

for all administrative and educational services endorsements must appear on the transcript of a regionally accredited four-year college or university.

Amended by R.2005 d.110, effective April 4, 2005.
See: 36 N.J.R. 5044(a), 37 N.J.R. 1060(a).

Added (c).

Amended by R.2010 d.294, effective December 20, 2010.
See: 42 N.J.R. 1654(a), 42 N.J.R. 3058(b).

In (c), substituted "Academic" for "Except as provided for in N.J.A.C. 6A:9-13.18, academic", inserted "instructional" in the first sentence, deleted "four-year" preceding the first occurrence of "college", and inserted the last two sentences.

Recodified from N.J.A.C. 6A:9-5.11 and amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Rewrote (b). Former N.J.A.C. 6A:9-5.10, Certification of veterans, recodified to N.J.A.C. 6A:9-5.9.

6A:9-5.11 Recognition of advanced standing in a college

(a) Advanced work completed in a secondary school, which is assigned college credit by the institution of higher education that the candidate attends, shall be counted toward meeting the requirements for certification.

(b) When a regionally accredited college or university grants advanced standing but does not award college credit for courses that were waived, the Department may accept the study that the college waived as college credit for purposes of certification.

Amended by R.2010 d.294, effective December 20, 2010.

See: 42 N.J.R. 1654(a), 42 N.J.R. 3058(b).

In (b), deleted "four-year" following "accredited".

Recodified from N.J.A.C. 6A:9-5.12 by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Former N.J.A.C. 6A:9-5.11, Validation of college degrees and college professional preparation, recodified to N.J.A.C. 6A:9-5.10.

6A:9-5.12 Course information

(a) Courses completed by correspondence or distance learning may be accepted for certification purposes only if they are completed through a regionally accredited college or university and appear on the official transcript of the college or university.

(b) Teaching a course in a regionally accredited college or university shall be deemed the equivalent of having presented the course on a college transcript. Evidence of such teaching must be submitted in the form of an original letter from the college president, dean or authorized designee.

Amended by R.2006 d.170, effective May 15, 2006.

See: 37 N.J.R. 4612(a), 38 N.J.R. 2126(a).

Added "or authorized designee" to the end of (b) and made a related stylistic change.

Recodified from N.J.A.C. 6A:9-5.13 by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Former N.J.A.C. 6A:9-5.12, Recognition of advanced standing in a college, recodified to N.J.A.C. 6A:9-5.11.

6A:9-5.13 Equivalency of work taken in other countries

(a) An applicant for certification who has completed college-level study in a country other than the United States shall present an equivalency report of that study from a Department-approved credentials evaluation agency. The equivalency report shall include the following:

1. Studies equivalent to a bachelor's degree from a regionally accredited four-year college or university in the United States;
2. Course-by-course listing and the semester-hour equivalent of each area of college-level study; and
3. The GPA at the conclusion of the degree program.

Recodified from N.J.A.C. 6A:9-5.14 by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Former N.J.A.C. 6A:9-5.13, Course information, recodified to N.J.A.C. 6A:9-5.12.

6A:9-5.14 Exchange teachers

(a) A district board of education may employ a teacher from another state or country in exchange for one of its own teaching staff members for a period of up to one school year. The district board of education shall adopt a resolution stating that the exchange teacher is employed as a substitute teacher for that teaching staff member during that school year.

(b) If the exchange teacher is a foreign national, the teacher shall be required to file a non-citizen oath of allegiance with the district board of education as required by N.J.S.A. 18A:6-7 to the effect that he or she will support the Constitution of the United States during the period of his or her employment within the State.

(c) The district board of education shall request that the executive county superintendent issue a substitute credential to the exchange teacher. The 20-day limitation pursuant to N.J.A.C. 6A:9-6.5(c) shall not apply to the exchange teacher and the exchange teacher is authorized to serve as an exchange teacher for the period of his or her temporary service in the State.

Amended by R.2009 d.24, effective January 5, 2009.

See: 40 N.J.R. 4856(a), 41 N.J.R. 128(a).

In (c), inserted "executive" and deleted "county" preceding "substitute".

Recodified from N.J.A.C. 6A:9-5.15 and amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

In (a), inserted "of education" twice; and rewrote (c). Former N.J.A.C. 6A:9-5.14, Equivalency of work taken in other countries, recodified to N.J.A.C. 6A:9-5.13.

6A:9-5.15 Issuance of a certificate

(a) The Board of Examiners shall issue the appropriate certificate upon the candidate's completion of all certification requirements. The candidate shall be subject to all requirements in effect at the time the application is received in the Office. Requirements include, but are not limited to, course-

work, degree, tests, fees, GPA and all certificate rules pursuant to N.J.A.C. 6A:9-8, 11, 12, and 13. Applications shall be deemed filed with the Office when the application and all required supporting documentation has been received. The teacher shall maintain possession of the original certificate.

(b) If the candidate is not eligible for the certificate sought, the Office shall issue a written evaluation that identifies the deficiencies for certification.

(c) The Board of Examiners may refuse to issue a certificate to a candidate enrolled in a New Jersey or out-of-State approved program when the candidate fails to secure the recommendation of the preparing institution.

Amended by R.2006 d.170, effective May 15, 2006.

See: 37 N.J.R. 4612(a), 38 N.J.R. 2126(a).

Inserted "The candidate shall . . . has been received" in (a).

Recodified from N.J.A.C. 6A:9-5.16 by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Former N.J.A.C. 6A:9-5.15, Exchange teachers, recodified to N.J.A.C. 6A:9-5.14.

6A:9-5.16 Replacement of lost certificates

To replace a lost certificate, the holder shall complete the appropriate application, provide a notarized statement of loss and submit the required fee.

Recodified from N.J.A.C. 6A:9-5.17 by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Former N.J.A.C. 6A:9-5.16, Issuance of a certificate, recodified to N.J.A.C. 6A:9-5.15.

6A:9-5.17 Persons employed to coach or serving as coach for interscholastic swimming and/or diving programs

(a) Persons employed to coach or serving as coach for interscholastic swimming and/or diving programs shall:

1. Hold a New Jersey certification pursuant to the rules for hiring athletics personnel set forth in N.J.A.C. 6A:9-5.18(b); and

2. Meet the requirements for water safety training as set forth in N.J.A.C. 6A:9-11.12(a)2 through 4.

(b) The chief school administrator of the employing district board of education shall:

1. Annually notify the executive county superintendent of all persons employed to coach or serving as coach for interscholastic swimming and/or diving programs; and

2. Annually forward to the executive county superintendent copies of each valid American Red Cross or YMCA certificate required in (a)2 above for every person employed to coach or serving as coach for interscholastic swimming and/or diving programs.

Amended by R.2005 d.110, effective April 4, 2005.

See: 36 N.J.R. 5044(a), 37 N.J.R. 1060(a).

In (a), inserted "instructional" following "New Jersey".

Amended by R.2009 d.24, effective January 5, 2009.

See: 40 N.J.R. 4856(a), 41 N.J.R. 128(a).

Section was "Persons assigned to coach swimming". Rewrote the introductory paragraph of (a); added (a)1 and (a)2; in (b)1 and (b)2, inserted "executive" and substituted "work with interscholastic swimming and/or diving programs" for "coach swimming and/or diving"; and in (b)2, substituted "(a)2" for "(a)".

Recodified from N.J.A.C. 6A:9-5.18 and amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Section was "Persons assigned to work with interscholastic swimming and/or diving programs". Rewrote the section. Former N.J.A.C. 6A:9-5.17, Replacement of lost certificates, recodified to N.J.A.C. 6A:9-5.16.

6A:9-5.18 Athletics personnel

(a) Any teaching staff member in the employ of a district board of education shall be permitted to organize public school pupils for purposes of coaching or for conducting games, events or contests in physical education or athletics.

(b) School districts shall be permitted to employ any holder of either a New Jersey teaching certificate or a substitute credential pursuant to N.J.A.C. 6A:9-6.5 to work in the interscholastic athletic program provided that the position has been advertised. The 20-day limitation noted in N.J.A.C. 6A:9-6.5(b) shall not apply to such coaching situations.

Recodified from N.J.A.C. 6A:9-5.19 and amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

In (b), inserted "either", "or a substitute credential pursuant to N.J.A.C. 6A:9-6.5", and the last sentence from former (c); and deleted (c). Former N.J.A.C. 6A:9-5.18, Persons assigned to work with interscholastic swimming and/or diving programs, recodified to N.J.A.C. 6A:9-5.17.

Case Notes

In upholding a decision of the Commissioner of Education that a district board of education should have appointed a certain teacher as the girls' basketball coach at a certain high school, the interpretation of the State Board of Education of former N.J.A.C. 6:29-3.3 (now N.J.A.C. 6A:9-5.18) to impose an intra-district hiring requirement or preference relied on a strained construction of the word "employment"; such a construction of the regulation would effectively reimpose terms eliminated in the 1983 amendment without following the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq. *Krupp v. Bd. of Educ.*, 278 N.J. Super. 31, 650 A.2d 366, 1994 N.J. Super. LEXIS 488 (App.Div. 1994).

Former N.J.A.C. 6:29-3.3(a) and (b) (now N.J.A.C. 6A:9-5.18) on their face clearly allow local school boards to hire intra- or extra-district qualified, certified teachers, provided the coaching position is first advertised; no preference for intra-district employees appears in the regulations. In upholding a decision of the Commissioner of Education that a district board of education should have appointed a certain teacher as the girls' basketball coach at a certain high school, the State Board of Education erred in interpreting former N.J.A.C. 6:29-3.3 (now N.J.A.C. 6A:9-5.19) to impose an intra-district hiring requirement or preference. *Krupp v. Bd. of Educ.*, 278 N.J. Super. 31, 650 A.2d 366, 1994 N.J. Super. LEXIS 488 (App.Div. 1994).

Appointment of head basketball coach at a high school was vacated, where another candidate was the only candidate with a standard teaching certification and N.J.A.C. 6A:9-5.19 (now N.J.A.C. 6A:9-5.18) allows individuals with substitute teaching credentials to serve as athletic coaches only if there are no qualified and certified applicants. *Paterson East Side High School Parent/Alumni Committee v. State-Operated*

Amended by R.2009 d.24, effective January 5, 2009.

See: 40 N.J.R. 4856(a), 41 N.J.R. 128(a).

In (a)2, substituted "child and early adolescent development" for "the characteristics of young adolescents".

Amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Rewrote (a); and in (c), inserted "and (b)".

6A:9-11.12 Swimming and water safety

(a) To be eligible for the swimming and water safety endorsement, candidates shall hold:

1. A standard New Jersey instructional certificate;
2. A valid Cardiopulmonary Resuscitation for Professional Rescuer Certificate issued by the American Red Cross or the YMCA;
3. A valid Lifeguard Certificate issued by the American Red Cross or YMCA; and
4. A valid Water Safety Instructor Certificate issued by the American Red Cross or the YMCA.

(b) The chief school administrator of the employing district board of education shall:

1. Annually notify the executive county superintendent of all teachers assigned to teach swimming and/or diving; and
2. Annually forward to the executive county superintendent copies of each valid American Red Cross or YMCA certificate identified in (a)2 through 4 above for every person assigned to teach swimming and/or diving.

(c) Any person otherwise qualified to serve as a substitute under this chapter shall be required to hold all of the safety certificates in (b) above to serve as a substitute for a swimming and water safety teacher.

Amended by R.2005 d.110, effective April 4, 2005.

See: 36 N.J.R. 5044(a), 37 N.J.R. 1060(a).

In (a), inserted "standard" preceding "New Jersey" in 1. Petition for Rulemaking.

See: 40 N.J.R. 212(a), 891(a).

Amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

In (b)1, inserted "executive"; in (b)2, substituted "Annually forward to the executive" for "Forward to the"; and added (c).

6A:9-11.13 Technology education

(a) The technology education endorsement established in N.J.A.C. 6A:9-9.2(a)8 is required to teach technology education in all public schools. Technology education includes content aligned with the CCCS and the standards for technology literacy published by the International Technology Education Association.

(b) In addition to the requirements established in N.J.A.C. 6A:9-8.1, to be eligible for the CE, CEAS, or standard certificate with a technology education endorsement, the candidate shall complete study in:

1. The nature of technology or technology and society;

2. Technological design;
3. The use of tools and materials and safety related to using tools and materials; and
4. Three of the following seven technologies:
 - i. Medical;
 - ii. Agricultural and related biotechnologies;
 - iii. Energy and power;
 - iv. Information and communication;
 - v. Transportation;
 - vi. Manufacturing; and/or
 - vii. Construction.

(c) Holders of New Jersey industrial arts endorsements or their equivalent who are employed in a school district prior to April 23, 2004 teaching technology education as defined in (a) above shall be issued the technology education endorsement upon application to the Office.

(d) Holders of New Jersey industrial arts endorsements or their equivalent who do not meet the requirements in (c) above shall be eligible for the technology education endorsement upon completion of the State test requirement and submission of an application to the Office.

Amended by R.2004 d.306, effective August 2, 2004.

See: 36 N.J.R. 1636(a), 36 N.J.R. 3526(a).

In (c), inserted "with the exception of (d) below" in the introductory paragraph; added (d).

Amended by R.2006 d.170, effective May 15, 2006.

See: 37 N.J.R. 4612(a), 38 N.J.R. 2126(a).

Rewrote (a) through (c); and deleted (d).

Amended by R.2008 d.7, effective January 7, 2008.

See: 39 N.J.R. 3441(a), 40 N.J.R. 113(b).

Recodified the last sentence of (a) as new (b); recodified former (b) and (c) as (c) and (d); rewrote (b); and in (d), substituted "(c)" for "(b)".

Amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

Rewrote (b).

6A:9-11.14 Art

(a) In addition to the requirements in N.J.A.C. 6A:9-8.1, to be eligible for the CE, CEAS or standard certificate with an art endorsement, the candidate shall complete the following:

1. The candidate shall present studio experience in each of the following required areas of study:
 - i. Drawing;
 - ii. Painting; and
 - iii. Sculpture and/or ceramics.

(b) Candidates who have completed a major in fine arts are exempt from the requirements set forth in (a) above.

New Rule, R.2008 d.7, effective January 7, 2008.

See: 39 N.J.R. 3441(a), 40 N.J.R. 113(b).

Amended by R.2013 d.091, effective July 1, 2013.

See: 45 N.J.R. 152(a), 45 N.J.R. 1605(a).

In (b), substituted "fine arts" for "Fine Arts".

6A:9-11.15 Speech arts and dramatics

(a) In addition to the requirements in N.J.A.C. 6A:9-8.1, to be eligible for the CE, CEAS or standard certificate with a speech arts and dramatics endorsement, the candidate shall complete one of the following:

1. A 30-credit coherent sequence of courses in speech arts and a minimum of 15 credits in theater; or
2. A 30-credit coherent sequence of courses in theater and a minimum of 15 credits in speech arts.

New Rule, R.2008 d.7, effective January 7, 2008.
See: 39 N.J.R. 3441(a), 40 N.J.R. 113(b).

6A:9-11.16 Social studies

In addition to the requirements in N.J.A.C. 6A:9-8.1, to be eligible for the CE, CEAS or standard certificate with a social studies endorsement, the candidate shall complete a minimum of 15 semester hour credits in history to include a minimum of one course in American History and one course in World History.

New Rule, R.2008 d.7, effective January 7, 2008.
See: 39 N.J.R. 3441(a), 40 N.J.R. 113(b).

6A:9-11.17 Family and consumer sciences

(a) In addition to the requirements in N.J.A.C. 6A:9-8.1, to be eligible for the CE, CEAS or standard certificate with a comprehensive family and consumer sciences endorsement, the candidate shall complete study in the following required areas:

1. Child and family development and care/human development, and related careers;
2. Food preparation, nutrition and food science, and related careers;
3. Apparel/construction, textiles, interiors/housing and environments, and related careers; and
4. Personal and family financial/resource management, and related careers.

New Rule, R.2008 d.7, effective January 7, 2008.
See: 39 N.J.R. 3441(a), 40 N.J.R. 113(b).

6A:9-11.18 Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8

(a) To be eligible for a CE in Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8, an applicant must complete all of the requirements for a CE as Teacher of Elementary School K-6, at N.J.A.C. 6A:9-8.1(b).

(b) To be eligible for a CEAS as Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8, the candidate shall:

1. Meet the requirements in (a) above;

2. Complete one of the teacher preparation program alternatives culminating in student teaching appropriate to Elementary Teacher K-6 as designated in N.J.A.C. 6A:9-8.1; and

3. Meet the GPA and test-score requirements designated in N.J.A.C. 6A:9-8.1.

(c) For issuance of a provisional certificate, a candidate must:

1. Hold a CE or CEAS in Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8;

2. Obtain and accept an offer of employment in a position that requires this certification; and

3. Be registered in a State-approved district training program upon employment and in accordance with N.J.A.C. 6A:9-8.3.

(d) Any public school district, nonpublic school, or approved agency using public funds to directly employ and supervise a teacher with this endorsement must develop a mentoring plan and assign a qualified mentor to any provisionally-certified teacher in accordance with N.J.A.C. 6A:9-8.4 for public school districts and with N.J.A.C. 6A:9-8.5 for nonpublic schools and approved agencies.

(e) While being mentored under the provisional certificate, a teacher holding this endorsement:

1. May not be assigned to more than two schools; and

2. Must conduct all teaching in a formal classroom environment with a minimum of eight students that approximates the experiences that novice teachers are expected to have, including, but not limited to, lesson planning, effective classroom management, instructional strategies, and incorporation of the CCCS and the content-based professional standards for K-6 instruction.

(f) While teaching under a provisional endorsement, the teacher shall participate in a State-approved district training program appropriate to holders of the K-6 endorsement. The State-approved district training program shall comply with the requirements in either N.J.A.C. 6A:9-8.3 or 8.5, as appropriate.

(g) No person shall be employed under provisional certification for more than a total of four years in a position requiring certification as a Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8.

(h) The standard certificate for Teacher of Supplemental Instruction in Reading and Mathematics, Grades K-8 shall be awarded upon successful completion of the candidate's provisional teacher program, including regional training center study, if required, as designated in N.J.A.C. 6A:9-8.8.

(i) Holders of the standard certificate for Teacher of Supplemental Instruction in Reading and Mathematics,