

CHAPTER 40

**STATE BOARD OF PROFESSIONAL ENGINEERS
AND LAND SURVEYORS**

Authority

N.J.S.A. 45:1-15, 45:8-27 et seq., and 45:8-35.11 through 45:8-35.19.

Source and Effective Date

R.2011 d.212, effective July 12, 2011.
See: 43 N.J.R. 590(a), 43 N.J.R. 2181(a).

Chapter Expiration Date

Chapter 40, State Board of Professional Engineers and Land Surveyors, expires on July 12, 2018.

Chapter Historical Note

Chapter 40, State Board of Professional Engineers and Land Surveyors, was adopted and became effective prior to September 1, 1969.

Subchapter 7, Permissible Division of Responsibility in Submission of Site Plans and Major Subdivision Plats, was adopted as R.1981 d.320, effective September 10, 1981. See: 13 N.J.R. 231(a), 13 N.J.R. 607(a).

Pursuant to Executive Order No. 66(1978), Subchapter 6, Fees, was readopted as R.1983 d.418, effective September 15, 1983. See: 15 N.J.R. 1077(a), 15 N.J.R. 1667(a).

Subchapter 8, Maintenance of Project Records, was adopted as R.1985 d.225, effective May 6, 1985. See: 16 N.J.R. 1027(a), 17 N.J.R. 1133(a).

Subchapter 9, Responsible Charge of Engineering or Land Surveying Work, was adopted as R.1985 d.222, effective May 6, 1985. See: 16 N.J.R. 2067(b), 17 N.J.R. 1134(a).

Subchapter 1, Title Blocks for Professional Engineers, was repealed and Subchapter 1, Title Blocks and Seals for Professional Engineers and Land Surveyors, was adopted as new rules, and Subchapter 2, Title Blocks for Land Surveyors, was repealed by R.1985 d.694, effective January 21, 1986. See: 17 N.J.R. 2602(b), 18 N.J.R. 205(a).

Subchapter 2, Application Requirements, was adopted as new rules by R.1987 d.355, effective September 8, 1987. See: 19 N.J.R. 851(a), 19 N.J.R. 1649(b).

Subchapter 10, Contract to Provide Professional Services, was adopted as R.1989 d.64, effective February 6, 1989. See: 20 N.J.R. 2243(b), 21 N.J.R. 339(a).

Pursuant to Executive Order No. 66(1978), Chapter 40, State Board of Professional Engineers and Land Surveyors, was readopted as R.1990 d.434, effective August 3, 1990. See: 22 N.J.R. 1867(a), 22 N.J.R. 2747(b).

Petition for Rulemaking. See: 25 N.J.R. 3032(a), 25 N.J.R. 3871(a).

Subchapter 11, Land Surveyors; Continuing Competency, was adopted as R.1995 d.305, effective June 19, 1995. See: 26 N.J.R. 4314(a), 27 N.J.R. 2415(a).

Pursuant to Executive Order No. 66(1978), Chapter 40, State Board of Professional Engineers and Land Surveyors, was readopted as R.1995 d.474, effective August 2, 1995. See: 27 N.J.R. 1748(a), 27 N.J.R. 3370(a).

Subchapter 12, Retired License and No-Fee Retired License Status, was adopted as R.1998 d.224, effective May 4, 1998. See: 30 N.J.R. 290(a), 30 N.J.R. 1618(a).

Pursuant to Executive Order No. 66(1978), Chapter 40, State Board of Professional Engineers and Land Surveyors, was readopted as R.2000 d.355, effective August 1, 2000. See: 32 N.J.R. 1906(a), 32 N.J.R. 3328(a).

Subchapter 15, Home Inspection Advisory Committee, was adopted as new rules by R.2002 d.169, effective June 3, 2002. See: 33 N.J.R. 1318(a), 34 N.J.R. 1935(a).

Chapter 40, State Board of Professional Engineers and Land Surveyors, was readopted as R.2006 d.80, effective January 26, 2006. See: 37 N.J.R. 3253(a), 38 N.J.R. 1202(a).

In accordance with N.J.S.A. 52:14B-5.1b, Chapter 40, State Board of Professional Engineers and Land Surveyors, was scheduled to expire on July 25, 2013. See: 43 N.J.R. 1203(a).

Chapter 40, State Board of Professional Engineers and Land Surveyors, was readopted as R.2011 d.212, effective July 12, 2011. As a part of R.2011 d.212, Subchapter 5, Land Surveyors; Preparation of Land Surveys, was renamed Professional Land Surveyors; Preparation of Land Surveys; and Subchapter 8, Sealing and Title Block Requirements for Professional Engineers and Land Surveyors, was renamed Sealing and Title Block Requirements for Professional Engineers and Professional Land Surveyors, effective August 15, 2011. See: Source and Effective Date. See, also, section annotations.

Subchapter 13, Professional Engineers; Continuing Professional Competency Requirements, was adopted as new rules by R.2012 d.123, effective July 2, 2012. See: 44 N.J.R. 37(a), 44 N.J.R. 1901(a).

CHAPTER TABLE OF CONTENTS

SUBCHAPTER 1. PURPOSE AND SCOPE; DEFINITIONS

- 13:40-1.1 Purpose
- 13:40-1.2 Scope
- 13:40-1.3 Definitions
- 13:40-1.4 through 13:40-1.6 (Reserved)

**SUBCHAPTER 2. APPLICATION REQUIREMENTS;
LICENSING; BIENNIAL RENEWAL; INACTIVE
STATUS**

- 13:40-2.1 Application submission
- 13:40-2.2 Scheduling of examination
- 13:40-2.3 Cancellation of application; reapplication
- 13:40-2.4 Engineer-in-training: application procedure; eligibility requirements; requirements for juniors and seniors to sit for Part F portion
- 13:40-2.5 Professional engineer: application procedure; eligibility requirements
- 13:40-2.6 Surveyor-in-training: application procedure; eligibility requirements
- 13:40-2.7 Professional land surveyor; application procedures; eligibility requirements
- 13:40-2.8 Education requirements: engineer-in-training and professional engineer
- 13:40-2.9 Education requirements: land surveyor-in-training; professional land surveyor
- 13:40-2.10 Experience requirements; professional engineer
- 13:40-2.11 Experience requirements; professional land surveyor
- 13:40-2.12 Waiver of the fundamentals of engineering examination
- 13:40-2.13 References
- 13:40-2.14 Language comprehension requirement
- 13:40-2.15 Biennial license renewal; license suspension; reinstatement of suspended license; inactive status
- 13:40-2.16 Comity
- 13:40-2.17 (Reserved)

**SUBCHAPTER 3. LICENSURE REQUIREMENT;
EXEMPTIONS; STANDARDS OF PRACTICE;
MISCONDUCT**

- 13:40-3.1 Licensure requirement; issuance and display of certificate; advertising
- 13:40-3.2 Licensure exemptions
- 13:40-3.3 Advertising

- 13:40-3.4 Release of project records
- 13:40-3.5 Enumeration of prohibited acts
- 13:40-3.6 Reporting incidents of professional misconduct

SUBCHAPTER 4. GENERAL PROVISIONS

- 13:40-4.1 Notification of change of address; service of process
- 13:40-4.2 Scope of practice; home inspections

**SUBCHAPTER 5. PROFESSIONAL LAND SURVEYORS;
PREPARATION OF LAND SURVEYS**

- 13:40-5.1 Professional land surveyors; preparation of land surveys
- 13:40-5.2 Waiver of corner marker

SUBCHAPTER 6. FEES

- 13:40-6.1 Fee schedule

**SUBCHAPTER 7. PERMISSIBLE DIVISION OF
RESPONSIBILITY IN SUBMISSION OF SITE PLANS
AND MAJOR SUBDIVISION PLATS**

- 13:40-7.1 General provisions
- 13:40-7.2 Depiction of existing conditions on a site plan
- 13:40-7.3 Preparation of site plan
- 13:40-7.4 Preparation of a major subdivision plan
- 13:40-7.5 Effect of local ordinances

**SUBCHAPTER 8. SEALING AND TITLE BLOCK RE-
QUIREMENTS FOR PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

- 13:40-8.1 Sealing documents
- 13:40-8.2 Title block on drawings; forms; removal
- 13:40-8.3 Title block contents
- 13:40-8.4 Proposed title block form
- 13:40-8.5 Title block use for professional engineer and professional land surveyor work project
- 13:40-8.6 Subtitle block of independent professional

**SUBCHAPTER 9. RESPONSIBLE CHARGE OF
ENGINEERING OR LAND SURVEYING WORK**

- 13:40-9.1 Supervision of subordinates; maintaining records of adequate supervision; acts reflecting inadequate supervision

SUBCHAPTER 10. CERTIFICATES OF AUTHORIZATION

- 13:40-10.1 Issuance of certificates of authorization
- 13:40-10.2 Biennial renewal of certificates of authorization
- 13:40-10.3 Contract requirement

**SUBCHAPTER 11. LAND SURVEYORS; CONTINUING
COMPETENCY**

- 13:40-11.1 Continuing professional competency requirements; failure to comply
- 13:40-11.2 Definitions
- 13:40-11.3 Credit-hour requirements; dual licensees
- 13:40-11.4 Approval of course offerings
- 13:40-11.5 Continuing competency programs and other sources of continuing competency credits
- 13:40-11.6 Credit calculation
- 13:40-11.7 Reporting and documenting of continuing professional competency credits
- 13:40-11.8 Waiver of continuing professional competency requirement
- 13:40-11.9 License restoration
- 13:40-11.10 Out-of-jurisdiction resident
- 13:40-11.11 Criteria for continuing competency programs
- 13:40-11.12 Responsibilities of program providers

**SUBCHAPTER 12. RETIRED LICENSE AND NO-FEE
RETIRED LICENSE STATUS**

- 13:40-12.1 Eligibility requirements
- 13:40-12.2 Retired licensee; application; entitlement
- 13:40-12.3 No-fee retired licensee
- 13:40-12.4 Resumption of practice

**SUBCHAPTER 13. PROFESSIONAL ENGINEERS;
CONTINUING PROFESSIONAL COMPETENCY
REQUIREMENTS**

- 13:40-13.1 Continuing professional competency requirements
- 13:40-13.2 Definitions
- 13:40-13.3 Carry over of excess CPC credits; dual licensees; reinstatement of license
- 13:40-13.4 Sources of CPC credits
- 13:40-13.5 Approval procedures for CPC providers; exceptions
- 13:40-13.6 Compliance with CPC credits; audit
- 13:40-13.7 Credit calculation
- 13:40-13.8 Waiver of CPC requirements
- 13:40-13.9 Responsibilities of program providers

SUBCHAPTER 14. (RESERVED)

**SUBCHAPTER 15. PROFESSIONAL LAND SURVEYORS;
PREPARATION OF LAND SURVEYS**

- 13:40-15.1 Purpose; scope; applicability
- 13:40-15.2 Definitions
- 13:40-15.3 Office of the Committee
- 13:40-15.4 through 13:40-15.5 (Reserved)
- 13:40-15.6 Requirements for initial licensure as home inspector
- 13:40-15.7 (Reserved)
- 13:40-15.8 Insurance requirement
- 13:40-15.9 Identification cards
- 13:40-15.10 License renewal
- 13:40-15.11 Change of license status: inactive to active
- 13:40-15.12 Reinstatement of suspended license
- 13:40-15.13 Change of address provision; service of process
- 13:40-15.14 Continuing education requirements
- 13:40-15.15 Pre-inspection agreements
- 13:40-15.16 Standards of practice
- 13:40-15.17 Mandatory tools and equipment
- 13:40-15.18 Advertising; identification of licensee
- 13:40-15.19 Prohibited practices
- 13:40-15.20 Suspension, revocation or refusal to renew license
- 13:40-15.21 Requirements for licensure as a home inspector by comity
- 13:40-15.22 Inspection services requiring additional experience, education, training, or license or certification
- 13:40-15.23 Fee schedule
- 13:40-15.24 (Reserved)

**SUBCHAPTER 1. PURPOSE AND SCOPE;
DEFINITIONS**

13:40-1.1 Purpose

The purpose of this chapter is to regulate the practices of professional engineering, professional land surveying and home inspection in the State of New Jersey pursuant to N.J.S.A. 45:8-27 et seq.

New Rule, R.2006 d.80, effective February 21, 2006.

See: 37 N.J.R. 3253(a), 38 N.J.R. 1202(a).

Former N.J.A.C. 13:40-1.1, Sealing documents, recodified as N.J.A.C. 13:40-8.1.

Amended by R.2011 d.212, effective August 15, 2011.

See: 43 N.J.R. 590(a), 43 N.J.R. 2181(a).

Inserted "professional" preceding "land".