

CHAPTER 2**COUNTY HUMAN SERVICES ADVISORY COUNCILS;
THE STATE HUMAN SERVICES ADVISORY
COUNCIL; AND COMMISSIONER'S EXECUTIVE
ADVISORY COMMITTEE****Authority**

N.J.S.A. 30:1-12.

Source and Effective Date

R.2008 d.83, effective April 7, 2008.
See: 39 N.J.R. 3864(a), 40 N.J.R. 1864(a).

Chapter Expiration Date

In accordance with N.J.S.A. 52:14B-5.1b, Chapter 2, County Human Services Advisory Councils; The State Human Services Advisory Council; and Commissioner's Executive Advisory Committee, expires on April 7, 2015. See: 43 N.J.R. 1203(a).

Chapter Historical Note

Chapter 2, County Human Services Advisory Councils and the State Human Services Advisory Council, became effective January 5, 1987 as R.1987 d.17. See: 18 N.J.R. 1777(b), 18 N.J.R. 124(a).

Pursuant to Executive Order No. 66(1978), Chapter 2, County Human Services Advisory Councils and State Human Services Advisory Council was readopted as R.1992 d.28, effective December 11, 1991. See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a). Pursuant to Executive Order No. 66(1978), Chapter 2, County Human Services Advisory Councils and the State Human Services Advisory Council, expired on December 11, 1996.

Chapter 2, County Human Services Advisory Councils and the State Human Services Advisory Council, was adopted as new rules by R.1997 d.328, effective September 15, 1997. See: 29 N.J.R. 747(a), 29 N.J.R. 4125(a).

Chapter 2, County Human Services Advisory Councils and the State Human Services Advisory Council, was readopted as R.2002 d.296, effective August 14, 2002. As a part of R.2002 d.296, Chapter 2, County Human Services Advisory Councils and the State Human Services Advisory Council, was renamed County Human Services Advisory Councils; the State Human Services Council; and Commissioner's Executive Advisory Committee; and Subchapter 3, Commissioner's Executive Advisory Committee, was adopted as new rules, effective September 16, 2002. See: 34 N.J.R. 953(a), 34 N.J.R. 3264(b). Chapter 2, County Human Services Advisory Councils; the State Human Services Council; and Commissioner's Executive Advisory Committee, expired on February 10, 2008.

Chapter 2, County Human Services Advisory Councils; The State Human Services Advisory Council; and Commissioner's Executive Advisory Committee, was adopted as new rules by R.2008 d.83, effective April 7, 2008. As a part of R.2008 d.83, Subchapter 2, State Human Services Council, was renamed State Human Services Advisory Council. See: Source and Effective Date. See, also, section annotations.

CHAPTER TABLE OF CONTENTS**SUBCHAPTER 1. COUNTY HUMAN SERVICES
ADVISORY COUNCILS**

- 10:2-1.1 Mission, purpose and scope
- 10:2-1.2 Definitions
- 10:2-1.3 Membership
- 10:2-1.4 Relationship to other county advisory groups
- 10:2-1.5 Required committees and functions
- 10:2-1.6 Procedural requirements
- 10:2-1.7 (Reserved)

**SUBCHAPTER 2. STATE HUMAN SERVICES ADVISORY
COUNCIL**

- 10:2-2.1 Mission, purpose and scope
- 10:2-2.2 Membership requirements
- 10:2-2.3 Administration
- 10:2-2.4 (Reserved)

**SUBCHAPTER 3. COMMISSIONER'S EXECUTIVE
ADVISORY COMMITTEE**

- 10:2-3.1 Mission
- 10:2-3.2 Membership
- 10:2-3.3 Administration
- 10:2-3.4 (Reserved)

**SUBCHAPTER 1. COUNTY HUMAN SERVICES
ADVISORY COUNCILS****10:2-1.1 Mission, purpose and scope**

(a) A County Human Services Advisory Council (CHSAC) is a county-based planning, advisory, and advocacy organization dedicated to meeting the human service needs of the local community. A CHSAC seeks to facilitate, coordinate and enhance the delivery of human services through collaborative relationships within the county, and among the counties and private and State agencies.

(b) County Human Services Advisory Councils are appointed by the government of each county to review county-level human service activities and to serve as the primary vehicle for making local recommendations to assist both county government and the New Jersey Department of Human Services' and New Jersey Department of Children and Families' decision making; to identify the high priority human service needs for their community; to coordinate and improve services to the Departments' target populations; to plan, coordinate, and implement Department initiatives at the county level; and to provide input to the Departments on funding priorities and allocations.

1. The Board of Chosen Freeholders or County Executive can appoint its HSAC within county government or select a private non-profit agency to fulfill this function. If the county government does not establish an HSAC, the New Jersey Department of Human Services and the New Jersey Department of Children and Families may establish a substitute committee for an Advisory Council within the county, at the discretion of the Commissioner, when the Commissioner determines that there is a need for input into the Department on planning, policy and spending in that county. The County Human Services Advisory Council may appoint another planning body or commission to perform the functions required by the Department of Children and Families.

(c) County Human Services Advisory Councils' activities include, but are not limited to:

1. Facilitation and coordination of the New Jersey Department of Human Services' and the New Jersey Department of Children and Families' annual public budget review process in each county;

2. Review and comment on the Departments' proposals;

3. Preparation of allocation, reduction, or reallocation plans, including those required for the Social Services Block Grant (including formula funds), State appropriations for the homeless, and other funding streams as required by the Department of Human Services and the Department of Children and Families;

4. Review or monitor existing contracts and their relevance to county service priorities;

5. Review of relevant plans from other funding sources and service systems which impact on the target populations;

6. Coordination, consolidation and integration of the local human services delivery systems;

7. Development and implementation of a county human services plan, which recommends services and funding priorities to meet the local needs;

8. Designation of appropriate representation for participation on the State Human Services Advisory Council; and

9. The Council shall disseminate information as determined by the Council and the Departments. The Departments shall advise and consult with the Councils on how and when information shall be disseminated. The Councils may determine the dissemination process based on local needs and interests.

(d) County Human Services Advisory Councils shall be comprised of provider representatives, consumers of human services, and other concerned individuals and shall be generally reflective of the demographic characteristics of their respective county populations.

Amended by R.1992 d.28, effective January 6, 1992.

See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a).

Added (b)1, 6 and 7; in (b)3, added Social Services Block Grant, appropriations for homeless, Peer Grouping and other funding; and deleted (d).

Amended by R.2002 d.296, effective September 16, 2002.

See: 34 N.J.R. 953(a), 34 N.J.R. 3264(b).

Added a new (a); recodified former (a) as (b) and rewrote the introductory paragraph; recodified former (b) as (c), rewrote 4, substituted "from" for "for" in 5 and deleted "Advisory" preceding "Council" in 8; recodified former (c) as (d).

Amended by R.2008 d.83, effective April 7, 2008.

See: 39 N.J.R. 3864(a), 40 N.J.R. 1864(a).

Rewrote (a), the introductory paragraph of (b) and (b)1; in (c)1, inserted "New Jersey" and "and the New Jersey Department of Children and Families"; in (c)2, substituted "the Departments'" for "human services"; in (c)3, inserted a comma following "plans" and inserted "and the Department of Children and Families"; in (c)6, substituted a comma for "and" following "coordination" and inserted "and integration"; in (c)7, deleted "and" from the end; in (c)8, inserted "Advisory" and substituted "; and" for a period at the end; and added (c)9.

10:2-1.2 Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

"Commissioner" means the Commissioner of the New Jersey Department of Human Services and the Department of Children and Families.

"Consumer" means a person who is, or has been, a recipient of public or private human services; or a consumer advocate (that is, a volunteer or member of an advocate group or a person representing the interests of specific consumer groups). A family member, as defined below, is also a consumer. A consumer member of a provider Board will be considered a "consumer," and a volunteer in that agency will be considered a consumer advocate, as long as that provider agency does not hold a seat on the CHSAC.

"Contracting process" means the action by which the New Jersey Department of Human Services or New Jersey Department of Children and Families enters into a written agreement with the chief executive officer of county government, where applicable, the Board of Chosen Freeholders, where applicable, or the board of directors of an organization designated as a CHSAC to perform specific levels of service and planning objectives, and to receive funding as set forth by the Departments.

"Departments" means the New Jersey Department of Human Services and the New Jersey Department of Children and Families.

"Family member" means a spouse, significant other, child, parent, sibling, guardian, or a caregiving relative of a person who is, or has been, a recipient of public or private human services.

"Provider representative" means an employee, board member, or other volunteer of an entity which holds a contract with the Departments.

"Target populations" means those populations currently under the purview of the New Jersey Department of Human Services and the Department of Children and Families, such as children, adults and families in need of services, child welfare, prevention services, and protective services, seriously emotionally disturbed children, individuals who are severely/persistently mentally ill, have developmental disabilities, are blind or visually impaired, are deaf or hard of hearing, have other disabilities, individuals with substance abuse issues, or who need child care, those who earn low wages, receive public assistance, or are living in poverty, the homeless, individuals who receive Medical Assistance, and any other populations requiring services from the Departments.

Amended by R.1992 d.28, effective January 6, 1992.

See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a).