

# SUPREME COURT OF NEW JERSEY

## NOTICE TO THE BAR

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### **Addendum to Directive #8-95**

TO: Assignment Judges

Trial Court Administrators

FROM: Richard J. Williams

SUBJ: Judiciary Guidelines -- Alternate Care for the Dependents of Persons Detained as a Part of the Judicial Process -  
- Revised Reporting Requirements

DATE: December 13, 2000

Directive #8-95 (dated April 17, 1995) distributed the Judiciary Guidelines on Alternate Care for Dependents of Persons Detained as a Part of the Judicial Process. This Addendum revises the reporting requirements of that Directive as follows:

- (1) the Trial Court Administrator should submit an annual alternate care report for the vicinage no later than January 30 of each year (covering the preceding calendar year), rather than quarterly reports; the reports should continue to show the number of referrals made by each Division for each of the four categories set forth in the Directive;
- (2) the annual reports should be submitted to the Assistant Director for Municipal Court Services (Municipal Court Services Division, Administrative Office of the Courts, Hughes Justice Complex, P.O. Box 986, Trenton, New Jersey 08625-0986), rather than to the Administrative Director;
- (3) while the Directive required each Division Manager and Municipal Court Liaison to compile reports on a quarterly basis for use by the TCA in preparing the consolidated reports to the AOC, that specific requirement is eliminated and it is left to the determination of each TCA as to what reporting format to use within the vicinage.

Any questions regarding either the Alternate Care Guidelines or these revisions to the reporting requirements can be directed to the AOC's Municipal Court Services Division at 609-984-8241.

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