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DECEMBER 1978

CHECKPOINTS

a
guide to
services
and
information



New Jersey Dept. of Transportation

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New Jersey State Library

LOUIS J. GAMBACCINI
COMMISSIONER

Dear Citizen:

Checkpoints is a new publication designed to aid citizens seeking information from and about the New Jersey Department of Transportation.

I hope you will use it and give us your comments and suggestions about it.

Thank you for your interest in transportation.

Sincerely,
LOUIS J. GAMBACCINI
Commissioner

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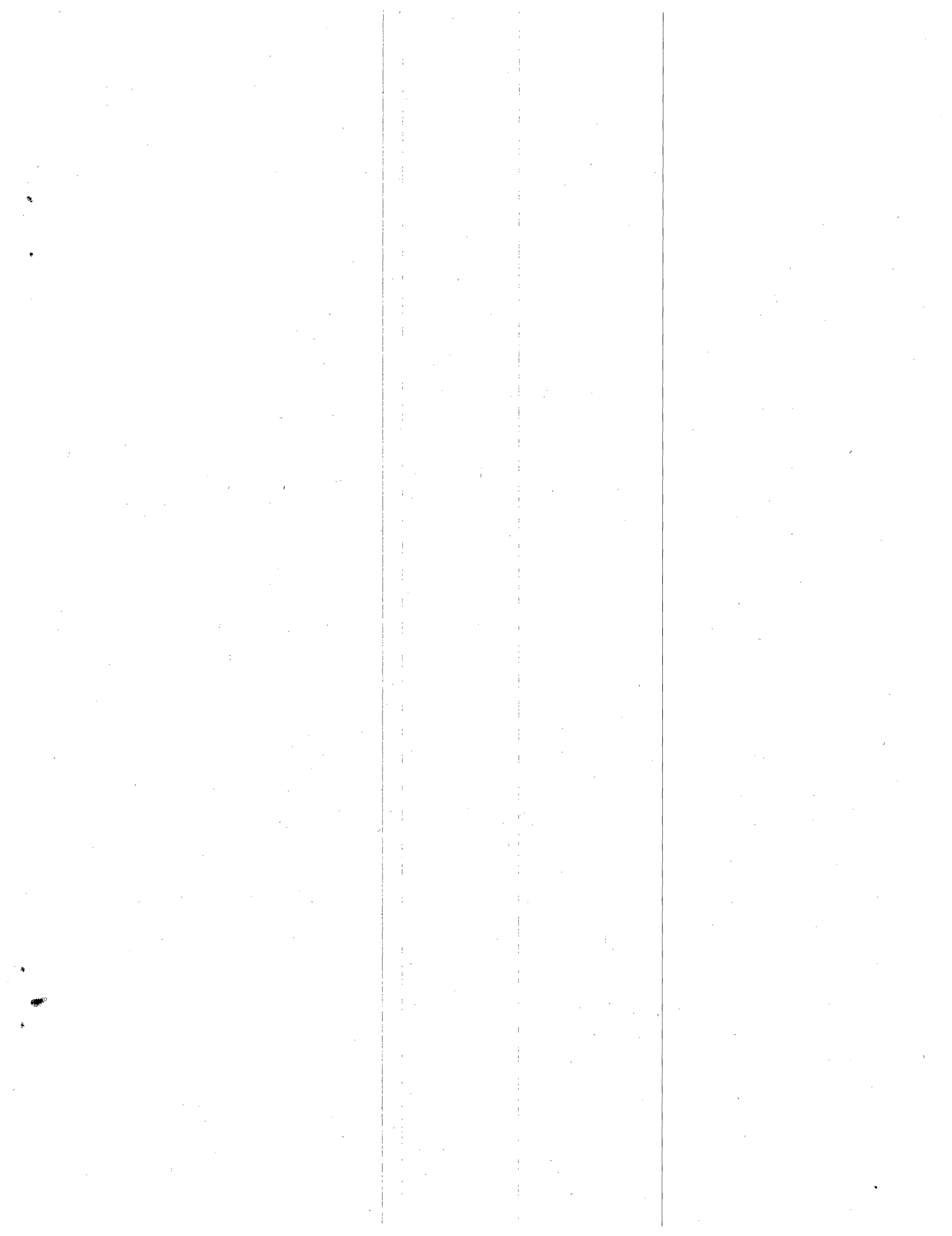
General Information

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Receptionist
Main Office
292-3346

NOTE: The main offices of the New Jersey Department of Transportation (NJDOT) are located at 1035 Parkway Avenue, Trenton, New Jersey, 08625, and all mail may be addressed to that location. Bureaus and other operating agencies listed in this directory are located at the Trenton address unless otherwise specified. Similarly, phone number area codes are 609 unless shown otherwise.

The guide will be updated from time to time, and revised copies automatically will be sent to persons on the mailing list. If you are not on the mailing list and wish to receive future revisions, send your name and address to the Office of Publications, New Jersey Department of Transportation, 1035 Parkway Avenue, Trenton, New Jersey, 08625.



EMERGENCY AND HIGH PRIORITY NUMBERS

AVIATION EMERGENCIES -- During business hours,
9:00 a.m. to 5:00 p.m., call.....(609) 292-3112

AVIATION VIOLATIONS -- During business hours,
9:00 a.m. to 5:00 p.m., call.....(609) 292-2970

(During non-business hours, call nearest State Police Barracks)

TRAFFIC SIGNAL MALFUNCTIONS -- During business hours,
9:00 a.m. to 5:00 p.m. (7:30 a.m. to 4:00 p.m.
in Region 1), call the following offices of
the Bureau of Electrical Operations:

District 1 -- Hunterdon, Morris, Somerset, Sussex,
Warren Counties.....(201) 347-4415

District 2 -- Bergen, Essex, Hudson, Passaic, Union
Counties.....(201) 648-2780, 2829, 2895

District 3 -- Burlington, Mercer, Middlesex, Monmouth,
Ocean Counties.....(201) 431-4500, Ext. 337

District 4 -- Atlantic, Camden, Cape May, Cumberland,
Gloucester, Salem Counties.....(609) 428-6557

(During non-business hours, call (609) 292-3472)

POTHOLE REPORTING -- During business hours,
8:30 a.m. to 4:45 p.m. (7:30 a.m. to 4:30 p.m.
in Region 1), call the following offices of
the Bureau of Maintenance:

Region 1 -- Morris, Somerset, Hunterdon, Warren, Sussex
Counties.....(201) 347-4415

Region 2 -- Bergen Hudson, Essex, Union, Passaic Counties
.....(201) 648-2878

Region 3 -- Middlesex, Monmouth, Ocean, Mercer, Burlington
Counties.....(201) 431-4500

Region 4 -- Camden, Atlantic, Cape May, Cumberland, Salem,
Gloucester Counties.....(609) 428-6550

(During non-business hours, call (609) 292-3472)

DRAINAGE PROBLEMS, FLOODING ON STATE HIGHWAYS -- Same as above.

SUBJECT LISTING

The following Divisions and Bureaus are headquartered at 1035 Parkway Avenue, Trenton, New Jersey, 08625 unless otherwise specified. Area Code is 609 if none is indicated.

ACCIDENT DATA

Statistical breakdown of vehicle accidents.

Chief, Bureau of Accident Records
41 Lexington Avenue, Trenton.....292-4546

ACCOUNTING

Maintenance of accounts and ledgers including appropriation control.

Chief, Bureau of Accounting.....292-3412

ACQUISITIONS

Real Estate.....Refer to "Right of Way"

AIRCRAFT REGISTRATION

Registers aircraft, receives reports of accidents, formulates policies and procedures.

Chief, Bureau of Aviation
New Airport Passenger Terminal
Bear Tavern Rd., W. Trenton.....292-6468

APPRAISALS

Real Estate.....Refer to "Right of Way"

AUDITING

Develop and implement audit policies and procedures.

Chief, Bureau of Auditing.....292-3097

AVIATION FACILITY LICENSES

Inspects aviation facilities and operations, investigates complaints and enforce regulations and statutes.

Chief, Bureau of Inspection and Aircraft Operations
New Airport Passenger Terminal
Bear Tavern Rd., W. Trenton.....292-2970

BIDS

Advertisement, application for, receipt and results of bids.

Chief, Bureau of Contract Administration.....292-3940

BIKEWAYS

Planning and implementation.

Chief, Bureau of Local Aid
1239 Parkway Avenue (Smith Bldg.), Trenton.....292-0036

BRIDGES

Design, inspect and supervise the construction and repair of bridges.

Chief, Bureau of Structural Design.....292-3027

BUDGET ANALYSIS

Preparation and submission of appropriations request, study and recommend alternatives, and maintain controls.

Chief, Bureau of Budget Analysis.....292-3267

BUILDING SECURITY

Cover all sites and regulate and enforce parking, traffic, and vehicle/employee identification programs.

Chief, Bureau of Plant Security.....292-3945

BUS OPERATIONS

Monitor subsidized bus operations, provide information on routes and schedules.

Chief, Bureau of Bus Operations.....292-3982

CARPOOLING

Traffic flow control, park and ride facility design/control and school bus stop/routing, truck routes, carpooling.

Supervisor, Office of Ride Sharing.....292-4934

COMMUNITY INVOLVEMENT

This Office acts as a liaison between the public and NJDOT. The Office identifies local considerations and ensures that they are incorporated during project or policy development. A community involvement program for each project is designed to inform the public and to receive their comments and recommendations. The Office can be contacted for information on proposed and ongoing mass transit and highway projects.

Area Coordinators.....292-6802

COMPLIANCE AND WAGE RATE

Monitor contracts for EEO compliance and wage rate compliance.

Supervisor, Office of Compliance.....292-4423

CONSTRUCTION & MAINTENANCE UNIT

Director.....292-3486

CONTRACTS.....Refer to "Bids"

COUNTY ROADS, FUNDING.....Refer to "Federal Aid"

DESIGN

Construction design of various transportation projects.

Area 1 - Sussex, Passaic, Morris, Warren, Hunterdon Counties

Supervising Engineer.....292-3060

Area 2 - Bergen, Hudson, Essex, Union Counties

Supervising Engineer.....292-8424

Area 3 - Somerset, Middlesex, Monmouth, Mercer Counties

Supervising Engineer.....292-8530

Area 4 - Burlington, Ocean, Atlantic, Camden, Salem, Gloucester,
Cape May, Cumberland Counties

Supervising Engineer.....292-3306

Area 5 - Railroad Electrification

Supervising Engineer.....292-9707

DETOURS.....Refer to "Highway Closings and Detours"

ELDERLY & HANDICAPPED TRANSPORTATION

Administer reduced fare program and coordinate local governmental activities in providing public transportation services for the elderly and handicapped.

Supervisor, Office of Special Programs.....292-3451

ELECTRICAL OPERATIONS

Control operations regarding traffic signals, highway lighting, sign illumination and movable bridges.

Chief, Bureau of Electrical Operations
47 Scotch Road, Trenton.....292-7705

EMPLOYMENT.....Refer to "Personnel"

ENVIRONMENTAL ANALYSIS

Assess and study social, environmental and economic impacts of projects and make recommendations.

Chief, Bureau of Environmental Analysis.....292-6543

EQUAL EMPLOYMENT OPPORTUNITY

Supervisor, Office of Equal Opportunity.....292-1789

FEDERAL AID, STATE HIGHWAY SYSTEM

Disseminate FHWA information to proper NJDOT authorities and provide the necessary documentation to permit the NJDOT to capitalize on FHWA funding for the State Highway System.

Federal Aid Coordinator, Bureau of Capital Programming & Monitoring.....292-3320

FEDERAL AID

Administers Federal Aid Rural Secondary Road and Federal Aid Urban System Programs (county and local highways), and Bikeways program.

Chief, Bureau of Local Aid
1239 Parkway Avenue, Trenton.....292-3217

GRADE CROSSINGS

Administers all aspects of safety involving railroad-highway interface, including grade crossings, and all railroad bridges.

Chief, Bureau of Utilities.....292-3377

HIGHWAY CLOSINGS AND DETOURS

Region 1 - Hunterdon, Morris, Somerset, Sussex, Warren Counties

Regional Engineer, 71 Route 206 South, Somerville.(201) 526-7862

Region 2 - Bergen, Essex, Hudson, Passaic, Union Counties

Regional Engineer, Intersection of Rts. 1-9, 21 & 22
Newark.....(201) 648-2828

Region 3 - Burlington, Mercer, Middlesex, Monmouth, Ocean Counties

Regional Engineer, 44 Milltown Rd.,
East Brunswick.....(201) 257-3553

Region 4 - Atlantic, Camden, Cape May, Cumberland, Gloucester,
Salem Counties

Regional Engineer, 325 Lincoln Ave.,
Haddonfield.....(609) 429-6912

HIGHWAY LOCATION (Proposed).....Refer to "Project Location"

INDUSTRIAL ENGINEERING

Develop, standardize and implement standards and procedures.

Chief, Bureau of Industrial Engineering.....292-7223

INSPECTION, MATERIALSRefer to "Materials Testing"

LANDSCAPING

Supervise preparation of landscape, rest areas, and scenic
overlook design and installation.

Chief, Bureau of Landscape
Brunswick Circle, Trenton.....292-3567

LEGAL SECTION

Highways.....292-5757
Public Transportation.....292-5619

LIBRARY.....292-3082

LOCAL AIDRefer to "Federal Aid"

MAINTENANCE, HIGHWAYS

Insure the timely and economical maintenance of all NJDOT operated roadway and ancillary facilities.

Chief, Bureau of Maintenance
12 Farrell Avenue, Trenton292-3570

MAPS

The Official State Map and Guide is distributed free to the public by the Office of Tourism and Promotion, Department of Labor and Industry292-2470

(Refer also to "Statistics")

MATERIALS TESTING - IN LAB

Carries out a comprehensive in-house construction materials testing program, recommends and effects composition alterations where necessary, and issues Certifications of Acceptance where required.

Chief, Bureau of Quality Control
Fernwood Test Laboratory Bldg., Trenton292-3470

MATERIALS TESTING - ON SITE

Conducts in-depth testing and maintains an inspection program for materials (and sources) used by NJDOT, and monitors processing and/or fabrication facilities.

Chief, Bureau of Plant and Project Inspection
940 Lower Ferry Road, Trenton292-5982

PARK AND RIDE FACILITIES.....292-8342

PERMITS

Special use of DOT plant facilities
Director, Division of Central Services.....292-3290

Curb cuts, overweight and oversized vehicles,
special use of state highways, utility installations
(Refer to "Pothole Reporting" in section containing Emergency Numbers)

Advertising signs, junkyards, entry to railroad property
Supervisor, Outdoor Advertising
Permits & Highway Markings.....292-4246

PERSONNEL

Employment services
Chief, Bureau of Employment Services.....292-3402

Employee records
Supervisor of Records.....292-3157

PLANNING, AVIATION

Plan, direct, and supervise the orderly expansion of state aviation facilities.

Chief, Bureau of Aviation Planning292-3052

PLANNING, HIGHWAY

Plan, direct, and supervise the orderly expansion of highways.

Chief, Bureau of Highway Planning292-3303

PLANNING, STATEWIDE

Develop and maintain a master plan for all modes of transportation, implement Transportation Planning Board recommendations, and determine future transportation needs.

Chief, Bureau of Statewide Transportation292-3233

PLANNING, URBAN

Determine effects of current and proposed transportation networks as well as the most efficient transportation systems for major urban areas as well as checking proposed urban transportation systems for compatibility with existing and/or future networks.

Chief, Bureau of Urban Transportation Planning292-3294

PLANS, SPECIFICATIONS AND ESTIMATES (PS&E)

Develop, review or process agreements and PS&E's, and prepare for advertisement and award of contract; monitor unit staff designers and consultants; process right-of-way plans and condemnation maps, supply engineering witnesses to right-of-way court cases, negotiate with local officials and prepare jurisdictional control and maintenance agreements.

Chief, Bureau of Special Engineering292-3200

PLANT ENGINEERING AND OPERATIONS

Responsible for planning, construction, maintenance and operation of buildings and properties used for Department purposes throughout the state.

Chief, Bureau of Plant Engineering and Operations
12 Farrell Avenue, Trenton292-3557

PRESS SECRETARY292-7212

PROJECT LOCATION

Make feasibility, special and location recommendation studies.

Highways:

Chief, Bureau of Project Location.....292-6302

Public Transportation:

Chief, Bureau of Transit Planning.....292-8342

PROJECT STATUS

In Planning and Design stages.....Refer to "Community Involvement"

Under construction.....Refer to "Highway Closings & Detours"

PROPERTY AND RELOCATION.....Refer to "Right-of-Way"

PUBLICATIONS.....292-4079

PUBLIC HEARINGS.....Refer to "Community Involvement"

PUBLIC LIAISON, SPECIAL ASSISTANT FOR.....292-3225

QUALITY CONTROL.....Refer to "Materials Testing-In Lab"

RAIL OPERATIONS

Schedules, routes, tickets, fares for elderly and handicapped persons, lost articles, general information.

N.J. Suburban service (Conrail), 6:00 a.m. to midnight.

In New Jersey call (800) 242-0212

In New York call (212) 736-6000

Intercity service (AMTRAK), 24 hours.....(800) 523-5700

REAL ESTATE.....Refer to "Right-of-Way"

RESEARCH

Applied Mechanics: Perform applied research on Department operations, review findings and make recommendations.

Chief, Bureau of Structures, Materials and

Applied Mechanics Research.....292-5776

Transportation Operations: Evaluate and review economic, safety, design, and driver aspects of transportation facilities' review and make recommendations.

Chief, Bureau of Operations Research.....292-5722

REFERENCE AND RESEARCH MATERIAL.....Refer to "Library"

RIGHT OF WAY

Status of properties in acquisition process.....292-3005
 Appraisals.....292-7564
 Relocation assistance, sales and rentals of properties.....292-3146
 Titles and closings, status of.....292-3222

DISTRICT OFFICES

Information on the above subjects also may be available at these offices.

Metropolitan District - Bergen, Hudson, Essex, Union Counties
 Supervisor, Bloy Street & Ramsey Avenue,
 Hillside.....(201) 964-0300

Northern District - Morris, Warren, Sussex, Passaic Counties
 Supervisor, 1259 Route 46,
 Parsippany.....(201) 263-2900

Trenton District - Hunterdon, Somerset, Mercer, Burlington Counties
 Supervisor, 2500 Brunswick Pike,
 Trenton.....(609) 292-3133

Central District - Middlesex, Ocean, Monmouth Counties
 Supervisor, Route 9
 Howell.....(201) 431-4500

Southern District - Camden, Atlantic, Gloucester, Salem, Cumberland,
 Cape May Counties
 Supervisor, 911 North Kings Highway,
 Cherry Hill.....(609) 667-4770

SAFETY

Aviation.....Refer to "Aviation Facility Licenses"

Bus: Inspection of buses for safety is the responsibility of the Bureau of Equipment. Inquiries may be directed to:

Chief, Bureau of Equipment.....292-3299

Highway:

Chief, Bureau of Traffic Operations and Safety Programs.....292-1852

Railroad:

Equipment and track--Responsibility is in the Bureau of Utilities. Inquiries may be directed to:

Chief, Bureau of Utilities.....292-3377

Bridges.....Refer to "Grade Crossings"

SCHEDULES, ROUTES

Bus.....Refer to "Bus Operations", and to Port Authority of New York & New Jersey in section on Transportation Authorities.

Rail.....Refer to "Rail Operations"

SECURITY.....Refer to "Building Security"

SENIOR CITIZEN REDUCED FARE PROGRAM.....292-3540

SIGNS, SIGNALS AND SAFETY

Conduct traffic investigations for all transportation modes, investigate complaints with signs, signals and traffic safety; direct installation of signs and signals on all detours and construction projects.

Chief, Bureau of Traffic Engineering
25 Scotch Road
Trenton.....292-5691

SKID TESTING

Also administers Federal highway safety programs.

Chief, Bureau of Traffic Operations and Safety Programs.....292-1673

SOILS

Maintain and direct all soil-oriented projects connected with NJDOT highway programs including blasting, soil mechanics, and stabilization.

Chief, Bureau of Soils
Brunswick Circle, Trenton.....292-3456

SPEAKERS.....Refer to "Press Secretary"

STATE AID.....292-3217

STATISTICS

Map sales, line diagram books, traffic counts (current), road inventory photo logging, truck weight studies, speed limit monitoring.

Chief, Bureau of Data Resources.....292-3263

SURFACE DESIGN

Establish geometric design standards, provide consultation, review and approve for drainage design.

Chief, Bureau of Surface Design.....292-3043

TITLES - Real Estate.....Refer to "Right-of-Way"

TRAFFIC OPERATIONS.....292-1673

TRAIN OPERATIONS.....Refer to "Rail Operations"

TRUCK ROUTES.....Refer to "Highway Closings and Detours"

UTILITIES

Prepare and negotiate all agreements relative to utility arrangements; represent NJDOT in matters relating to railroad/highway grade crossings and bridges.

Chief, Bureau of Utilities.....292-3377

VEHICLES

Complaints of improper use of DOT passenger cars or trucks.

Office of Investigative Services.....292-3167

NEW JERSEY DEPARTMENT OF TRANSPORTATION
ADMINISTRATIVE OFFICES

All of the following Offices are located at
1035 Parkway Avenue, Trenton, New Jersey, 08625.

COMMISSIONER.....	292-3535
DEPUTY COMMISSIONER.....	292-8400
ASSISTANT COMMISSIONER FOR HIGHWAYS.....	292-0091
ASSISTANT COMMISSIONER FOR PUBLIC TRANSPORTATION...	292-3242
DIRECTOR OF ENGINEERING AND OPERATIONS.....	292-3370
DIRECTOR OF PLANNING AND RESEARCH.....	292-3160
DIRECTOR OF ADMINISTRATION.....	292-5933
PUBLIC LIAISON, SPECIAL ASSISTANT FOR.....	292-3225
COMMUNITY INVOLVEMENT.....	292-4718
PRESS SECRETARY.....	292-7212
PUBLICATIONS.....	292-4079

TRANSPORTATION AUTHORITIES
PUBLIC INFORMATION DIRECTORY

Port Authority of New York & New Jersey - One World Trade Center,
New York, NY 10048

Transportation Information: (212) 466-7777 or (201) 622-6600 Ext. 7777

Bus Service Information: (201) 659-8823 or
(212) 564-8484

New Jersey Turnpike Authority - P.O. Box 1121, New Brunswick, NJ 08903

Director of Public Information - (201) 247-0900

New Jersey Highway Authority - Garden State Parkway, Woodbridge, NJ 07095

Public Relations Officer - (201) 442-8600

New Jersey Expressway Authority - P.O. Box 299, Atlantic City, NJ 08404

Executive Director - (609) 348-3174

Delaware River Port Authority - Administration Building, Bridge Plaza
P.O. Box 1949, Camden NJ 08101

Manager of Public Relations - (609) 963-6420

Delaware River and Bay Authority - P.O. Box 71, New Castle, DE 19720

Public Information Officer - (302) 658-8045

Delaware River Joint Toll Bridge Commission - Administration Building,
P.O. Box 88, Morrisville, PA 19067

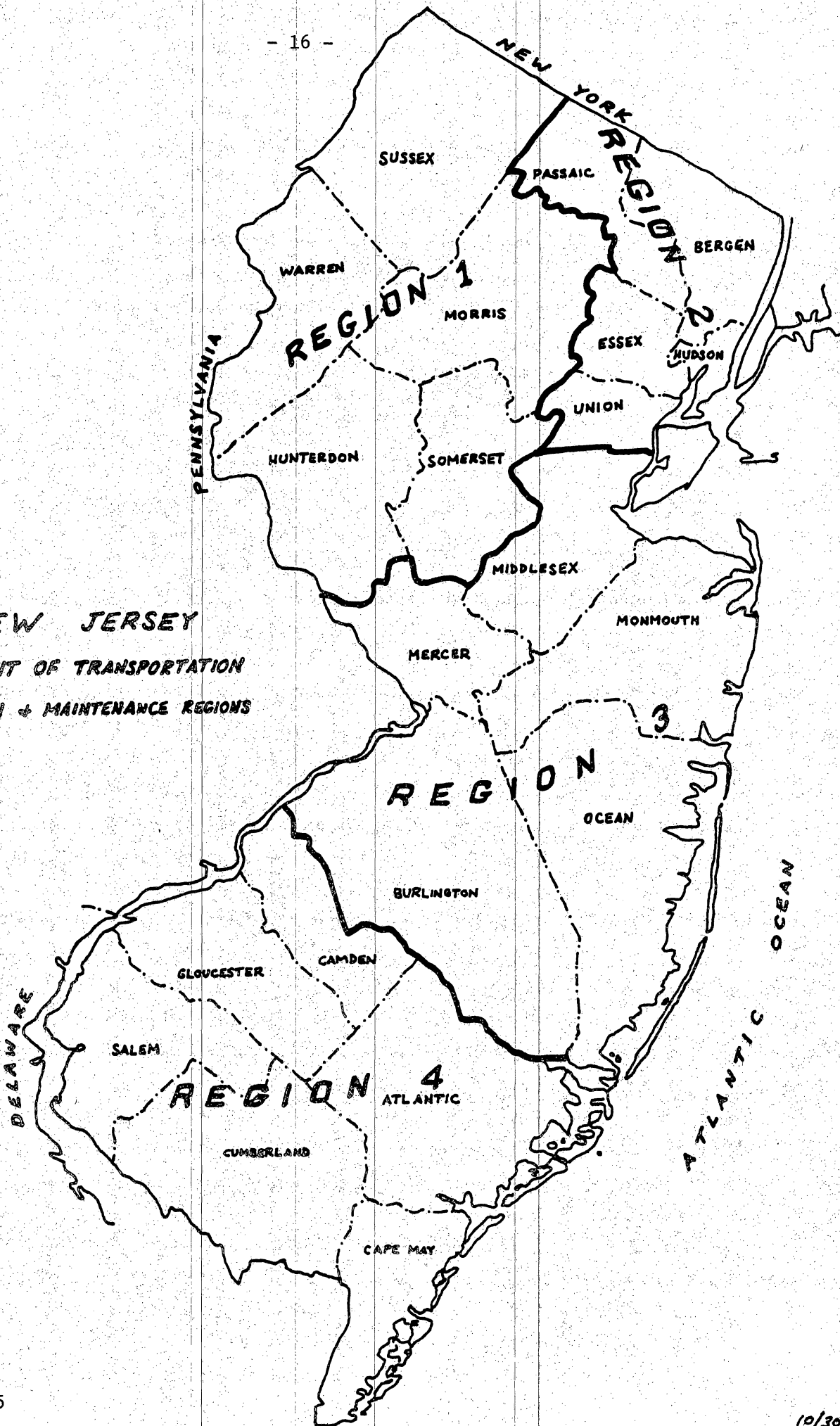
Public Information Officer - (215) 295-5061

NEW JERSEY DIVISION OF MOTOR VEHICLES

The state agency to call regarding inquiries related to drivers' licenses and motor vehicle registrations is the Division of Motor Vehicles (DMV). Many people mistakenly assume that the Department of Transportation handles these matters, and we receive many such misdirected inquiries. In order to enlighten and assist you, we present for your convenience the most frequently called subjects with their respective telephone numbers. All these numbers are for business hours, and all are area code 609.

Accident Reporting	292-4749
Change of Address (License and Registration)	292-4580
Driver's License Information, Out-of-State Residents	292-4551
Driver's License Renewal Applications	292-4220
Driver Violations Records	292-4639
General Information	292-5203
Highway Safety Information	292-3900
Initial Registrations, Issuance of	292-4436
Initial Titles, Issuance of	292-4595
Initial Drivers' Licenses, Issuance of	292-5860
Inspections, Motor Vehicle	292-4873
Insurance (No Fault)	292-8176
Learner's Permit	292-4566
Lost or Stolen Driver's License or Registration	292-6500
Lost or Stolen Title	292-7790
Non-Receipt of Driver's License.....	292-5860
Permits for Oversize/Overweight Loads	292-4507
Point System Information.....	292-7500

NEW JERSEY
DEPARTMENT OF TRANSPORTATION
CONSTRUCTION & MAINTENANCE REGIONS





CHECKPOINTS

New Jersey Department of Transportation

1035 Parkway Avenue

P. O. Box 101

Trenton, New Jersey 08625
