

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, September 18, 2024**

Pennsylvania Commissioners

James Schultz, Esq., Chairman of the Board
Pasquale Deon, Sr. (for Pennsylvania Auditor General Timothy DeFoor)
Allison Deibert, Esq. (for Pennsylvania Treasurer Stacy Garrity) (via Teams)
Donna Powell
Gregory Schwab, Esq.
Vaughn Ross (via Teams)
Keiwana McKinney-Forde (via Teams)
Robert Ghormoz (via Teams)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Richard Sweeney
Sara Lipsett (via Teams)
Aaron Nelson (via Teams)
Daniel Christy (via Teams)
Bruce Garganio (via Teams)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila D. Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary
Toni Brown, Chief Administrative Officer
Jerry Sahi, Chief Financial Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
Robert Finnegan, Chief Safety and Security Officer
David Aubrey, Inspector General
Ed Cobbs, Jr., Chief of Police
Stephen M. Holden, Esq., Deputy General Counsel
Rohan Hepkins, PATCO Deputy General Manager
Christopher Jones, Director, Information Services
Matthew Licata, Director, Fleet Management
Ricardo DeOliveira, Director, WWB/CBB
Joseph McAroy, Director, BFB/BRB (by Teams)
Darlene Callands, Acting Director, Government Relations & Grants Administration
Christina Maroney, Director, Strategic Initiatives
Darcie DeBeaumont, Director, Finance, DRPA
Mark Ciechon, Director, Finance, PATCO
Jesse Mickel, Acting Manager, Purchasing & Stores
Kathleen P. Vandy, Esq., Assistant General Counsel
Amy Ash, Manager, Contract Administration

Carol Herbst, Senior Accountant, Finance (via Teams)
Mike Williams, Manager, Corporate Communications
Dawn Whiton, Executive Assistant to the CEO
Sean Longfellow, Lieutenant of Police, BFB – Public Safety
Matthew Pezzato, Project Manager, BFB – Public Safety
Tiffany N. Taylor, File Clerk, Office of General Counsel
Amanda Hammock, Administrative Coordinator, Corporate Secretary
Katherine Hilinski, Records Manager, Office of General Counsel
Anne Nelson, Executive Legal Secretary to the General Counsel

Others Present

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor’s Authorities Unit)
Hayden Rigo, Deputy Chief of Staff, Pennsylvania Department of the Auditor General
Alan Kessler, Esq., Duane Morris, LLP (via Teams)
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)
Christopher Gibson, Esq., Archer & Greiner, P.C.
Meredith Rubin, Esq., Connell Foley LLP

OPEN SESSION

Roll Call

Chairman Schultz called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Frattali, Ghormoz, Powell, McKinney-Forde, Deon, Nelson, Schwab, Ross, Christy, Deibert, Lipsett, Garganio, and Sweeney.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. In accordance with applicable Bylaws, he reported the following actions: approval of an expedited procurement for the replacement of switch gear devices for the Birch Street Electrical Substation. approval of an expedited procurement for welding services by Hatch, LTK to perform a stress analysis and inspection of PATCO train car truck frames. Commissioner Schwab moved to approve the CEO’s Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the CEO’s Report. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer Sahi stated that his Report stood as previously submitted. Chief Financial Officer Sahi noted that this month’s traffic has been on the same trajectory as previous months’. There were no questions or comments from the Commissioners.

Approval of the August 21, 2024 DRPA Board Meeting Minutes

Chairman Schultz stated that the August 21, 2024, DRPA Board Meeting Minutes were previously provided to all Commissioners and to the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Payments covering the Month of August 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of August 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Powell moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of August 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of August 2024 was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of September 3, 2024

Chairman Schultz stated that the Minutes of the September 3, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fratalli moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 3, 2024

Chairman Schultz stated that there were nine (9) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

DRPA-24-092

General Engineering Consultant Services

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate agreements with the multiple engineering firms listed in the SS&R to provide general engineering consulting services to the DRPA in the five engineering disciplines listed in the SS&R. These firms will provide services in support of the Authority's capital program and in-house engineering staff. Charges covering costs and fees not to exceed \$15,000,000.00 in aggregate for each discipline for work actually performed over a term not to exceed three (3) years with the option in favor of DRPA for one (1) additional year. Commissioner Schwab moved to adopt the Resolution and Commissioner Nelson seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-077 Capital Project Contract Modification

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to approve a modification to a previously approved contract with Burns Engineering for services related to the Re-Opening of the Franklin Square Station Project; Capital Project Number PTD.01502, Contract Number PATCO-PTD.31502. This modification would add \$70,310.00 to the original approved Resolution (DRPA-22-039), for an adjusted contract agreement amount of \$3,280,957.00. Commissioner Schwab moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-078 Woodcrest Solar Canopy Camera Installations

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a purchase contract with Denney Electric Supply for the installation of security cameras and associated conduit and cabling in the amount of \$545,878.60. Procured under PA COSTARS Contract #040-E22-125, this project will install security cameras to address changes in video-surveillance needs precipitated by the installations of solar canopies in the Woodcrest Station parking lot. Commissioner Fratalli moved to adopt the Resolution and Commissioner Nelson seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-079 Authority-Wide 800MHz Radio Upgrade –
Yearly Contract for DRPA and PATCO**

Lieutenant of Police Longfellow presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a five (5) year agreement with Tactical Public Safety for the purchase of new, P25-complaint radio equipment and accessories to update current equipment in order to provide increased interoperability and to provide police officers' GPS locations. The radio upgrade project is under NJ State Contract T-0109 (award #83932) in the amount of \$1,375,000.00 (\$275,000.00 for each of the five years). Commissioner Schwab moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-080 Public Safety Body & Vehicle Camera Systems

Lieutenant of Police Longfellow presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a five (5) year agreement with Axon Enterprises Inc. to purchase new Body Worn Cameras, Motor Vehicle Cameras, Interview Room Cameras, and all associated software. This camera project is under NJ State Contract T0106/17-FLEET-00738, in the amount of \$1,999,999.65 (\$40,000.00 for the first four years, \$399,999.65 for the fifth year). In response to a question from Commissioner Deon, Longfellow explained that the system comes with auditing and hashing (a digital signature) and can show that nothing has changed from what initially came in. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded

the motion. There were no additional questions or comments from the Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-081 One (1) High Angle Rescue Team Vehicle (HART)

Fleet Director Licata presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a purchase contract with Pacifico Ford, Inc. for one (1) new F550 truck with rescue body and traffic warning equipment in the amount of \$155,942.00. Commissioner Deon moved to adopt the Resolution. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-082 DRPA Bridge Facility Elevator Maintenance and Service Contract

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Elite Elevator Service, LLC. to perform preventive maintenance and service for elevators at the four (4) bridge facilities for a period of two (2) years, with three (3) one-year options, for a total of five (5) years. The cost would be for a five-year total of \$656,296.28: Year 1 for \$121,760.00; Year 2 for \$127,056.60; Option Year 1 for \$131,503.55; Option Year 2 for \$135,106.20; Option Year 3 for \$140,869.93. Commissioner Schultz asked why there was only one response to the bid. Chief Executive Officer Hanson answered that there have been previous issues with securing vendors for this type of work and maintenance. Commissioner Schwab moved adopt the Resolution and Commissioner Sweeny seconded the motion. There were no further questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-083 Maintenance Contract for EcoStruxure Traffic Control and HVAC Systems for DRPA Bridge Facilities

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a one-year contract with The Tri-M Group for the maintenance of the traffic control and HVAC systems for DRPA's four (4) bridge facilities, in the amount of \$231,400.00. Commissioner Deon moved to adopt the Resolution and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-084

Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to have a maximum, not-to-exceed Sole Source procurement amount on an as-needed basis with Transpo Industries for the purchase of Energy Absorption Systems Crash Attenuator repair parts, in an amount not to exceed \$125,000.00. Commissioner Deon moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of September 3, 2024

Chairman Schultz stated that the Minutes of the September 3, 2024 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Sweeney moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on September 3, 2024

Chairman Schultz stated that there were two (2) Resolutions from the Labor Committee Meeting for consideration:

DRPA-24-085

2024 Outside Employment Request for Approval for Edward W. Cobbs, Jr., Police Chief, Public Safety

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board authorization to approve an Outside Employment Request for Edward W. Cobbs, Jr, Police Chief, Public Safety. The requested employment was as an advisory board member and paid consultant at Walden University College of Psychology and Community Services. Commissioner Sweeney moved to adopt the Resolution. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-086

Amendment to Collective Bargaining Agreement between Delaware River Port Authority and Fraternal Order of Police Penn Jersey Lodge 30 concerning terms of Agreement as to adjustments to 2025 base wage and for successor Collective Bargaining Agreement for January 1, 2026, to December 31, 2027

Chief Safety and Security Officer Finnegan presented the Summary Statement and Resolution seeking Board authorization to approve an Amendment to the Collective Bargaining Agreement (CBA) between DRPA and Fraternal Order of Police Penn Jersey Lodge 30, concerning terms of agreement to the current CBA and the successor CBA (January 1, 2026, to December 31, 2027). The Amendment would include adjustments to the 2025 base wage, the extension of the existing CBA by two (2) years, along with wage adjustments for years 2026 and 2027, as well as a slight modification to holiday pay. Commissioner Frattali moved to adopt the Resolution. There were no

questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of September 4, 2024

Chairman Schultz stated that the Minutes of the September 4, 2024, Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fratalli moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on September 4, 2024

Chairman Schultz stated that there were four (4) Resolutions from the Finance Committee Meeting for consideration:

DRPA-24-087 Server Redundancy

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with SHI Technologies, Inc. for an amount not to exceed \$100,842.27 for the purchase of redundant servers and storage capacity for the Authority's data and video environment to, *inter alia*, address the storage need for camera video and call boxes. The purchase is provided with NJ State NASPO contract # 23026-C000001148027 and the Commonwealth of Pennsylvania's COSTARS-6 Software Contract 006-E22-250. Commissioner Deon inquired regarding the need for call boxes, and if they are used often. PATCO General Manager Rink stated that the call boxes are used and noted the newer call boxes will feature cameras to add additional safety for those using the boxes, especially in the parking lots. Commissioner Deon moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no further questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-088 Legal Case Management Software

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with SHI Technologies, Inc. for the amount not to exceed \$308,017.00 to provide implementation services and licensing for Assembly Software Neos case management system for a contract period of five (5) years. This purchase is provided with pricing under the Sourcewell Contract #121923-SHI. Commissioner Fratalli moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-089 Camera and Call-Box Maintenance Agreement 2024

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a one- (1) year contract, with two (2) one-year options, with Schneider Electric for an amount not to exceed \$1,180,000.00 for the renewal of our camera/call box maintenance agreement. This purchase is provided with PA COSTARS pricing

under contract #040-079. Commissioner Powell moved to adopt the Resolution and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-090 SAP AMS 2024

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Phoenix Business Consulting, Inc. for an amount not to exceed \$3,709,050.00 to provide Application Management Services (AMS) in support of the Authority's SAP ERP system for a contract period of one (1) year, with two (2) one-(1) year renewal options. Commissioner Deon moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Audit Committee Meeting Minutes of September 4, 2024

Chairman Schultz stated that the Minutes of the September 4, 2024 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Deon moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

Adoption of Resolutions Approved by the Audit Committee on September 4, 2024

Chairman Schultz stated that there is one (1) Resolution from the Audit Committee Meeting for consideration:

**DRPA-24-091 Selection of Independent Accounting Firm to Provide
Annual Financial and Single Audit Services**

Inspector General Aubrey presented the Summary Statement and Resolution seeking Board authorization of the selection of an independent accounting firm to provide external audit services for the performance of the Annual Financial and Single Audits of the DRPA and PATCO for the years 2024 through 2026, with two (2) optional years. The cost proposed by the recommended firm for the years 2024 through 2026 totals \$689,900; \$219,900 for Year 1, \$230,000 for Year 2; and \$240,000 for Year 3. Option Year 1 has a proposed cost of NTE \$252,000.00 and Option Year 2 is \$265,000. Inspector General Aubrey stated that in June 2024, an advertisement was posted on the Authority's website for the purpose of soliciting accounting and auditing firms to submit their proposals for review. After posting a request for proposals and upon consideration of the qualifications of all respondents, the Evaluation Committee recommended the firm of Bowman & Company LLP. Commissioner Deon moved to adopt the Resolution and Commissioner Schwab seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Unfinished Business

There were no Unfinished Business items.

New Business

Chairman Schultz stated that there was one (1) New Business item for consideration:

DRPA-24-093 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Purchasing Agent Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into one (1) pending DRPA contract identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schwab moved to adopt the Resolution and Commissioner Fratalli seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA Board Meeting Held in Abeyance

At 9:42 a.m., the DRPA Board meeting was held in abeyance to allow the PATCO Board Meeting to convene.

ADJOURNMENT

With no further business, Commissioner Fratalli moved to adjourn the Meeting. Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:49 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary