

New Rule, R.1997 d.103, effective March 3, 1997.

See: 28 N.J.R. 4165(a), 29 N.J.R. 783(a).

Former section recodified to N.J.A.C. 13:34-4.2.

Repeal and New Rule, R.2009 d.301, effective October 5, 2009.

See: 41 N.J.R. 1946(a), 41 N.J.R. 3813(a).

Section was "General requirements".

### 13:34-4.2 Educational requirements for licensure

(a) An applicant for licensure shall have a minimum of a master's degree in marriage and family therapy, a master's degree in social work or a graduate degree in a related field. All applicants shall have obtained their degrees from regionally accredited institutions, so recognized at the time of the granting of the degrees. If the applicant has a graduate degree in a related field, the applicant shall demonstrate to the Board that he or she has completed substantial equivalents to the course work at the required levels as set out in (b) below. An applicant with a graduate degree in a related field which does not provide the training and course work substantially equivalent in content to those set out in (b) below shall be deemed to meet the educational requirements set forth in this section upon satisfactory completion of either a post graduate degree recognized by the Board, which includes the course work at the required levels as stated in (b) below or a program of training and course work at an institute or training program accredited by the Commission on Accreditation for Marriage and Family Therapy Education.

(b) An applicant for licensure shall complete a minimum of:

1. Eight courses from Areas I, II and III as specified in (c) below;
2. One course from Area IV as specified in (c) below;
3. One course from Area V as specified in (c) below; and
4. One course taken in one semester from Area VI as specified in (c) below.

(c) An applicant for licensure shall satisfy the following required areas of course work:

1. Area I: Theoretical Foundations (a minimum of two, three semester hour or equivalent quarter hour, courses.) Course work in this area shall include topics which deal with the historical development, theoretical foundations and contemporary conceptual directions of the field of marriage and family therapy. Course work in this area shall enable students to conceptualize and distinguish the critical epistemological issues in marriage and family therapy. Course work shall be related conceptually to clinical concerns.

2. Area II: Clinical Practice (a minimum of four, three semester hour or equivalent quarter hour, courses.) Course work in this area shall provide a comprehensive survey and substantive understanding of the major models of marriage and family therapy. Courses shall address marriage and

family therapy practice and be related conceptually to theory. Course work in this area shall address a wide variety of presenting clinical problems and include assessment, marriage and family therapy methods and major mental health assessment methods and instruments.

3. Area III: Individual Development and Family Relations (a minimum of two, three semester hour or equivalent quarter hour, courses.) Course work in this area shall include:

- i. Material on individual development, family development and family relationships;
- ii. Material on issues of sexuality as they relate to marriage and family therapy theory and practice, including sexual dysfunctions and difficulties;
- iii. Issues of gender and sexual orientation as they relate to marriage and family therapy theory and practice; and
- iv. Material on issues of ethnicity, race, socioeconomic status and culture as they relate to marriage and family therapy theory and practice.

4. Area IV: Professional Identity and Ethics (a minimum of one, three semester hour or equivalent quarter hour, course.) Course work in this area shall include material on professional identity, including professional socialization, professional organizations, licensure, certification and ethical issues related to the practice and profession of marriage and family therapy. Generic courses in ethics shall not meet this requirement. Such course work shall inform applicants about legal responsibilities and liabilities of clinical practice and research, family law, confidentiality issues, ethics and the interface between therapist responsibility and the professional, social and political context of treatment.

5. Area V: Research (a minimum of one, three semester hour or equivalent quarter hour, course.) Course work in this area shall include significant material on quantitative and qualitative research in marriage and family therapy. Course work in this area shall focus on research methodology, data analysis and the evaluation of research.

6. Area VI: Additional Learning (a minimum of one, three semester hour or equivalent quarter hour, course.) Course work in this area shall be elective and chosen from a variety of disciplines. This area shall seek to augment an applicant's individual interest and background in marriage and family therapy. The applicant may choose courses from a variety of disciplines.

(d) The Board shall not base its determination as to whether it will recognize an educational institution's program solely on the failure of any professional organization of marriage and family therapists to accredit the program.

Amended by R.1993 d.599, effective December 6, 1993.  
See: 25 N.J.R. 3060(a), 25 N.J.R. 5485(a).

Recodified from 13:34-4.2 and amended by R.1997 d.103, effective March 3, 1997.

See: 28 N.J.R. 4165(a), 29 N.J.R. 783(a).

Rewrote (a); inserted new (b); inserted (c); and recodified former (b) to (d).

Amended by R.2002 d.219, effective July 15, 2002.

See: 33 N.J.R. 2404(a), 34 N.J.R. 2459(a).

Rewrote section.

Recodified from N.J.A.C. 13:34-4.3 by R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-4.2, Experiential requirements, repealed.

Amended by R.2009 d.301, effective October 5, 2009.

See: 41 N.J.R. 1946(a), 41 N.J.R. 3813(a).

Section was "Educational requirements". Deleted the former introductory paragraph of (a); recodified former (a)1 as (a); in (a), inserted "for licensure" and a comma following "institutions" and "by the Board", and deleted a comma following "below"; and rewrote the introductory paragraphs of (b) and (c).

### 13:34-4.3 Experiential requirements for licensure

(a) The following words and terms as used in this section and N.J.A.C. 13:34-5, shall have the following meanings, unless the context clearly indicates otherwise.

"Counseling experience" means the application of mental health and human development principles through client contact in order to facilitate human development and adjustment throughout the lifespan.

"Marriage and family therapy experience" means the rendering of professional marriage and family therapy services under supervision to individuals, couples and families, singly or in groups, whether in the general public or in organizations, whether public or private.

"Marriage and family therapy supervision" or "supervised experience" means the ongoing process performed by a qualified marriage and family therapy supervisor who monitors the performance of the intern or permit holder and provides regular, documented, face-to-face consultation, guidance and instruction with the intern or permit holder with respect to the marriage and family therapy with individuals, couples and families and monitors the competencies of the intern or permit holder.

"One calendar year" means 1,500 hours over a 50-week period, which is considered full-time, or no less than 750 hours over two periods of 50 weeks, which is considered part-time, totaling of 1,500 hours for the two periods of 50 weeks.

"Qualified supervisor" means an individual who has no less than five full-time years of professional marriage and family therapy practice experience or the equivalent and has either:

1. A New Jersey license to practice as a marriage and family therapist; or
2. Obtained from an accredited institution a minimum of:
  - i. A master's degree in marriage and family therapy;

ii. A master's degree in social work;

iii. A graduate degree in a related field and has demonstrated to the Board that he or she has completed course work content and training substantially equivalent to a master's degree in marriage and family therapy; or

iv. A graduate degree in a related field which does not provide training and course work substantially equivalent in content to a master's degree in marriage and family therapy, and is either a post graduate degree recognized by the Board, or a program of training and course work at an institute or training program accredited by the Commission on Accreditation for Marriage and Family Therapy Education.

(b) An applicant for licensure as a marriage and family therapist shall submit to the Board documentation, on a form provided by the Board, that the applicant has completed a minimum of two calendar years of supervised marriage and family therapy experience and one calendar year of counseling experience, which may be in marriage and family therapy, as set forth below:

1. Supervised marriage and family therapy experience for each calendar year shall consist of:

i. A minimum of 20 hours per week of actual marriage and family therapy client contact, with a minimum of one hour of supervision for every five hours of client contact;

ii. A minimum of four hours of supervision per week, at least two hours of which shall be individual face-to-face supervision (the remaining two hours may be individual or group supervision); and

iii. A minimum of six hours per week in other work-related activities such as preparing and maintaining client records as described in N.J.A.C. 13:34-8, report writing, maintaining appointment schedules, communicating with other professionals, preparing for supervision, preparing and maintaining financial records in accordance with N.J.A.C. 13:34-5.4 and 6.1, and any other activities the qualified supervisor deems appropriate; and

2. One calendar year of counseling experience, which may be in marriage and family therapy or in general counseling, shall consist of a minimum of 1,500 hours over a 50-week period, which is considered full-time, or no less than 750 hours over two periods of 50 weeks, which is considered part-time, totaling 1,500 hours for the two periods of 50 weeks.

(c) An applicant for licensure with a master's degree shall complete two of the three required calendar years of marriage and family therapy experience after the applicant has earned the master's degree.

(d) An applicant for licensure with a post-master's or doctoral degree shall complete one calendar year of marriage and

family therapy experience after the applicant has earned the post-master's or doctoral degree.

New Rule, R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-4.3, Educational requirements, recodified to N.J.A.C. 13:34-4.2.

Amended by R.2009 d.301, effective October 5, 2009.

See: 41 N.J.R. 1946(a), 41 N.J.R. 3813(a).

In the introductory paragraph of (b), substituted "An" for "In addition to the requirements listed in N.J.A.C. 13:34-4.2, an".

#### 13:34-4.4 Licensure by credentials

The Board shall issue a license as a marriage and family therapist to an applicant who holds a current, active license or certification as a marriage and family therapist in another state, provided the licensing requirements in that state are substantially equivalent to the requirements set forth in this chapter.

New Rule, R.2009 d.301, effective October 5, 2009.

See: 41 N.J.R. 1946(a), 41 N.J.R. 3813(a).

### SUBCHAPTER 5. TEMPORARY PERMIT HOLDERS AND QUALIFIED SUPERVISORS

#### 13:34-5.1 Definitions

Definitions of words and terms as used in this subchapter are set forth at N.J.A.C. 13:34-4.3(a).

New Rule, R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-5.1, Financial arrangements with clients, recodified to N.J.A.C. 13:34-6.1.

#### 13:34-5.2 Temporary permit application procedure

(a) Pursuant to N.J.S.A. 45:8B-6(e) and 18(a), prior to the Board's approval of a three-year temporary permit, the applicant shall satisfy the following requirements:

1. The applicant shall submit a completed permit application;
2. The applicant shall have satisfied the educational requirements set forth in N.J.A.C. 13:34-4.2. An official transcript documenting satisfaction of the educational requirements shall be sent to the Board directly from the accredited institution and shall indicate the degree awarded, the applicant's field of study and the specific courses completed toward the degree;
3. The applicant shall submit a clinical marriage and family therapy supervision plan, which shall include a detailed job description and the location(s) where client contact and supervision will occur;
4. The applicant shall submit the supervisor's resume or curriculum vitae, which shall document that the supervisor has no less than five full-time years of professional marriage and family therapy practice experience or the

equivalent and holds either a current, active New Jersey license to practice as a marriage and family therapist or has satisfied the educational requirements set forth in N.J.A.C. 13:34-4.3;

5. The applicant shall submit his or her fingerprints and written consent for a criminal history record background check to be performed pursuant to N.J.S.A. 49:3-56(p) to determine whether criminal history record information exists, which may be considered by the Board in determining whether the applicant shall be licensed in the State; and

6. The applicant submits the permit application fee set forth in N.J.A.C. 13:34-1.1.

New Rule, R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-5.2, Conflicts of interest, recodified to N.J.A.C. 13:34-6.2.

Amended by R.2009 d.301, effective October 5, 2009.

See: 41 N.J.R. 1946(a), 41 N.J.R. 3813(a).

Rewrote the section.

#### 13:34-5.3 Responsibilities of qualified supervisors

(a) A qualified supervisor shall not supervise more than six permit holders at one time.

(b) A qualified supervisor shall obtain a written disclosure, which shall be signed by the client and retained as part of the client record, acknowledging that the client has been informed that services are to be rendered by a permit holder under the supervision of a qualified supervisor.

(c) A qualified supervisor shall retain full professional responsibility for determining how fees are assessed and collected from clients.

(d) A qualified supervisor shall be ultimately responsible for the welfare of the client with respect to the treatment being rendered by the permit holder.

(e) A qualified supervisor is required to attest to compliance with supervision requirements by using forms provided by the Board. Documentation of supervision shall be filed with the Board by the qualified supervisor(s) every six months for evaluation of the permit holder's progress.

(f) A qualified supervisor shall not supervise a permit holder with whom the qualified supervisor has a relationship that may compromise the objectivity of or impair the professional judgment of, the qualified supervisor. Examples of inappropriate supervisory relationships include, but are not limited to, current and former clients, relatives, current students, or close friends.

(g) A qualified supervisor who wishes to terminate or is unable to provide supervision during the training period shall give the permit holder and the Board two weeks written notice to enable the permit holder to obtain another qualified supervisor. A qualified supervisor may not terminate supervision when termination would result in abandonment of the permit holder or permit holder's clients.

(h) A qualified supervisor whose license has been actively suspended or revoked by any licensing board shall immediately notify this Board.

(i) If, during the period of supervision, the qualified supervisor's license is suspended or revoked, the qualified supervisor shall immediately notify the permit holder and immediately cease supervision. The applicant may be granted credit for hours completed prior to the disciplinary action.

New Rule, R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-5.3, Termination of service, recodified to N.J.A.C. 13:34-6.3.

#### 13:34-5.4 Responsibilities of permit holders

(a) Documentation of supervision shall be filed with the Board by the permit holder every six months for evaluation of the permit holder's progress.

(b) A permit holder shall not engage in unsupervised or independent practice. A permit holder's clients shall include only those who have been approved, in advance, by the qualified supervisor(s).

(c) A permit holder may be compensated only through the qualified supervisor or the employing entity.

(d) A permit holder shall ensure that his or her qualified supervisor files the evaluations required by the Board every six months.

New Rule, R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Former N.J.A.C. 13:34-5.4, Sexual conduct and harassment, recodified to N.J.A.C. 13:34-6.4.

#### 13:34-5.5 (Reserved)

Recodified to N.J.A.C. 13:34-6.5 by R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Section was "Reporting of violations by other licensees".

#### 13:34-5.6 (Reserved)

Recodified to N.J.A.C. 13:34-6.6 by R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Section was "Prohibition on solicitation; unethical referrals and kick-backs".

#### 13:34-5.7 (Reserved)

Recodified to N.J.A.C. 13:34-6.7 by R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

Section was "Prohibition on excessive fees".

## SUBCHAPTER 6. GENERAL OBLIGATIONS OF A LICENSEE

### 13:34-6.1 Financial arrangements with clients

(a) Fees for marriage and family therapy services shall be reasonable and commensurate with the status and experience of a licensee consistent with the provisions of N.J.A.C. 13:34-6.7 prohibiting excessive fees.

(b) When an appropriate fee schedule cannot be arranged, or the payment of the usual fee would be a hardship, a licensee shall refer the client to other sources for the provision of needed services.

(c) A licensee providing marriage and family therapy services shall provide and maintain a written list of current fees for standard services and shall provide the list to a client prior to the commencement of services.

(d) Before engaging in a clinical relationship, a licensee shall assist a client to understand financial arrangements. The information provided to the client shall include at least the following:

1. The fee for services or the basis for determining the fee to be charged;
2. Whether the licensee will accept installment payments or assignments from a third party payor;
3. That insurance coverage may not be available in all circumstances; and
4. The financial consequences, if any, of missed appointments.

Recodified from N.J.A.C. 13:34-5.1 and amended by R.2008 d.56, effective March 17, 2008.

See: 39 N.J.R. 840(a), 40 N.J.R. 1674(a).

In (a), updated the N.J.A.C. reference.

Former N.J.A.C. 13:34-6.1, Definitions, recodified to N.J.A.C. 13:34-7.1.

### 13:34-6.2 Conflicts of interest

(a) A licensee providing marriage and family therapy services shall not enter into any relationship that would be expected to limit objectivity and impair professional judgment or increase the risk of exploitation. Examples of such relationships include, but are not limited to, the following: professional treatment of employees, tenants, students, supervisees, close friends, spouses, or relatives.

(b) A licensee who has identified a conflict of interest shall notify the parties involved and shall take action to eliminate the conflict.