

**Delaware River Port Authority
Minutes
and
Index**

**November 3, 2010 Board Meeting
Wednesday, November 3, 2010**

Roll Call

Approval of Report of the Audit Committee – November 3, 2010

Approval of DRPA Board Meeting Minutes – October 6, 2010 (previously mailed)

Approval of Operation & Maintenance Committee Report of October 6, 2010

Adopted Resolutions Approved by Operations & Maintenance Committee of October 6, 2010

DRPA-10-127 Capital Project Contract Modifications

**DRPA-10-128 General Engineering Consultant Services for Construction Monitoring
and Inspection Engineering**

Approval of Executive Committee Report of October 6, 2010

Adopted Resolution Approved by Executive Committee Report of October 6, 2010

DRPA-10-129 Renewal of DRPA/PATCO Excess Liability Policy

New Business

**DRPA-10-130 Consideration of Pending DRPA Contracts (Between \$25,000 and
\$100,000)**

Adjournment

MINUTES of the regular bi-monthly Board meeting of the DELAWARE RIVER PORT AUTHORITY held Wednesday, November 3, 2010 in the Board Room at One Port Center, Camden, NJ.

Present

PENNSYLVANIA

John Estey, Chair
Robert Teplitz (Wagner)
Robert W. Bogle
John Lisko (McCord) (absent)
John Dougherty (absent)
Robin Wiessmann (via phone)
Frank DiCicco
Maria Quinones Sanchez (via phone)

Officers & Chiefs

J. Matheussen, CEO
R. Box, PATCO, General Manager
R. Brown, General Counsel &
Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO (absent)
M. Venuto, Acting Chief Engineer

DRPA Staff

V. Contino, PATCO Train Operator
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
D. Hunter, Manager, Corporate Communications
K. Imperatore, Director of Fare Collection
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
H. Korsen, Manager, Contract Administration
K. LaMarca, Director IS
F. MacCrea, PATCO W&P
C. Maroney, Manager, Special Projects
P. McBride, Director, Transit Services
D. McClintock, Police Chief, Public Safety
S. Milner, Administrative Coordinator

NEW JERSEY

Jeffrey L. Nash, Vice Chair
E. Frank DiAntonio
Richard Sweeney
Albert F. Frattali
Charles Fentress
Rick Taylor (absent)
Tamarisk Jones
Denise Y. Mason

Counsel

D. Weinstein, Archer & Greiner, NJ Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

M. Tully, Gov. Authorities Unit
C. Blackshear, webcasting
E. McBride
D. Firman
C. Jandoli

DRPA Staff (Con't.)

F. O'Brien, Manager, Cust. & Comm. Rel.
R. Only, Director, Homeland Security &
Emergency Mgmt.
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.
C. Spicer, PATCO Assistant General Manager
S. Suder, Manager, Purchasing
R. Waszewski, PATCO Train Operator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
B. Williams, Bridge Director BRB
M. Williams, Graphic Design

The Corporate Secretary announced that public notice of this meeting was posted in the lobby at One Port Center and provided to representatives of the area news media. Mr. Brown then called the roll and announced that a quorum was present.

Chairman Estey deferred to CEO Matheussen for a brief comment.

Mr. Matheussen advised the Board that in the front pocket of their respective Board Books, there is a packet of information responsive to the recent passage of DRPA-10-093, DRPA Citizens Advisory Committee. The packet contains an Application for Membership on DRPA/PATCO Citizens Advisory Committee and other related information for the Board's consideration and comment pursuant to the Resolution. Mr. Matheussen invited Board input and stated that materials can be revised with any Board comments or changes. He stated it is staff's intent to post the materials on the website and distribute the materials to various media outlets at Noon on Monday, November 8, 2010. Once staff receives applications, the information will be shared with the Board. Mr. Matheussen said he took the liberty of forming one Citizens Advisory Committee for DRPA and PATCO because one committee is easier to administer. If this is not the way the Board wants it, Mr. Matheussen asked them to let him know. There would be 20 public members, no more than 10 from each state. They would be bridge users or those with property near the bridges and regular PATCO users.

Mr. Matheussen took the opportunity to highlight the accomplishments of several of the Authority's recent Employees of the Month. Mr. Matheussen asked the July Employee of the Month Frank MacCrea to stand. Frank is with Way & Power at PATCO and has worked for PATCO for 8 years. PATCO has worked diligently for years on the challenge of keeping pigeons from nesting above the entrance ways and under the viaducts at the Collingswood and Westmont Stations, utilizing netting to minimize pigeon droppings on our customers. There were ongoing challenges with the netting and ongoing repairs needed to it. Frank, when sent out to repair the netting, came up with an ingenious design to make up trap doors and place them on the piers where pigeons were entering the netting. They would be able to escape but not re-enter the area. He made up several of these trap doors and installed them. His invention has resulted in less cost and repair time on the netting as the pigeons have moved on to other locations for nesting, greatly reducing the droppings and necessary clean up. Mr. Matheussen thanked Frank for his great idea.

Mr. Matheussen asked the August Employee of the Month, Vince Contino to stand. Vince is a PATCO Train Operator and has worked for PATCO for the last 4 years. In June, a customer fell in the track area and Vince observed the accident and immediately took action. He contacted Center Tower to have third rail power turned off and requested Public Safety Ambulance assistance. His nominator indicated "he remained calm and took control of the situation."

Mr. Matheussen asked the October Employee of the Month, Ray Waszewski to stand. Ray is a PATCO Train Operator who has been with us for 2_ years. On a recent evening while operating his train, Ray observed an abandoned kitten in the #2 track area directly ahead of his train. The kitten, through curiosity or hunger, had gotten an aluminum can stuck on its head. Ray stopped his train short of the kitten, de-trained and rescued the kitten placing it in the train to prevent any further incident. He transported the kitten back to Broadway Station where the can was removed from the kitten's head, and it was unharmed. The abandoned kitten was held in the Transit Unit Headquarters until Ray responded after his shift, picked up and adopted the kitten. This is a great

ending to the story, but only part of what makes it an excellent handling of the situation. Had a train inadvertently struck the kitten, the train involved would, by procedure, need to be taken out of service, passengers would have been discharged with significant delay resulting.

Commissioner Sanchez joined the meeting via telephone.

This concludes my comments.

Report of the Audit Committee – November 3, 2010

Commissioner Teplitz reminded the meeting that the Audit Committee will be meeting with TransTech, the consulting firm that performed the management audit that was released over the summer, on Wednesday, November 10, 2010 at 9:00 a.m. in the DRPA Board Room. This will be an opportunity to understand the process that led to the management audit, as well as the substance of the report. This is a public meeting; all Board members may attend if they wish. Vice-Chair Nash thanked and congratulated Commissioner Teplitz for the very productive work on the Audit Committee and noted that the CD that the Committee submitted saved a lot of time and paper and promoted efficiency. Commissioner Teplitz responded that staff gets credit for the CD and they have been very helpful. Commissioner Teplitz stated that the CD is available by contacting CFO, John Hanson.

Approval of Operations & Maintenance Committee Report of October 6, 2010

The report of the Operations & Maintenance Committee Meeting of October 6, 2010 was mailed to all Commissioners and there were no comments. On motion duly made and seconded, the Report of the Operations and Maintenance Committee was approved.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-10-127 Capital Project Contract Modifications

Chairman Estey reported that DRPA-10-128 was tabled until the next Board Meeting.

DRPA-10-128 General Engineering Consultant Services for Construction Monitoring and Inspection Engineering-TABLED

Approved Executive Committee Report of October 6, 2010

The report of the Executive Committee Meeting of October 6, 2010 was mailed to all Commissioners and there were no comments. On motion duly made and seconded, the Report of the Executive Committee was approved.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-10-129 Renewal of DRPA/PATCO Excess Liability Policy

New Business

Item 1 – Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000) –

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-10-130 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Commissioner Bogle abstained from voting.

There being no further business, on motion of Chairman Estey the meeting was adjourned.

Respectfully submitted,

Richard L. Brown,
Corporate Secretary

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