Purchase of Two (2) HP ProLiant DL380p Gen8 Servers and HP Care Packs. Contract Value: \$18,631.58. (State Contract).

Purchase Order P13S0053, 3M. St. Paul, MN. Purchase of Various Reflective Sheeting Materials for Signage. Contract Value: \$19,769.28. (State Contract).

Re: Article XII-C, Section 1 (b)

None

Re: Article XII-C, Section 8 (Emergency)

None

Re: Article XII-C, Section 5

Authorized payments for Contracts and Engineers for the Bridges and PATCO Systems
As follows: (see accompanying Schedule 1)

Contracts and Engineers: \$10,426,215.69

2013 CAPITAL BUDGET
SUBSTITUTION OF PROJECTS

2013 Capital Budget – Realignment of Funds – From Schedule T: Technology Projects & Equipment – Miscellaneous Hardware and Software T13009 to Schedule T: Technology Projects & Equipment – Plotter/Cutter for WWB Sign Shop T13010. This Project Will Upgrade/Replace the Existing Plotter/Cutter Hardware and Software. Budget Amount: \$9,538.00.

2013 Capital Budget – Realignment of Funds – From Technology – Disaster Recovery Build Out – CBB TE1304 to Schedule T: Technology Projects & Equipment – Windows 7 Upgrades T11003. Funding Is Required to Add Back in the 2012 Capital Program Item T11003 to the 2013 Capital Budget In Order With the Continue the Windows 7 Upgrades. Budget Amount: \$59,691.00.

**ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
June 19, 2013**

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work Percent</i>	<i>Completed Work (Billed) Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
(DRPA-09-050)	Daidone Electric, Inc./Henkels & McCoy, Inc. Joint Venture PATCO Power Pole & Pole Line Replacement	\$29,846,402.99	95.2%	\$28,401,689.69	\$908,869.30	\$26,606,449.77	42	\$886,370.62
(DRPA-10-020)	American Bridge Company WWB Suspension & Anchorage Spans Deck Replacement	128,085,778.00	83.5%	106,958,273.25	3,850,645.81	99,228,877.38	32	3,878,750.06
(DRPA-11-088)	McGladrey LLP Audit of Financial Statements	299,390.00	72.9%	218,400.00	0.00	137,500.00	M-4117870-305	80,900.00
(DRPA-10-123)	Schneider Electric							
(DRPA-12-101)	Infrared Camera Implementation	1,022,229.58	100.0%	1,022,229.58	0.00	832,529.58	3&4	189,700.00
(DRPA-10-132)	Cornell & Company BFB Structural Improvements	11,131,333.56	90.4%	10,057,354.11	500.00	10,042,778.56	18	14,075.55
(DRPA-11-094)	HNTB Corporation WWB NJ Approach Piers Rehabilitation Design	99,284.86	92.2%	91,501.67	0.00	89,922.88	3	1,578.79
(DRPA-11-094)	Bearings Replacement Moyamensing Passyunk Overpass & Upgrade Deck Trusses & Walkway Railings	81,438.70	11.6%	9,453.98	0.00	0.00	1	9,453.98
(DRPA-09-081)	PMA201 General Engineering Support	93,318.29	66.3%	61,868.50	0.00	59,939.47	18	1,929.03
(DRPA-10-022)	PATCO Track Rehabilitation Across BFB	3,265,218.54	99.7%	3,253,927.54	0.00	2,983,883.86	14	270,043.68
(DRPA-10-010)	PATCO Lindenwold Yard Diamond Rehabilitation - C.M.S.	376,724.76	93.7%	352,913.80	32,773.14	298,375.52	28&29	21,765.14
(DRPA-12-080)	BFB PATCO Track Rehabilitation - C.M.S. for Contract No. 21-E	7,681,466.69	2.2%	170,110.86	12,829.49	11,968.29	2R	145,313.08
(DRPA-11-065)	PATCO Lindenwold Yard Track Rehabilitation -Design Services	3,090,674.66	90.5%	2,797,765.96	244,860.23	2,433,608.83	16-18	119,296.90
(DRPA-12-015)	Modjeski and Masters Consulting Engineers 2012 Biennial Inspection - BRB	409,000.00	92.1%	376,847.35	0.00	361,852.41	10	14,994.94
(DRPA-12-081)	Carr & Duff, Inc. BRB & WWB - Cameras	1,373,000.00	89.8%	1,232,975.00	123,297.50	911,175.30	4	198,502.20
(DRPA-11-038)	Ammann & Whitney BRB Resurfacing Design Services	754,652.87	89.5%	675,606.95	0.00	628,272.60	16	47,334.35
(DRPA-10-021)	Urban Engineers, Inc. C.M.S. WWB Suspension & Anchorage Spans Deck Replacement	11,688,508.67	53.4%	6,246,761.18	439,070.39	5,615,874.77	27	191,816.02
(DRPA-11-094)	Task Order # CM4506 C.M.S. for Cont. No. 15-N PATCO Lindenwold & Westmont Paving & Repairs	48,087.84	97.2%	46,741.54	0.00	45,400.73	5	1,340.81
(DRPA-09-081)	Jacobs Engineering Group, Inc. PMA304 Development of PMP Transit Car Overhaul	85,609.58	66.9%	57,277.71	0.00	51,835.90	10	5,441.81
(DRPA-09-081)	PMA307 Program Management Radio Systems Assessment	110,447.00	66.2%	73,083.38	0.00	69,223.25	10	3,860.13
(DRPA-09-081)	PMA309 PM Services for Facility Drawing, Administration & Cataloging - 2	38,697.00	96.6%	37,397.27	0.00	29,238.59	8	8,158.68
(DRPA-09-081)	PMA311 Development of RFB for DRPA & PATCO Wayside Wi-Fi System	55,957.47	25.5%	14,246.10	0.00	0.00	1	14,246.10
(DRPA-11-094)	Task Order # TT4302 C.M.S. for BRB & WWB Camera Project	74,930.96	11.8%	8,838.47	0.00	0.00	1	8,838.47
(DRPA-11-094)	Pennoni Associates Asbestos Abatement Oversight & Monitoring CBB	7,212.00	80.5%	5,808.55	0.00	2,452.22	2	3,356.33
(DRPA-11-094)	Task Order # EG4408 BRB Remedial Investigation for Historic Fill	8,249.00	59.9%	4,944.36	0.00	2,867.01	3&4	2,077.35
(DRPA-11-094)	Task Order # EG4407 BFB 4th St. Garage Lead Remediation	23,548.00	20.8%	4,893.97	0.00	1,978.36	2	2,915.61
(DRPA-13-004)	A.P. Construction, Inc. M/V Freedom 2012/2013 Dry-Docking Inspection & Repairs	182,640.00	100.0%	182,640.00	0.00	0.00	1&2	182,640.00
(DRPA-11-086)	PATCO Accessibility Improvements; 9th & 10th & Ferry Avenue Stations	4,469,450.00	77.9%	3,483,454.00	285,896.33	3,046,924.92	13	150,632.75
(DRPA-12-010)	PATCO Escalator Replacements at Woodcrest, 12th & 13th & 15th & 16th & Locust Stations	4,718,000.00	19.0%	896,450.00	89,645.00	112,905.00	3&4	693,900.00
(DRPA-12-059)	Center City District CBB Administration Building Emergency Generator Replacement	342,800.00	62.1%	212,780.00	21,278.00	0.00	1	191,502.00
(DRPA-11-030)	Greenman-Pedersen Inc. C.M.S. CBB Structural Repairs	1,404,798.20	100.0%	1,404,798.20	0.00	1,147,086.24	17 FINAL	257,711.96

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
June 19, 2013

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
	Burns Engineering, Inc.							
(DRPA-09-098/B)	PATCO Power Cable Pole Line Replacement - Construction Monitoring Services	2,509,539.81	96.9%	2,431,282.83	244,551.78	2,126,253.27	26	60,477.78
(DRPA-11-087)	C.M.S. PATCO Accessibility Improvements	595,406.00	86.4%	514,633.41	39,314.04	425,983.29	17	49,336.08
(DRPA-12-011)	Escalator Replacements at Woodcrest, 12th & 13th & Locust Streets	519,100.00	58.2%	302,311.07	30,231.08	251,298.10	14	20,781.89
	J.P.C. Group, Inc.							
(DRPA-12-012)	PATCO Lindenwold Shop Annex	8,231,000.00	84.5%	6,955,511.04	552,809.89	5,459,221.57	12	943,479.58
	LTK Engineering Services							
(DRPA-07-019)	PATCO Transit Car Overhaul Services Agreement	8,331,070.00	75.1%	6,259,011.82	434,845.31	5,634,991.66	70	189,174.85
	AECOM (formerly DMJM & Harris, Inc.)							
(DRPA-07-018)	WWB Design Services for Suspension Span Replacement	5,239,896.41	96.2%	5,042,739.03	57,969.71	4,951,484.92	68&69	33,284.40
(DRPA-09-081)	PMA105 PM Services for BFB	58,004.17	44.4%	25,736.81	0.00	22,046.13	6	3,690.68
(DRPA-09-081)	PMA106 For Project Tracking & Scheduling Services	92,049.21	17.2%	15,810.27	0.00	11,364.70	6&7	4,445.57
(DRPA-13-003)	CBB Painting - Design Services	1,035,471.61	7.3%	75,833.78	6,876.50	0.00	1&2	68,957.28
(DRPA-11-094)	Task Order # CM4504 M/V Freedom 2012/2012 Inspection & Repairs	39,155.24	76.5%	29,935.13	0.00	20,906.73	4	9,028.40
(DRPA-09-081)	Environmental Engineering Consultation	27,934.14	39.2%	10,937.54	0.00	8,229.24	3	2,708.30
	Johnson, MirMiran & Thompson							
(DRPA-09-023)	Penn's Landing Ferry Terminal Upgrades	316,072.01	100.0%	316,072.01	0.00	295,642.19	19 FINAL	20,429.82
	Harris Corporation, RF Communications Division							
(DRPA-12-037)	PATCO Radio System Upgrade to 800 MHz	3,188,589.16	16.9%	539,433.14	0.00	294,236.26	3&4	245,196.88
	A.E. Stone, Inc.							
(DRPA-12-068)	PATCO Lindenwold & Westmont Stations Parking	3,073,153.70	87.8%	2,698,596.67	26,985.97	2,306,718.75	5-15-N	364,891.95
(DRPA-12-061)	Pavement Repairs at Various Locations	2,144,975.00	59.4%	1,274,771.66	117,362.96	574,306.19	4	583,102.51
	Remington & Vernick Engineers, Inc.							
(DRPA-09-001)	Task Order # EM3213 CBB Administration Building Emergency Generator	41,382.01	93.3%	38,605.14	0.00	37,633.18	15	971.96
(DRPA-11-094)	Task Order # EM4209 OPC 6th Floor Computer Room New Emergency Power System	31,875.33	66.1%	21,054.12	0.00	20,065.28	6	988.84
	Sea Tow Delaware River							
(DRPA-10-078)	Safety Boat Services 11/01/2010 - 10/31/2011	112,880.00	30.8%	34,807.50	0.00	33,447.50	128&129	1,360.00
	SunGard Recovery Services							
(DRPA 10-135)	System Disaster Recovery Services 4/01/2011 - 03/31/2016	225,240.00	43.4%	97,671.49	0.00	94,022.49	152441010	3,649.00
	Interstate Mobile Care							
(DRPA-11-096)	DOT CDL & FTA Physicals	115,425.00	69.5%	80,222.00	0.00	76,654.00	VARIOUS	3,568.00
	Transcore							
(DRPA-13-010)	Toll System Equipment and Software Maintenance and Repair Services	3,238,795.00	6.7%	216,180.00	0.00	161,820.00	VARIOUS	54,360.00
	TranSystems							
(DRPA-12-018)	PATCO - 2012 Biennial Inspection	363,000.00	82.9%	300,802.82	15,332.27	271,617.05	10	13,853.50
	Benefit Harbor, LP							
(DRPA-11-006)	Benefits Consulting Services	188,188.00	41.5%	78,165.81	0.00	72,775.19	VARIOUS	5,390.62
	Stantec Consulting Services Incorporated							
(DRPA-12-077)	Traffic Engineering Study	112,890.00	61.8%	69,777.78	0.00	42,767.78	679683	27,010.00
	PRWT Services, Inc.							
(DRPA-10-105)	Part-Time Toll Collectors 11/01/2010 - 10/31/2013	3,081,000.00	67.5%	2,078,672.05	0.00	2,031,875.95	VARIOUS	46,796.10
	Railroad Construction/Railroad Construction Co. of SJ, Inc.							
(DRPA-10-011)	PATCO Lindenwold Yard Diamond Rehabilitation	1,641,067.50	84.9%	1,393,851.76	109,857.00	1,266,749.30	8	17,245.46

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
June 19, 2013

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
(DRPA-10-104)	TUCS Cleaning Services, Inc. Custodial Services	1,014,000.00	80.6%	816,942.80	0.00	790,093.82	52314	26,848.98
(DRPA-11-027)	Canon Financial Services, Inc. Canon Copier Equipment - Lease Payment	382,260.00	23.3%	89,194.00	0.00	82,823.00	12692794	6,371.00
(DRPA-11-027)	Canon Copier Equipment - Uniform Software Payment	73,669.20	25.1%	18,482.30	0.00	17,254.48	12708442	1,227.82
(DRPA-12-030)	CGR Management Consultants LLC Yellowbook Management Audit	299,520.00	100.0%	299,520.00	0.00	280,377.90	0238-008	19,142.10
Total Contract and Engineering Payments								<u>\$ 10,426,215.69</u>

MONTHLY REPORT
GENERAL PROCUREMENT ACTIVITY

During the month of May there were 83 Purchase Orders awarded totaling \$525,252.83.

Approx. 28.9% or \$152,311.22 of the monthly dollar total was made available to MBE and WBE's, representing 40.9% or 34 of the monthly total number of Purchase Orders.

Of the total monthly procurement available to MBE's and WBE's, approx. 5.5% or \$8,441.33 was awarded to MBE's and approximately 5.4% or \$8,330.30 was awarded to WBE's.

Of the total number of Purchase Orders available to MBE's and WBE's, approx. 23.5% or 8 Purchase Orders were awarded to MBE's and approximately 35.2% or 12 Purchase Orders were awarded to WBE's.

REPORT OF THE CHIEF EXECUTIVE OFFICER

JUNE 19, 2013

ATTACHMENT 4

RISK MANAGEMENT & SAFETY

DELAWARE RIVER PORT AUTHORITY INTEROFFICE COMMUNICATION

To: Toni P. Brown, Chief Administrative Officer

From: Marianne Staszewski, Director, Risk Management & Safety

Subject: Risk Management & Safety May Activity Report.

The DRPA Risk Management & Safety Staff were in attendance for the following meetings for the month of May

Contractor Meetings Attended By Risk Management & Safety			
DATE	CONTRACTOR	DRPA CONTRACT NO.	PROJECT/WORK AREA
5/8	Zone Striping	G-26-2013	Pre-Construction Meeting- Bridge Roadway Striping Replacement at the BRB, BFB and WWB.
5/13	Ammann & Whitney	CS4105	GEC Task Order CS4105 Design Services for WWB Bearing Replacement and Upgrading Railings
Safety Meetings Attended By Safety Specialists * attended by Risk Management also			
DATE		NAME OF MEETING	
5/9		Workplace Safety – CBB	
5/9	*	Monthly Safety Staff Meeting with Director of Risk Management and CAO	
5/14	*	IAIC Committee Meeting	
5/14		Workplace Safety – BFB	
5/14		Programs & Activities Subcommittee	
5/15	*	Monthly Bridge Director Meeting with Risk Management & Safety & Fleet Management	
5/16	*	Monthly Staff Meeting with Safety and Risk Management	
5/17	*	Meeting to discuss the DRPA Safety Administrative Manual with COO, Bridge Directors, staff from Fleet Management and Purchasing	
5/21		Meeting with vendor for DRPA Prescription Safety Eye Glasses Program	
5/22		Workplace Safety – BRB	
5/22		Central Safety & Health Meeting	

Risk Management Meetings Attended By Risk Management	
DATE	NAME OF MEETING
5/1, 5/7, 5/17, 5/24, 5/30	Weekly Risk Management Staff Meeting with CAO
5/2	Meeting with Aon Loss Control Consultant assigned to DRPA/PATCO construction projects
5/7	Conference call with broker TSIB regarding AIG OCIP program
5/9	Conference call with Aon and CAO regarding the marketing up-date of the Directors & Officers renewal
5/10	Meeting with HRS staff and review panel regarding minimum qualifications for Safety Specialist posted vacancy
5/16	Conference call with Aon and CAO regarding the marketing up-date of the Directors & Officers renewal
5/30	Meeting with Finance staff to discuss information needed for Excess WC audit

The DRPA Risk Management & Safety Staff were involved in the following training activities for the month of May.

Safety Training Conducted or Attended By Risk Management & Safety	
DATE	TYPE OF TRAINING
5/6	New Hire Orientation - Toll Collector and Fleet Service Mechanic
5/8, 5/24	CBB, BFB, BRB, WWB General First Aid by Chartis Insurance Company and DRPA Safety Specialist
5/14, 5/21, 5/28	Curbing Distracted Driving Training
5/17, 5/31	Supervisor Reasonable Suspicion Training Class
5/20	New Hire Orientation- Director Of Homeland Security and Purchasing Clerk
5/21, 5/31	Summer Work Program Orientation- 28 Toll Collectors

The DRPA Risk Management & Safety Staff were involved in the following activities for the month of May.

- The Safety staff conducted day time and night time random drug & alcohol testing on both Public Safety personnel (under policy 147A) and Construction & Maintenance personnel (under policy 147B).
- Safety Specialists reviewed various Health and Safety plans from contractors who were awarded construction and/or design projects during the month of May.
- Safety Specialists reviewed and commented on various engineering Technical and Special Provisions documents for future DRPA projects. Safety Specialist conducted various site safety visits and inspections at DRPA Non-OCIP construction projects at the four bridges.
- The Safety staff scheduled and coordinated DOT Physical/ Annual Medical Surveillance for Fleet and Construction & maintenance Departments in May.
- Risk Management reviewed and recommended the inclusion of proper insurance requirements on various Requests for Bids from the Purchasing Department, Request for Proposals from the Engineering Department, Finance Department and third party contracts for the Legal Department.
- Safety Specialist updated the Risk Management & Safety e.Net page with the monthly Safety Tip for May as "Health desk duty".
- Risk Management and Safety Specialist reviewed and made final revisions to the DRPA Safety Administrative Manual.
- The Director of Risk Management attended ISOP training in Philadelphia.
- Risk Management attended the quarterly OCIP Claim Services Review Meeting in Wilmington, Delaware with claims specialists from AIG Insurance Company, Aon Risk Solutions and Turner Surety Insurance Brokerage.
- The Director of Risk Management attended the insurance seminar, Basic Principals of Law, at the Insurance Society of Philadelphia in May.
- The Director of Risk Management attended the Risk Management 201 seminar in Philadelphia in May.

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
PENNONI ASSOCIATES INC	4th Street Garage Lead Remediation	11-094	\$4,992.96
	4th Street Garage Lead Remediation Total		\$4,992.96
STANDARD INSURANCE COMPANY	A/P Group Life & Accident	10-085	\$22,186.44
	A/P Group Life & Accident Total		\$22,186.44
PHILADELPHIA MEDIA NETWORK, INC.	Advertising and Promotion	25KTHRES	\$375.00
TRANSIT TALENT.COM	Advertising and Promotion	25KTHRES	\$80.00
	Advertising and Promotion Total		\$455.00
ARCHER & GREINER	Audit, Legal, Consultant & Other	12-020	\$3,092.30
BENEFIT HARBOR, LP	Audit, Legal, Consultant & Other	11-066	\$10,827.80
BROWN & CONNERY	Audit, Legal, Consultant & Other	12-020	\$12,137.96
DUANE MORRIS, LLP	Audit, Legal, Consultant & Other	12-020	\$247.50
GALLAGHER BENEFIT SERVICES, INC	Audit, Legal, Consultant & Other	12-069	\$31,250.00
HOWARD NEEDLES TAMMEN & BERGENDOFF	Audit, Legal, Consultant & Other	09-081	\$1,929.03
PFM GROUP	Audit, Legal, Consultant & Other	25KTHRES	\$5,000.00
STEVENS & LEE	Audit, Legal, Consultant & Other	12-020	\$1,772.57
	Audit, Legal, Consultant & Other Total		\$66,257.16
MECHANIC'S NAPA AUTO PARTS	Batteries	12-038	\$502.31
NAPA AUTO PARTS	Batteries	12-038	\$85.55
	Batteries Total		\$587.86
CORNELL & CO INC	BFB Structural Improvements	10-132	\$14,075.55 **
	BFB Structural Improvements Total		\$14,075.55
BANK OF NEW YORK	Bond Service	Bond Resolution	\$481,367.00
TD BANK NORTH	Bond Service		\$4,939,312.16
	Bond Service Total		\$5,420,679.16
CARR & DUFF INC	BRB & WWB Cameras	12-081	\$198,502.20 **
JACOBS ENGINEERING GROUP INC	BRB & WWB Cameras	11-094	\$8,838.47 **
	BRB & WWB Cameras Total		\$207,340.67
AMMANN & WHITNEY	BRB Resurfacing Design	11-038	\$47,334.35 **
	BRB Resurfacing Design Total		\$47,334.35
CITIZENS CRIME COMMISSION	Business Meetings	25KTHRES	\$300.00
	Business Meetings Total		\$300.00
NESMITH & COMPANY INC.	CBB Admin. Bldg. Generator	12-059	\$191,502.00 **
REMINGTON & VERNICK ENGINEERS, INC	CBB Admin. Bldg. Generator	09-001	\$971.96 **
	CBB Admin. Bldg. Generator Total		\$192,473.96
PENNONI ASSOCIATES INC	CBB Asbestos Abatement	11-094	\$3,356.33 **
	CBB Asbestos Abatement Total		\$3,356.33
AECOM TECHNICAL SERVICES, INC	CBB Painting Design Services	13-003	\$68,957.28 **
	CBB Painting Design Services Total		\$68,957.28
JOSEPH E SMITH	CDL License	25KTHRES	\$46.00
JOSEPH ZAUGG	CDL License	25KTHRES	\$44.00
MICHAEL DI GENNI	CDL License	25KTHRES	\$44.00
	CDL License Total		\$134.00
TYRONE T WESLEY	Citizen Advisory Committee Expenses	25KTHRES	\$16.07
	Citizen Advisory Committee Expenses Total		\$16.07
DELTA DENTAL PLAN	Cobra Reimbursements	12-088	\$1,964.49
UNITED HEALTHCARE	Cobra Reimbursements	12-089	\$3,127.52
VISION BENEFITS OF AMERICA	Cobra Reimbursements	10-084	\$86.92
	Cobra Reimbursements Total		\$5,178.93
AUDIO VISUAL RENTAL SERVICES LLC	Commissioner Meeting Expense	11-067	\$1,435.00
	Commissioner Meeting Expense Total		\$1,435.00
EPLUS TECHNOLOGY INC	Computer Equipment	25KTHRES	\$4,349.00 **
PLANET TECHNOLOGIES, INC.	Computer Equipment	12-078	\$4,186.00 **
SCHNEIDER ELECTRIC	Computer Equipment	12-101	\$189,700.00 **
SOFTWARE HOUSE INTERNATIONAL	Computer Equipment	25KTHRES	\$385.56 **
	Computer Equipment Total		\$198,620.56
HOWARD NEEDLES TAMMEN & BERGENDOFF	Construction - Labor	12-080	\$145,313.08 **
	Construction - Labor Total		\$145,313.08
CGR MANAGEMENT CONSULTANTS LLC	Contractual Services	12-030	\$19,142.10
COURT LIAISON SERVICES, LLC	Contractual Services	25KTHRES	\$2,500.00
IRON MOUNTAIN INCORPORATED	Contractual Services	12-044	\$4,726.47
MCGLADREY LLP	Contractual Services	11-088	\$69,439.00
MISTRAS GROUP INC.	Contractual Services	25KTHRES	\$1,187.50

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
NORTHEAST WORK & SAFETY BOATS SEA TOW DELAWARE RIVER TRANSCORE	Contractual Services	25KTHRES	\$2,313.12
	Contractual Services	10-078	\$1,360.00
	Contractual Services	25KTHRES	\$12,068.00
	Contractual Services Total		\$112,736.19
CANON FINANCIAL SERVICES INC	Copier Lease	25KTHRES	\$7,598.82
	Copier Lease Total		\$7,598.82
TUCS CLEANING SERVICE, INC.	Custodial Services	10-104	\$26,848.98
	Custodial Services Total		\$26,848.98
BENTLEY SYSTEMS INC ETI, LLC LEXISNEXIS	Data Processing	25KTHRES	\$187.50
	Data Processing	25KTHRES	\$289.85
	Data Processing	25KTHRES	\$1,159.00
	Data Processing Total		\$1,636.35
CLEAN VENTURE INC PLYMOUTH ENVIRONMENTAL SAFETY-KLEEN	Disposal Fees	11-050	\$1,335.00
	Disposal Fees	25KTHRES	\$1,280.00
	Disposal Fees	25KTHRES	\$196.42
	Disposal Fees	25KTHRES	\$60.00
TREASURER, STATE OF NEW JERSEY WASTE MANAGEMENT OF PA INC	Disposal Fees	11-060	\$1,796.20
	Disposal Fees Total		\$4,667.62
TACTICAL PUBLIC SAFETY	DWI Enforcement	25KTHRES	\$15,348.00
	DWI Enforcement Total		\$15,348.00
ATLANTIC CITY ELECTRIC HESS CORPORATION P S E & G PECO ENERGY	Electricity	UTILITY	\$13,571.89
	Electricity	UTILITY	\$20,115.10
	Electricity	UTILITY	\$12,830.01
	Electricity	UTILITY	\$31,374.01
	Electricity Total		\$77,891.01
DELTA DENTAL PLAN	Employee Dental Insurance	12-088	\$26,283.50
	Employee Dental Insurance Total		\$26,283.50
UNITED HEALTHCARE	Employee Medical Insurance	12-089	\$637,215.04
	Employee Medical Insurance Total		\$637,215.04
BARBARA HOLCOMB	Employee Mileage	25KTHRES	\$51.65
BARBARA MANUELLA	Employee Mileage	25KTHRES	\$3.39
BARBARA MULLINS	Employee Mileage	25KTHRES	\$5.08
BETTY GREGORY	Employee Mileage	25KTHRES	\$5.08
CHARLES MAZZONE	Employee Mileage	25KTHRES	\$10.16
DANIELLE L. MCNICHOL	Employee Mileage	25KTHRES	\$171.67
DAWN ROBINSON	Employee Mileage	25KTHRES	\$11.30
DAWN WALLACE	Employee Mileage	25KTHRES	\$3.39
DONALD DALY	Employee Mileage	25KTHRES	\$11.30
ERIN WATTERSON	Employee Mileage	25KTHRES	\$10.17
FRANKLIN WASHINGTON	Employee Mileage	25KTHRES	\$5.08
GAIL POLK	Employee Mileage	25KTHRES	\$30.51
GLENN CARNEY	Employee Mileage	25KTHRES	\$20.34
JACOB CRUZ	Employee Mileage	25KTHRES	\$10.00
JANEL AIELLO	Employee Mileage	25KTHRES	\$21.47
JOHN G. PETERSON	Employee Mileage	25KTHRES	\$36.72
JOHN TURZANSKI	Employee Mileage	25KTHRES	\$15.82
KELLY L. FORBES	Employee Mileage	25KTHRES	\$74.50
KEVIN LA MARCA	Employee Mileage	25KTHRES	\$20.34
KRISTEN KIRK MAYOCK	Employee Mileage	25KTHRES	\$23.00
MARIANNE STASZEWSKI	Employee Mileage	25KTHRES	\$24.26
MARK LOPEZ	Employee Mileage	25KTHRES	\$22.00
MICHAEL PELLEGRINO	Employee Mileage	25KTHRES	\$11.30
PATRICIA GRIFFEY	Employee Mileage	25KTHRES	\$63.28
RAYMOND BYARD, IV	Employee Mileage	25KTHRES	\$6.22
RICHARD LATINI	Employee Mileage	25KTHRES	\$22.60
ROBIN VALENTINE	Employee Mileage	25KTHRES	\$11.30
ROXANNE LEANDER LA ROC	Employee Mileage	25KTHRES	\$9.75
SELINA C. THOMPCKINS	Employee Mileage	25KTHRES	\$44.07
SUSAN SQUILLACE	Employee Mileage	25KTHRES	\$53.69
SYVILLA WILLIAMS	Employee Mileage	25KTHRES	\$33.90
THOMAS W RAFTERY III	Employee Mileage	25KTHRES	\$35.00
WILLIAM SHANAHAN	Employee Mileage	25KTHRES	\$13.48

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
	Employee Mileage Total		\$891.82
VISION BENEFITS OF AMERICA	Employee Vision Insurance	10-084	\$2,828.28
	Employee Vision Insurance Total		\$2,828.28
AECOM TECHNICAL SERVICES, INC	Environmental Services	09-081	\$2,708.30
	Environmental Services Total		\$2,708.30
DELL MARKETING L.P.	Equipment	25KTHRES	\$217.56
LAWMEN SUPPLY CO OF NJ	Equipment	25KTHRES	\$1,449.49
MECHANIC'S NAPA AUTO PARTS	Equipment	12-038	\$93.65
PROVANTAGE CORPORATION	Equipment	25KTHRES	\$6,953.68
THE LEGAL INTELLIGENCER	Equipment	25KTHRES	\$111.43
	Equipment Total		\$8,825.81
BURNS ENGINEERING INC	Escalator Replacement Woodcrest	12-011	\$20,781.89 **
	Escalator Replacement Woodcrest Total		\$20,781.89
XEROX STATE & LOCAL SOLUTIONS, INC.	E-ZPass Clearing Account	04-031	\$53,612.55
	E-ZPass Clearing Account Total		\$53,612.55
NJ TURNPIKE AUTHORITY (NJ E-ZPASS)	E-ZPass Credit Card Fee Settlement	04-031	\$170,877.80
	E-ZPass Credit Card Fee Settlement Total		\$170,877.80
AMERICAN EXPRESS	E-ZPass Credit Card Fees	04-031	\$8.26
PAYMENTECH	E-ZPass Credit Card Fees	04-031	\$2,284.72
	E-ZPass Credit Card Fees Total		\$2,292.98
XEROX STATE & LOCAL SOLUTIONS, INC.	E-ZPass Fixed Monthly Operations Fee	04-031	\$26,859.40
	E-ZPass Fixed Monthly Operations Fee Total		\$26,859.40
NEW JERSEY TURNPIKE AUTHORITY	E-ZPass Toll System	04-031	\$129,069.80 **
	E-ZPass Toll System Total		\$129,069.80
XEROX STATE & LOCAL SOLUTIONS, INC.	E-ZPass VPC	04-031	\$23,540.95
	E-ZPass VPC Total		\$23,540.95
XEROX STATE & LOCAL SOLUTIONS, INC.	E-ZPass Walk In CSC	04-031	\$43,119.04
	E-ZPass Walk In CSC Total		\$43,119.04
JACOBS ENGINEERING GROUP INC	Facility Drawing Scanning	09-081	\$8,158.68
	Facility Drawing Scanning Total		\$8,158.68
INTERNAL REVENUE SERVICE-CHICAGO	Federal/FICA Payroll Taxes		\$1,013,221.92
	Federal/FICA Payroll Taxes Total		\$1,013,221.92
AECOM TECHNICAL SERVICES, INC	Ferry Inspection & Repairs	11-094	\$9,028.40
	Ferry Inspection & Repairs Total		\$9,028.40
A.P. CONSTRUCTION INC	Ferry Operations	13-004	\$182,640.00 **
	Ferry Operations Total		\$182,640.00
JOHNSON, MIRMIRAN & THOMPSON	Ferry Terminal	09-023	\$20,429.82 **
	Ferry Terminal Total		\$20,429.82
PAPCO INC.	Gasoline - Unleaded	12-097	\$18,537.45
	Gasoline - Unleaded Total		\$18,537.45
FOOD BANK OF SOUTH JERSEY	Grant Payment	11-111	\$200,000.00
	Grant Payment Total		\$200,000.00
MECHANIC'S NAPA AUTO PARTS	Grease and Oil	12-038	\$178.14
	Grease and Oil Total		\$178.14
P S E & G	Heat	UTILITY	\$5,098.47
PHILADELPHIA GAS WORKS	Heat	UTILITY	\$10,277.98
SOUTH JERSEY GAS COMPANY	Heat	UTILITY	\$5,575.16
	Heat Total		\$20,951.61
GLOUCESTER TERMINALS LLC	Insurance	25KTHRES	\$8,846.42
NATIONAL UNION AIGRM	Insurance	08-022	\$111,393.64
	Insurance Total		\$120,240.06
PORT AUTHORITY TRANSIT	Intercompany Transfers		\$400,000.00
	Intercompany Transfers Total		\$400,000.00
UBS GLOBAL ASSET MANAGEMENT AMERICAS	Investment Management Fees	25KTHRES	\$12,557.38
	Investment Management Fees Total		\$12,557.38
O'NEILL CONSULTING CORP	IUOE Health & Welfare	09-097	\$3,617.33
	IUOE Health & Welfare Total		\$3,617.33
IUOE 542 BENEFIT FUNDS	IUOE Medical Insurance	09-097	\$256,247.75
	IUOE Medical Insurance Total		\$256,247.75
CYGNUS BUSINESS MEDIA	Job Advertisements	25KTHRES	\$135.00
	Job Advertisements Total		\$135.00
LAUREL LAWNMOWER SERVICE	Landscaping - Equipment	25KTHRES	\$4,593.00

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
	Landscaping - Equipment Total		\$4,593.00
LACAL EQUIPMENT CO	Landscaping - Equipment Repairs	25KTHRES	\$4,655.66
MECHANIC'S NAPA AUTO PARTS	Landscaping - Equipment Repairs	12-038	\$78.25
	Landscaping - Equipment Repairs Total		\$4,733.91
IUOE LOCAL 542 SUPPLEMENTAL HEALTH	Legal Settlement	25KTHRES	\$7,285.10
JOSEPH GORKA	Legal Settlement	25KTHRES	\$57.00
	Legal Settlement Total		\$7,342.10
BANK OF AMERICA	Letter of Credit Payment	09-075	\$250.00
	Letter of Credit Payment Total		\$250.00
SCHNEIDER ELECTRIC	Licensing Fees - Software	25KTHRES	\$3,982.66
	Licensing Fees - Software Total		\$3,982.66
COOPER ELECTRIC	Lighting, Elect. & Lane Markers	25KTHRES	\$5,966.80 **
	Lighting, Elect. & Lane Markers Total		\$5,966.80
CAMDEN PARKING AUTHORITY	Limited Mobility Parking	25KTHRES	\$595.00
	Limited Mobility Parking Total		\$595.00
JPC GROUP, INC.	Lindenwold Shop Annex Bldg.	12-012	\$943,479.58 **
	Lindenwold Shop Annex Bldg. Total		\$943,479.58
BANK OF NEW YORK - MELLON	LOC Fees -2010 Rev Ref Bonds	12-021	\$6,233.29
	LOC Fees -2010 Rev Ref Bonds Total		\$6,233.29
TRANSCORE	Maint. Fee - Toll Collection Equip	13-010	\$54,360.00
	Maint. Fee - Toll Collection Equip Total		\$54,360.00
INTERSTATE MOBILE CARE, INC.	Medical Testing	11-096	\$5,740.00
	Medical Testing Total		\$5,740.00
AMERICAN BAR ASSOCIATION	Membership Dues	25KTHRES	\$610.00
ARMA INTERNATIONAL	Membership Dues	25KTHRES	\$210.00
ASSOCIATION OF INSPECTORS GENERAL	Membership Dues	25KTHRES	\$50.00
ATTORNEY REGISTRATION OFFICE	Membership Dues	25KTHRES	\$1,000.00
BRIGHTWELL PAYMENTS	Membership Dues	25KTHRES	\$225.75
GMIS INTERNATIONAL	Membership Dues	25KTHRES	\$400.00
NEW JERSEY STATE BAR ASSOCIATION	Membership Dues	25KTHRES	\$215.00
NJ POLICE TRAFFIC OFFICERS ASSN	Membership Dues	25KTHRES	\$35.00
NJSCPA	Membership Dues	25KTHRES	\$310.00
	Membership Dues Total		\$3,055.75
TACTICAL PUBLIC SAFETY	Mobile Equipment	12-073	\$224,153.88 **
	Mobile Equipment Total		\$224,153.88
TD BANK NORTH	Net Payroll		\$117,619.77
WELLS FARGO BANK, NA	Net Payroll		\$2,266,664.52
	Net Payroll Total		\$2,384,284.29
N.J. STATE - GIT	NJ Payroll Taxes		\$75,851.86
	NJ Payroll Taxes Total		\$75,851.86
NEW JERSEY DEPT. OF LABOR	NJ Unemployment Comp Taxes		\$16,939.68
	NJ Unemployment Comp Taxes Total		\$16,939.68
EPLUS TECHNOLOGY INC	Office Equipment	25KTHRES	\$1,973.60
	Office Equipment Total		\$1,973.60
BROWN'S GRAPHIC SOLUTIONS, INC	Office Supplies	25KTHRES	\$67.30
CANON BUSINESS SOLUTIONS, INC.	Office Supplies	11-027	\$2,721.64
GRAYBAR ELECTRIC COMPANY INC	Office Supplies	25KTHRES	\$553.84
LAWYERS DIARY & MANUAL	Office Supplies	25KTHRES	\$203.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	25KTHRES	\$960.00
W.B. MASON CO. INC.	Office Supplies	12-122	\$1,628.90
	Office Supplies Total		\$6,134.68
REMINGTON & VERNICK ENGINEERS, INC	OPC 6th Floor Power System	11-094	\$988.84 **
	OPC 6th Floor Power System Total		\$988.84
GRAYBAR ELECTRIC COMPANY INC	Optic Fiber	25KTHRES	\$15,916.90 **
	Optic Fiber Total		\$15,916.90
PA DEPT OF REVENUE	PA Payroll Taxes		\$28,803.72
	PA Payroll Taxes Total		\$28,803.72
PAPER MART	Paper	25KTHRES	\$563.83
	Paper Total		\$563.83
AE STONE INC	Parking Lots	12-068	\$364,891.95 **
	Parking Lots Total		\$364,891.95
XEROX STATE & LOCAL SOLUTIONS, INC.	Parking TXN Fees	04-031	\$463.44

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
	Parking TXN Fees Total		\$463.44
PRWT SERVICES INC	Part-time Toll Collectors	10-105	\$61,627.57
	Part-time Toll Collectors Total		\$61,627.57
LEXISNEXIS	PATCO Professional Services	25KTHRES	\$42.00
	PATCO Professional Services Total		\$42.00
HARRIS CORPORATION	PATCO 800mhz Radio	12-037	\$245,196.88 **
	PATCO 800mhz Radio Total		\$245,196.88
BURNS ENGINEERING INC	PATCO Accessibility Improvements	11-087	\$49,336.08 **
	PATCO Accessibility Improvements Total		\$49,336.08
TRANSYSTEMS CORPORATION	PATCO Biennial Inspection	12-018	\$13,853.50
	PATCO Biennial Inspection Total		\$13,853.50
SCHNEIDER ELECTRIC	PATCO Camera Tunnel Project		\$331,479.24
	PATCO Camera Tunnel Project Total		\$331,479.24
A.P. CONSTRUCTION INC	PATCO Construction	12-010	\$693,900.00 **
	PATCO Construction Total		\$693,900.00
HOWARD NEEDLES TAMMEN & BERGENDOFF	PATCO Consulting - Incomplete	10-022	\$270,043.68 **
	PATCO Consulting - Incomplete Total		\$270,043.68
MCGLADREY LLP	PATCO Contractual Services	11-088	\$11,461.00
	PATCO Contractual Services Total		\$11,461.00
CANON BUSINESS SOLUTIONS, INC.	PATCO Copier Expense	11-027	\$609.72
	PATCO Copier Expense Total		\$609.72
URBAN ENGINEERS INC	PATCO Parking Lots	11-094	\$1,340.81 **
	PATCO Parking Lots Total		\$1,340.81
TREASURER, STATE OF NEW JERSEY	PATCO Permit Fees	25KTHRES	\$150.00
	PATCO Permit Fees Total		\$150.00
BURNS ENGINEERING INC	PATCO Power Pole Replacement	09-098	\$60,477.78 **
DAIDONE ELECTRIC INC	PATCO Power Pole Replacement	09-050	\$886,370.62 **
	PATCO Power Pole Replacement Total		\$946,848.40
SPRINT	PATCO Telephone	UTILITY	\$1,692.94
VERIZON	PATCO Telephone	UTILITY	\$9,007.22
	PATCO Telephone Total		\$10,700.16
JACOBS ENGINEERING GROUP INC	PATCO Wayside Wifi System	09-081	\$23,548.04 **
	PATCO Wayside Wifi System Total		\$23,548.04
AE STONE INC	Pavement Repairs All Bridges	12-061	\$583,102.51 **
	Pavement Repairs All Bridges Total		\$583,102.51
PNC	P-Card Purchases	09-075	\$125,002.40
	P-Card Purchases Total		\$125,002.40
PA STATE EMP RETIREMENT SYS	Pension - SERS		\$1,031,784.15
	Pension - SERS Total		\$1,031,784.15
N.J. PUBLIC EMPLOYEES RETIREMENT	Pension & Benefits		\$13,500.00
	Pension & Benefits Total		\$13,500.00
TREASURER, STATE OF NEW JERSEY	Permit Fees	25KTHRES	\$30.00
	Permit Fees Total		\$30.00
CITY OF PHILADELPHIA	Phila Employee W/H Taxes		\$22,355.18
	Phila Employee W/H Taxes Total		\$22,355.18
UNITED PARCEL SERVICE (UPS)	Postage	25KTHRES	\$666.31
	Postage Total		\$666.31
JOHN J. QUIGLEY	Prisoner Meal Reimbursement	25KTHRES	\$6.29
	Prisoner Meal Reimbursement Total		\$6.29
HEALTHMARK INC	Professional Services	25KTHRES	\$75.00
JENNIFER KELLY, PH.D. LLC	Professional Services	25KTHRES	\$875.00
LEXISNEXIS	Professional Services	25KTHRES	\$84.00
US REGIONAL II OF NJ	Professional Services	25KTHRES	\$30.00
	Professional Services Total		\$1,064.00
NATIONAL FERRY CORPORATION	Repairs - Boats	13-011	\$3,731.92
	Repairs - Boats Total		\$3,731.92
SCHNEIDER ELECTRIC	Repairs - Bridges	25KTHRES	\$2,240.00
THYSSEN KRUPP ELEVATOR CO.	Repairs - Bridges	12-003	\$25,229.66
TRI-M GROUP LLC	Repairs - Bridges	12-114	\$5,720.00
	Repairs - Bridges Total		\$33,189.66
BORRELLI CONSTRUCTION, LLC	Repairs - Buildings	25KTHRES	\$692.00
	Repairs - Buildings Total		\$692.00

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
AIRCON-MACHINE REPAIR DIVISION	Repairs - Equipment	25KTHRES	\$2,170.00
CAMDEN COMPUTERS INC (CCD)	Repairs - Equipment	25KTHRES	\$686.95
PRESSTEK INC	Repairs - Equipment	25KTHRES	\$248.50
THYSSEN KRUPP ELEVATOR CO.	Repairs - Equipment	12-003	\$1,254.58
	Repairs - Equipment Total		\$4,360.03
HYDRO-LOGIC, INC	Repairs - Heating/AC System	25KTHRES	\$185.00
TRI-M GROUP LLC	Repairs - Heating/AC System	12-114	\$4,435.00
	Repairs - Heating/AC System Total		\$4,620.00
ONE CALL CONCEPTS	Repairs - Signs	25KTHRES	\$70.68
	Repairs - Signs Total		\$70.68
HOWARD NEEDLES TAMMEN & BERGENDOFF	Repairs Bridge	11-094	\$11,032.77 **
	Repairs Bridge Total		\$11,032.77
BILLOWS ELECTRIC SUPPLY	Repairs to Buildings	25KTHRES	\$2,625.00 **
	Repairs to Buildings Total		\$2,625.00
NATIONAL PAVING CO, INC	Replacement of Roadway	25KTHRES	\$409.05
	Replacement of Roadway Total		\$409.05
STANDARD INSURANCE COMPANY	Retiree Life Insurance	10-085	\$19,387.57
	Retiree Life Insurance Total		\$19,387.57
HORIZON BLUE CROSS	Retiree Medical Insurance	12-095	\$116,243.83
UNITED HEALTHCARE	Retiree Medical Insurance	12-089	\$322,557.54
	Retiree Medical Insurance Total		\$438,801.37
SCHNEIDER ELECTRIC	Soft/Hardware Service Contracts	25KTHRES	\$3,975.50
SUNGARD AVAILABILITY SERVICES	Soft/Hardware Service Contracts	10-135	\$3,649.00
	Soft/Hardware Service Contracts Total		\$7,624.50
A.P. CONSTRUCTION INC	Station Improvements	11-086	\$150,632.75 **
	Station Improvements Total		\$150,632.75
AIRGAS SAFETY	Stores Inventory	25KTHRES	\$705.02
BDF INDUSTRIAL FASTENERS	Stores Inventory	25KTHRES	\$427.40
CONTROL PAPERS COMPANY	Stores Inventory	25KTHRES	\$908.22
FAIRLITE ELECTRIC SUPPLY CO INC	Stores Inventory	25KTHRES	\$3,694.10
GALE'S INDUSTRIAL SUPPLY	Stores Inventory	25KTHRES	\$1,227.98
GARDEN STATE HIGHWAY PRODUCTS	Stores Inventory	25KTHRES	\$2,988.00
JDEAN CARSWELL	Stores Inventory	25KTHRES	\$479.40
LANDSMAN UNIFORM	Stores Inventory	25KTHRES	\$400.00
LAWSON PRODUCTS INC	Stores Inventory	25KTHRES	\$40.87
LINDSAY TRANSPORTATION SOLUTIONS	Stores Inventory	25KTHRES	\$6,510.00
MULTIFACET, INC.	Stores Inventory	25KTHRES	\$747.98
PAPER MART	Stores Inventory	25KTHRES	\$637.50
PENDERGAST SAFETY EQUIP	Stores Inventory	25KTHRES	\$4,320.42
RIBBONS EXPRESS INC	Stores Inventory	25KTHRES	\$405.00
SALERNO TIRE CORPORATION	Stores Inventory	25KTHRES	\$2,123.40
SHERWIN WILLIAMS	Stores Inventory	25KTHRES	\$1,086.96
W.B. MASON CO. INC.	Stores Inventory	25KTHRES	\$458.40
	Stores Inventory Total		\$27,160.65
CONSTANT CONTACT, INC	Subscriptions	25KTHRES	\$144.00
DIRECTV	Subscriptions	25KTHRES	\$24.00
GOVERNMENT NEWS NETWORK	Subscriptions	25KTHRES	\$82.50
	Subscriptions Total		\$250.50
COUNTRY GAS SERVICES INC	Supplies	25KTHRES	\$21.00
GLOBAL C/O: KERSHNER OFFICE	Supplies	25KTHRES	\$377.50
JOSEPH JUHRING	Supplies	25KTHRES	\$62.99
POTTY QUEEN	Supplies	25KTHRES	\$180.00
SAFETY-KLEEN	Supplies	25KTHRES	\$97.00
SOUTH JERSEY WELDING	Supplies	25KTHRES	\$429.66
TRI-COUNTY TERMITE & PEST CONTROL	Supplies	25KTHRES	\$200.00
	Supplies Total		\$1,368.15
GOVDEALS, INC.	Surplus Sales Fee	25KTHRES	\$41.50
	Surplus Sales Fee Total		\$41.50
UBS GLOBAL ASSET MANAGEMENT	Swap Interest Payments	01-019	\$2,913,089.05
	Swap Interest Payments Total		\$2,913,089.05
SPRINT	Telephone	UTILITY	\$4,757.99
THE CONFERENCE GROUP, LLC	Telephone	UTILITY	\$373.41

**DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
MEETING DATE 6/19/13**

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
VERIZON	Telephone	UTILITY	\$35,524.81
VERIZON WIRELESS	Telephone	UTILITY	\$10,611.89
	Telephone Total		\$51,268.10
PA DEPT OF LABOR & INDUSTRY	Testing and Inspection Fees	25KTHRES	\$257.00
	Testing and Inspection Fees Total		\$257.00
AECOM TECHNICAL SERVICES, INC	Toll Canopy VMS	09-081	\$6,973.91 **
	Toll Canopy VMS Total		\$6,973.91
DUNBAR ARMORED	Toll Deposit Processing Fee	09-055	\$13,459.66
	Toll Deposit Processing Fee Total		\$13,459.66
DANIEL KELSO	Toll Refunds	25KTHRES	\$4.00
KENNETH DODOU	Toll Refunds	25KTHRES	\$5.00
	Toll Refunds Total		\$9.00
MECHANIC'S NAPA AUTO PARTS	Tools	12-038	\$35.96
	Tools Total		\$35.96
HOWARD NEEDLES TAMMEN & BERGENDOFF	Track Upgrading	11-065	\$141,062.04 **
RAILROAD CONSTRUCTION CO	Track Upgrading	10-011	\$17,245.46 **
	Track Upgrading Total		\$158,307.50
STANTEC CONSULTING SERVICES, INC	Traffic Study	12-077	\$27,010.00
	Traffic Study Total		\$27,010.00
CENTER FOR PROFESSIONAL EDUCATION	Training - Registration	25KTHRES	\$395.00
COMMONWEALTH OF PENNSYLVANIA	Training - Registration	25KTHRES	\$200.00
GLOUCESTER COUNTY POLICE ACADEMY	Training - Registration	25KTHRES	\$60.00
NEW JERSEY INSTITUTE	Training - Registration	25KTHRES	\$170.00
NJSCPA	Training - Registration	25KTHRES	\$289.00
	Training - Registration Total		\$1,114.00
DAVID J. AUBREY	Training, Travel and Subsistence	25KTHRES	\$259.00
GERALD FABER	Training, Travel and Subsistence	25KTHRES	\$71.66
	Training, Travel and Subsistence Total		\$330.66
XEROX STATE & LOCAL SOLUTIONS, INC.	Transaction Fees	04-031	\$38,988.00
XEROX STATE & LOCAL SOLUTIONS, INC.	Transaction Fees	04-031	\$176,794.98
	Transaction Fees Total		\$215,782.98
RUMSEY ELECTRIC CO	Transformers	25KTHRES	\$9,835.00 **
	Transformers Total		\$9,835.00
LTK ENGINEERING SERVICES	Transit Car Overhaul	07-019	\$189,174.85 **
	Transit Car Overhaul Total		\$189,174.85
WASTE MANAGEMENT OF NEW JERSEY	Trash Removal	11-060	\$4,446.05
	Trash Removal Total		\$4,446.05
ANNETTE MELENDEZ-FREEMAN	Tuition Reimbursement	25KTHRES	\$5,000.00
	Tuition Reimbursement Total		\$5,000.00
ACME UNIFORM RENTAL SER INC	Uniforms	25KTHRES	\$345.45
LAWMEN SUPPLY CO OF NJ	Uniforms	25KTHRES	\$20.00
POSITIVE PROMOTIONS	Uniforms	25KTHRES	\$1,662.60
RED THE UNIFORM TAILOR	Uniforms	25KTHRES	\$1,593.00
RICKY'S A&N/P.L.J. SAFETY	Uniforms	25KTHRES	\$586.00
	Uniforms Total		\$4,207.05
PAPCO INC.	Uninsured Damage Expense - Vehicles	12-097	\$17,249.80
	Uninsured Damage Expense - Vehicles Total		\$17,249.80
EMPLOYEE PASS THROUGH PAYMENTS	Union Dues, Employee Contributions, Etc.		\$302,087.42
	Union Dues, Employee Contributions, Etc. Total		\$302,087.42
FREIGHTLINER OF BRIDGEPORT	Vehicle Repairs - Inside	25KTHRES	\$2,172.43
MECHANIC'S NAPA AUTO PARTS	Vehicle Repairs - Inside	12-038	\$2,488.22
NAPA AUTO PARTS	Vehicle Repairs - Inside	12-038	\$287.72
	Vehicle Repairs - Inside Total		\$4,948.37
WINNER FORD, INC.	Vehicle Repairs - Outside	25KTHRES	\$5,105.93
	Vehicle Repairs - Outside Total		\$5,105.93
MECHANIC'S NAPA AUTO PARTS	Vehicle Supplies	12-038	\$898.94
NAPA AUTO PARTS	Vehicle Supplies	12-038	\$915.73
	Vehicle Supplies Total		\$1,814.67
NESTLE WATERS NORTH AMERICA	Water and Sewer	25KTHRES	\$740.15
NEW JERSEY AMERICAN WATER	Water and Sewer	UTILITY	\$101.28
WATER REVENUE BUREAU	Water and Sewer	UTILITY	\$1,144.81
	Water and Sewer Total		\$1,986.24

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 5/1/13 THRU 5/31/13
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<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
QUAL-LYNX	Workmen's Compensation	12-105	\$131,850.96
	Workmen's Compensation Total		\$131,850.96
AECOM TECHNICAL SERVICES, INC	WWB Deck Span Replacement	07-018	\$34,446.74 **
AMERICAN BRIDGE CO	WWB Deck Span Replacement	10-020	\$3,878,750.06 **
URBAN ENGINEERS INC	WWB Deck Span Replacement	10-021	\$191,816.02 **
	WWB Deck Span Replacement Total		\$4,105,012.82
			\$27,536,573.79

DRPA MONTHLY LIST OF PURCHASE ORDER CONTRACTS - MAY 2013

VENDOR NAME	ITEM DESCRIPTION	PO NUMBER	AMOUNT	RESOLUTION
3M	Signs	P13S0053	\$19,769.28	25KTHRES
503 CORP	Stores Inventory Account	P13P0204	\$225.00	25KTHRES
A-1 UNIFORM CITY	Uniforms	P13B0050	\$3,000.00	25KTHRES
A&A GLOVE & SAFETY CO.	Stores Inventory Account	P13P0183	\$1,612.00	25KTHRES
A&A GLOVE & SAFETY CO.	Stores Inventory Account	P13P0205	\$60.00	25KTHRES
AIRGAS SAFETY	Stores Inventory Account	P13P0164	\$705.02	25KTHRES
AIRGAS SAFETY	Stores Inventory Account	P13P0182	\$3,009.48	25KTHRES
AMERICAN UNIFORM SALES INC	Uniforms	P13P0179	\$572.03	25KTHRES
AMERICAN UNIFORM SALES INC	Uniforms	P13P0180	\$1,000.35	25KTHRES
ARCOM	Licensing Fees - Software	P13M0012	\$2,690.00	25KTHRES
BARTUK HOSE & RUBBER CO	Stores Inventory Account	P13P0202	\$1,603.42	25KTHRES
BDF INDUSTRIAL FASTENERS	Stores Inventory Account	P13P0198	\$1,012.22	25KTHRES
BEST UNIFORM RENTAL, INC	Uniforms	P13E0010	\$747.36	25KTHRES
BEST UNIFORM RENTAL, INC	Safety Shoes	P13B0047	\$2,000.00	25KTHRES
BORRELLI CONSTRUCTION, LLC	Repairs - Buildings	P13E0012	\$692.00	25KTHRES
CANON BUSINESS SOLUTIONS, INC.	Computer Equipment	P13P0165	\$7,598.00	25KTHRES
CREATIVE VISUAL SYSTEMS	Computer Equipment	P13L0021	\$9,538.00	25KTHRES
CREATIVE VISUAL SYSTEMS	Signs	P13P0186	\$16,994.00	25KTHRES
CYBERTECH	Stores Inventory Account	P13P0173	\$1,150.00	25KTHRES
DAVIS INSTRUMENTS	Thermo-Imaging Infrared Camera	P13P0193	\$9,077.20	25KTHRES
EHS ENVIRONMENTAL, INC	Testing Fees Hazardous Materials	P13E0015	\$350.00	25KTHRES
EPLUS TECHNOLOGY INC	Licensing Fees - Software	P13S0054	\$18,631.58	25KTHRES
EPLUS TECHNOLOGY INC	Blanket Order for IS Equipment and Tools	P13B0051	\$3,000.00	25KTHRES
FAIRLITE ELECTRIC SUPPLY CO INC	Stores Inventory Account	P13P0153	\$1,606.93	25KTHRES
FAIRLITE ELECTRIC SUPPLY CO INC	Stores Inventory Account	P13P0200	\$597.50	25KTHRES
FASTENAL COMPANY	Stores Inventory Account	P13P0176	\$441.60	25KTHRES
FRANKLIN ELECTRIC CO	Repairs - Bridges	P13P0197	\$3,375.00	25KTHRES
FRANKLIN ELECTRIC CO	Repairs Bridge	P13P0192	\$14,349.50	25KTHRES
FREIGHTLINER OF BRIDGEPORT	Vehicle Repairs - Inside	P13E0011	\$2,172.43	25KTHRES
GRAYBAR ELECTRIC COMPANY INC	Optifiber Inspection Equipment	P13P0189	\$15,916.90	25KTHRES
HYATT'S GRAPHIC SUPPLY	Signs	P13P0187	\$5,758.80	25KTHRES
IRD (INTERNATIONAL ROAD DYNAMICS)	Repairs - Bridges	P13L0019	\$3,864.89	25KTHRES
J & J TRUCK EQUIPMENT	Snow Removal Equipment	P13S0058	\$15,781.98	25KTHRES
J MARCEL ENTERPRISES	Uniforms	P13P0172	\$1,838.25	25KTHRES
JDEAN CARSWELL	Stores Inventory Account	P13P0191	\$479.40	25KTHRES
KELLEY KARPETS	Repairs to Buildings	P13P0171	\$2,720.18	25KTHRES
LACAL EQUIPMENT CO	Landscaping - Equipment Repairs	P13E0013	\$4,655.66	25KTHRES
LANIGAN ASSOCIATES INC	Stores Inventory Account	P13P0175	\$143.20	25KTHRES
LEHIGH VALLEY SAFETY SHOES	Safety Shoes	P13B0048	\$2,000.00	25KTHRES
LINDLEY ELECTRIC SUPPLY CO.,INC.	Stores Inventory Account	P13P0166	\$425.80	25KTHRES
MAYLINE C/O BELLIA OFFICE FURNITURE	Furniture & Fixtures	P13S0055	\$3,969.24	25KTHRES
MPH INDUSTRIES INC	DWI Enforcement	P13S0052	\$8,368.00	25KTHRES
MULTIFACET, INC.	Stores Inventory Account	P13P0203	\$354.00	25KTHRES
NESTLE WATERS NORTH AMERICA	Water and Sewer	P13C0013	\$15,010.20	13-051
PAPER SYSTEMS INC.	Stores Inventory Account	P13P0190	\$1,832.00	25KTHRES
PEIRCE-PHELPS INC	AC Unit	P13P0170	\$1,871.00	25KTHRES
PENDERGAST SAFETY EQUIP	Stores Inventory Account	P13P0199	\$203.52	25KTHRES
PLYMOUTH ENVIRONMENTAL	Disposal Fees Hazardous Materials	P13E0014	\$1,280.00	25KTHRES
POSITIVE PROMOTIONS	Uniforms	P13P0077	\$23.82	25KTHRES
RED THE UNIFORM TAILOR	Uniforms	P13E0016	\$331.50	25KTHRES
RED WING SAFETY SHOES	Safety Shoes	P13B0049	\$6,000.00	25KTHRES
REUTER-HANNEY CO INC	Repairs - Bridges	P13P0184	\$9,100.00	25KTHRES
RICKY'S A&N/P.L.J. SAFETY	Uniforms	P13E0009	\$586.00	25KTHRES
RICKY'S A&N/P.L.J. SAFETY	Uniforms	P13E0019	\$453.00	25KTHRES
RICKY'S A&N/P.L.J. SAFETY	Safety Shoes	P13B0046	\$3,000.00	25KTHRES
ROBERTS OXYGEN	Stores Inventory Account	P13P0185	\$2,300.00	25KTHRES
RUMSEY ELECTRIC CO	Electric Lamps	P13P0196	\$4,445.35	25KTHRES
SALERNO TIRE CORPORATION	Stores Inventory Account	P13P0188	\$7,238.88	25KTHRES
SHERWIN WILLIAMS	Stores Inventory Account	P13P0174	\$883.80	25KTHRES
SIT ON IT SEATING & IDEON	Furniture & Fixtures	P13S0056	\$4,198.80	25KTHRES
STULZ AIR TECHNOLOGY SYSTEMS, INC.	Repairs to Buildings	P13P0201	\$9,571.16	25KTHRES
THE FIBER OPTIC MARKETPLACE, LLC	Fiber Optic Splicer	P13P0195	\$7,726.50	25KTHRES
TRI-M GROUP LLC	Temperature Sensor	P13P0169	\$1,220.00	25KTHRES

DRPA MONTHLY LIST OF PURCHASE ORDER CONTRACTS - MAY 2013

VENDOR NAME	ITEM DESCRIPTION	PO NUMBER	AMOUNT	RESOLUTION
TRINITY INDUSTRIES INC.	Guiderail and Accessories	P13P0178	\$2,040.00	25KTHRES
UNI-SELECT USA, INC	Stores Inventory Account	P13P0163	\$362.80	25KTHRES
UNITED RENTALS INC.	Repair Facilities - Equip Rental	P13P0155	\$14,416.56	25KTHRES
VULCAN, INC.	Signs	P13P0177	\$8,116.00	25KTHRES
W W GRAINGER INC	Stores Inventory Account	P13P0194	\$309.00	25KTHRES
WINNER FORD, INC.	Vehicle Repairs - Outside	P13P0154	\$5,105.93	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0156	\$1,503.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0157	\$634.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0158	\$212.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0159	\$1,247.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0160	\$198.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0161	\$721.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0162	\$604.75	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0168	\$65.00	25KTHRES
ZANE WESTERN APPAREL	Uniforms	P13P0181	\$550.00	25KTHRES

Delaware River Port Authority
Operations & Maintenance Committee Meeting Minutes
June 5, 2013

Attendance:

Committee Members:

William Sasso, Chairman
Joanna Cruz (via telephone)
Al Frattali
Richard Sweeney
Charles Fentress
Al Frattali, Vice Chair
E. Frank DiAntonio

Others Present:

Peter Simon, Assistant Counsel, NJ Gov. Authorities Unit
Kevin Schmidt, Esquire, Deputy General Counsel, Office of General Counsel
John Matheussen, Chief Executive Officer
Michael Conallen, Deputy Chief Executive Officer
Danielle McNichol, General Counsel and Corporate Secretary
Kristen K. Mayock, Deputy General Counsel
Timothy Pulte, Chief Operating Officer
Michael Venuto, Chief Engineer
John Rink, PATCO, General Manager
William Shanahan, Director, Government Relations
Tom Raftery, Inspector General
Tim Ireland, Director, Corporate Communications
Valerie Bradford, Bridge Director, BFB, BRB
Christina Maroney, Manager, Special Projects
John Viniski, Manager, Engineering Planning & Design
Wayne Quesada, Electrical Engineer
Susan Squillace, Director, Purchasing
Hank Trum, Fleet Director, BFB
John Shea, Director, Equipment, PATCO
Sheila Milner, Administrative Coordinator
Elizabeth McGee, Administrative Secretary
John Janisewski (LTK)
Edward Laird (LTK)
Julie Still (CAC)

Chairman Sasso called the meeting to order and asked for the roll to be called. The Corporate Secretary called the roll and stated that there was a quorum. Chairman Sasso presided and stated that there were seven items relating to the June 5, 2013 meeting.

Sector Delaware Bay Intelligent Radar Project Agreement

Mr. Venuto stated that staff is seeking authorization to negotiate an agreement with the Pilots' Association for the Bay and River Delaware to install and maintain three radars and associated accessories (one each) on DRPA property at the Commodore Barry Bridge, Walt Whitman Bridge and Benjamin Franklin Bridge. He stated that the work is part of the Pilots' Association's "Sector Delaware Bay Intelligent Radar Project" for installing radars at predetermined locations along the Delaware River starting at the Delaware Memorial bridge through the Ben Franklin Bridge to monitor and secure activity on the river. He stated that the project is grant funded and that Pilots' Association will be responsible for the cost of the project, including initial construction, installation, future service and maintenance. Mr. Venuto stated that Public Safety has been involved with this project and gives their support. He said that it is stated on the Resolution that the amount is a zero dollar amount to DRPA, but he would like to amend the Resolution to state that there will be some in-kind contributions to be made by DRPA. Mr. Venuto stated that the Pilots' Association will not be able to use solar power, as originally expected. Mr. Venuto stated that the request is to have DRPA install the electric lines to the location, as well as monthly power usage in the amount of \$20 per month in an amount not to exceed \$5,000.

Chairman Sasso thanked Mr. Venuto regarding the explanation.

On motion duly made and seconded, the following Resolution, as amended, was approved and is recommended to the Board for adoption:

Sector Delaware Bay Intelligent Radar Project Agreement

License Agreement for Route I-295/42/I-76 Direct Connection Advanced ITS Project

Mr. Venuto stated that staff is seeking authorization to negotiate a License Agreement with the State of New Jersey Department of Transportation (NJDOT) to carry out a construction project that requires access to and use of DRPA property located near the Walt Whitman Bridge. He stated that the work is part of NJDOT's "Route I-295/42/I-76 Direct Connection Advanced ITS project". It includes installation of a standard NJDOT light pole foundation and 40' aluminum pole. The pole will carry two radio repeaters and a solar panel for power. The rechargeable battery for the installation will be housed in a cabinet accessible for technicians. The State of New Jersey is fully responsible for the entire cost of the project.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

License Agreement for Route I-295/42/I-76 Direct Connection Advanced ITS Project

Authorization to Establish a "Large User" Account with South Jersey Gas for the Delivery of Natural Gas

Mr. Rink stated that a similar item was presented at the May O&M meeting and approved, but was pulled just prior to the May Board Meeting. We had been advised that the DRPA/PATCO was not eligible to purchase natural gas under the NJ State Contract. Therefore, staff is seeking authorization to enter into an Agreement with South Jersey Gas for the delivery of natural gas for the Lindenwold Shop Complex in the amount not to exceed \$110,000 per year, at the current default pricing by South Jersey Gas.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

Authorization to Establish a "Large User" Account with South Jersey Gas for the Delivery of Natural Gas

Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities

Mr. Pulte stated that staff is seeking authorization to negotiate a contract with Waste Management of New Jersey, Inc., to perform non-hazardous solid waste removal services for DRPA's four bridge facilities for a period of two years with an option to renew for one additional year in the amount of \$131,194. He stated that this contract was publicly advertised on DRPA's website and bid documents were mailed to 21 prospective bidders and four responses were received. Mr. Pulte stated that one bid from Waste Management was deemed acceptable. He thanked Ms. Squillace and her team for their assistance. Ms. Squillace stated that we received three other bids, but most of the bidders could not supply the service scope, legal requirements and others did not have license.

Chairman Sasso inquired whether the other bids were lower. Ms. Squillace stated that they did not bid at all.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities

PARTSWG Contract Intelligent Analyst

Mr. Shanahan stated that staff is seeking authorization to negotiate an agreement in the amount not to exceed \$648,000 to enter into an agreement with a successful vendor to provide contract, transit related, homeland security, intelligence analytical services on behalf of the Philadelphia regional Transit Security Working Group (PARTSWG) who are signatories to the PARTSWG Regional Cooperative Agreement using federal transit security grant proceeds in the amount of \$680,400. He stated that DRPA is the chair of the working group and DRPA is eligible for the management and administrative portion of the grant in the amount of \$32,400.

Mr. Shanahan stated that we would not be hiring any employees for the position in response to Chairman Sasso questions regarding hiring of the contractors and the cost. Rather, all positions and hires would be through consultants and on a contract basis. He stated that we will receive police intelligence for the transit area from the fusion center. If there is a call in from the tip line to one of our stations, we would respond; and if it is a 911 call, we will not receive a call.

Mr. Matheussen stated that last week we had second meeting at the bridges, PATCO and SEPTA with PA and NJ Homeland Security. Both state directors came here, went to the transportation center, dispatch centers and walked through a number of projects. Ms. McNichol stated that the existing PARTSWG agreement is limited to SEPTA and DRPA. Ms. McNichol advised that there may be expansion to NJ Transportation and DART for some time in the future, but not at this time. Mr. Shanahan stated that this is 100% grant funded and DRPA is not hiring any full time employees, only contractors.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

PARTSWG Contract Intelligent Analyst

PARTSWG (DVIC) Software and/or Equipment

Mr. Shanahan that staff is seeking authorization to negotiate an agreement with a successful vendor in the amount not to exceed \$800,000 to provide software and/or equipment to support transit related, homeland security, intelligence analytical services on behalf of Philadelphia Regional Transit Security Working Group (PARTSWG) using 2010 DHS Transit Security Grant Program funding in the amount of \$840,000. He stated that the grant authorizes the payment of \$40,000 in management and administrative funding to the DRPA for the administration of the grant.

Mr. Shanahan stated that the City of Philadelphia is the project manager for this project and will have routine and daily control of the software and/or hardware. He said that the DVIC require integration and analytical pools to evaluate information being provided and a means to connect to multiple agencies. Mr. Shanahan apologized that the numbers in the Resolution that the Commissioners had in their packet were wrong. A correct Resolution was passed out during the meeting with the proper numbers.

Ms. McNichol explained that the DRPA is entitled to the \$40,000 for the management and administration of the grant. Mr. Matheussen thanked the General Counsel's office as they spent a lot of time making sure the equipment which was purchased for this center is new and moving these grants through quickly. Ms. McNichol stated that the DRPA/SEPTA are the only regional group/task force of this kind to have this type of cooperative agreement. She stated that we have incorporated best practices and that other agencies will be looking to us for the development of similar models.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

PARTSWG (DVIC) Software and/or Equipment

2010 TSGP Explosive Detection Canine and Related Equipment

Mr. Shanahan is seeking authorization to negotiate an agreement in the amount not to exceed \$198,000 to provide two explosive detection canines, related equipment and expenses for use on the PATCO line and stations using federal transit security grant proceeds. This cost includes the purchase, training, and expenses for two explosive detection canines, as well as for equipment such as vehicles, cages and some associated personnel expenses to support their use on the PATCO Line and stations. He stated that the grant authorizes \$9,900 in management and administrative funding for a total grant payment of \$207,900. Mr. Shanahan stated that this agreement expires at the end of 2013.

Mr. Shanahan stated that the DRPA will retain two canines at the end of the project. As we currently have a nine year old canine, it is at the end of its service life and will be retired from service.

Mr. Shanahan responded to Commissioner DiAntonio's inquiry as to what type of canines we will be getting stating that it could be any type of canine. Chairman Sasso asked about the ongoing costs? He asked if a police officer would be assigned to a new canine unit. Mr. Matheussen stated that we have 164 police officers on the roster and we do not require any additional officers to perform this work. He said that vehicle and canine maintenance is an additional cost of approximately \$3,000 a year to maintain the canine. Ms. McNichol stated that there is an extra overtime cost for care of the canine.

Chairman Sasso stated that he would like additional language added into the Resolution advising that there would not be an increase in personnel count or vehicle costs for this grant. Ms. McNichol agreed to have the Resolution modified accordingly.

On motion duly made and seconded, the following Resolution, as amended, was approved and is recommended to the Board for adoption:

2010 TSGP Explosive Detection Canine and Related Equipment

General Discussion – Non-Voting Items

Transit Car Traction Motor Repairs

Mr. Rink stated that staff is seeking authorization to negotiate four (4) three-year General Services Contracts for up to a maximum of four (4) firms for the repair of transit car traction motors. He stated that the total cost of the General Services Contracts will not exceed \$3,000,000 over a three-year term. He stated that these firms shall be retained on an as needed basis for the repair of transit car traction motors in support of PATCO's operations, averaging approximately \$1,000,000 per year for traction motor repairs. General Task Orders will be issued for each motor repair with the vendor, with the average repair per motor costing approximately \$7,500. Mr. Rink stated that this contract was publicly advertised, five RFQs were received and

four were deemed qualified by the review committee and bid prices were requested. Bids are due to be submitted by 2 p.m. today.

Mr. Rink advised that PATCO is at the end of our existing stock for replacement motors and for this reason Mr. Rink is requesting that this Resolution be put on as New Business at the June board meeting. As we are working on this new procurement process, we currently have fewer motors on hand. Mr. Rink advised that there should be at least two firms approved for motor repairs, as sometimes they may get busy and there is a long lead time to return the motors. Mr. Rink advised that there are four motors on each train car. He said what is complicating this process is car overhaul project. We are required to provide overhauled motors and trucks for the overhauled cars. These overhauled motors have to be sent to New York for installation. Commission Frattali asked if these contracts call for new or old motors and do the motors have warranties? Mr. Shea stated that these are the original motors, some forty years old, and have been repaired/overhauled regularly over the years. These motors are no longer under warranty. As this current type of motor is no longer in production, it is PATCO practice and the practice in the industry to overhaul the motors. Mr. Matheussen stated that motors go much more quickly during the winter months. Mr. Rink stated that during the winter, we could lose up to 30 motors per season from the snow.

Chairman Sasso inquired why we are not getting new motors for the new cars. Mr. Shea explained that it would be expensive, as a new motor can cost over \$30,000. Chairman Sasso stated that this matter can be added as a New Business item on June 19, 2013 agenda.

Change Order/Supplement Update

Contract CB-23-2011 Commodore Barry Bridge Administration Building Fire Alarm Replacement

Mr. Venuto stated original contract was for \$303,100 of which \$40,000 was unforeseen conditions. This is a final change order. It has three items and the net \$36,429, is a negative amount. He said that we will add in two additional amounts to replace a sprinkle valve module which was unforeseen in the design. The design did not have the control switch and had to be installed by the contractor. We also had rain damage to a carbon dioxide protector that was unforeseen. The net contract among is a Net is \$36,429 credit.

Mr. Venuto stated that Mr. Pulte had an item to add in the General Discussion.

Fuel Contract for DRPA and PATCO

Mr. Pulte stated that staff is seeking authorization to negotiate contract with Riggins Inc., Vineland, New Jersey for the purchase of unleaded gasoline, low-sulfur automotive diesel fuel, diesel 2% Bio Fuel and #2 heating fuel oil in an amount of \$938,828.42 for a one year period, with a one year renewal option. He stated that this contract was publicly advertised with 11 sets

of documents requested and seven bids were received. Riggins was the lowest responsive and responsible bidder. The contract expires on June 30th.

Chairman Sasso asked if we are looking at gas conversion for automobiles and heating oil. Mr. Venuto stated that we are evaluating conversions in upcoming capital budgets.

Ms. McNichol stated that this Resolution will be added as New Business on the June 19th agenda.

Spending Tracking

Mr. Venuto reviewed the spending tracking information handed out and advised on status. Mr. Venuto advised that the PATCO Pole Line project is behind schedule.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

SUMMARY STATEMENT

ITEM NO. DRPA-13-069

**SUBJECT: Sector Delaware Bay
Intelligent Radar Project Agreement**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

That the Board authorizes staff to negotiate an agreement with the Pilots' Association for the Bay and River Delaware to install and maintain three radars and associated accessories (one each) on DRPA property at the Commodore Barry Bridge, Walt Whitman Bridge and Ben Franklin Bridge.

Amount: In kind support not to exceed \$5000

Contractor: N/A

Other Bidders: N/A

Engineers Estimate: N/A

PURPOSE:

To enter into agreements with the Pilots' Association for the Bay and River Delaware permitting its contractors, consultants, agents, employees and other representatives to access and utilize DRPA property and real estate for installation and maintenance of radars and related items at the Commodore Barry Bridge, Walt Whitman Bridge and Ben Franklin Bridge.

BACKGROUND:

The Pilots' Association for the Bay and River Delaware is planning to install radars at predetermined locations under "Sector Delaware Bay Intelligent Radar Project" (hereafter called project) starting at Delaware Memorial Bridge in Delaware and New Jersey through Ben Franklin Bridge to monitoring and secure activity on the Delaware River. The project work consists of installation of radars, associated electrical wiring, superlogics processor with radar interface boards, KVM drawer, remote reboot device, network switch and structural platform with framing at the Commodore Barry Bridge, Walt Whitman Bridge and Ben Franklin Bridge.

The Pilots' Association for the Bay and River Delaware is responsible for entire cost of the project including initial construction/installation, future Service and Maintenance and if required future removal and demolition of all work carried out under this project.

SUMMARY STATEMENT
O&M 6/5/2013

Sector Delaware Bay Intelligent
Radar Project Agreement

SUMMARY:	Amount:	In kind support not to exceed \$5000
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of	
	Jobs Supported:	N/A

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority, accepts the recommendation of staff to negotiate an agreement with the Pilots' Association for the Bay and River Delaware for the installation and maintenance of radars, associated electrical wiring, superlogics processor with radar interface boards, KVM drawer, remote reboot device, network switch and structural platform with framing on DRPA property at the Commodore Barry Bridge, Walt Whitman Bridge and Ben Franklin Bridge. Pilots' Association for the Bay & River Delaware is responsible for the entire cost of the project including required future service, maintenance and if required future removal/demolition as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	In kind support not to exceed \$5000
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	N/A

SUMMARY STATEMENT

ITEM NO. DRPA-13-070

SUBJECT: License Agreement for Route I-295/42/I-76 Direct Connection Advanced ITS Project

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

That the Board authorizes staff to negotiate a License agreement with the State of New Jersey Department of Transportation for DRPA property located in Borough of Oaklyn, NJ at North-West corner of intersection of I-76 west bound connector and Route US 130 south bound more specifically at coordinates N 389559 and E 324193 for this Advanced ITS Project

Amount: \$0.00

Contractor: N/A

Other Bidders: N/A

Engineers Estimate: N/A

PURPOSE:

To provide the State of New Jersey Department of Transportation easement license agreement under which the State of New Jersey could contract for and carry out a construction project that requires access to and use of DRPA property. The State of New Jersey is fully responsible including all future required maintenance and service for all required construction/installation.

BACKGROUND:

NJDOT under "Route I-295/42/I-76 Direct Connection Advanced ITS project" (hereafter called project). The proposed location for the work is located in Borough of Oaklyn, NJ at North-West corner of intersection of I-76 west bound connector and Route US 130 south bound more specifically at coordinates N 389559 and E 324193.

The project work requires installation of a standard NJDOT SFT (lighting pole) foundation where the 40' aluminum (lighting) pole will be erected. The pole will carry 2 back to back radio repeaters and a solar panel for power. The rechargeable battery for the installation will be housed in a cabinet accessible for technicians. NJDOT will be

**SUMMARY STATEMENT
O&M 6/5/2013**

**License Agreement for Route I-295/42/I-76
Direct Connection Advanced ITS Project**

responsible for all future required maintenance and service and if required demolition/removal of all work installed under this agreement.

SUMMARY:	Amount:	\$0.00
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	N/A

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the recommendation of staff to negotiate an easement agreement with the State of New Jersey Department of Transportation for DRPA property located in Borough of Oaklyn, NJ at North-West corner of intersection of I-76 west bound connector and Route US 130 south bound more specifically at coordinates N 389559 and E 324193. The easement shall be used by The State of New Jersey for installation of a standard NJDOT SFT (lighting pole) foundation where the 40' aluminum (lighting) pole along with required accessories will be erected. The State of New Jersey is responsible for all cost of the work required to be carried out including required future service, maintenance and if required future removal/demolition under this license agreement and at no cost to DRPA; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$ 0.0
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	N/A

SUMMARY STATEMENT

ITEM NO: DRPA-13-071

SUBJECT: Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

That the Board authorize staff to negotiate a contract with Waste Management of New Jersey, Inc., to perform non-hazardous solid waste removal services for DRPAs Bridge Facilities for a period of two (2) years with an option to renew for one (1) additional year. If the decision to renew the contract for one (1) additional year is chosen, the renewal amount would be \$68,375.00.

Amount: \$131,194.00

**Contractor: Waste Management of New Jersey
Ewing, NJ.**

PURPOSE:

To remove non-hazardous solid waste from the DRPA Bridge Facilities; Ben Franklin Bridge, Commodore Barry Bridge, Walt Whitman Bridge, and Betsy Ross Bridge on a scheduled basis.

BACKGROUND:

DRPA maintains an outside company to provide non-hazardous waste containers and to remove and dispose of the waste on a scheduled basis. Additionally, services are required on an as needed basis for disposal of construction debris and street sweepings. Waste is disposed of in accordance with all local, state and federal regulations

Request to bid was publicly advertised on DRPA's website. Bid documents were mailed to twenty one (21) prospective bidders and four (4) responses were received.

Other Bidders	Heritage Crystal Clean Elgin, IL	No Bid
	SLM Waste & Recycling Green Lane, PA	No Bid
	Lewis Environmental New Castle, DE	No Bid

It is recommended that a contract be negotiated to perform non-hazardous solid waste removal for DRPA's Bridge Facilities with Waste Management of New Jersey, Inc., for a two (2) year period with option to renew for one (1) additional year.

SUMMARY:	Amount:	\$131,194.00
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	2013
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Two (2) years with option to renew for one (1) additional year
	Other Parties Involved:	N/A

DRPA-13-071
Operations & Maintenance Committee: June 5, 2013
Board Date: June 19, 2013
Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities

RESOLUTION

RESOLVED: That the Board authorize staff to negotiate a contract with Waste Management of New Jersey, Inc., to perform non-hazardous solid waste removal services for DRPAs Bridge Facilities for a period of two (2) years with an option to renew for one (1) additional year.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document (s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:	Amount:	\$131,194.00
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	2013
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Two (2) Years with option to renew for one (1) additional year.
	Other Parties Involved:	N/A

SUMMARY STATEMENT As Amended Since O&M Meeting

ITEM NO. : DRPA-13-072 **SUBJECT: PARTSWG Contract Intelligence Analyst**

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: June 5, 2013

BOARD ACTION DATE: June 19, 2013

PROPOSAL: That the DRPA Commission authorizes staff to enter into an agreement not to exceed \$864,000 with a successful vendor to provide contract, transit related, homeland security, intelligence analytical services on behalf of the Philadelphia Regional Transit Security Working Group agencies who are signatories to the PARTSWG Regional Cooperative Agreement using federal transit security grant proceeds in the amount of \$890,400.

PURPOSE: To enter into an agreement with a successful vendor on behalf of Philadelphia Regional Transit Security Working Group's to provide real-time intelligence services with regard to transit tips, crime data, and homeland security incidents. 2010 DHS Transit Security Grant Program funding is providing the entire amount of the contract cost.

BACKGROUND: The Transit Security Grant Program (TSGP) provides grant funding to the nation's key high-threat urban areas to enhance security measures for their critical transit infrastructure including bus, ferry and rail systems. It is one of six grant programs that constitute the Department of Homeland Security (DHS) transportation infrastructure security activities. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks. The TSGP is an important component of the Department's effort to enhance the security of the Nation's critical infrastructure. The program provides funds to owners and operators of transit systems (which include intra-city bus, commuter bus, and all forms of passenger rail) to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. The Philadelphia Region encompasses Southeastern Pennsylvania, Southern New Jersey, and a portion of Delaware. The Philadelphia Region is considered a

Tier I region, that is it receives the highest priority for these federal grants. The Philadelphia Area Regional Transit Security Working Group (PARTSWG) is comprised of recipient representatives of DRPA/PATCO, SEPTA, DART, and NJT. The DRPA has been the chair of the working group since its inception in 2005 and has been applying for all regional projects and forwarding purchase orders to PEMA on behalf of the region. The PARTSWG votes to share projects as a regional effort. This status as a regional project often allows DRPA/PATCO to receive aid in the area which it would not have qualified for alone. Additionally, since the DRPA is administering these regional projects, the agency is eligible for the Management and Administration portion of these grants.

This project creates a “transit desk” or “transit bureau” at the Delaware Valley Intelligence Center “DVIC” by providing the necessary trained intelligence analysts as staff for transit related intelligence activities. The desk will report significant and relevant findings to the prescribed representatives from the signatories of the PARTSWG Regional Cooperative Agreement; to other “fusion centers” such as the Pennsylvania Criminal Intelligence Center (PaCIC), the New Jersey Regional Operations Intelligence Center (NJ ROIC); as well as the FBI’s Joint Terrorism Task Force (JTTF). The Transit Bureau creates a new sector specific capability in order to analyze data, review trends and incidents, and process and distribute this raw intelligence into usable, actionable, and legal reports used to detect, deter, and prevent homeland terroristic acts on the region’s transit rail lines, buses, and trolleys. The City of Philadelphia (Philadelphia Police Department) is the project manager for this project and will have routine and daily control of the contractor’s employees in support of their mission.

Additionally, the grant authorizes the DRPA \$26,400 in Management and Administrative funding.

SUMMARY:	Amount:	\$890,400 (100% grant funded)
	Source of Funds:	2010 TSGP Grant
	Capital Project#	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	12/31/2013
	Other Parties Involved:	City of Philadelphia, FEMA, TSA, DHS

RESOLUTION

RESOLVED: That the appropriate officers of the Delaware River Port Authority be and hereby are authorized to enter into an agreement with the successful vendor not to exceed \$648,000 to provide Contract Intelligence Analysts on behalf of the Philadelphia Regional Transit Security Working Group's signatories of the PARTSWG Regional Cooperative Agreement and using 2010 DHS Transit Security Grant Program funding.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount:	\$890,400 (100% grant funded)
Source of Funds:	2010 TSGP Grant
Capital Project #:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	12/31/2013
Other Parties Involved:	City of Philadelphia, FEMA, DHS, TSA

SUMMARY STATEMENT

ITEM NO.: DRPA-13-073

SUBJECT: PARTSWG (DVIC)
Software and/or Equipment

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

That the DRPA Commission authorizes staff to enter into an agreement with a successful vendor not to exceed \$800,000 to provide software and or equipment to support transit related, homeland security, intelligence analytical services on behalf of the Philadelphia Regional Transit Security Working Group agencies who are signatories to the PARTSWG Regional Cooperative Agreement using 2010 DHS Transit Security Grant Program funding in the amount of \$840,000.

PURPOSE:

To enter into an agreement with a successful vendor on behalf of Philadelphia Regional Transit Security Working Group's to provide software and/or equipment for real-time intelligence services with regard to the local transit sector. 2010 DHS Transit Security Grant Program funding is providing the entire amount of the contract cost.

BACKGROUND:

The Transit Security Grant Program (TSGP) provides grant funding to the nation's key high-threat urban areas to enhance security measures for their critical transit infrastructure including bus, ferry and rail systems. It is one of six grant programs that constitute the Department of Homeland Security (DHS) transportation infrastructure security activities. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks. The TSGP is an important component of the Department's effort to enhance the security of the Nation's critical infrastructure. The program provides funds to owners and operators of transit systems (which include intra-city bus, commuter bus, and all forms of passenger rail) to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. The Philadelphia Region encompasses

Southeastern Pennsylvania, Southern New Jersey, and a portion of Delaware. The Philadelphia Region is considered a Tier I region, that is it receives the highest priority for these federal grants. The Philadelphia Area Regional Transit Security Working Group (PARTSWG) is comprised of recipient representatives of DRPA/PATCO, SEPTA, DART, and NJT. The DRPA has been the chair of the working group since its inception in 2005 and has been applying for all regional projects and forwarding purchase orders to PEMA on behalf of the region. The PARTSWG votes to share projects as a regional effort. This status as a regional project often allows DRPA/PATCO to receive aid in the area which it would not have qualified for alone. Additionally, since the DRPA is administering these regional projects, the agency is eligible for the Management and Administration portion of these grants.

This supports a "transit desk" or "transit bureau" at the Delaware Valley Intelligence Center "DVIC" by providing the necessary software and/or hardware/equipment to integrate regional transit agencies which are signatories to the PARTSWG Cooperative Regional Agreement to aid in transit related intelligence activities. The desk will report significant and relevant findings to the prescribed representatives from the signatories of the PARTSWG Regional Cooperative Agreement; to other "fusion centers" such as the Pennsylvania Criminal Intelligence Center (PaCIC), the New Jersey Regional Operations Intelligence Center (NJ ROIC); as well as the FBI's Joint Terrorism Task Force (JTTF). The Transit Bureau creates a new sector specific capability in order to analyze data, review trends and incidents, and process and distribute this raw intelligence into usable, actionable, and legal reports used to detect, deter, and prevent homeland terroristic acts on the region's transit rail lines, buses, and trolleys. The City of Philadelphia (Philadelphia Police Department) is the project manager for this project and will have routine and daily control of the software and/or hardware in support of their mission as well as maintenance of said systems.

Additionally, the grant provides for \$40,000 in management and administrative funding to administer the grant.

**SUMMARY STATEMENT
O&M 6/5/2013**

**PARTSWG (DVIC) Software and/or
Hardware**

SUMMARY:	Amount:	\$840,000 (100% grant funded)
	Source of Funds:	2010 TSGP Grant
	Capital Project#	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	12/31/2013
	Other Parties Involved:	City of Philadelphia, FEMA, TSA, DHS

RESOLUTION

RESOLVED: That the appropriate officers of the Delaware River Port Authority be and hereby are authorized to enter into an agreement not to exceed \$800,000 with the successful vendor to provide software and/or equipment in support of the Philadelphia Regional Transit Security Working Group's signatories of the PARTSWG Regional Cooperative Agreement and using 2010 DHS Transit Security Grant Program funding in the amount of \$840,000.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$840,000 (100% grant funded)
	Source of Funds:	2010 TSGP Grant
	Capital Project #:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	12/31/2013
	Other Parties Involved:	City of Philadelphia, FEMA, DHS, TSA

SUMMARY STATEMENT

ITEM NO.: DRPA-13-074

**SUBJECT: 2010 TSGP Explosive
Detection Canine and Related Equipment**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

That the DRPA Commission authorizes staff to enter into an agreement with a successful vendor not to exceed \$207,900 to provide two (2) explosive detection canines and related equipment and expenses to the DRPA for use on the PATCO line and stations using federal transit security grant proceeds at a cost not to exceed \$198,000.

PURPOSE:

To enter into an agreement with a successful vendor to provide two (2) explosive detection canines and related equipment and expenses to the DRPA for use on the PATCO line and stations using federal transit security grant proceeds from the 2010 DHS Transit Security Grant Program funding is providing the entire amount of the contract cost not to exceed \$198,000.

BACKGROUND:

The Transit Security Grant Program (TSGP) provides grant funding to the nation's key high-threat urban areas to enhance security measures for their critical transit infrastructure including bus, ferry and rail systems. It is one of six grant programs that constitute the Department of Homeland Security (DHS) transportation infrastructure security activities. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks. The TSGP is an important component of the Department's effort to enhance the security of the Nation's critical infrastructure. The program provides funds to owners and operators of transit systems (which include intra-city bus, commuter bus, and all forms of passenger rail) to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. The Philadelphia Region encompasses Southeastern Pennsylvania, Southern New Jersey, and a portion of Delaware. The Philadelphia Region is considered a Tier I region, that is it receives the highest priority for these

federal grants. The Philadelphia Area Regional Transit Security Working Group (PARTSWG) is comprised of recipient representatives of DRPA/PATCO, SEPTA, DART, and NJT. The DRPA has been the chair of the working group since its inception in 2005 and

has been applying for all regional projects and forwarding purchase orders to PEMA on behalf of the region. The PARSTWG votes to share projects as a regional effort. This status as a regional project often allows DRPA/PATCO to receive aid in the area which it would not have qualified for alone. Additionally, since the DRPA is administering these regional projects, the agency is eligible for the Management and Administration portion of these grants.

This project provides funding for the purchase, training, and expenses for two (2) Explosive Detection Canines, as well as for equipment such as vehicles, cages, etc., and some associated personnel expenses to support their use on the PATCO Line and stations.

Additionally, the grant provides for \$9,900 in management and administrative funding to administer the grant.

SUMMARY:	Amount:	\$207,900 (100% grant funded)
	Source of Funds:	2010 TSGP Grant
	Capital Project#	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	12/31/2013
	Other Parties Involved:	FEMA, TSA, DHS

DRPA-13-074
Operations & Maintenance Committee: June 5, 2013
Board Date: June 19, 2013
2010 TSGP Explosive Detection Canine and Related Equipment

RESOLUTION

RESOLVED: That the appropriate officers of the Delaware River Port Authority be and hereby are authorized to enter into an agreement with the successful vendor to provide two (2) explosive detection canines and related equipment and expenses to the DRPA for use on the PATCO line and stations using a 2010 DHS Transit Security Grant Program security grant proceeds at a cost not to exceed \$198,000.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$207,900 (100% grant funded)
	Source of Funds:	2010 TSGP Grant
	Capital Project #:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	12/31/2013
	Other Parties Involved:	FEMA, DHS, TSA

Delaware River Port Authority
Finance Committee Meeting Minutes
June 5, 2013

Committee Members:

Jeffrey Nash (Committee Chair)
William Sasso, Esquire
E. Frank DiAntonio
Christopher Craig (McCord) (via telephone)
Walter D'Alessio (via telephone)
Denise Mason (via telephone)
Charles Fentress
David Simon

Others Present:

Peter Simon, Assistant Counsel, NJ Gov. Authorities Unit
Kevin Schmidt, Esquire, Deputy General Counsel, Office of General Counsel
John Matheussen, Chief Executive Officer
Michael Conallen, Deputy Chief Executive Officer
John Hanson, Chief Financial Officer
Danielle McNichol, General Counsel and Corporate Secretary
Kristen K. Mayock, Deputy General Counsel
Toni Brown, Chief Administrative Officer
Tim Pulte, Chief Operating Officer
John Rink, PATCO General Manager
Tom Raftery, Inspector General
Tim Ireland, Director of Communications
James White, Director of Finance
Howard Korsen, Manager, Contract Administration
Kathleen Imperatore, Director, Fare Collection
Christina Maroney, Manager, Special Projects
William O'Connor, Engineering
Sheila Milner, Administrative Coordinator
Elizabeth McGee, Administrative Secretary
Christopher Gibson, Archer & Greiner, NJ Counsel (via telephone)
Kathy Clupper, PFM
Peter Nissen, PFM
Julie Still (CAC)
Peter Kroll
Maria Trangch
Chris Jage
Marianna Emanuele
Joe Quigley
Carol Glasco
Rasheed Pollard
Kevin Barfield

Chairman Nash called the meeting to order. He asked the Corporate Secretary to call the roll. It was announced by the Corporate Secretary that there was a quorum.

Financial Update

Mr. Hanson stated as of April 30 over the same period last year, traffic is down 2%; toll revenues are down just under 1%. PATCO ridership is down 1.81%; PATCO revenues are down 3.03% over the same period as last year. He said that in the budget comparison, traffic is down 0.39% percent, toll revenues up 1.59% over budget and consistent over the year; PATCO ridership is 0.88% and PATCO revenues are 0.41% over budget.

Mr. Hanson continued that the operating expenses through April 30 for DRPA are 13.58% under budget. For the same period as last year it was 16% under budget. Mr. Hanson continued that with respect to the project fund, it has been exhausted and we are borrowing from the General Fund. The General Fund is at \$276.1M and increased by \$3.3M over the last month. The amount spent to be refunded to the General Fund is \$65.2M.

Mr. Hanson stated that with the bonds, you can see the debt by issue that we are almost \$20M down from where we were last year. The variable rate is all hedged from SWAP agreements. The break down is 83.9% in revenue bonds and those proceeds were used for the core mission of the DRPA.

Mr. Hanson continued that the Letter Of Credit (LOC) is part of our variable rate debt. We have completed the first part of the LOC replacement. We are working this time to make changes to the structure of the cost. As far as the SWAPs, \$711M notional amount, \$212M market to market for cash settlement.

Enterprise Resource Planning (ERP) Update

Mr. Conallen stated that enterprise resource planning (ERP) systems integrate internal and external management of information across an entire organization—embracing finance/accounting, manufacturing, sales and service, customer relationship management, etc. ERP systems automate this activity with an integrated software application. ERP facilitates information flow between all business functions inside the organization, and manages connections to outside stakeholders. It is a multiphase multiyear project. We are in the early stages of year one. Mr. Conallen continued that Grant Thornton conducted a kick off meeting on April 17 and did an initial assessment of the departments. Grant Thornton has conducted over 70 meetings with staff from all units. Based on our timeline as provided, we are on schedule and Grant Thornton is in the process of completing their interviews. Mr. Conallen continued that the next Phase of the project would be visioning and requirements definition. The end goal is a full implementation of ERP by 2015. Mr. Conallen stated that we remain on schedule.

Renewal of DRPA/PATCO Public Officials and Employment Practices Liability Policy

Ms. Brown stated that staff is seeking authorization to bind the renewal of the DRPA Public Officials and Employment Practices Liability policy with AIG. If approved, this policy would be placed by our Broker/Consultant, Aon Risk Services (“Aon”).

Ms. Brown continued that Aon marketed this coverage for the 2013-2014 policy period to 17 insurance companies in order to secure the most competitive premium. On May 28, 2013, Aon provided its latest marketing summary to staff to review, which included the renewal quote from incumbent, RSUI. The last policy was placed on DRPA’s behalf on August 1, 2011, and that policy was for a two-year term, expiring August 1, 2013. Ms. Brown continued that at that time, the Board authorized staff to bind a two-year pre-paid premium, with an aggregate reinstatement endorsement. The two-year policy term included a 5% discount if the two-year premium was pre-paid. The expiring two-year premium for this policy is \$144,502.93 (approximately \$72,251 per year).

Ms. Brown continued that the expiring policy has an annual aggregate limit of \$3 million for Public Officials claims, and a separate annual aggregate limit of \$3 million for Employment Practices Liability claims, for a total annual policy aggregate limit of \$6 million. The Public Officials (“PO”) coverage is subject to a \$500,000 self-insured retention (SIR), and the Employment Practices Liability (“EPL”) is subject to a separate \$500,000 SIR. Ms. Brown continued that the defense expenses are outside of the policy limits. Under the policy, the DRPA is responsible for defense expenses and claim payments up to the \$500,000 SIR per claim. Once the \$500,000 SIR has been exhausted, RSUI assumes the cost of the defense (e.g. attorneys’ fees and claim payments).

Ms. Brown stated that beginning in March 2013, AON solicited quotes from 17 carriers. One carrier did not respond, 11 carriers declined to quote due to our class of business, the size of the organization, or an inability to offer similar policy terms and conditions, and three submitted quotes. Only two carriers, AIG and RSUI, offered defense costs in addition to the limits of liability. Due to the recent open claim, Aon advised that RSUI was unable to provide a renewal indication as they had done in the past, but agreed to release a renewal quote 120 days prior to expiration, August 1, 2013. On May 28, 2013, Aon released RSUI’s renewal quote.

Ms. Brown continued that RSUI was unable to quote a higher limit option. They remain at \$3M for PO claims, and \$3M for EPL claims. Under the expiring policy, RSUI caps the defense expenses and claim payments to the \$3M aggregate for the PO claims, and the \$3M aggregate for the EPL claims. Under the renewal quote, RSUI would only offer an additional \$1M dedicated solely to defense costs for EPL and PO claims. There would only be one limit (\$1M) available for defense expenses for either PO or EPL claims during the entire policy term. Once the dedicated \$1M defense expense is exhausted, RSUI will continue to defend the claim but the limit of liability will be eroded by the defense expenses. Ms. Brown noted that this is a significant change from the expiring policy terms.

AIG supplied us with a four options, all of which offer higher sub limits (either \$6M or \$10M – not separate aggregates) and lower SIRs. Aon also offered defense costs in addition to the limits of liability. AON recommends we bind coverage with AIG under either Option 2 or Option 4.

Both options offer an 18 month option. Under Option 2 we would get a \$6M aggregate limit, with a \$25,000 SIR for PO claims (down from \$500,000) and a \$250,000 SIR for EPL claims (down from \$500,000). Under Option 4, we would get a \$10M policy, with a \$50,000 SIR for PO claims (down from \$500,000) and a \$250,000 SIR for EPL claims (down from \$500,000). Both quote options are net of commission, include TRIA, but do not include NJ PLIGA surcharges. Ms. Brown noted that if we elected an 18-month policy option, the aggregate limits would be extended over the entire 18 month policy term; we would not have an option to reinstate the limits. AIG did not offer a discount if we prepaid the 18 month premium. Ms. Brown explained that our two-year Broker/Consultant Agreement with Aon expires on August 16, 2014. We do have an option to extend the agreement for an additional year with Board approval. If we elect an 18-month option with AIG the policy would expire on February 1, 2015, and depending on what the Board decides to do at the end of our two-year agreement with Aon, there is a possibility that Aon will not be the Broker of Record on this policy.

Ms. Brown reported that staff made sure that AON had the list of legal firms approved by the DRPA Board. This list was shared with AIG and RSUI to determine where there may be overlap. With RSUI, only Dilworth Paxon was listed on the RSUI approved panel. With respect to AIG, only Elliott Greenleaf was listed on the approved panel. Ms. Brown reported that AIG's rates (\$180/partner; \$170/associate; and \$80/paralegal) are all considerably lower than the Board-approved blended rates.

In response to a suggestion from the committee, Ms. Brown directed Aon to determine whether any carriers would be willing to carve out defense expenses provided there was also a corresponding decrease in premium. RSUI did not respond. AIG was not willing to consider carving out defense expenses.

Ms. Brown continued that RSUI refused to sign the political contribution forms, stating that the forms are non-applicable to insurance carriers. AIG also refused to complete the forms and supplied a comment. Ms. Brown noted that our broker offered to set up discussions between our General Counsel and AIG General Counsel. Ms. Brown then deferred to the Inspector General and General Counsel to report on any additional developments concerning the Political Contribution and Certification Forms.

Ms. McNichol stated we will have to resolve the issue concerning certifications and compliance, as required by the reforms, while recognizing the need for appropriate coverage. As this continues to be an issue, we may require an exception for insurance carriers moving forward. Ms. McNichol expressed concerns with the incumbent carrier and their claim handling.

Mr. Matheussen recommended moving forward with Option 4 for 12 months: \$10 Million policy aggregate, subject to a \$50,000 SIR for Public Officials claims, and a separate \$250,000 SIR for Employment Practices Liability claims, for a total policy aggregate of \$10 million. The one-year policy term will be effective 8/1/2013-8/1/2014. The annual estimated one-year premium will be \$102,115, net of commission, including TRIA, but not including the NJ PLIGA surcharges.

Commissioner Sasso recused himself from voting.

On motion duly made and seconded, as amended by Chairman Simon, the following Resolution was approved and is recommended to the Board for adoption:

Renewal of DRPA/PATCO Public Officials and Employment Practices Liability Policy

Economic Development Loan Status

Mr. Conallen stated that this will be deferred to the Executive Session.

Contract for Hosting of e-Commerce Website for the PATCO Automated Fare Collection System and Development of Mobile Application

Mr. Rink stated that staff is seeking authorization to negotiate a three-year sole source agreement with Acadaca LLC to host, maintain and monitor to Automated Fare Collection (AFC) e-commerce website at an off-site dedicated hosting facility and to design, build and implement a mobile application of the e-commerce site in an amount of \$338,968 over the three-year period.

Mr. Rink continued that a one-time fee to build a smart phone application to allow FREEDOM Card users access to manage their accounts anywhere. For \$8500 they will build the application for us the same as PATH.

The contract would renew the current hosting/maintenance for the Automated Fare Collection system web interface-FREEDOM Connected, www.patcofreedomcard.org. Currently we have 11,152 accounts/customers. The web interface was created to fit into our current AFC system by Acadaca. The software is proprietary. We will need to contract with a new vendor to build a new interface to AFC. The monthly fee includes, off-site hosting at secure facility, guaranteed PCI compliance for facility and data, redundant internet and power, Tier 1 connectivity to system and up-time guarantees. The fee also includes 24X7 Customer Support and additional monthly programming hours. Our Current contract is \$94,380 year.

Since we are in working with Cubic to potentially host the entire system, we are recommending a 3 year contract.

Acadaca is in the process of submitting the new political forms, and will be submitted to OIG.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

Contract for Hosting of e-Commerce Website for the PATCO Automated Fare Collection System and Development of Mobile Application

Utility Audit

Mr. Conallen stated that staff is seeking authorization to negotiate a contract with Eric Ryan Corporation (ERC) for an amount not to exceed 22% of recovered monies as a result of the utility audit. He stated that ERC will receive 22% of any savings for any recommendations

made by ERC and implemented by the DRPA for a period of twenty-four months. Staff makes every effort that all invoices are reviewed before payment. The DRPA would like to audit utility accounts with the intent of identifying overcharges by utility providers and to recover any monies due the DRPA. In addition, the audit will identify areas where future savings may be realized by ensuring the proper rate classification is being applied to the appropriate account. The vendor will review the past 36 months of utility bills including electric, gas, water, sewer, etc. There is no cost to the DRPA. RFQs were requested. Following the RFQ stage, 8 vendors were invited to respond to our RFP and 8 bids were received. Two vendors were rated excellent. Of the top two firms, ERC's request for 22% of recovered funds was the lowest of any bidder. The other excellent rated firm requested 40% of recovered funds.

With questions posed by Commissioners and members of the public, Chairman Nash's recommendation was to hold this until the next meeting for further evaluation.

Admiral Wilson Boulevard Properties

Mr. O'Connor discussed the proposal provided by the New Jersey Conservation Group and the CCMUA in place of Camden County for transfer of the Admiral Wilson properties. In 2002, there was a multi-agency agreement that included a proposed transfer to Camden County. However, with the other pieces involved, it is the proposal of NJ Conservation Group and CCMUA that the portion concerning the parks be carved out of the agreement.

Mr. O'Connor stated that he has met with Ms. Trangch and Mr. Jage over the past 16 – 18 months to discuss transferring the land to the conservation group to utilize as a park. Under the terms of the 2002 agreement, DRPA has a liability as the owner and environmental issues. Mr. O'Connor advised that PS&G will bring the light poles to usable code, with the lighting being PS&G's responsibility.

Ms. McNichol advised that with the multi-party agreement, as well as inter-related properties and considerations provided, there will be a lot of negotiations and legal hurdles to go through before any resolution can be reached.

Members of the public were present and spoke during the meeting. One member of the public, Ms. Jackums, stated that he was interested to preserve this project as a park. Mr. Andy Kricun stated that what he was requesting that the DRPA and the county carve out portions of the agreement to "clean" parcels to transfer as soon as possible. Mr. Kevin Barfield (resident) stated that one thing he was not aware of was the contaminants on some of the sites and concerns with allowing the public on contaminated sites.

Ms. Still (CAC) stated that they had a preliminary presentation on this donation of land and seemed to be something that they could be in favor of for the DRPA.

Other members of the public questioned which properties would be subject to this donation and whether this would also transfer to public park land. Chairman Nash stated that the only property being donated as a park would be property that is owned by the DRPA. The lower part of this area is owned by the County and the county was not discussing donating the land as a

park. Chairman Nash stated that he had to recuse himself on any discussions concerning a dedication of the land because of his Freeholder status.

Chairman Simon inquired whether there is a flood map of this area. Mr. O'Connor stated that he can provide one. Mr. O'Connor also noted that he wanted to have this discussion with the Finance Committee before his retirement and advise that the appraisal of the property will not be back until the end of July.

Mr. Quigley questioned loans to Victor Lofts listed on the balance sheet. Mr. Hanson responded that these refer to the loan made several years ago. As they continue to be outstanding, the DRPA needs to account for them on the balance sheet as an asset. They are old loans and reflected on the balance sheet as assets.

Chairman Nash called for a motion to go into Executive Session to discuss personnel issues. He said any decisions made in Executive Session will be made public when the issues are resolved. Upon motion duly made and seconded, the Finance Committee moved into Executive Session.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

SUMMARY STATEMENT

As Amended Since Finance Meeting

ITEM NO. DRPA-13-075

**SUBJECT: Renewal of DRPA/PATCO
Public Officials and Employment Practices
Liability Policy**

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

June 5, 2013

BOARD ACTION DATE:

June 19, 2013

PROPOSAL:

Staff seeks Board authorization to bind the DRPA Public Officials and Employment Practices Liability policy with AIG. If approved, this policy would be placed by our Broker/Consultant, Aon Risk Services ("Aon").

Aon marketed this coverage for the 2013-2014 policy period to 17 insurance companies in order to secure the most competitive premium. On May 28, 2013, Aon provided its latest marketing summary to staff to review, which included the renewal quote from incumbent, RSUL. A copy of the marketing summary has been provided to the Finance Committee, and is also available for the Board.

PURPOSE:

To protect the DRPA and PATCO and its appointed public officials, including directors, officers and employees, from third-party claims against these insured persons/organization from wrongful acts of errors, omissions, misstatements, neglect or breach of duty.

The policy also provides coverage to the DRPA and PATCO against claims brought by employees for alleged wrongful employment practices. Accordingly, staff seeks to renew the DRPA Public Officials and Employment Practices Liability Policy.

BACKGROUND:

The last policy was placed on DRPA's behalf on August 1, 2011, and that policy was for a two-year term, expiring August 1, 2013. At that time, the Board authorized staff to bind a two-year pre-paid premium, with an aggregate reinstatement endorsement. The two-year policy term included a 5% discount if the two-year premium was pre-paid. The expiring two-year premium for this policy is \$144,502.93 (approximately \$72,251 per year).

The expiring policy has an annual aggregate limit of \$3 million for Public Officials claims, and a separate annual aggregate limit of \$3 million for Employment Practices Liability claims, for a total annual policy aggregate limit of \$6 million. The Public Officials coverage is subject to a \$500,000 self-insured retention (SIR), and the Employment Practices Liability is subject to a separate \$500,000 SIR. The defense expenses are outside of the policy limits. Under the policy, the DRPA is responsible for defense expenses and

claim payments up to the \$500,000 SIR *per claim*. Once the \$500,000 SIR has been exhausted, RSUI assumes the cost of the defense (e.g. attorneys' fees and claim payments).

Beginning in March 2013, Aon solicited quotes from 17 carriers. Due to the recent open claim, Aon advised that RSUI was unable to provide a renewal indication as they had done in the past, but agreed to release a renewal quote 120 days prior to expiration, August 1, 2013. On May 28, 2013, Aon released RSUI's renewal quote. A summary of Aon's marketing efforts, including the incumbent's renewal quote, follows:

Axis	-	Declined to quote – class of business/size of organization
Hiscox	-	Declined to quote – size of organization
Travelers	-	-Declined to quote – class of business
Zurich	-	Declined to quote – class of business/can't offer terms/conditions
Chubb	-	Declined to quote – class of business
XL	-	Declined to quote – Cannot be competitive on terms/conditions
AWAC	-	Declined to quote – size of organization
Argo	-	Declined to quote – can't offer terms/conditions, doesn't have policy form
HCC	-	Declined to quote – class of business
RLI	-	Declined to quote – class of business/can't offer terms/conditions
Phila Insurance	-	Declined to quote – class of business
Arch	-	No response to date
C.V. Starr	-	Quoted – \$88,263 - Defense Costs are included w/in the limits of liability
Ironshore	-	Quoted - \$70,060 - Defense Costs are included w/in the limits of liability
ACE	-	Quoted - \$134,761 - Defense Costs are included w/in the limits of liability
AIG	-	Quoted - \$70,159 - <u>Defense Costs are in addition to the limits of liability</u>
RSUI	-	Incumbent carrier – estimated annual premium \$71,808. RSUI is unable to quote a higher limit option. Although defense expenses <u>remain in addition to the limits of liability</u> , defense expenses will be capped at \$1 million, which is a significant change from the current policy terms. Once the \$1million defense expense limit is exhausted, defense expenses will be covered but will erode the \$3million limit of liability. RSUI defines “defense expenses” as the reasonable and necessary legal fees and expenses incurred, with the Insurer's consent, in the defense of a claim, including any appeal. Defense Expenses however, shall not include:

1. Remuneration, overhead or benefit expenses associated with any Insured Person; or
2. Any obligation to apply for or furnish any appellate or similar bond.

- All of the above quotes include TRIA (Terrorism Risk Insurance Act), but do not include the New Jersey PLIGA (Property-Liability Insurance Guaranty Association) surcharges. All quotes are net of commission.

On May 28, 2013, Aon sent a summary of the RSUI renewal quote. RSUI is unable to offer either a higher limit quote or a two-year policy term. RSUI continues to offer an annual aggregate limit of \$3 million for Public Officials claims, and a separate annual aggregate limit of \$3 million for Employment Practices Liability, for a total annual policy aggregate limit of \$6 million. The Public Officials coverage continues to be subject to a \$500,000 self-insured retention (SIR), and the Employment Practices Liability continues to be subject to a separate \$500,000 SIR. Under the proposed policy renewal quote, the DRPA

remains responsible for defense expenses and claim payments up to the \$500,000 SIR per claim. Once the \$500,000 SIR has been exhausted, RSUI will assume the cost of the defense (e.g. attorney fees and claim payments). Although the defense costs remain in addition to the policy limits, RSUI proposes to cap defense expenses at \$1million, which is a significant change from the current policy terms. Once the \$1million defense expense limit is exhausted, RSUI will provide defense expenses but the defense expenses will erode the \$3million limit of liability. The estimated annual renewal premium for a one-year policy term (8/1/2013-8/1/2014) is \$71,808, net of commission (an approximate premium decrease of \$443).

AIG was the only quoting carrier willing to offer defense costs in addition to the limit of liability. AIG offered the following four (4) options for our consideration:

Option #1: \$6 million aggregate limit/\$500,000 SIR for PO claims/\$500,000 SIR for EPL claims. Under this option, the DRPA would have a \$6 million policy aggregate limit, with a sub limit of \$6 million for Public Officials claims and a sub limit of \$6 million for Employment Practices Liability claims. (AIG is not providing a separate limit for EPL claims.) The sub limits are subject to the annual policy aggregate of \$6 million. The \$6 million aggregate quote option is subject to a \$500,000 SIR for Public Officials and a separate \$500,000 SIR for Employment Practices claims. The annual estimated premium for a one-year option is \$70,159, net of commission. The 18-month estimated pre-paid premium for this option is \$105,519, net of commission. Under the 18-month term option, the aggregate limit remains at \$6 million during the entire policy term. AIG will not offer a reinstatement of aggregate endorsement.

Option #2: \$6 million aggregate limit/\$25,000 SIR for PO claims/\$250,000 SIR for EPL claims. Under this option, the DRPA would have a \$6 million policy aggregate limit, with a sub limit of \$6 million for Public Officials claims and a sub limit of \$6 million for Employment Practices Liability claims (AIG is not providing a separate limit for EPL claims.) The sub limits are subject to the annual policy aggregate of \$6 million. The \$6 million aggregate quote option is subject to a \$25,000 SIR for Public Officials and a separate \$250,000 SIR for Employment Practices claims. The annual estimated premium for a one-year option is \$76,260, net of commission. The 18-month estimated pre-paid premium for this option is \$114,695, net of commission. Under the 18-month term option, the aggregate limit remains at \$6 million during the entire policy term. AIG will not offer a reinstatement of aggregate endorsement.

Option #3: \$10 million aggregate limit/\$500,000 SIR for PO claims/\$500,000 SIR for EPL claims. Under this option, the DRPA would have a \$10 million policy aggregate limit, with a sub limit of \$10 million for Public Officials claims and a sub limit of \$10 million for Employment Practices Liability claims (AIG is not providing a separate limit for EPL claims.) The sub limits are subject to the annual policy aggregate of \$10 million. The \$10 million aggregate quote option is subject to a \$500,000 SIR for Public Officials and a separate \$500,000 SIR for Employment Practices claims. The annual estimated premium for a one-year option is \$92,924, net of commission. The 18-month estimated pre-paid premium for this option is \$139,758, net of commission. Under the 18-month term option, the aggregate limit remains at \$10 million during the entire policy term. AIG will not offer a reinstatement of aggregate endorsement.

Option #4: \$10 million aggregate limit/\$50,000 SIR for PO claims/\$250,000 SIR for EPL claims. Under this option, the DRPA would have a \$10 million policy aggregate limit, with a sub limit of \$10 million for Public Officials claims and a sub limit of \$10 million for Employment Practices Liability claims (AIG is not providing a separate limit for EPL claims.) The sub limits are subject to the annual policy aggregate of \$10 million. The \$10 million aggregate quote option is subject to a \$50,000 SIR for Public Officials and a separate \$250,000 SIR for Employment Practices claims. The annual estimated premium for a one-year

option is \$102,115, net of commission. The 18-month estimated pre-paid premium for this option is \$153,581, net of commission. Under the 18-month term option, the aggregate limit remains at \$10 million during the entire policy term. AIG will not offer a reinstatement of aggregate endorsement.

AIG defines “defense expenses” as the reasonable and necessary fees charged by an attorney appointed by the Insurer (unless otherwise provided for by this policy), as well as all other reasonable and necessary fees, costs and expenses consented to by the Insurer incurred in the investigation, adjustment, defense and/or appeal of a claim. Defense costs do not mean compensation of any individual insured or any expenses incurred prior to the time that a claim is first made against the insured.

Aon has indicated that AIG is “more definitive” in writing exclusions into the policy form than RSUI. The AIG policy form has exclusions that are not in the current RSUI policy form. Some of the AIG exclusions include, but are not limited to:

- Transit Authority Exclusion excludes losses in connection with a claim alleging, arising out of, based upon or attributable to any delays, derailments, and/or interruption of transportation services provided by the DRPA and PATCO - currently not excluded in the RSUI policy form (Aon is not sure if RSUI would cover such a claim);
- Wage & Hour Defense Expense – sub limit of \$100,000 (Aon reports that the sub limit of the \$100,000 currently included in the RSUI policy is above the \$500,000 SIR)
- Front Pay/Back Pay Coverage for EPL claims (AIG adds a co-insurance requirement of 50%);
- Bond Exclusion – None under RSUI policy; AIG will consider removing the exclusion subject to additional information;
- Sexual Abuse/Molestation Exclusion – Currently not excluded in the RSUI policy, however, Aon believes any such claim may be denied by RSUI under the “bodily injury exclusion”;
- Trade Secret, Patent Infringement, Copyright Exclusion – Currently not excluded in the RSUI policy form (Aon has stated that the DRPA’s Commercial General Liability policy provides coverage for Personal and Advertising Injury);
- Exclusion relating to the failure of security of any computer system owned, operated, controlled or leased by DRPA or failure to protect any individual’s personal information – Currently not specifically excluded in the RSUI policy form;
- Exclusion related to the return of any taxes, assessments, penalties, fines or fees - Currently not excluded in the RSUI policy form (Aon reports that some policy forms are silent on fines and penalties, etc., but some carriers may deny a claim as being against “public policy”);

In comparing the RSUI and AIG policy forms, Aon has concluded that there are some minor coverages favoring RSUI and some favoring AIG. However, as noted above, there are two major differences: (1) RSUI is unable to provide a higher limit option quote for DRPA’s consideration; and (2) under the RSUI renewal proposal, although defense expenses remain in addition to the limits of liability, defense expenses will be capped at \$1 million, which is a significant change from the current policy terms. Once the \$1million defense expense limit is exhausted, defense expenses will be covered but will erode the \$3million limit of liability.

Therefore, for the reasons stated herein, our broker, Aon, recommends that the DRPA considers binding Option #2 or Option #4 for an 18-month policy term effective 8/1/2013-2/1/2015. The 18-month estimated pre-paid premium would be \$114,695, net of commission, including TRIA, but not including the NJ PLIGA Surcharges. If option #4 is selected, the 18-

month estimated pre-paid premium would be \$153,581, net of commission, including TRIA, but not including the NJ PLIGA Surcharges. Whichever 18-month policy option is selected, the aggregate limit remains the same (either \$6 million or \$10 million) during the entire policy term. AIG will not offer a reinstatement of aggregate endorsement. AIG also cannot offer a discount for the pre-paid 18-month policy premium. In addition, our two-year Broker Consultant Agreement with Aon will expire on August 16, 2014. Although we have an option to extend the agreement with Aon for another year, with the Board's approval, in the event we do not exercise that option the extended policy for 18-months with AIG would require a new Broker of Record Letter being issued, effective August 16, 2014.

For the reasons stated herein, staff recommends that the DRPA accept Option #4: \$10 million aggregate limit, subject to a \$50,000 SIR for Public Officials claims, and a separate \$250,000 SIR for Employment Practices Liability claims, for an annual estimated premium of \$102,115, net of commission, including TRIA, but not including the NJ PLIGA surcharges. The policy term would be for on-year, effective 8/1/2013-8/1/2014.

Prior to binding the coverage, AIG has the following subjectivities:

- A completed signed and dated AIG application;
- A copy of the DRPA Policy & Procedures Manual; and
- Answers to a list of questions for consideration to remove the Bond Exclusion

SUMMARY: Annual estimated premium \$102,115, net of commission, including TRIA, but not including NJ PLIGA surcharges

Source of Funds:	Revenue and General Funds
Capital Project #:	N/A
Operating Budget:	DRPA Risk Mgt. C/E #8 PATCO Admin. C/E Insurance & Claims
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	8/1/2013-8/1/2014
Other Parties Involved:	Aon Risk Services and AIG

DRPA-13-075
Finance Committee: June 5, 2013
Board Date: June 19, 2013
Renewal of DRPA/PATCO Public Officials and Employment
Practices Liability Policy

RESOLUTION

- RESOLVED:** That the Board of Commissioners authorizes staff to bind the DRPA/PATCO Public Officials & Employment Practices Liability Insurance Policy with AIG for a one-year policy term, effective August 1, 2013 to August 1, 2014; and be it further;
- RESOLVED:** That the policy limit shall include a \$10 million aggregate limit, subject to a \$50,000 SIR for Public Officials claims, and a separate \$250,000 SIR for Employment Practices Liability claims, for an estimated annual premium of \$102,115, net of commission, and including TRIA, but not NJ PLIGA Surcharges; and be it further;
- RESOLVED:** That the policy provides a sublimit of \$10 million for Public Officials claims, and a sublimit of \$10 million for Employment Practices Liability claims, for a total policy aggregate limit of \$10 million; and be it further;
- RESOLVED:** That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Annual estimated premium \$102,115, net of commission, including TRIA, but not including NJ PLIGA surcharges

Source of Funds:	Revenue and General Funds
Capital Project #:	N/A
Operating Budget:	DRPA Risk Mgt. C/E #8 PATCO Admin. C/E Insurance & Claims
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	8/1/2013-8/1/2014
Other Parties Involved:	Aon Risk Services and AIG

Delaware River Port Authority
Audit Committee Meeting Minutes
May 1, 2013

Attendance:

Committee Members:

Kathryn Boockvar, Chairman (DePasquale)
Rick Taylor, Vice Chair
David Simon, Esquire (via telephone)
Jeffrey Nash, Esquire
Denise Mason
Joanna Cruz
Charles Fentress

Others Present:

Peter Simon, Assistant Counsel, NJ Gov. Authorities Unit
Kevin Schmidt, Esquire, Deputy Chief of Staff, Governor Corbett's Office
John Matheussen, Chief Executive Officer
Michael Conallen, Deputy Chief Executive Officer
Danielle McNichol, General Counsel and Corporate Secretary
Kristen K. Mayock, Deputy General Counsel
John Rink, General Manager, PATCO
Tom Raftery, Inspector General
Timothy Ireland, Director, Corp. Communications
Fran DiCicco, Administrative Coordinator
Sheila Milner, Administrative Coordinator
Elizabeth McGee, Administrative Secretary
Christopher Gibson, Archer & Greiner, NJ Counsel

Chairman Boockvar called the meeting to order and asked the Corporate Secretary to call the roll. The Corporate Secretary called the roll and announced that there was a quorum. Chairman Boockvar presided.

Chairwoman Boockvar called for a motion to go into Executive Session to discuss personnel issues. She said the decisions made in Executive Session will be made public when the issues are resolved. Upon motion duly made and seconded, the Audit Committee moved into Executive Session.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Delaware River Port Authority
Audit Committee Meeting Minutes
June 5, 2013

Attendance:

Committee Members:

Kathryn Boockvar, Chairman (DePasquale)
Eugene DePasquale (via telephone)
Rick Taylor, Vice Chair
David Simon, Esquire
Denise Mason (via telephone)
Joanna Cruz

Other Board Members:

Charles Fentress

Others Present:

Peter Simon, Assistant Counsel, NJ Gov. Authorities Unit
Kevin Schmidt, Esquire, Deputy Chief of Staff, Governor Corbett's Office
John Matheussen, Chief Executive Officer
Michael Conallen, Deputy Chief Executive Officer
Danielle McNichol, General Counsel and Corporate Secretary
Kristen K. Mayock, Deputy General Counsel
John Rink, General Manager, PATCO
Tom Raftery, Inspector General
Timothy Ireland, Director, Corp. Communications
Howard Korsen, Manager, Contract Administration
Sheila Milner, Administrative Coordinator
Elizabeth McGee, Administrative Secretary
Carol Sinnott (McGladrey)
Dale Umbenhauer (McGladrey)
Colleen Williams (McGladrey)

Chairman Boockvar called the meeting to order and asked the Corporate Secretary to call the roll. The Corporate Secretary called the roll and announced that there was a quorum. Chairman Boockvar presided.

Commissioner Simon stated that he wanted to discuss Titan matter first as he wanted the discussion on the record before the Executive Session. Commissioner Simon stated that this contract should go out to bid and not be renewed because the award of the original contract did not conform to the DRPA's current reform resolutions. Commissioner Simon stated that he is opposed to extending this contract. He further noted that the Finance Committee had already directed management to put the contract out to bid.

Mr. Korsen stated that with all due respect to Commissioner Simon, he disagrees. He said that the political payments language and form was in effect at the time in 2008 was used, and that Titan did not have any problem.

Commissioner Simon inquired as to how Titan got the contract in 2008 and whether there was there a finder's fee. Mr. Korsen stated that he did not believe there was a finder's fee or commission paid to anyone, but he will confirm.

Commissioner Simon stated that he was surprised why Mr. Korsen would advocate for the extension of this contract as it was not issued in compliance with the current reforms of this agency. Mr. Korsen stated that the contract was in full accordance with policies and procedures at the time. Mr. Korsen stated that he wanted this discussed as a business and public issue because it affects the revenue stream for PATCO.

Commissioner Simon stated that when the contract is rebid and if Titan is the successful bidder, they can continue doing work with PATCO. However, this is an ethical issue and we have to follow the reforms and processes as required by the Board.

Mr. Korsen inquired whether he is saying the Titan contract was obtained in a less than ethical manner. Commissioner Simon advised that the reform resolutions were not in effect in 2008. Mr. Korsen inquired whether it would make sense to extend the contract without the reform resolution compliance.

Commissioner Simon repeated that Titan is free to bid. Commissioner Simon further stated that he had a substantive objection to an extension as the original RFP called only for five year pricing and did not reference any extensions.

Chairman Simon asked Mr. Raftery if he wanted to comment. Mr. Raftery stated that he had not had a chance to review the procurement process itself. However, clearly as the process did not comply with the reform resolutions now in place, it would be his position that the Authority would need to rebid this contract.

Mr. Korsen said he believes that the public interest would be better served to continue with a vendor that has SEPTA and Amtrak. Mr. Korsen said that Titan has increased our advertising revenue stream 600%. Commissioner Simon stated that Titan should include this in their proposal.

Mr. Hanson stated that he does not hear support to exercise the option to renew the contract by the committee. Ms. McNichol reminded the Audit Committee that the Finance Committee already recommended that the contract be rebid and that there is no ability for the Audit Committee to rescind that recommendation. If the Audit Committee chose to recommend exercising the option, the matter would have to go back to the Finance Committee for reconsideration.

Mr. Matheussen stated to Mr. Korsen that the discussion was not about whether his behavior was ethical at the time. Rather, now there are a new set of reforms that we must follow. Mr. Matheussen advised that the board determined that the contract will be rebid for advertising. When questioned whether a vote was necessary, Ms. McNichol advised that this was for discussion only and that no vote is required on the matter.

Chairwoman Boockvar noted that Titan is free to bid on the new contract and closed the discussion on the matter.

Chairwoman Boockvar called for a motion to go into Executive Session to discuss personnel issues. She said the decisions made in Executive Session will be made public when the issues are resolved. Upon motion duly made and seconded, the Audit Committee moved into Executive Session.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

SUMMARY STATEMENT

ITEM NO.: DRPA-13-076

**SUBJECT: Consideration of Pending DRPA
Contracts (Between \$25,000 and \$100,000)**

COMMITTEE:

New Business

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

June 19, 2013

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

DRPA-13-076
New Business: June 19, 2013
Board Date: June 19, 2013
Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

CONSIDERATION OF PENDING DRPA CONTRACTS (BETWEEN \$25,000 - \$100,000) JUNE 19, 2013

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
1	Clean Venture, Inc. Clayton, NJ	Two (2) year contract to provide Hazardous and Bio-Hazardous Waste Removal, Disposal and Emergency Response Service for all DRPA bridge facilities. Contract has an option to renew for one (1) additional year. Note: Due to different/unique waste streams generated from DRPA bridge operations versus the PATCO rail line, some of the waste materials are only managed in certain states and certain contractors are only licensed in certain states where the waste can be legally managed. Therefore, DRPA and PATCO hazardous waste materials must be contracted and administered separately.	\$95,498.98	Competitive Formal Bid, RFB B0006120 was publicly advertised and issued to twenty-three (23) prospective bidders. Six (6) bids were received and publicly opened on Thursday, April 25, 2013.	1. Clean Venture, Inc. Clayton, NJ 2. All State Power Vac Rahway, NJ 3. Aurora Environmental Union Beach, NJ 4. Aramsco, Inc. Thorofare, NJ 5. Lewis Environmental New Castle, DE 6. River Road Environmental Cedar Brook, NJ	\$95,498.98 \$172,190.00 \$236,962.00 No-Bid No-Bid No-Bid	Revenue Fund
2	SimplexGrinnell Horsham, PA	One (1) year contract for Access Control System hardware and software maintenance for all DRPA bridge facilities.	\$34,150.00	Commonwealth of Pennsylvania Contract #4400010438.	1. SimplexGrinnell Horsham, PA	\$34,150.00	Revenue Fund
3	Hewlett Packard Newtown, PA	Purchase three (3) Servers complete with 3-year maintenance agreement. The servers will be used as a first step in building a disaster recovery site at the Commodore Barry Bridge.	\$27,947.37	State of New Jersey - WSCA Contract #M-0483, vendor award #70262.	1. Hewlett Packard Newtown, PA	\$27,947.37	General Fund/Subject to reimbursement from future bond proceed dollars

SUMMARY STATEMENT

ITEM NO.: DRPA-13-077

SUBJECT: Fuel Contract for DRPA and PATCO

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

June 19, 2013

PROPOSAL: That the Board authorizes staff to negotiate a contract with Riggins Inc., Vineland, NJ. for the purchase of unleaded gasoline, low-sulfur automotive diesel fuel, Diesel 2% Bio Fuel and #2 heating fuel oil.

PURPOSE: To purchase fuel for all Delaware River Port Authority and PATCO vehicles including maintenance, snow removal, public safety and staff operations vehicles and #2 heating fuel oil for PATCO Administration buildings for a One (1) year period, with a one (1) year renewal Option

BACKGROUND: Pricing for supplying the following fuel for all DRPA and PATCO fleet activities were based on the following requirements:

- a. Approximately 179,500 gallons of unleaded gasoline for DRPA.
- b. Approximately 60,000 gallons of unleaded gasoline for PATCO.
- c. Approximately 19,500 gallons of low-sulfur automotive diesel fuel for DRPA facility locations in New Jersey.
- d. Approximately 14,000 gallons of Diesel 2% Bio Fuel for the Walt Whitman Bridge location in Pennsylvania.
- e. Approximately 15,000 gallons of low-sulfur automotive diesel fuel for PATCO.
- e. Approximately 48,000 gallons of #2 heating fuel oil for PATCO.

Contract pricing is based on "Reseller Tank Car Price" for each commodity, calculated by the gallon, as posted in the Journal of Commerce on April 17, 2013. On that date, regular unleaded gasoline was reported as \$2.7510 per gallon, low-sulfur diesel was \$2.8271 per gallon, Diesel 2% Bio Fuel was \$2.8319 per gallon and #2 heating oil was \$2.7175 per gallon.

The reported price will fluctuate during the contract period depending on market conditions. However, the differential cost will remain firm for the length of the contract. The original fuel bid was publicly advertised and bid documents were available beginning May 7, 2013. Bids were publicly opened on May 23, 2013. Eleven of bids attached) (11) vendors were solicited and seven (7) responsive bids were received(summary of bids attached)

	One (1) Year	BID	DIFFERENTIAL
RIGGINS, VINELAND, NJ		\$938,828.42	\$13,442.78
PAPCO, ASTON, PA		\$943,570.30	\$18,184.66
PETROLEUM TRADERS, FT.WAYNE, IN		\$947,756.76	\$22,371.13
EAST RIVER ENERGY, GUILFORD, CT		\$951,828.87	\$26,443.23
PEDRONI FUEL, VINELAND, NJ		\$956,701.42	\$31,315.78
PHOENIX PETROLEUM, WAYNE, PA		\$969,800.63	\$44,414.99
MAJESTIC OIL, CHERRY HILL, NJ		\$970,898.96	\$45,513.33

Riggins Inc. was the lowest responsive, responsible bidder and their indicated low bid was a fixed differential which varies by fuel type and location as referenced below

	BFB	WWB	CBB	BRB	PATCO
Unleaded gasoline	+\$0.0325	+\$0.0325	+\$0.0325	+\$0.0325	+\$0.0325
Low-Sulfur diesel	+\$0.0685	N/A	+\$0.0685	+\$0.0685	+\$0.0685
Diesel 2% Bio Fuel	N/A	+\$0.1085	N/A	N/A	N/A
#2 Heating Oil	N/A	N/A	N/A	N/A	+\$0.0325

SUMMARY:	Amount:	\$938,828.42*
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	2013/2014
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	One (1) Year contract, with a one (1) year renewable Option

Fuel prices subject to market fluctuations

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Riggins Inc. for the purchase of unleaded gasoline, low-sulfur diesel fuel and #2 heating oil for the period of One (1) Year; during which period Riggins Inc. will provide gasoline to the Benjamin Franklin, Commodore Barry, Betsy Ross, Walt Whitman Bridges and PATCO at an average price differential of +\$.0325 and will provide low-sulfur diesel fuel as required to the Benjamin Franklin, Commodore Barry, Betsy Ross, and PATCO at an average price differential of +\$.0685, and will provide Diesel 2% Bio Fuel for the Walt Whitman Bridge at a differential of +\$.1085. Heating fuel oil for PATCO has a fixed differential of +\$.0325.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:	Amount:	\$938,828.42*
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	2012/2013
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	One (1) Year contract, with a one (1) year renewable Option
	Other Parties Involved:	N/A

Fuel prices subject to market fluctuations