

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF MARCH 30, 2009

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE DONALD HART

HONORABLE HARRY ZIKAS, JR

HONORABLE WILLIAM J. HODAS

VACANT

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

HONORABLE MELISSA HELLER

HONORABLE JAMES L. BROUGHAL

HONORABLE BERNARD GRIGGS, JR.

HONORABLE JOHN PREVOZNIK
Secretary-Treasurer

Revised 11/08

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

FINANCE, INSURANCE, MANAGEMENT OPERATIONS

PENNSYLVANIA: Alfano, Broughal

NEW JERSEY: Hart*, Zikas

Chairman-Ex Officio

HUMAN RESOURCES, AFFIRMATIVE ACTION AND TRAINING AND SAFETY

PENNSYLVANIA: Griggs, Broughal

NEW JERSEY: Hodas*, Vacant

Chairman and Vice Chairman Ex-Officio

PROJECTS, PROPERTY AND EQUIPMENT

PENNSYLVANIA: Griggs*, Alfano

NEW JERSEY: Hart, Hodas

Chairman – Ex-Officio

PROFESSIONAL SERVICES COMMITTEE

PENNSYLVANIA: Alfano*, Heller

NEW JERSEY: Vacant, Zikas

Chairman – Ex Officio

AUDIT COMMITTEE

PENNSYLVANIA: Prevoznik*, Heller,

NEW JERSEY: Hodas, Hart

Chairman and Vice Chairman Ex-Officio

CAI COMMITTEE

PENNSYLVANIA: Alfano, Broughal

NEW JERSEY: DeGerolamo*, Hart

CONTRACTS SUB-COMMITTEE

PENNSYLVANIA: Griggs*, Alfano

NEW JERSEY: DeGerolamo, Hodas

*Chairman of Committee

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP
2009**

DeGerolamo	(1) Ex-Officio of all Committees
Alfano	(1) Finance, Insurance, Management Operations Committee (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee (4) Professional Services Committee (5) CAI Committee (6) Audit Committee * Ex-Officio of all Committees
Broughal	(1) Finance, Insurance, Management Operations Committee (2) Human Resources, Affirmative Action and Training and Safety Committee (3) CAI Committee
Griggs	(1) Human Resources, Affirmative Action and Training and Safety Committee (2) Projects, Property and Equipment Committee (Chairman) (3) Contracts Sub-Committee (Chairman)
Hart	(1) Finance, Insurance Management and Operations Committee (Chairman) (2) Projects, Property and Equipment Committee (3) CAI Committee (4) Audit Committee
Heller	(1) Professional Services Committee (2) Audit Committee
Hodas	(1) Human Resources, Affirmative Action and Training and Safety Committee (Chairman) (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee
Prevoznik	(1) Audit Committee (Chairman)
Zikas	(1) Finance, Insurance, Management Operations Committee (2) Professional Services

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS

Paramus, New Jersey

LEGAL COUNSEL

FOX ROTHSCHILD, LLP
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

MERCADIEN
Princeton, New Jersey

FINANCIAL ADVISOR

VACANT

COMMUNICATIONS CONSULTANT

BELLEVUE COMMUNICATIONS
Philadelphia, Pennsylvania

INVESTMENT ADVISOR

TD BANK
Pennsylvania

Revised 2009

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART
TUESDAY, FEBRUARY 10, 2009

COMMISSIONERS

Executive Director
Frank G. McCartney

**Deputy Executive Director
of Communications**
Joseph Donnelly

Chief Engineer
George G. Alexandridis

Assistant Chief Engineer
Roy Little

**Senior Program Area
Manager**
Kevin Skeels

**Acting Director of Community
Affairs**
Richard McClellan

Director of Policy & Planning
Glenn Reibman

**Chief Administrative
Officer**
Arnold Conoline

Director of Human Resources
Patrick Heron

Director of Purchasing
David Burd

Director of E-ZPass
Yvonne Kushner

**Deputy Executive Director
of Operations**
Frank J. Tolotta

District Superintendents
Jack Prior (Acting), D I
Lendell Jones, D II
Bryan Hill, D III

Director of Plants & Facilities
Frank Beruta

**Director of Security Safety
and Training**
James P. Steltner

**Director of Electronic
Security Surveillance**
Matthew Hartigan

**Director of Information
Technology**
Mary Jane Hansen

**Director of Compact
Authorized Investments**
Julio Gurdy

Chief Financial Officer
Sean P. McNeeley

Comptroller
Stephen Cathcart



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Meeting of March 30, 2009

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 30, 2009

CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Headquarters and Administration Building, 2492 River Road, New Hope, Pa. 18938-9579 in the Boardroom, on Monday, March 30, 2009 at 11:45 a.m., pursuant to notice properly forwarded to each member in compliance with the By-Laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania)
Hon. David DeGerolamo (New Jersey)
Hon. Melissa Heller (Pennsylvania)
Hon. William Hodas (New Jersey)
Hon. Bernard Griggs (Pennsylvania)
Hon. Harry Zikas, Jr. (New Jersey)
Hon. Donald Hart (New Jersey)
Hon. James L. Broughal (Pennsylvania)
Hon. John Prevoznik (Pennsylvania)

COMMISSION GENERAL COUNSEL:

Marcel Groen Fox Rothschild, Pennsylvania Legal Counsel
Michael Perrucci Florio, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel
Levin Czubaroff Fox Rothschild, Pennsylvania Legal Counsel
Christopher McDemus Florio, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel

COMMISSION LABOR COUNSEL:

Jonathan Bloom, Stradley Ronon, Pennsylvania Labor Counsel
John Casey, Wolff and Samson, New Jersey Employment Counsel

GOVERNORS REPRESENTATIVES:

Alex Ficken, PA Governor's Office
Maura Tully, NJ Governor's Authority Unit

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BELLEVUE COMMUNICATIONS

Pete Peterson, Bellevue Communications

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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COMMISSION STAFF MEMBERS:

Frank G. McCartney, Executive Director
Frank J. Tolotta, Deputy Executive Director of Operations
Joseph Donnelly, Deputy Executive Director of Communications
Arnold Conoline, Chief Administrative Officer
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Patrick Heron, Director of Human Resources
Richard McClellan, Acting Director of Community Affairs
Julio Gruidy, Director of Compact Authorize Investments

OTHERS:

Michele Gara, Public
Sean Gormly, Innovative Risk Solution
Billy Jo Levengood, Innovative Risk Solution
Alan Fowler, Public
Mike Cuddy, Transystems
Kathy Diringer, NJ DOT
Curt Yeske, Trenton Times
Sal Panto, Mayor of Easton
Russell Bogely, Phillipsburg Emergency Squad Chief
Colin McEvoy, Express Times
Michael Duck, Morning Call
Ed Peers, HDR Engineering

ROLL CALL

Frank G. McCartney, Executive Director, in his capacity as Secretary for this Meeting, called the Roll, and at the conclusion thereof, reported that there was a quorum present- there being five members present from Pennsylvania and four members present from New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

PRESENTATION OF PLAQUE TO FORMER COMMISSIONER J. ALAN FOWLER

Chairman DeGerolamo addressed the meeting and stated at this point in the meeting he requested former Commissioner J. Alan Fowler to come forward. Chairman DeGerolamo then presented to Mr. Fowler a plaque, in recognition of his dedication and service, as Commissioner of the Delaware River Joint Toll Bridge Commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

Mayor Sal Panto, for the City of Easton, who is present at today's meeting thanked the Commission for the Compact Authorized Investment grant to the City of Easton.

EXECUTIVE DIRECTORS REPORT

Good morning.

Before I outline some of the noteworthy action items on today's meeting agenda, I want to call attention to the successful initiation of the Commission's new Motorist Assistance Program that began operating last week.

Under this program – we call it MAP – the Commission is providing an array of services to help stranded motorists on our toll bridges and related approach roadways. The service is provided by our maintenance workers during weekday business hours. At all other times, it is provided by the respective officer in charge at each toll bridge. All seven of our toll bridge patrol vehicles have been outfitted with heavy-duty push bumpers, 3-ton service jacks, jump-start batteries, standard and metric tool kits, and various auto fluids. Signs informing motorists of the new service and access phone numbers have been posted at each toll bridge. In the first three days of operation last week, the service handled five calls ranging from pushing a disabled vehicle out of traffic to inflating a flat tire.

The service comes at a good time, because the traffic and revenue numbers in the February operations report show an increase in driving compared to what we saw in January. Average daily automobile traffic went from 76,106 vehicles in January to 81,626 in February. Average daily truck traffic – our most significant revenue generator – went from 11,297 vehicles in January to 11,925 in February. Revenues also took an upward path last month. Average daily revenue went from \$203,383 in January to \$222,184 in February. While these are positive outcomes, the data from single month's experience is insufficient for determining whether a sustained recovery trend is taking root. We should have better insights on this at next month's meeting, when a full quarter's worth of data can be compiled and analyzed. For the moment, though, there appears to be some brightening on the horizon.

Turning to today's agenda, a resolution has been prepared for adopting the Commission's \$142,404,000 capital plan for 2009. The capital plan catalogues the various planning and construction activities we expect to perform this year for purposes of improving, rehabilitating or repairing our transportation infrastructure. This is strictly a planning document – a guideline, a blueprint. Individual capital projects -- including specific budgets and contracts -- are approved separately by the Commission. If fully implemented, this plan would constitute the largest single-year investment in the Commission's 75-year history. This, in turn, would have an economic jumpstarting effect. Using figures provided by the Associated General Contractors of America, we calculate that the capital plan's infrastructure component could help create or sustain as many as 4,030 jobs in the construction, materials supply, engineering, and back-office service sectors.

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Today's agenda also includes resolutions for two Compact Authorized Investment program grants. One resolution reallocates the \$2.1 million balance of a \$3,120,000 grant that had been awarded to Easton in 2005. This money – which was originally intended for the Riverwalk intermodal project – will now be assigned to the city's Waterfront Improvement Project. The second CAI resolution awards a \$665,239 grant for a road reconstruction project to be carried out by Alpha Borough in cooperation with Pohatcong Township. The project will finish improvements along Edge Road, which divides the two municipalities and which provides residents with an alternate route around I-78's Still Valley Interchange with Route 22.

Like our capital plan, these grants are an investment in our host communities. They will provide transportation-related dividends that will serve generations of residents and travelers as well as provide immediate economic stimulus for our two states.

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD FEBRUARY 23, 2009

R: 1738-03-09 - ADM-01-03-09

Chairman DeGerolamo addressed the meeting and invited the introduction of a Resolution approving the Minutes of the Commission Meeting held February 23, 2009.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Broughal seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Minutes of the Commission Meeting held on February 23, 2009, be and the same hereby are approved."

Chairman DeGerolamo invited questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

OPERATIONS REPORT-MONTH OF FEBRUARY 2009

R: 1739-03-09 - ADM-02-03-09

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Hodas moved and Commissioner Broughal seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009 that the Commission, via this Resolution, acknowledges receipt, understanding and authorizes filing of the report entitled, 'Operations Report, Month of February 2009, as set forth in the Supplement to the Minutes of this Meeting."

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL OF 2009-2010 CAPITAL PLAN

R: 1740-03-09- FIN-01-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission adopts the 2009 - 2010 Capital Plan in the amount of \$307,835,500; and be it

"FURTHER RESOLVED, identifies the General Reserve Fund as the source of funds required."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CUSTOMER SERVICE CENTER/VIOLATION PROCESSING CENTER (CREDIT CARD PROCESSOR)

R: 1741-03-09- FIN-02-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Alfano seconded the adoption of the following Resolution:

"WHEREAS, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, provides authorization to the Executive Director to establish an account with CHASE Paymentech to process credit card transactions associated with E-ZPass customer account openings and replenishment; and be it

"RESOLVED, Identifying the E-ZPass Credit Card Fees Fund as the source of funds as required for payment of this service."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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DONATION OF LIFT TRUCK TO NEW HOPE SOLEBURY SCHOOL DISTRICT

R: 1742-03-09- ADM-04-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Heller seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the Executive Director to effect the donation of a 1989 Ford 700 Altec Model #AM 600H Lift Truck assigned to District I, New Hope-Lambertville Toll Bridge, to the New Hope-Solebury School District, New Hope, PA with the understanding that the New Hope-Solebury School District will be accepting ownership of the truck “as is” and the Commission will not be liable for any repairs or malfunctions and will be indemnified from any accidents involving the operation of the truck after the transfer to the School District.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD-CITY OF EASTON, PA

R: 1743-03-09- CAI-01-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Heller seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, rescinds resolution number R: 813-09-05 for the grant amount of \$3,120,000 previously awarded for the following projects: (1) Intermodal Center (Riverwalk) Project -\$2,700,000, (2) Phase One Bike Path-\$60,000; (3) Pedestrian Path/Intersection Enhancement-\$280,000; and (4) Trolley Stops-\$80,000, and reallocate the funds earmarked for the Intermodal Center Project to the Waterfront Improvement Project in the amount of \$2,100,000, which is minus the amount of \$600,000 previously reimbursed to the City for the design of the Riverwalk Project. The remainder of the grant is to be used for the combined Pedestrian Pathways/Intersection Enhancements & Bike Path projects, the Trolley project and the Riverfront Concept plan which equals the amount previously awarded of a not-to-exceed amount of \$3,120,000 to the City of Easton PA, Pending execution of a Compact Authorized Investment Program Grant Agreement, and, identify the

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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General Reserve Fund as the source of funds required for payment(s) to the City of Easton, PA for the completion of the improvement(s) based upon their application; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for all funds disbursed; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.”

COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD- BOROUGH OF ALPHA, NJ

R: 1744-03-09- CAI-02-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Zikas addressed the meeting and requested to be recorded as recusing himself from this vote and any discussions involving this issue.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, award a grant in the not-to-exceed amount of \$665,239 to the Borough of Alpha, NJ, pending execution of a Compact Authorized Investment Program Grant Agreement, and, identify the General Reserve Fund as the source of funds required for payment(s) to the Borough of Alpha, NJ for the completion of the improvement(s) based upon their application; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for all funds disbursed; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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2009 PROPOSED RETAINER AGREEMENTS CONSULTANTS

R:1745-03-09 – ADM-03-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for TranSystems, General Engineer Consultant for the Delaware River Joint Toll Bridge Commission for the 2009 and 2010 Calendar years (2 years) in the amount of \$350,000.00; and

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Pennoni Associates, Traffic Engineer for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$19,200.00; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Wolff and Samson, New Jersey Labor and Employment Counsel for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$20,000.00, with additional fee of \$200.00 per hour for non-retainer approved legal services; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Fox Rothschild, Pennsylvania Legal Counsel for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$30,000.00, with additional fee of \$200.00 per hour for non-retainer approved legal services; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Stradley, Ronan, Stevens and Young, Pennsylvania Labor and Employment Counsel for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$20,000.00, with additional fee of \$200.00 per hour for non-retainer approved legal services; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Florio, Perrucci, Steinhardt and Fader, New

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Jersey Legal Counsel for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$30,000.00, with additional fee of \$200.00 per hour for non-retainer approved legal services; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for TD Bank, Investment Advisor for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$48,000.00; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for Bellevue Communications Group, Public Information Consultants for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$5,000.00 per month, with additional fee of \$125.00 per hour for non-retainer approved Public Relations services; and be it

"FURTHER RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, approved the Retainer Agreement for MEAS, Employees Assistance Service for the Delaware River Joint Toll Bridge Commission for the 2009 Calendar year in the amount of \$14,500.00 per month; and be it

"FURTHER RESOLVED, Identifies the Operating Fund as the source of funds required for any and all disbursements; and be it

"FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ENGAGE SMART BUSINESS ADVISORY AND CONSULTING, LLC FOR PHASE II OF THE COMMISSION'S FINANCIAL MANAGEMENT NEEDS ASSESSMENT AND SOFTWARE VENDOR SELECTION PROCESS

R:1746-03-09 – FIN-03-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the

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Executive Director to execute an amendment to that certain Standard Commission Consultant Agreement ("Agreement") entered into by SMART Business Advisory and Consulting, LLC ("SMART") and the Commission effective as of September 29, 2008, which authorizes SMART to perform the Phase II services for the Commission's financial management needs assessment and software vendor selection process for the not-to-exceed contract sum of \$28,160.00. Prior to execution, the amendment to the Agreement will be reviewed by Commission counsel to verify that the amendment is fair, reasonable and in the best interest of the Commission."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was adopted.

APPOINTMENT OF INSURANCE ADMINISTRATOR-MICHELE GARA

R: 1747-03-09 –HR-01-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the appointment of Michele Gara to the position of Insurance Administrator in Human Resources with compensation established at \$51,927 per annum, which is the minimum step in the range for the Insurance Administrator position (\$51,927 – \$65,527), pending satisfactory completion of the required personnel processing; and be it

"RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Michele Gara to the Insurance Administrator position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF BRIDGE OFFICER NDTs RIEGELSVILLE- DAVID OSWALD

R: 1748-03-09 – HR-02-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hart moved and Commissioner Zikas seconded the adoption of the following Resolution:

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“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the appointment of David Oswald to the Northern Division Toll Supported Bridge Officer position at the Riegelsville Bridge with starting compensation established at \$32,321 per annum, which is the minimum step in the pay range for the Bridge Officer classification (\$32,321 - \$41,247), pending satisfactory completion of the required personnel processing; and be it

“RESOLVED, that the Commission authorizes the Executive Director to effect the employment of David Oswald to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was unanimously adopted.

TRANSFER OF CUSTODIAL WORKER FROM I-78 TO EASTON-PHILLIPSBURG TOLL BRIDGE WAYNE STAMETS

R:1749-03-09 – HR-03-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the transfer of Wayne Stamets on March 30, 2009 from his current Custodial Worker position at I-78 to the Custodial Worker position in District II at the Easton-Phillipsburg Toll Bridge that will become vacant with the retirement of Bernard Caccese. This transfer is authorized with compensation fixed at \$27,922 per annum (his current salary), which is Step 2 in the salary range for the Custodial Worker position (\$26,588 - 33,942), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was unanimously adopted.

APPOINTMENT OF GEORGE MUNN MAINTENANCE WORKER III PORTLAND-COLUMBIA TOLL BRIDGE

R: 1750-03-09 – HR-04-03-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

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At the conclusion of the review Commissioner Hodas moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the appointment of George Munn to the position of Maintenance Worker III in District III at the Portland-Columbia Toll bridge with compensation established at \$30,791 per annum, which is the minimum step in range for the Maintenance Worker III position (\$30,791-\$39,289), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of George Munn to the Maintenance Worker III position pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution, No questions were presented, and the Resolution was unanimously adopted.

APPOINTMENT OF CHERYL MATLOCK TOLL COLLECTOR- DELAWARE WATER GAP TOLL BRIDGE

R: 1751-03-09 - HR-05-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes the appointment of Cheryl Matlock to the position of Toll Collector at the Delaware Water Gap Toll Bridge with starting compensation fixed at \$35,635 annum, which is the minimum step in range for the Toll Collector position (\$35,635 - \$45,481), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Cheryl Matlock to the Toll Collector position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

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RENEWAL OF MEDICAL INSURANCE PROGRAM APRIL 1, 2009- MARCH 31, 2010

R: 1752-03-09 - INS-01-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorizes for plan year April 1, 2009 through March 31, 2010 with a cost of \$6,177,659.00.

- Renewing Independence Blue Cross as the third-party administrator for all claims incurred by the program’s PPO (preferred provider organization) segment,
- Renewing the current plan design of the PPO
- Renewing the current plan design of the Keystone Health HMO plans,
- Renewing the revised standard plan design of the Capital Blue Cross HMO plan, and,
- Renewing the Stop-Loss insurance policy from AIG with a \$150,000/person deductible that also provides coverage for the 3-month period following the annual contract period.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE ADMINISTRATION BUILDING RENOVATIONS AND ADDITION CHANGE ORDER NO. 6 & FINAL

R: 1753-03-09 - ENG-01-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorize the Executive Director to execute Change Order No. 6 & Final in the amount of \$16,765.50 and increase the total contract value for the New Hope – Lambertville Toll Bridge Administration

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Building Renovations and Addition from \$4,529,102.00 to \$4,545,867.50, an increase of 0.37%; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute Change Order No. 6 & Final on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

RIEGELSVILLE TOLL SUPPORTED BRIDGE REHABILITATION CONCEPT STUDY, PRELIMINARY DESIGN, FINAL DESIGN & POST DESIGN SERVICES

R: 1754-03-09 - ENG-02-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 30th day of March 2009, that the Commission, via this Resolution, authorize the Executive Director to negotiate scope and fee with the Consultant whose letter of interest has been deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission.”

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices.

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

APPROVAL FOR PAYMENT OF INVOICES FLORIO, PERRUCCI, STEINHARDT AND FADER

R: 1755-03-09 - ACCT-01-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

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At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Commission via this Resolution, authorizes payment of invoice numbers #24503 and #24504 dated March 4, 2009 in the total amount due of \$7,454.37 for Non Capital Improvements to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and be it

“FURTHER RESOLVED, identifying the Appropriate Funds as shown on the invoice distribution sheet as the source required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICES FOX ROTHSCHILD

R: 1756-03-09 - ACCT-02-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Commission via this Resolution, authorizes payment of invoice numbers #1091155, #1091151, #1091157, #1100432, #1091240, #1100441, #1100443, #1100442, #1100440, #1100446, #1100427, #1091156 #1100428, #1091159, #1100448, #1100447, #1100438, #1100437, #1100434, #1100444, #1100423, #1100424, #1100455, #1100435, #1100431, #1100430, #1100439, #1100436, #1100453, #1100429, #1100456, #1100450, #1100451, #1100449, #1100457, #1100445, and #1100452 dated January and 22, 2009 February 20, 2009 in the total amount due of \$50,944.74 for Capital and Non Capital Improvements to Fox Rothschild PA Legal Counsel; and be it

“FURTHER RESOLVED, identifies the Funds as shown on the invoice distribution sheet as the source required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

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APPROVAL FOR PAYMENT OF INVOICES WOLFF AND SAMSON

R: 1757-03-09 - ACCT-03-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Commission via this Resolution, authorizes payment of invoices dated February 16, 2009 and March 10, 2009 in the amount of \$7,898.51 to Wolff and Samson, New Jersey Labor Counsel; and be it

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICES BALLARD SPAHR ANDREWS & INGERSOLL

R: 1758-03-09 - ACCT-04-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Commission via this Resolution, authorizes payment of invoice numbers #2008125752 and #2009025273 dated December 9, 2008 and February 25, 2009 in the amount of \$10,731.15 to Ballard Spahr Andrews & Ingersoll; and be it

“FURTHER RESOLVED, identifying the General Reserve as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

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APPROVAL FOR PAYMENT OF INVOICES STRADLEY RONON

R: 1759-03-09 - ACCT-05-03-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 30th day of March 2009, that the Commission via this Resolution, authorizes payment of invoices dated February 24, 2009 in the total amount of \$3,724.23 for Professional Services Rendered for period January 2009 through January 31, 2009 to Stradley Ronon, Labor Counsel; and be it

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

SCHEDULING OF THE APRIL 2009 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held April 27, 2009.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Headquarters and Administration Building, New Hope Pennsylvania 18938-9579, on Monday, April 27, 2009.

Executive Director McCartney assured the Commission Members that an “Official Notice of Meeting” would be forwarded to each and every Member of the Commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

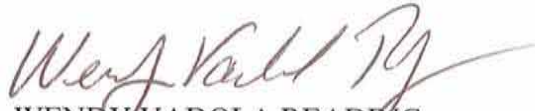
Meeting of March 30, 2009

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Zikas then moved that the Meeting be adjourned and Commissioner Hodas seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 12:12 p.m., Monday, March 30, 2009.

Prepared and submitted by:



WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:



FRANK G. McCARTNEY

Executive Director