



**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
APRIL 16, 2025**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on April 16, 2025, with Chair Francis K. O’Connor calling the meeting to order at 9:03 a.m.

Present

- Chair Francis K. O’Connor (in person)
- Vice Chair Zoe Baldwin (in person)
- Commissioner John F. Amodeo (in person)
- Deputy Commissioner Joseph Bertoni (teleconference)
- Commissioner Robert Healey (teleconference)
- Commissioner Barbara Holcomb (in person)
- Commissioner C. Robert McDevitt (teleconference) *Joined call at 9:06am and dropped off at 9:14am
- Commissioner Christopher M. Milam (in person)
- Commissioner Joseph Ripa (teleconference)
- Jessica O’Connor Esq., Associate Counsel, GAU (in person)
- Susan Angulo, Chief of Staff (in person)
- Kevin A. Steet, Chief Financial Officer/Treasurer (in person)
- Stephen F. Dougherty, SJTA Executive Director (in person)
- James G. Sullivan, Chief of Field Operations (in person)
- Cynthia Blasberg (in person)
- Caroline Roseboro, Alternate Board Secretary (in person)
- Shawn Costello (Board Secretary, in person)
- Nicholas Sullivan, General Counsel (in person)
- Commissioner Christina Fuentes, EDA Representative (teleconference)

Absent

- Paul Heck, Chief Administrative Officer (absent)

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice had also been posted at the Farley Service Plaza, the Atlantic City International Airport, and Blackwood Offices as prescribed by law.

The following members were in attendance.

Roll Call

Commissioner	Present	Absent
Chairman Francis K. O’Connor	X	
Commissioner John F. Amodeo	X	
Vice Chair S. Zoe Baldwin	X	
Commissioner Robert T. Healey	X	
Commissioner Barbara Holcomb	X	
*Commissioner C. Robert McDevitt	X (called in 9:06am)	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes	X	

One member of the public attended the meeting.

Approval of the Agenda

Chair O'Connor called for a motion to approve the April 16, 2025, agenda. Whereupon a motion was made by Commissioner Milam and seconded by Commissioner Amodeo approving said agenda. Chair O'Connor asked for questions on the motion. No questions were asked. A unanimous vote was taken approving and adopting the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chair O'Connor called for a motion to approve the March 19, 2025, meeting minutes. Whereupon a motion was made by Commissioner Holcomb and seconded by Vice Chair Baldwin approving said minutes. No questions were asked. All Commissioners in attendance voted affirmatively, approving, and adopting said minutes.

Employee Recognition Award

Chairman O'Connor asked Mr. Dougherty if there was an Employee Award this month. Mr. Dougherty responded affirmatively, presenting James Griffin with the Quarterly Employee Recognition Award.

Executive Session

Chair O'Connor asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively. Mr. Dougherty presented Resolution 2025-27 to the Chair and Commissioners for the exclusion of the public from discussions related to personnel matters related to the Schedule "A" associated with Resolution 2025-21. Whereupon, the motion was made by Commissioner Milam and seconded by Vice Chair Baldwin approving Resolution 2025-27. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:09 a.m. Chair O'Connor asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of the Executive Session, Chair O'Connor asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Healey and seconded by Vice Chair Baldwin. The open portion of the meeting reconvened at 9:40 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Chair O'Connor then requested the Secretary call the roll.

Executive Report

Chair O'Connor asked for the presentation of the Executive Report. Mr. Dougherty presented the April 16, 2025, Executive Report. A copy of the Executive Report is attached hereto and made a permanent part of these official Authority minutes.

Chair O'Connor congratulated the Authority for receiving the New Jersey Work Zone Safety Excellence Award.

Committee Reports

Chair O'Connor asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on April 2, 2025. During these meetings, briefings were provided on the resolutions being presented this morning, as well as briefings on the March 26th Audit Committee Meeting, Tyler Enterprise Resource Planning Software Go-Live, Financial Disclosure Requirements, Solar Panels at the Intercept Lot, a litigation matter, FAA Part 139 Inspection, 2025 Atlantic City International Airport Triennial Exercise, UPS Shuttle Services Contract Termination, and the E-ZPass Plus Upgrades at Atlantic City International Airport Parking. Commissioners were also provided with the schedule of upcoming projects, the voucher list, February 2025 Financial Reports, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chair O'Connor asked the public for comments on any of the agenda items. No comments were made by the public. Chair O'Connor then welcomed Mr. Harvey Coccozza from the firm Ford-Scott & Associates,

L.L.C. to speak on the 2024 Financial Audit. Mr. Cocozza stated his firm has completed all field work necessary for the audit. The audit is still in draft format awaiting pension information from the State Treasury to complete the financial statements. Completion is anticipated at the end of June. A brief overview was provided, and no audit findings and no management letter comments were noted.

Resolutions and Motions:

Chair O’Connor asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of seven (7) resolutions for their consideration. Mr. Dougherty presented Resolutions 2025-20 through 2025-26. Chair O’Connor called for a motion to approve said resolutions. The motion as presented was moved by Vice Chair Baldwin and seconded by Commissioner Amodeo approving said resolutions. Chair O’Connor asked for questions or discussions on the motion. Chair O’Connor asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Francis K. O’Connor			X				
Commissioner John F. Amodeo		X	X				
Vice Chair Zoe Baldwin	X		X				
Commissioner Robert T. Healey			X				
Commissioner Barbara Holcomb			X				
Commissioner C. Robert McDevitt							X
Commissioner Christopher M. Milam			*X	Rel 2025-25			
Commissioner Joseph Ripa			X				

Copies of Resolutions 2025-20 through 2025-26 are attached hereto and made a permanent part of these official Authority minutes.

**Commissioner Milam voted affirmatively for all resolutions with the exception of Resolution 2025-25.*

RESOLUTION 2025-20 OF THE SOUTH JERSEY TRANSPORTATION ACCEPTING CONDITIONAL APPROVAL OF THE 2024 FINANCIAL AUDIT

The Audit Committee met on March 26, 2025, via teleconference and in person, in accordance with Executive Order No. 122 and has reviewed the 2024 Audited Financial Statements with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2024 Audited Financial Statements. in draft format pending GASB 68 information from the State Division of Pension and Benefits.

RESOLUTION 2025-21 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2025-22 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF THE 2024 ANNUAL REPORT OUTLINING THE AUTHORITY’S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2024

Pursuant to N.J.S.A. 27:25-20, the Authority is required to promulgate an Annual Report. The Authority’s Annual Report outlines Authority projects and achievements for the year 2024. The 2024 Audited Financial Statements are in the process of being completed and upon approval, will be included in the final 2024 Annual Report. The Authority desires to adopt the 2024 Annual Report presented by the

Authority's Marketing & Communications Division, pending approval of the 2024 Audited Financial Statements.

RESOLUTION 2025-23 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING APPROVAL TO EXECUTE AN ADDENDUM TO THE LEASE AGREEMENT WITH NORTH CYPRESS RENTALS LLC, OF VINELAND, NEW JERSEY FOR ADDITIONAL OFFICE SPACE ON BEHALF OF THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

The Authority and SJTPO authorized entry into an office lease agreement with North Cypress Rentals, LLC of Vineland, New Jersey via Resolutions 2023-36 for a term of five (5) years with one (1), three (3) year option to extend the term. The Leased Premises included 4,400 square feet of space located on the second floor of the building for use by the SJTPO. In or around January 2025, the Landlord notified the Authority and the SJTPO that an additional 400 square feet of office space was available for rent on the second floor of the building (the "Additional Second Floor Office Space"). The Authority and the SJTPO have expressed their desire to include the Additional Second Floor Office Space within the scope of the Leased Premises under the Lease. On March 24, 2025, via Resolution 2503-09, the Policy Board of SJTPO authorized approval of the addendum to the Lease Agreement with North Cypress Rentals LLC for the addition of 400 square feet of office space on the second floor of the building (the "Additional Second Floor Office Space"). The Director of Engineering, who represents the Authority on the SJTPO Policy Board, believes it to be in the best interest of the Authority and recommends approval of the said addendum to the lease agreement with North Cypress Rentals LLC of Vineland, New Jersey as noted in the attached Exhibit "A".

RESOLUTION 2025-24 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING CERTAIN SPECIAL EVENTS AND APPROVING THE USE OF PORTIONS OF THE ATLANTIC CITY EXPRESSWAY

DelMoPRO, LLC in conjunction with the American Cancer Society has contacted the Authority with requests to utilize portions of the Atlantic City Expressway in support of certain events as follows: The American Cancer Society 53rd Annual Bike-A-Thon on Sunday, June 1, 2025, the 15th Annual Atlantic City Triathlon on Saturday, August 9th 2025. It is anticipated that these events will assist in promoting a positive image and showcase the region's many tourist attractions, bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event. The Executive Director believes it is in the best interests of the Authority and the region as a whole to approve the use of portions of the Atlantic City Expressway as indicated above.

RESOLUTION 2025-25 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF THE CONSOLIDATED ACTION: POTTER V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET AL. AND DERINS V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET AL. (AS TO CLAIMS OF ALEXIS POTTER ONLY)

On or about, January 25, 2024, counsel for Plaintiff Potter in the matter of Alexis Potter v. South Jersey Transportation Authority, et al., Docket No. ATL-L-000141-24, filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Atlantic County ("Litigation"). Plaintiff Sander Derins also filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Atlantic County, Docket No. ATL-L-000512-24. The Authority filed responsive pleadings and a Motion to Consolidate the Potter and Derins matters, which the Court granted, consolidating the cases under the caption: Alexis Potter and Sander Derins v. South Jersey Transportation Authority, et al., Docket No. ATL-L-000141-24 (the "Consolidated Litigation"). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims as it relates to Plaintiff, Potter, and have negotiated terms of settlement set forth in a document entitled "Settlement Agreement and Release". Pursuant to the Settlement Agreement, Plaintiff Potter has agreed to dismiss her claims against the Authority and has further agreed to release the Authority from any and all claims she has or may have against them (the "Agreement"). The terms of the Settlement Agreement provide that the Authority will make a payment to the Plaintiff Potter in the amount of \$300,000 in exchange for, inter alia, the

aforementioned dismissal of the case and the releases. The settlement of this matter is not an admission of liability in any manner by the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the claims of Plaintiff Alexis Potter in the Consolidated Litigation.

RESOLUTION 2025-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH PSX, INC. OF KENNETT SQUARE, PENNSYLVANIA TO UPGRADE E-ZPASS PLUS AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

It is necessary for the Airport to upgrade certain transponders and software at the Airport's parking facilities. PSX, Inc., wishes to provide software installation, testing, and related functions to complete the integration of certain transponders at the Airport. PSX, Inc. is currently under contract at the Airport parking facilities to provide maintenance on the parking facilities revenue control system. The Director of the Airport believes it to be in the best interest of the Authority and recommends entering into an agreement with PSX, Inc. for the supplying of certain E-ZPass transponders and related software for the parking facilities at the Atlantic City International Airport in an amount not to exceed \$64,583.00.

Petitions or Communications, Unfinished Business and New Business

Chair O'Connor asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded, all petitions and communications were mailed prior to the meeting. There was no new business to discuss, however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been approved by the Commissioners, reviewed by Authority staff and general counsel, and are deemed appropriate for release without redactions. The Executive Session Meeting Minutes being presented for approval to release are this morning are from the February 19, 2025 and March 19, 2025 meetings.

Chair O'Connor called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Milam and seconded by Vice Chair Baldwin, approving the release of minutes. Chair O'Connor asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chair O'Connor invited general comments from the public. No comments by the public were made.

Adjournment

There being no further business, Chair O'Connor announced the next meeting will be held on Wednesday, May 21, 2025, at 9:00 a.m.

Chair O'Connor called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner Milam and seconded by Vice Chair Baldwin to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:52 a.m.

Submitted by: Shawn Costello
Shawn Costello, Board Secretary

Note: An Executive Session was held during this meeting.