

licensee shall provide the Board with such supplemental materials as will support the request for waiver.

2. A waiver of continuing education requirements granted pursuant to this subsection shall only be effective for the triennial period in which such waiver is granted. If the condition(s) which necessitated the waiver persist(s) into the next triennial period, a licensee shall apply to the Board for the renewal of such waiver for the new triennial period.

(h) All sponsors of continuing education programs or courses shall:

1. Obtain Board approval, in each triennial period, prior to representing that any course, seminar or program fulfills the requirements of this section;

2. Submit the following for each course or program offered, for evaluation by the Board:

i. A detailed description of course content and the hours of instruction; and

ii. A curriculum vitae of each lecturer, including specific background which qualifies the individual as a lecturer in the area of instruction;

3. Monitor the attendance at each approved course and furnish to each enrollee a verification of attendance, which shall include at least the following information:

i. The title, date and location of program or course offering;

ii. The name and license number of attendee;

iii. The number of hours attended; and

iv. The name and signature of officer or responsible party;

4. Solicit program or course evaluations from both participants and the instructors; and

5. Submit a fee pursuant to N.J.A.C. 13:31-1.6 for each submission of course or program offering(s) for which Board approval is sought, per triennial period. A sponsor shall submit any changes to an approved course or program offering, including changes to course content, hours of instruction, or course lecturer, to the Board for review. A sponsor shall submit the fee set forth at N.J.A.C. 13:31-1.6 upon submission of such changes.

(i) Sponsors of continuing education programs or courses shall not:

1. Teach the 10 hour course of study on the National Electrical Code set forth in (c) above prior to the January following the publication of the most recent edition of the National Electrical Code; and

2. Conduct a continuing education course or program with more than 75 participants.

(j) The Board may direct or order a licensee to complete continuing education credits:

1. As part of a disciplinary or remedial measure in addition to the required 34 hours of continuing education credit; or

2. To correct a deficiency in the licensee's continuing education requirements.

New Rule, R.1987 d.242, effective June 15, 1987.

See: 19 N.J.R. 49(a), 19 N.J.R. 1099(a).

Amended by R.1996 d.143, effective March 18, 1996.

See: 18 N.J.R. 63(a), 28 N.J.R. 1553(a).

Added (c).

Public Notice: Notice of Receipt of and Action on a Petition for Rulemaking.

See: 29 N.J.R. 4576(a), 29 N.J.R. 5111(a), 30 N.J.R. 248(a), 30 N.J.R. 495(b).

Repeal and New Rule, R.2002 d.121, effective April 15, 2002.

See: 33 N.J.R. 2238(a), 34 N.J.R. 1548(a).

Section was "Continuing education".

Recodified from N.J.A.C. 13:31-1.12 by R.2002 d.164, effective June 3, 2002.

See: 33 N.J.R. 3404(a), 34 N.J.R. 1932(b).

Former N.J.A.C. 13:31-1.7, Worker's compensation, recodified to N.J.A.C. 13:31-3.1.

Amended by R.2007 d.301, effective September 17, 2007.

See: 39 N.J.R. 1632(a), 39 N.J.R. 3940(a).

In (a), substituted "subject a license to disciplinary action as set forth at" for "result in penalties and/or suspension or revocation of the license pursuant to" and "N.J.S.A. 45:1-21 et seq." for "N.J.S.A. 45:1-21 through 45:1-25."; in the introductory paragraph of (b), inserted a comma following "complete" and deleted "and 2" following "(b)1"; deleted former (b)1; recodified former (b)2 through (b)4 as (b)1 through (b)3; in the introductory paragraph of (c), substituted "(b)1" for "(b)2"; in (c)4, updated the N.J.A.C. reference; in the introductory paragraph of (f), substituted "may" for "shall" preceding "perform" and inserted "or upon any licensee who is the subject of a complaint received by the Board or who is the subject of any Board investigation"; and in (h)5, updated the N.J.A.C. reference and inserted the last two sentences.

13:31-1.8 Notification of change of address or business name; service of process; termination or resignation of qualifying licensee

(a) Every licensee and business permit holder shall give notice to the Board of any change of his or her address of record within 10 days of such change. For purposes of this section, "address of record" means an address designated by a licensee or business permit holder which is part of the public record and which may be disclosed upon request. "Address of record" may be a licensee or business permit holder's home, business or mailing address, but shall not be a post office box.

(b) Service of an administrative complaint or other process initiated by the Board, the Attorney General or the Division of Consumer Affairs at the licensee or business permit holder's address of record shall be deemed adequate notice for the commencement of any inquiry or disciplinary proceeding against the licensee or business permit holder.

(c) A licensee who has been terminated or has resigned from his or her position as a qualifying licensee for a business shall immediately notify the Board of such termination or resignation.

(d) A licensee shall immediately notify the Board of any change in the name of the electrical contracting business in which he or she is engaged as the qualifying licensee.

New Rule, R.1987 d.242, effective June 15, 1987.

See: 19 N.J.R. 49(a), 19 N.J.R. 1099(a).

Recodified from N.J.A.C. 13:31-1.14 and amended by R.2002 d.164, effective June 3, 2002.

See: 33 N.J.R. 3404(a), 34 N.J.R. 1932(b).

Rewrote section. Former N.J.A.C. 13:31-1.8, Work standards and inspections, recodified to N.J.A.C. 13:31-3.2.

Amended by R.2007 d.301, effective September 17, 2007.

See: 39 N.J.R. 1632(a), 39 N.J.R. 3940(a).

Section was "Notification of change of address; service of process". Added (c) and (d).

SUBCHAPTER 2. LICENSURE AND BUSINESS PERMIT REQUIREMENTS

13:31-2.1 Qualifications of applicants

(a) Applicants for examination for a license as an electrical contractor shall present proof to the Board that the applicant:

1. Is over the age of 21 years;
2. Holds a high school diploma or equivalency certificate; and
3. Has had, immediately preceding the submission of the application, at least five years of practical hands-on experience working with tools in the installation, alteration, or repair of wiring for electric light, heat or power, which work shall have been done in compliance with the National Electrical Code. "Practical hands-on experience" shall not include time spent in supervising, engaging in the practice of engineering, estimating and performing other managerial tasks. In the alternative, the applicant may satisfy the practical hands-on experience requirement by having:
 - i. Completed a four-year apprenticeship program approved by both a Federal agency and a Federally certified State agency and at least one year of practical hands-on experience as defined in (a)3 above. A certificate of completion issued by the apprenticeship program and a certification by an employer regarding the additional year of practical hands-on experience shall be submitted with the application for the electrical contractor's examination; or
 - ii. Satisfied the eligibility requirements for a qualified journeyman electrician as set forth in N.J.A.C. 13:31-5.1 and completed at least one year of practical hands-on experience as defined in (a)3 above. The applicant shall submit proof of having satisfied the eligibility requirements of a qualified journeyman electrician in N.J.A.C. 13:31-5.1 and a certification by an employer regarding the additional year of practical hands-on experience;

iii. Earned a bachelor's degree in electrical engineering and completed two years of practical hands-on experience as defined in (a)3 above. The applicant shall submit a copy of his or her diploma and a certification by an employer regarding the additional two years of practical hands-on experience; or

iv. Worked in the field of electrical contracting for at least five years immediately preceding the date of application. The applicant shall submit a certification by an employer establishing that the applicant has at least five years of practical hands-on experience as defined in (a)3 above.

Amended by R.1987 d.44, effective January 5, 1987.

See: 18 N.J.R. 2113(d), 19 N.J.R. 137(a).

Added text in (a) "The required term ... other managerial tasks."

Amended by R.1996 d.143, effective March 18, 1996.

See: 28 N.J.R. 63(a), 28 N.J.R. 1553(a).

Amended by R.1998 d.543, effective November 16, 1998.

See: 30 N.J.R. 2351(a), 30 N.J.R. 4057(a).

In (a), rewrote 3.

Recodified from N.J.A.C. 13:31-1.2 and amended by R.2002 d.164, effective June 3, 2002.

See: 33 N.J.R. 3404(a), 34 N.J.R. 1932(b).

Rewrote section.

Amended by R.2008 d.374, effective December 15, 2008.

See: 39 N.J.R. 4915(a), 40 N.J.R. 6986(a).

In (a)3ii, substituted "eligibility requirements for a" for the first occurrence of "definition of a" and "eligibility requirements of a" for the second occurrence of "definition of a", and updated the N.J.A.C. references.

13:31-2.2 Examinations

(a) The Board examination shall be the National Electrical Contractor Licensing Examination developed and administered by Thomson Prometric, LLC.

(b) An applicant must obtain a passing grade on the National Electrical Contractor Licensing Examination. Any applicant who fails to pass the Board examination shall not be eligible to retake the examination for six months from the date of such failure.

(c) An applicant shall complete all required application forms and questionnaires supplied by the Board. Examinations shall be held at least four times a year. Information about scheduled examinations and deadlines for submissions of completed applications including appropriate fees may be obtained from the Board offices at Post Office Box 45006, Newark, New Jersey 07101.

Amended by R.1981 d.491, effective December 21, 1981.

See: 13 N.J.R. 664(a), 13 N.J.R. 946(c).

(c): "two" was "three"; (c)1: "and" added and deleted after (c)2; (c)3 deleted.

(d): Old text deleted and new text substituted therefor.

Amended by R.1987 d.44, effective January 5, 1987.

See: 18 N.J.R. 2113(d), 19 N.J.R. 137(a).

Deleted old text and substituted new.

Amended by R.1991 d.596, effective December 16, 1991.

See: 23 N.J.R. 2917(a), 23 N.J.R. 3762(a).

Revised (c).

Amended by R.1994 d.331, effective July 5, 1994.

See: 26 N.J.R. 1218(a), 26 N.J.R. 2795(a).