

CHAPTER 10

RULES AND REGULATIONS GOVERNING MASS GATHERINGS OF PERSONS FOR THE PURPOSE OF MUSICAL OR PUBLIC ENTERTAINMENT

Authority

N.J.S.A. 5:11-1 et seq.

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CHAPTER TABLE OF CONTENTS

SUBCHAPTER 1. GENERAL PROVISIONS

- 8:10-1.1 Definitions
- 8:10-1.2 Administration
- 8:10-1.3 General site layout
- 8:10-1.4 Water supply and distribution
- 8:10-1.5 Sanitary facilities
- 8:10-1.6 Sewerage and sewage disposal facilities
- 8:10-1.7 Food and milk
- 8:10-1.8 Solid wastes storage, collection and disposal
- 8:10-1.9 Insect, rodent and weed control
- 8:10-1.10 Electrical systems
- 8:10-1.11 Flammable liquids, fuel and gases
- 8:10-1.12 Swimming and bathing places
- 8:10-1.13 On-site medical facilities and hospital care
- 8:10-1.14 Tickets

SUBCHAPTER 1. GENERAL PROVISIONS

8:10-1.1 Definitions

The following words and terms, when used in this Chapter, shall have the following meanings, unless the context clearly indicates otherwise.

“Approval” means approval to conduct or promote a mass gathering as defined in the Act and these rules and regulations shall mean the obtaining of a valid written permit issued by the Mass Gathering Review Board.

“Board” means Mass Gathering Review Board established in the State Department of Health.

“Mass gathering” means a mass gathering of 3,000 or more people which without discontinuing or disbanding continues or is planned to continue in excess of 18 hours. The Act does not apply to such mass gatherings when hotel or motel accommodations have been arranged for the participants.

“Person” means individuals, groups of persons, corporations, companies, partnerships, associations, societies, firms, governmental unit or agency of State or local government, or any combination thereof.

8:10-1.2 Administration

(a) Any person desiring to conduct or promote, by advertising or otherwise, a mass gathering shall file with the Board a written application for a permit at least 15 days before the first day of advertising, and at least 30 days before the first day of the mass gathering.

(b) All applications shall be in such form as prescribed by the Board and shall be accompanied by the required filing fee, which shall be \$1,000.

(c) Fifteen days prior to submitting the completed application to the Board, the applicant shall submit a copy of the application to the appropriate municipal governing body including, but not necessarily limited to, appropriate zoning officials, in which the mass gathering is intended to be held.

(d) The municipal governing body shall then have 15 days to prepare a statement of recommendation or to prepare a detailed summary of objections to the proposed application.

(e) The permit application shall include the following information:

1. The applicant’s full name, residence, telephone number, and post office address, and whether such applicant is an individual, partnership, firm, corporation, or a governmental unit or agency thereof. With the exception of a governmental unit or agency of the State or local government, all applicants shall submit a financial statement with their application;

2. A diagrammatic sketch plan of the proposed site of the mass gathering showing the locations and dimensions of the proposed service roads, potable water facilities, sanitary facilities, sewage disposal facilities, medical service facilities, distribution of security personnel, and provisions for food storage, as well as camping facilities and projected plans for enclosure, if necessary, of the proposed site;

3. The application shall require a statement by municipal, county and State police and highway authority that reasonable access to public highways is available;

4. A statement of the purposes of the gathering and a program of events scheduled;

5. A statement from the municipal governing body in which the mass gathering is intended to be held. If said governing body opposes the granting of such permit, then a detailed summary of its objections must accompany the application;

6. A statement granting the permission of the owner of the property on which the gathering is to take place. If the premises are not owned by the applicant, then the names of the lessor or licensor and a copy of the lease or license shall be attached;

7. A statement of the number of persons expected to attend such event and the duration of such attendance;

8. The specific details, including certified copies of contracts entered into, of provisions relating to:

- i. Food and drink;
- ii. Sanitary facilities;
- iii. Transportation and parking facilities;
- iv. Security and protection of surrounding areas, including specific reference to the number of guards or special police assisting in the control of traffic and supervision of those attending. The contract should indicate the number of security guards in shifts to cover the event from a period of three days prior to the event until the area is cleaned and evacuated after the event;
- v. On site medical facilities and hospital care;
- vi. Janitorial services and post gathering trash removal. A contract indicating the number of janitorial and clean-up personnel in shifts to cover the area prior to the event, during the event and until the area is evacuated;
- vii. Outline of the action to be taken to insure the clean-up and restoration of the area at which such event takes place within 48 hours after the close of the event;
- viii. A plan for fire protection and prevention approved by the State fire marshal, the State fire warden and the municipality.

9. A statement containing the names of licensed ticket printers to be used and the plans for assuring the return of monies upon the termination or cancellation of the event as well as the means of notifying potential and existing ticket holders of such cancellation;

10. Examples of proposed advertising of the event, if any;

11. A certified copy of the bond or verified evidence of other suitable financial arrangements, as hereinafter required, must be attached to the application to include:

- i. Reimbursement to ticket purchasers in the event of termination or cancellation of the event or of the failure of the applicant to conduct the event as proposed and advertised;
- ii. Clean-up and restoration of the area at which such event takes place within 48 hours after the close of the event;

iii. The said bond or other suitable financial arrangements shall be in accordance with the following formula: (Number of tickets printed) x admission fee for each ticket printed + \$2.00 per printed ticket = minimum amount of bond or other security.

12. A policy covering liability; personal property and bodily damage.

(f) Designated representatives of the Board shall be permitted to inspect at any time the site of the mass gathering for the purpose of investigating an application and for the purpose of insuring compliance with the provisions of the Act and the established rules and regulations.

8:10-1.3 General site layout

(a) The site for a mass gathering shall be provided with adequate and convenient access for the ingress and egress of traffic from the public highway.

(b) Service roads shall be so located and constructed as to permit convenient and safe movement of traffic. An alternate egress road shall be provided in areas where there is a potential forest fire hazard. Service roads shall be kept open so that vehicles servicing the area will be unrestricted.

(c) Service roads and parking areas shall be composed or consist of suitable materials to provide stability.

(d) Service roads shall be properly drained, maintained in repair, and be surfaced or treated to prevent dust hazards.

(e) No campsite shall be within 50 feet of a public highway right-of-way, nor within ten feet of a property line.

(f) Each campsite shall be well-drained and laid out in such a manner as to provide sufficient open and graded space for the accommodation of camping units.

(g) Adequate parking space shall be provided for all mobile campers, which will not interfere with the convenient and safe movement of traffic.

(h) Adequate and properly designated Parking Areas shall be provided for all other automobiles or vehicles used in attending and servicing the mass gathering. Such automobiles or vehicles shall be orderly parked to permit convenient and safe ingress and egress of traffic from the service roads.

(i) The campsite density and occupancy shall conform with the requirements of Section 3, Chapter XI, Campgrounds of the New Jersey State Sanitary Code.

(j) Fireplaces, if provided, shall be located in safe and convenient locations where they will not constitute fire hazards to vegetation, undergrowths, trees and camping units.