

South Jersey Transportation Authority

Friday, January 6, 2023

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Doing Business with SJTA

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Board Meeting Minutes

May Board of Commissioners Meeting MINUTES

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Commission Meeting

May 15, 2007

The scheduled Commission meeting of the South Jersey Transportation Authority was held on Tuesday, May 15, 2007 commencing at 10:10 a.m. at the RiverWinds Community Center in Gloucester County, New Jersey.

The following Commissioners were present:

- Chairman Kris Kolluri
- Vice Chairman Mark Summerville
- Commissioner Jeffery A. April
- Commissioner Ernest Coursey, via Teleconference Call
- Commissioner James M. Gaymon, Jr.
- Commissioner Louis Toscano, via Teleconference Call
- Commissioner Edward Dietz, for Commissioner Virginia Bauer, NJDOC

The following Commissioner was absent:

Also present:

- Bart Mueller, Executive Director
- Keith Barrack, Esq., General Counsel
- James Carey, Governor's Authorities Unit
- Susan Drake, Authority Board Secretary

Chairman's Statement

Chairman Kolluri called the Commission Meeting to order at 10:10 a.m.

Chairman Kolluri opened the Commission Meeting by advising the members of the Commission that this meeting as required by the Open Public Meetings Act, Chapter 231, P. L. of 1975, was advertised in the three designated newspapers and sent to the New Jersey Secretary of State. Notice was posted in the terminal of the Atlantic City International Airport, the South Jersey Transportation Authority's Atlantic City Offices and the Tourist Information Center located at the Farley Service Plaza on the Atlantic City Expressway as prescribed by law.

A total of eight (8) members of the public attended the meeting.

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Roll Call

Chairman Kolluri requested the Secretary to call the roll:

- Commissioner Present Absent
- Chairman Kris Kolluri X
- Vice Chairman Mark Summerville X
- Commissioner Jeffery A. April, Esq. X
- Commissioner Ernest Coursey, via Teleconference Call X
- Commissioner James M. Gaymon, Jr. X
- Commissioner Louis Toscano, via Teleconference Call X
- Commissioner Edward Dietz, NJDOC X

Approval of the Agenda

Chairman Kolluri called for a motion to approve the May 15, 2007 agenda.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner April approving the May 15, 2007 agenda. A unanimous vote was taken adopting and approving the agenda. This agenda is attached to and made a permanent

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Atlantic City, NJ

51°

2:40 pm EST

Mostly cloudy



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part of these official Authority minutes.

Approval of the April 17th and 23rd, 2007 Commission Meeting Minutes

Chairman Kolluri called for a motion to approve the April 17th and 23rd, 2007 Commission Meeting minutes with one typographical correction in Resolution 2007-22. The correct dates for advertisement of the bridge repair project are March 2nd and 3rd, 2007 and that action taken is unaffected by this change.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner April, approving the April 17th and 23rd, 2007 minutes. A unanimous vote was taken adopting and approving the minutes.

Employee Awards

Cynthia Blasberg from the Finance Department was honored as the "Employee of the Month" for May 2007.

Executive Report

Mr. Joel Falk, Director of the Information and Tolls Technology Department presented his report on the SJTA Fiber Optic Network Development.

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Finance Committee Report

The Finance Committee met on May 1, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Planning and Engineering Committee Report

The Planning and Engineering Committee met on May 1, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes

Operations Committee Report

The Operations Committee met on May 1, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Personnel Committee Report

The Personnel Committee met on May 1, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Public Response to Agenda Items

Chairman Kolluri asked if there was any public response to the agenda items.

Mr. William Taylor, Director, Office of Information Technology, Gloucester County addressed the Board and questioned if Gloucester County would be allowed to tie into our fiber optic system.

Chairman Kolluri responded that he will have Mr. Steve Dilts, Deputy Commissioner with the New Jersey Department of Transportation contact him and see what we can do to help.

Presentation and Approval of Bills

Mr. Mueller stated that the bills were mailed to the Commissioners for their review prior to this meeting and are recommended for Board approval.

Chairman Kolluri called for a motion to approve the bills as submitted by the Finance Director.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving the bills submitted by the Finance Director.

SOUTH JERSEY TRANSPORTATION AUTHORITY

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Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey - Teleconference X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano - Teleconference X

*Commissioner April approved all bills but abstained from voting on the bill from General Counsel Levenson's Office.

Motions and Resolutions

RESOLUTION 2007-27 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY

**AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE DOCUMENTS
ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE SOUTH JERSEY
TRANSPORTATION PLANNING ORGANIZATION**

Mr. Mueller presented Resolution 2007-27 to the Commissioners stating that this is a resolution authorizing the Executive Director to execute agreements on behalf of the South Jersey Transportation Planning Organization. As host agency to SJTPO, we regularly enter into agreements to accept FHWA funds on their behalf. Resolution 2006-90 granted that authorization for this year. However, NJDOT has changed the form of agreement from "task order" to "Federal Aid Agreement" and have asked us to reflect that change in this new resolution. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-27 of the South Jersey Transportation Authority authorizing the Executive Director to approve and execute documents on behalf of the Authority with respect to the South Jersey Transportation Planning Organization.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner Summerville, approving Resolution 2007-27.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
Chairman Kris Kolluri X
Vice Chairman Mark Summerville X X
Commissioner Jeffery A. April, Esq. X
Commissioner Ernest Coursey - Teleconference X
Commissioner James M. Gaymon, Jr. X
Commissioner Louis Toscano - Teleconference X X
A copy of Resolution 2007-27 along with the agreement is attached hereto and made a permanent part of these official Authority minutes

SOUTH JERSEY TRANSPORTATION AUTHORITY
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Motions and Resolutions Continued

**RESOLUTION 2007-28 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE PURCHASE OF TWO (2) 20-PASSENGER BUSES FROM ARCOLA
SALES & SERVICE CORP. OF CARLSTADT, NJ**

Mr. Mueller presented Resolution 2007-28 to the Commissioners stating this is a resolution authorizing the purchase of two (2) 20-passenger buses from Arcola Sales and Service Corporation of Carlstadt, NJ.

On March 6, 2007 the Authority advertised for public bids. Four bids were received, opened and tabulated on March 29th. The bids received from Arcola Sales and Service Corporation was deemed most responsive and best serves the interests of the Authority. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-28 of the South Jersey Transportation Authority authorizing the purchase of two (2) 20-passenger buses from Arcola Sales & Service Corp. of Carlstadt, New Jersey.

Whereupon motion was moved by Commissioner Summerville and seconded by Commissioner April, approving Resolution 2007-28.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
Chairman Kris Kolluri X
Vice Chairman Mark Summerville X X
Commissioner Jeffery A. April, Esq. X X
Commissioner Ernest Coursey - Teleconference X
Commissioner James M. Gaymon, Jr. X
Commissioner Louis Toscano - Teleconference X
A copy of Resolution 2007-28 is attached hereto and made a permanent part of these official Authority minutes

**RESOLUTION 2007-29 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AIRPORT USE AND LEASE
AGREEMENT WITH PARTNER AVIATION ENTERPRISES, A NEW YORK CORPORATION,
DOING BUSINESS AS EMPIRE AIRWAYS AT THE ATLANTIC CITY INTERNATIONAL
AIRPORT**

Mr. Mueller presented Resolution 2007-29 to the Commissioners stating this is a resolution authorizing the execution of an Airport Use and Lease Agreement with Partner Aviation Enterprises, a New York Corporation doing business as Empire Airways. Empire Airways

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Resolutions and Motions Continued

provides private charter air transportation. They have utilized the services at the Airport on an irregular basis and now desire to enter into an agreement to be treated as a signatory operator.

Signatory operator status will provide Empire additional travel options and access to Airport facilities. For this service Empire will pay annual use and occupancy fees and signatory rates.
This Resolution was recommended for Board approval.

Mr. Tom Rafter, Airport Director, addressed the Board and stated that Empire Airways is a

charter that utilizes the Airport with 18 seat planes or 30-35 seat planes on an irregular charter flight basis. Entering into this agreement will require Empire to lease 500 feet of space and operate 24 flights a week, total of a minimum of 432 seats. Based on the qualifications that they must meet will give them a different rate structure at the airport and guarantees the Authority more income.

Commissioner April asked if this was a commercial service. Mr. Rafter responded no, it is a private charter service.

Chairman Kolluri called for a motion to approve Resolution 2007-29 of the South Jersey Transportation Authority authorizing the Executive Director to execute an Airport Use and Lease Agreement with Partner Aviation Enterprises, a New York Corporation, doing business as Empire Airways at the Atlantic City International Airport

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-29.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey-Teleconference X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano-Teleconference X

A copy of Resolution 2007-29 along with Exhibit "A" is attached hereto and made a permanent part of these official Authority minutes.

Chairman Kolluri thanked the Commissioners for the hard work they have done with Spirit Airline's service and the opening of their direct flights from the Atlantic City International Airport to Las Vegas.

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Resolutions and Motions Continued

RESOLUTION 2007-30 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXTENDING THE CONTRACT WITH THE NEW JERSEY STATE POLICE REGARDING LAW ENFORCEMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Mr. Mueller presented Resolution 2007-30 to the Commissioners and stated this is a resolution exercising the option to extend our existing contract with the New Jersey State Police for official law enforcement officers at the Airport. The term of the current agreement, effective May 1, 2004, is for three years with the option to renew for multiple periods of one year. The SJTA is exercising its first one (1) year option to renew. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-30 of the South Jersey Transportation Authority authorizing extending the contract with the New Jersey State Police regarding law enforcement at the Atlantic City International Airport.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner Gaymon, approving Resolution 2007-30.

Commissioner April asked if the compensation for the one time training costs for recruits under the original contract will be another one time fee with extending the contract.

Commissioner Kolluri responded not in this extension, we are only extending the contract for one (1) additional year and there would be a whole new negotiation if the Authority decides to renew the contract.

Commissioner April requested to serve on the negotiations when they come due.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey- Teleconference X

Commissioner James M. Gaymon, Jr. X X

Commissioner Louis Toscano - Teleconference X

A copy of Resolution 2007-30 along with Exhibit "A" is attached hereto and made a permanent part of these official Authority minutes.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

May 15, 2007

Resolutions & Motions Continued

RESOLUTION 2007-31 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXTENDING THE CONTRACT WITH THE EGG HARBOR TOWNSHIP POLICE DEPARTMENT REGARDING LAW ENFORCEMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Mr. Mueller presented Resolution 2007-31 to the Commissioners and stated this is a resolution exercising the option to extend our existing contract with the Egg Harbor Township Police Department for official law enforcement officers at the Airport in conjunction with the New Jersey State Police. This is the same as the New Jersey State Police extension. This resolution was recommended for approval.

Chairman Kolluri called for a motion to approve Resolution 2007-31 of the South Jersey Transportation Authority authorizing extending the contract with the Egg Harbor Township Police Department regarding law enforcement at the Atlantic City International Airport.

Whereupon, motion was made by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-31.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey - Teleconference X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano-Teleconference X

A copy of Resolution 2007-31 along with Exhibit "A" is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-32 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE PROMULGATION OF RULES AND REGULATIONS AND THE FILING OF
 A NOTICE OF PROPOSED AMENDMENTS OF RULES AND REGULATIONS AS CODIFIED
 AT N.J.A.C. 19:75-1 ET SEQ.**

Mr. Mueller presented Resolution 2007-32 to the Commissioners and stated that this is a resolution authorizing the promulgation of Bus Management Rules and Regulations and the filing of a notice of proposed amendments of Rules and Regulations.

In accordance with the Administrative Procedures Act, the Authority wishes to publish notice of our intent to review and revise the Bus Management Rules and Regulations in the New Jersey

**SOUTH JERSEY TRANSPORTATION AUTHORITY
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Resolutions & Motions Continued

Register. Public hearings will be held as part of this process. This Resolution was recommended for Board approval.

Mr. Wade Lawson, Director of Tourist Services, addressed the Board and stated that this regulation in changes is designed to allow the Authority to change primarily the routes of travel and medallion fees.

Chairman Kolluri called for a motion to approve Resolution 2007-32 of the South Jersey Transportation Authority authorizing the promulgation of Rules and Regulations and the filing of a notice of proposed amendments of Rules and Regulations as codified at N.J.A.C. 19:75-1 et seq.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner Gaymon, approving Resolution 2007-32.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey - Teleconference X
 Commissioner James M. Gaymon, Jr. X X
 Commissioner Louis Toscano-Teleconference X

A copy of Resolution 2007-32 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-33 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE NEGOTIATION AND AWARD OF A CONTRACT FOR MAINTENANCE
 AND INSTALLATION OF AUTOMATIC TELLER MACHINES (ATMs) AT THE ATLANTIC CITY
 INTERNATIONAL AIRPORT & FARLEY SERVICE PLAZA**

Mr. Mueller presented Resolution 2007-33 to the Commissioners and stated that this is a resolution authorizing the negotiation and award of a contract for the maintenance and installation of automatic teller machines at the Atlantic City International Airport and the Farley Service Plaza.

A Request for Proposals was issued March 2, 2007 and yielded three responses. Oral presentations were given on April 20th and Commerce Bank of Mount Laurel was determined to have provided the best proposal for the Authority and that Commerce is our current provider. This Resolution was recommended for Board approval.

**SOUTH JERSEY TRANSPORTATION AUTHORITY
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Resolutions & Motions Continued

Commissioner April asked was the criteria that we received the primary criteria for the award.

Kathleen Sharman, Treasurer, addressed the Board and stated that PNC was deemed non-responsive as they only submitted one bid for Farley Plaza and not one for the Airport. Of the two (2) remaining proposers, Commerce and Yo Cash, Commerce was deemed by the Selection Committee to be the most advantageous proposal to the Authority.

Chairman Kolluri requested Kathleen to provide Commissioner April with all of the Selection Committee criteria.

Chairman Kolluri called for a motion to approve Resolution 2007-33 of the South Jersey Transportation Authority authorizing the negotiation and award of a contract for maintenance and installation of automatic teller machines (ATMS) at the Atlantic City International Airport & Farley Service Plaza.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Gaymon, approving Resolution 2007-33.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey - Teleconference X
 Commissioner James M. Gaymon, Jr. X X
 Commissioner Louis Toscano -Teleconference X
 A copy of Resolution 2007-33 along with Exhibit "A" is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-34 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE EXECUTION OF AN INTERAGENCY AGREEMENT WITH THE
 FEDERAL AVIATION ADMINISTRATION FOR FIBER OPTIC CABLE INSTALLATION AT THE
 ATLANTIC CITY INTERNATIONAL AIRPORT**

Mr. Mueller presented Resolution 2007-34 to the Commissioners and stated that this is a resolution authorizing the execution of an interagency agreement with the Federal Aviation Administration for fiber optic cable installation at the Airport. As Joel just mentioned in his presentation, this agreement allows SJTA and FAA to leverage each others resources for the mutual benefit of both parties. FAA will include fiber for SJTA's use in their construction project which in turn connects to the Expressway fiber backbone.

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Resolutions & Motions Continued

The SJTA and FAA have negotiated a cost for providing this additional work in an amount not to exceed \$15,000.00 which will be paid through this interagency agreement. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-34 of the South Jersey Transportation Authority authorizing the execution of an interagency agreement with the Federal Aviation Administration for fiber optic cable installation at the Atlantic City International Airport.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner April, approving Resolution 2007-34.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey - Teleconference X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano-Teleconference X
 A copy of Resolution 2007-34 is attached hereto and made a permanent part of these official Authority minutes.

Petitions and Communications, Unfinished Business and New Business

Chairman Kolluri asked Mr. Mueller if there were any petitions or communications to be brought before the Board of Commissioners.

Mr. Mueller responded that all previous petitions and communications were mailed to the Commissioners prior to the meeting and there is no unfinished or new business.

General Comment

Chairman Kolluri asked if there were any general comments.

Robert Damminger, Deputy Director of the Gloucester County Board of Freeholders addressed the Board and stated on behalf of the New Jersey State Senator and Director Sweeney of the Gloucester County Board of Freeholders was sorry that he could not attend the meeting to officially welcome and thank the Authority for holding the Board of Commission meeting in West Depford Township.

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Time and Place of Next Meeting

Chairman Kolluri informed the Commissioners and the public that the next meeting will be held on June 19, 2007 at the SJTA Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3, Elwood, New Jersey

Adjournment

Chairman Kolluri called for a motion to adjourn the Open Session Commission Meeting;

motion was moved by Commissioner April, seconded by Commissioner Gaymon,
adjourning the meeting at 10:40 a.m.

Respectfully submitted by:

Susan Drake, Authority Board Secretary

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