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ANNUAL REPORT

State Prison, Trenton

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JULY 1984 TO JUNE 1985

**ADMINISTRATOR
HOWARD L. BEYER**

STATE PRISON, TRENTON
TRENTON, NEW JERSEY

ANNUAL REPORT
July 1, 1984 to June 30, 1985

MAJOR DEVELOPMENTS AND HIGHLIGHTS

The Administrative direction for State Prison, Trenton since July 1984 has been a firm and consistent one: enhancing a better working and living situation for staff and inmates, while maintaining a secure and safe institution. This direction has been set as our goal with many improvements achieved through this annual period.

The first improvement is that State Prison, Trenton is a much cleaner and better kept facility internally. This is mainly attributed to a dedicated and caring correctional staff who ensure that the facility is clean in all sectors; North, South, and West Compounds. This dedication by the Correctional Staff, in turn, motivates the inmate sanitation details to be dedicated in their tasks, ultimately resulting in a cleaner institution.

Enhancing inmate programming has been a second improvement. Understanding the importance of family ties for the inmate, daily evening visits (outdoors in the summer months, and indoors in the winter months) was begun during this annual reporting period. On nearly any given evening, an inmate, on a rotational basis, is afforded an opportunity to have visits with friends and loved ones.

The Education Department continues to provide greater educational opportunities to the inmate population over this annual period with new and diverse programming. The Hispanic Orientation Program (specially created in response to the growing Hispanic Population), as well as the Education Pay Incentive Program (inmate pay increases as they complete a very structured level of programmed work) are just two fine examples of such programming. Improved attendance and students truly involved in their work is clearly evident at any time one walks through the Donald Bourne School during teaching hours. Here too, a committed, dedicated Educational Staff is the direct cause for such improvements.

Improvements have also begun in other areas of State Prison, Trenton. The Inmate Contact Visit Hall had its walls draped with colorful murals, all hand painted by inmate artists. The Prison Classification Board Room was moved from a rather dark, congested area in the West Compound to a large, bright room located in the North Compound; an area much more conducive to the classification process. In response to staff and inmate requests and concerns regarding insufficient seating in the inmate messhall, over one hundred additional seats were installed. This has resulted in more than enough seats for all inmates entering and eating in the inmate dining hall. Many of these internal projects, it should be noted, were handled by a very conscientious and hard working maintenance staff.

Accomplishing a more conducive atmosphere for staff has also been evident. For example, a new employee dining hall opened during this annual period which is far cleaner and more spacious, has rest rooms, and smoking and non-smoking sections. A complete salad bar with all the accompaniments has also been made available to all staff members. Inner perimeter pay phones were strategically placed in the North and South Compounds specifically for officer use and convenience. Picnic style tables were installed on the grassy knoll of the front parking lot for staff use during lunch meals, breaks, and before and/or after shifts.

The outer perimeter of the institution as well has seen improvements. The grounds surrounding the institution are always well kept. The outer walks of the Superintendent's house, once an eye-sore, have been refurbished by civilian staff and Jones Farm inmates, and is now beautifully painted and is the pride of the north side of Second Street. Federal Street residents have found their parking situation eased due to reassignment of state-vehicle parking spaces in the prison parking lot, as well as the unsightly garbage dumpsters being removed from their view to a more appropriate area.

Though there have been many accomplishments, the hurdles are still many. Due to the state-wide overcrowding, housing units 1-Right and 2-Wing, which had many cells condemned, were totally refurbished, and ninety-two inmates were added to the State's largest populated institution. Accordingly, as the inmate population has grown, so has the number of staff. Unfortunately, space has been a matter of much concern. Areas such as Classification, the Hospital, Personnel, Kitchen, Business Office, Mail Room, and the Inmate Store are all areas that need to expand, but space is extremely limited.

AIDS, the disease which to date is still a mystery as far as cause and cure, remains a concern to staff and inmates. However, due to good communications between Central Office, the Administration, the various Bargaining Units, and the Prisoners' Representative Committee, problems have been kept to a minimum.

Lastly, the issue of communications is an area that administratively will continue to be heightened. Although regular meetings are held with staff, inmates, and union representatives, there is always room for improvement. As we head into the 1985-1986 reporting period, our direction, our goals, and our commitments remain before us with clarity, and our desire to improve remains constant.

POPULATION MOVEMENT AND INMATE CHARACTERISTICS

The daily population for State Prison, Trenton for the month of July 1, 1984 was 2123, as compared to 2203 for the month of June, 1985.

There were eighteen inmates received that were twenty years old and younger, and seventeen inmates received that were fifty years old and older.

During the fiscal year of 1984-1985, the following releases were processed:

Parole	243
Continue on Parole	1
Escape	4
Released by Court	11
Released by Court to I.S.P.	32
X-Maxed	37
Deceased	11

During the fiscal year of 1984-1985, the following releases were processed:

<u>INSTITUTION</u>	<u>FROM</u>	<u>TO</u>
Prison Reception Unit	537	2
Rahway	118	112
Leesburg	123	177
Southern State	89	75
Mid-State	57	28
Clinton	1	0
YCI Annandale	10	0
YCI Bordentown	2	13
A.D.T.C.	0	2
Escape	4	0
Half Way House	27	61
Direct from Counties	0	1
Federal Custody	1	0

Special Classification Committee cases reviewed:

Administrative Segregation	3,141
Management Control Unit/Protective Custody	703

The following is the breakdown for fiscal year 1984-1985 for the Prison Classification Committee:

Routine Reviews	2,285
Non In-Person Reviews	1,354
Restoration of Commutation Time	21

The following is the breakdown for fiscal year 1984-1985 for the Jones Farm Classification Committee:

Routine Reviews	157
Not In-Person Reviews	18
Furlough/RCRP Consideration	434
New Men	273

CASE MANAGEMENT ACTIVITIES

Prison Classification Committee and Jones Farm Classification Committee:

During the reporting period, the Prison Classification Committee reviewed, on an average, 291 inmate cases per month which remains constant with last year's average.

The Jones Farm Prison Classification Committee continues to be an integral part of the classification system at State Prison, Trenton. The Committee reviewed an average monthly case load of 70 inmates; an increase of about ten inmates over the preceding year. A contributing factor to the slight increase is due to the Department's effort to maintain the Unit at capacity.

Total monthly case load reviews were approximately 60% in-person at State Prison, Trenton main, and 41% in-person at the Jones Farm Full Minimum Satellite Unit. No major program assignment problems presented themselves during the reporting period.

North Compound Close Custody Units - Management Control Unit and Protective Custody:

During Fiscal Year 1985, an average monthly case load of seven inmates were given in-person reviews by the Management Control Unit/Protective Custody Special Classification Committee from the Management Control Unit population. An average of two inmate Prehearing Detention/Management Control Unit cases were reviewed monthly and an average of 67 not in-person Management Control Unit/Protective Custody weekly reviews were scheduled. Prehearing Management Control Unit detention placement cases increased during the Fiscal Year 1985 in that the Management Control Unit/Special Classification Committee heard a total of 52 case referrals as opposed to a 22 case load referred in Fiscal Year 1984.

Management Control Unit housing placements for Fiscal Year 1985 averaged a 40 inmate assignment.

Overall, the Management Control Unit continues to function well in North Compound 4-C.

During Fiscal Year 1985, the Protective Custody population at State Prison, Trenton remained constant. During May of 1985, two South Compound housing units were converted from General Population Units to Protective Custody housing, thus allowing the North Compound to utilize additional housing for Administrative Segregation. Therefore, at the end of the Fiscal Year 1985, State Prison, Trenton was housing 127 Protective Custody cases and utilizing two South Compound housing units, and one North Compound housing unit.

North Compound 4B, 3B, 2B, 3C, 2C, 4A and 3A Administrative Segregation Cases:

During Fiscal Year 1985, the Administrative Segregation Prison Classification Committee reviewed an average monthly case load of 264 men. This represents a substantial increase in reviews per month due to the increase in Administrative Segregation housing units; i.e., N-4B, 3B, 2B, 3C, 2C, 3A and 4A (48-men units). State Prison, Rahway, State Prison, Leesburg, Mid-State Correctional Facility, Southern State Correctional Facility, Youth Reception & Correction Center, Youth Correctional Institution-Bordentown, and Youth Correctional Institution-Annandale provided approximately 47% of the Administrative Segregation population during Fiscal Year 1985. The average monthly case release to general population status numbered 29 cases.

The Close Custody Unit population during Fiscal Year 1985 increased slightly due to the opening of additional North Compound Administrative Segregation housing units. Protective Custody continues to be a major topic of concern. The South Compound housing complex, Trenton State Prison, began to utilize two of its housing units for Protective Custody inmates. At the close of Fiscal Year 1985, the population of State Prison, Trenton complex and its' satellite units had exceeded the rated capacity of 2000 inmates.

All in all, the Case Management Activities of Fiscal Year 1985 continued to be handled very capably despite the many physical plant expansion problems faced by all staff personnel as the total population count at State Prison, Trenton significantly moved beyond the Department of Corrections rated capacity.

PROFESSIONAL SERVICES

During the Fiscal Year 1984-1985, the Professional Services consisted of the following departments: Psychology/Psychiatry, Social Work, Chaplaincy, Education (Vocational Education and Recreation), Furlough, and Volunteers.

The departments have continued to focus attention upon the quality and quantity of treatment services for the inmate population at State Prison, Trenton and its' satellite units (Vroom Readjustment Unit and St. Francis Medical Center Prison Unit). The dual system, providing two separate services to inmates according to their housing units, was deleted the beginning of Fiscal Year 1984.

The continuous increase in the inmate population, and the opening of additional Close Custody Units, have had an impact on the quantity of services provided. The Psychology Department has curtailed scheduling therapy (individual and group counseling) sessions to deal with the increased crisis and intervention, and providing emergency observation to emotionally disturbed inmates. A chain-linked fence was erected in the I-C Observation area to allow staff full visual observation of inmates during counseling sessions.

Social Services curtailed its daily wing visits for general population to three times per week, except in cases of emergency. Close Custody Units (Administrative Segregation, Management Control Unit, Protective Custody, the Infirmary, and I-Left) which continue to expand are monitored on a daily basis.

The increase in the number of inmates at St. Francis Medical Center Prison Unit, and the increase in inmates hospitalized with long term illnesses, has increased and changed the social workers' roles and responsibilities at the Unit. In addition to information sharing and distributing store orders, there is an increased number of inmates with long term chronic medical conditions who are in need of long term counseling. There have been additional requests for social workers to help locate family members, notary services, and the processing of clemency papers.

The Education Department's academic education and Law Library moved from a dual school system to a single comprehensive one. The new system has been beneficial to the staff and inmate population by providing continuity to programming, centrally locating materials and equipment, and making staff more accessible.

In an effort to increase student enrollment, a new Inmate Pay Incentive Program was implemented for inmates participating in academic education. The program is being closely monitored by the Director of Education.

Vocational Education has continued to provide vocational education training to the inmate population, and provides maintenance and repairs for inmates and the institution. Students completely refurbished two offices for the Psychology Department and the Officers' Barber Shop.

The Recreation Department included the sport of boxing in its competitive activities. Staff have been diligently planning sport activities to commence with the opening of the new multi-purpose gymnasium.

Two sports banquets were held honoring inmates competing in competitive sports, with 238 inmates receiving plaques for their accomplishments. Mr. Robert Lee, State Commissioner of Boxing, was the guest speaker for the Fall Banquet, and Mr. Michael Haddix, linebacker for the Philadelphia Eagles, was guest speaker for the Winter Banquet.

On July 4, 1985, the Recreation Department hosted a Track and Field Day for inmates at State Prison, Trenton. Feedback from the inmate population indicated the affair was successful and appreciated by all.

The Chaplaincy Department has continued to prosper in the recruitment of religious volunteers to help in providing services to inmates of all denominations.

To meet the needs of the Hispanic and Jewish population, a Minister and Rabbi were hired part time.

The Islamic Community successfully celebrated another Ramadan celebration.

The Furlough Program continues to be active for those inmates who meet the criteria for such.

The Volunteer Program has continued to prosper and grow with 85 volunteers providing services to 250 inmates. This number does not include services provided by Chaplaincy, Social Work, and Psychology interns who provide services to inmates in their housing units.

The Volunteer Program encompasses several diverse groups, and interest is on an effort to bring quality community programming within the prison's walls through community volunteers. Volunteer groups include the following: Princeton Theological Seminary, Bridge Ministries, Spanish Mennonite, Deliverance Center, Christian Science, Jehovah's Witness, Pitman Ministries (providing pastoral counseling), Thresholds of New Jersey (counseling one-to-one in decision making), Alcoholic Anonymous (group counseling), Gamblers Anonymous, and the Veterans Outreach Program.

The second annual Volunteers Recognition Banquet was held; Administrator Beyer was the guest speaker. Volunteers were presented with plaques and certificates for their services.

A variety of in-service training for professional staff has been provided.

Institutional staff participated in the annual United Way Campaign, the March of Dimes, the American Cancer Society, the Heart Fund, and the United States Bond Drive.

During the next Fiscal Year, Professional Services' goals are to continue to focus upon improving the quantity and quality of services provided to the inmate population. Also, a Catholic Priest will join the Chaplaincy Department full time.

SOCIAL SERVICES

The Social Work Department continues to service inmates at the main institution and its' satellite units. During the year, it has been possible to "stabilize" provision of services to the 22,000 plus inmate population.

The Social Work Department strives to alleviate many of the day-to-day pressures on inmates through providing a meaningful, consistent, and accessible social services.

Direct service activities include inmate contact to conduct interviews, and counseling. Other direct services include: assessing behavior/attitudinal problems, verifying family emergencies (death, illness, accidents), assisting inmates to cope with situations and issues, equalizing inequities where ever possible, crisis intervention, notary services, individual counseling, liaison between an inmate, his family, outside agencies, and other community components.

Administrative activities include supervisory functions, report writing, preparation of paperwork for various institutional Classification Committees, participation in Classification Committee meetings to include Prison Classification, Administrative Segregation, Vroom Readjustment Unit, Protective Custody, Management Control Unit, Marriage Committee, and Jones Farm Classification Committee.

Extensive training and supervision continue to be provided to new staff social workers.

All social work staff participated in some type of training during the past Fiscal Year. Among the sessions attended were: Group Counseling Skills, Recognition of Danger Signals in Inmate Behavior, Behavior Modification, Correctional Supervision, Correctional Social Work, Counseling the Adolescent Sexual Offender, Gamblers Anonymous, Compulsive Gambling, Role of the Chaplaincy in Prison, Isolation Techniques, The Forum, Self-Evaluation, and Affirmative Action Program.

Two students completed their field placements as Student Interns, BSW level, with the Social Work Department.

The Social Work Department coordinated a two-day Independent Research Project conducted by a Princeton University senior. The research project was entitled, "Prisoners Attitudes Toward Issues of: Guilt, Responsibility and Punishment."

New programs coordinated and implemented by the Social Work Department this year were: The Evening Yard Contact Visit Program, Veterans Outreach Program, Thresholds, and Behavior Modification Counseling Programs.

Social workers, with the aid of education staff, assisted with the Mariel Cuban inmates crisis, and assisted with the completion of the Request for Asylum Forms (I-589) at State Prison, Trenton and the Vroom Readjustment Unit.

The number of inmates contacted by the Social Work Department this past year numbered 22,051, as compared to 15,390 contacts the previous Fiscal Year.

It is the goal of the Social Work Department for the next Fiscal Year to increase the efficiency with which routine social services are delivered, thus expanding the opportunities for staff to deliver counseling services that are both consistent with this training, and needed by the prison population.

PSYCHOLOGICAL SERVICES

At the beginning of the 1984-1985 Fiscal Year, the Psychology Department was staffed by the Director of Psychology, six staff Clinical Psychologists, four Consultant Psychologists, one full time Psychiatrist, and one Consultant Psychiatrist. The staff has increased by one over the last Fiscal Year. At the end of this Fiscal Year, the Psychology Department was in the middle of reorganization. Two staff psychologists had transferred, and another two are expected to transfer shortly. The Psychology Department hopes to fill these vacant positions as soon as possible. The number of Consultant Psychological and Psychiatric Visits remained the same over this past year.

A significant number of inmates at State Prison, Trenton can be described as destructive, anti-social, aggressive, and many exhibit both bizarre and unstable patterns of behavior. In addition to these behaviors, a large number of inmates are experiencing "normal" adjustment reaction to conditions associated with being incarcerated and of personal loss. It appears that the structured environment of State Prison, Trenton has led to an influx of inmates with emotional/psychiatric difficulties. This has resulted in the Psychology Department providing more crisis intervention and psychiatric/psychological monitoring on a consistent basis. Our role as a therapeutic agent in the institution has been modified because of this. An example of this is the increased number of inmates who are placed in IC Observation. During this past year, there was an approximate average of three inmates per day being housed in this unit. In an attempt to deal with this increased need for services, the Psychology Department continues to focus its efforts on short term therapeutic contacts; i.e., more wing contacts, short term crisis or problem therapy; approximately 3,600 such contacts took place last year.

The Psychology Department continues to utilize a relaxation training program employing the use of bio-feedback instruments and audio tapes. This program is geared toward teaching inmates better control and stress management.

Toward the end of this Fiscal Year, the Psychology Department acquired a computer which will be utilized in recordkeeping, updating files, and assisting the Department in scoring psychological inventories used by the Personnel Department for employee screening.

A major function of the Psychology Department has been in providing treatment to the various types of inmates previously mentioned, using a variety of therapeutic modalities. These approaches include individual and group psychotherapy aimed at helping inmates resolve problematic, attitudinal, emotional, and behavior patterns. Currently, group psychotherapy services include two ongoing groups at Jones Farm, and nine ongoing groups at State Prison, Trenton. Another major component to the Psychology Department is the coordination of psychiatric services. It should be noted that approximately 27% of the State Prison, Trenton inmate population have outstanding prescriptions for psychotropic medications which must be consistently monitored.

An important aspect of the psychologist's role at State Prison, Trenton is providing emergency consultations to bizarre behavior being displayed by inmates. A large percentage of these inmates need intensive psychiatric treatment and are transferred to the Forensic Psychiatric Hospital. To aid in a smooth transition and better communication between State Prison, Trenton and the Forensic Psychiatric Hospital, the Psychology Department participates in weekly team meetings with the Forensic staff. The Psychology Department continues to honor and abide by the affiliation agreement.

The Psychology Department is also responsible for providing psychological evaluations/reports to various institutional classification committees and the State Parole Board advising them of any important psychological factors that should be considered in the management, custody status, job assignment, parole suitability, crisis intervention/emergency evaluations, etc. All totaled, the Psychology Department provided approximately 2,900 evaluations this past year.

The Psychology Department has continued to provide in-service training seminars to various departments and staff. Topics for these seminars included recognizing danger signals of suicide and intervention strategies. Special seminars and supervision have also been provided to the Social Work, Nursing, and Education Departments. Psychologists also provided supervision to social workers who have become involved in providing treatment to the inmate population. Under the direct supervision of a psychologist, the social workers have provided individual counseling and have acted as co-facilitators in group therapy.

The Psychology Department has continued to employ the services of a volunteer student from Trenton State College. This student provided approximately six hours per week aiding in the scoring and record maintenance of the psychological inventories employed by the Personnel Department.

The Psychology Department continues to provide psychological coverage to its satellite units, Jones Farm and the Vroom Readjustment Unit. This coverage includes three one-half day visits by a psychologist, and two one-half day visits by a psychiatrist at the Vroom Readjustment Unit, and two one-half day visits per week by a psychologist at Jones Farm. Twenty-four hour on-call emergency coverage has continued to be provided by the Director of Psychology and the Chief Consultant Psychologist.

FURLOUGH PROGRAM

The Furlough and Community Release Programs for Jones Farm have been implemented with the usual cooperation of all involved. There were 103 escorted furloughs approved and completed; an increase of 20 compared to last year. Thirty-four unescorted furloughs were completed; a decrease of 34 over last year. This decrease is reflected in the increase of the transfers to the Residential Community Release Programs. The inmates involved were transferred before they had a chance to take their unescorted furloughs, after the prescribed one day furlough, which is a prerequisite.

The Department of Corrections has contracts with the following agencies to provide community re-entry services: Morrow Projects, Clinton House in New Brunswick, Volunteers of America in Camden, and a new facility, the Transitional Living Center in Elizabeth which is a branch of Volunteers of America, greater New York and Northern New Jersey, Pyramid House II in Newark. The Newark House in Newark is a state run facility that provides for Hudson, Union, and Essex Counties' pre-release inmates that qualify for this program according to state standards. The opening of the Transitional Living Center in Elizabeth will give more of the Northern New Jersey inmates an opportunity to be in a facility that will enable them to find employment closer to their parole address. This should make their re-entry into society more secure in terms of having employment when they are paroled.

The Mutual Agreement Program called MAP, the Alcohol Release Program at Vincennes Place, and Detoxification Center in Trenton are still in operation. The Parole Board has only recommended two from Jones Farm, approved by the Jones Farm Classification Committee, and they were sent to Vincennes Place. They both completed the 90 day treatment program and were released on parole from the facility.

Eighty-five inmates participated in the Residential Community Release Program this year; an increase of 39 compared to last year's 46.

The Furlough Coordinator interviewed 81 civilian escorts for the inmate's Furlough Program compared to 64; an increase of 17 over last year.

The Marriage Committee met once a month this year to approve/disapprove wedding considerations from Trenton State and Jones Farm inmates. Four marriage license trips and three weddings were arranged and successfully completed. The inmates' requests for community visits for compassionate and funeral trips were granted by the Administrator as needed.

There were 30 funeral trips; an increase of 9 over last year's 21. There were five compassionate trips; a decrease of one over last year's six.

EDUCATIONAL PROGRAMS

Academic programs for the past Fiscal Year operated quite smoothly with no major problems. The year was highlighted by a variety of comprehensive curriculum changes including utilization of both the North and West Compound facilities to establish a single school curriculum. As a result of these curriculum changes, the overall structure of the school is as follows.

We now have two self-contained first grade classes, one self-contained second grade class, one self-contained third grade class, an English as a Second Language (E.S.L.) Coordinator/Hispanic Orientation Program, and a middle school utilizing three (3) teachers. All the above stated classes are centrally located.

The methodology utilized for Hispanic speaking students is "main-streaming", which essentially means that students with a language dominance of Spanish will be placed in a normal English-dominant class and will be closely monitored by an English as a Second Language Coordinator. This coordinator develops supplemental learning materials and works very closely with the classroom teacher.

Additionally, we now have a secondary school which is located in the North Compound. We have reduced the number of high school teachers to two (2), namely language arts and mathematics, and continue to have three (3) teachers in reading, mathematics, and English at our junior high school level.

In addition to these daytime academic programs, we implemented a three (3) day per week Evening School Program which has proven to be extremely successful. Courses offered include college remediation, English as a Second Language group instruction (two teachers), accounting, a business survey course, biology, psychology, and remedial reading. This program (including college programming) will eventually be expanded to five (5) days per week and more course offerings will be added.

During Fiscal Year 1985, a total of 458 students were enrolled in pre-secondary classes, 216 students in secondary classes, 188 students in evening courses, and 148 students in college programming.

LIBRARY SERVICES

One major component change was the integration of the West and North Compound law libraries into one facility. General population inmates now receive legal access in the Donald Bourne School-West law library. This change took place in July 1984 and has proven to be successful.

A major thrust has been initiated to enhance both services to inmates and efficiency within this area. A teaching assistant position has been budgeted and filled to assist the librarian and legal services assistant in providing services. The library has been partially renovated with new carpeting laid and more open space created.

Statistically, the following records have been reported for Fiscal Year 1985: a total of 8,077 inmate visits were made to the law library, with 3,374 refusals; there were a total of 4,840 legal telephone calls placed; 4,152 G-27 request forms were received, with a total of 528 voided; also, there were 1,036 reams of paper utilized for legal access copying services.

RECREATION

The Recreation Department functioned without any major interruption during Fiscal Year 1985. Regular team sports activities included basketball, volleyball, football, handball, and softball at Jones Farm. In addition, normal

recreation activities operated smoothly, specifically, scheduled movies, music theory, playing card distribution, and art classes which included a hobby program for the 2EE medically handicapped wing.

There were a variety of special activities that took place during the Fiscal Year, including the Sports Banquet at which a noted Philadelphia Eagles football player was the guest speaker. There was also a Fourth of July Track and Field Day which proved to be extremely successful and enjoyable for all who participated.

The Recreation Department is anticipating the addition of a new gymnasium and preparations have been underway during the past months to ensure that this facility will be appropriately utilized.

The Jones Farm and Vroom Readjustment Unit satellite units also functioned without any major interruption during the past Fiscal Year.

VOCATIONAL PROGRAMS

During the year, the Vocational school operated with consistency. Programs included Air Conditioning and Refrigeration, Barbering, Building Maintenance, Electronics, Graphic Arts, and Upholstery.

Major efforts have been made this past Fiscal Year to initiate a more structured competency-based vocational program. These efforts will culminate in an entirely new curriculum during the months of August or September, 1985.

In addition to the current vocational programs mentioned above, a teaching assistant position has been budgeted for Building Maintenance to assist in the production phase of this program. Also, a Teacher II, 12 Months position has been budgeted for the Graphic Arts Program and a secretarial position has been budgeted for the Vocational School. A new course offering in typewriter repair has been budgeted for, which will also include a Teacher II, 12 Month position. The Vocational school will expand during Fiscal Year 1986 to include all of these programs and will be located in both the North Compound school area and a renovated section of the "Shop Hall" area.

A total of 180 inmates were enrolled in vocational programming during Fiscal Year 1985.

MEDICAL SERVICES

The annual report of the Medical Department at Trenton State Prison and satellite facilities reflects the continuing expansion of services to meet increasing demand for health services. The increasing demand for medical services continues to cause an inordinate strain on existing human and physical resources. A systematic review of the monthly reports in this reporting year documents the clear and evident fact that Trenton State Prison medical

services are providing services to inmates within Trenton State Prison and satellites, and is assuming an unofficial role as a medical coordination center for inmates who are ill statewide. Consultant (speciality) medical services has increased to such an extent that, on a daily basis, inmates statewide are transported to Trenton State Prison for access to medical specialists who are consultants. This expanded institutional role causes maximum utilization of a skeleton medical and nurse staff, and was the major reason for the needed construction in the overflow area.

The overflow area was constructed to accomodate the clinics, excluding minor surgery. An additional nurse had to be assigned to assume the extra work load. Construction for the multipurpose room at Vroom Readjustment Unit nears completion. The monthly reports document increasing infirmity date, outpatient data, laboratory services, x-ray, electrocardiograms, and inmate accidents and incidents.

Dental services have correspondingly increased. Radiographs and/or x-rays have also increased, and more recently the institution is utilizing MEDS, a portable x-ray service that reads the films and submits written reports.

Medical records have made substantial improvement and are working more cooperatively with Central Office. The addition of Ms. Beverly Morrison has greatly increased the clerical capability of the Medical Department. The Department is planning to facilitate and expedite the upgrading of this clerical position to improve medical record administration. This area has been identified as a priority area because of the medical/legal implications of medical documentation.

In culmination, the Medical Department faces several distinct challenges in the upcoming year. The challenges embrace the need for enhanced interdepartmental communication and direct lines of communication with administration.

Occupational Health, i.e., health services to employees, is an area that needs improvement. Increasing inmate patient care necessitates an interdepartmental team approach; i.e., Psychology, Psychiatry, Medical, Social Services, and Chaplain Services.

The Medical Department, in increasing institutional responsibility; i.e., Trenton State Prison and satellite inmates, statewide medical consultant referrals, psychiatric commitments (requires two physicians), occupational-employee health, will also inevitably necessitate increased staff-human resources and additional physical plant allocations. The Medical Department recommendation of computerization and modernization of existing equipment is severely needed to maintain services and meet the challenge of the future in correctional health care at Trenton State Prison.

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Infirmary Data:

Total patients	1,048
Total admissions	1,101
Total discharges	1,135
Total patient days	9,460
Average daily patient census	13
Average number of days per patient	14

Out Patient Data:

Referred to Department and Clinics	7,065
Medical return - Annandale	277
Medical return - Avenel	84
Medical return - Bordentown	116
Medical return - Clinton	12
Medical return - Clinton House	3
Medical return - Jones Farm	1,058
Medical return - Leesburg	516
Medical return - Mid-State	309
Medical return - Southern State	252
Medical return - Rahway	379
Medical return - Volunteers of America	2
Medical return - Vroom Readjustment Unit	571
Medical return - Yardville	19

Laboratory Report:

National Health	1,582
State Health Department	174
St. Francis Medical Center	5
Prison Hospital	104

Miscellaneous:

Physical therapy	2,107
X-ray exposures	7,580
Minor surgery	160
Electrocardiograms	191
Inmate accidents	112
Deceased	13

Doctor Clinic Visits:

Dr. Chaudry - Neurologist	335
Dr. Cottone - Surgeon	623
Dr. Crane - Otolaryngologist	346
Dr. Elwing - Optometrist	1,028

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Dr. Epstein - Opthamologist	200
Dr. Fares - Surgeon	282
Dr. Field - Orthopedist	594
Dr. Gurerra - AIDS Specialist	50
Dr. Heyman - Dermatologist	321
Dr. Kimmel/Wisler - Podiatrists	591
Dr. Kinczel - Cardiologist	103
Dr. Koblenzer - Dermatologist	165
Dr. Nugent - Urologist	297
Dr. Packer - Oncologist	179
Dr. Rivas - Urologist	237
Dr. Scheuerman - Neurosurgeon	41
Mr. Susswein - Shoe Supplier	175
Dr. Vieux - Internist	820

Outpatient Service:

Dr. Babar - Plastic Surgeon	20
Dr. Berrisford - Physical Therapy	2
Brammer Opticians - Prosthetician	2
John R. Cocco - Prosthetician	43
Dr. Cohen - Nephrologist	3
Dr. Epstein - Opthamologist	101
Dr. Fasula - Orthopedist	2
Dr. Hindawi - Thoracic Surgeon	5
Dr. Martinez - Eye Disease	1
Dr. Masculli - Opthamologist	2
Dr. Messengill - Plastic Surgeon	2
Dr. Rivas - Urologist	3
Dr. Wang - Orthopedist	1
Deborah Heart & Lung	2
Lawrenceville Rehabilitation Center	3
Helene Fuld Medical Center (Dialysis Treatment)	413
Morristown Memorial Hospital	4
St. Francis Medical Center	389
University Hospital	13
Viterous Eye Center	2

Inpatient Service:

Helene Fuld Medical Center	1
New Jersey College Hospital	7
St. Michael's Hospital (Newark)	1
University Hospital	1

Dental Services:

Patient visits	3,957
Initial exam	821

X-rays	1,133
Treatment plan	610
Re-exam	974
Forcep extraction	535
Surgical extraction	828
Sutures	689
Post operative treatment	540
Medication	986
Amalgam restoration	1,165
Temporary restoration	398
Synthetic restoration	1,246
Full dentures	91
Partial dentures	296
Relines	88
Impressions	459
Bite registration	241
Try in	500
F/F P/P Repairs	178
F/F P/P Adjustments	340
Crowns - Por. acr. or aud. each	3
Fracture	1
Periodontal treatment	652
Prophy	815
Cysts - biopsy - endo	177
Anesthesias	2,548
Oral hygiene instructions	446
Floride treatments	75
Consultations	579
Broken appointments	564

RELIGIOUS SERVICES

During the past year, all religious groups met weekly for worship and religious instruction classes as scheduled. The number of inmates in attendance has increased by approximately forty percent (40%). The level of interest in religion was increasingly high. The inmates were constantly seeking for a deeper understanding of their particular faith. As of July 1984, all religious groups of a particular faith met as one group. The change from two groups to one gave the inmates a sense of community. The level of participation was increased as a result of being able to meet together.

The Protestant inmate community came together for worship services fifty-two times during the year. The average weekly attendance ranged from seventy-five men to one hundred men. A total of 4,910 inmates attended the Protestant Worship Services during the year. Special worship services were held Christmas, Good Friday, and Easter. Small gifts were made possible for the Christmas holiday by the Wings of Eagles Ministries. Other Christian organizations donated Christmas cards and calendars which were distributed

throughout the entire institution during the Christmas holiday. On August 15, 1985, the Protestant Community held a Baptismal Service in which twenty-five inmates were Baptized into the Christian Faith.

There was also a Bible Study Class for the Protestant Community. The class met weekly during the year. The average weekly attendance was forty men for a total of 2,519 men during the year.

The Catholic community average weekly attendance for Mass ranged between twenty-five and thirty-five inmates. The total attendance for the year was 1,409. The average weekly attendance for the Catholic instruction class ranged from six to ten inmates for a total of 309 men. The Catholic community gathered for special worship services on Christmas, Good Friday, Easter, and New Years. The Catholic community was strengthened by the presence of Father John Quinn who served full time during the summer of 1984. What Father Quinn accomplished points out the need for a Catholic Priest on staff at Trenton State Prison.

The Jewish inmate population met bi-weekly for worship services. The attendance ranged from three to six inmates for a total of 121 during the year. The Jewish inmate population was allowed to observe and celebrate all of their sacred holidays. The institutional Rabbi, in conjunction with the Director of Food Services, was able to provide the appropriate foods for the holidays. Plans are being made to provide the Jewish inmates with Kosher diets on a daily basis.

During the past year, the institution hired a part-time Spanish speaking Chaplain to minister to the Spanish speaking inmates. Having a Spanish speaking Chaplain has been a real asset because so many of the Spanish speaking inmates do not speak English at all. The Spanish speaking inmates met for worship fifty times for a total attendance of 1,481 for the year. They also met weekly for Bible study in Spanish. The attendance ranged from ten to fifteen men for a total of 652 inmates.

The Islamic community has been much more unified over the past year. The new Islamic Chaplain has been instrumental in helping the Islamic inmate population to better understand the Tenets of Islam. This was done through consistent teaching during the weekly Jumah Prayer Services and weekly Islamic Instruction Classes. The Islamic community came together fifty-one times for a total of 4,625 during the year. The weekly attendance averaged approximately seventy-five. The Ramadan season began on May 21st and ended on June 19th. The daily fast and evening prayer was very productive. To celebrate the conclusion of the Ramadan season, the Islamic population shared in a post-Ramadan feast. The entire season and the feast were very successful. The Islamic inmates in the Close Custody Units were able to share in the Ramadan celebration on an individual basis.

Volunteers have been a very vital part of the Chaplaincy Program. During the past year, there were thirty active volunteers on the Chaplaincy staff. They were all cleared by the Identification Department and given proper badges and instructions concerning the policies at State Prison, Trenton. Thirty percent of the volunteers were involved in leading various worship services, while the other seventy percent were involved in weekly Pastoral counseling.

There were weekly Protestant services led by volunteers for men in the North Compound Management Control and Protective Custody Units. The attendance ranged from five to ten weekly. The volunteers also provided Pastoral counseling for the entire North Compound area.

Volunteers were also responsible for Protestant, Catholic, and Islamic Worship at Jones Farm.

During the past year, a major portion of the Pastoral ministry was conducted through the Chaplaincy Internship Program. From September 1984 to June 1985, ten divinity students from Princeton Theological Seminary served as Chaplains under the supervision of the institutional Chaplain.

Each Chaplain came in for ten hours weekly. Two student chaplains were assigned to the Vroom Readjustment Unit, each having three tiers. From September to June, the men at the Vroom Readjustment Unit had access to weekly Pastoral services. The other Chaplains had one wing each at the main prison. This gave each wing in population weekly Pastoral services. Through these Chaplains, an average of 125 men were interviewed weekly. The interns also involved themselves in family counseling. Ninety minutes were given to evaluation and instruction each week. The prisoners responded very positively to the Chaplains and the students gained a very valid experience and education.

During the past year, the Chaplain participated in six meetings which addressed the ministry of chaplaincy. Through the Association of State Chaplains, those conferences were arranged. The Chaplain also attended a three day seminar in North Carolina on Prison Ministry.

The Chaplain is a part of a community network which helps inmates to re-integrate back into their home community. During the past year, the Chaplain participated in ten prison-community relationship meetings. There is a constant cry from the community to learn and participate in Prison Ministry.

Many hours were given to pre-marital counseling and weddings during the past year. A total of eight marriages took place during the past year.

The Chaplain made regular visits to the Capital Sentence Unit during the past year. Religious literature was distributed according to the inmate's request. Provisions have been made by which the Capital Sentence Unit

inmate can have clergy visits. The Chaplain interviewed each Capital Sentence Unit inmate to ascertain their desire to be visited by a clergyperson. Eighty-five percent of the Capital Sentence Unit inmates expressed their desire to be visited by a clergyperson. The clergy visits will have a very positive impact upon the mental attitude in the Unit.

In the coming year, we hope to continue the student chaplain intern program, and increase the religious volunteer staff. We will continue our efforts to provide good worship experiences and Pastoral services. In the coming year, we expect to increase the Chaplaincy staff. This will enable us to serve a lot more inmates.

CUSTODIAL ACTIVITIES

Senior Correction Officer L. Johnson was promoted to Correction Sergeant.

Sergeant D. Whittaker was transferred from Trenton State Prison to Juvenile Medium Security Facility.

Sergeants R. Keil and W. Schultz were transferred to Trenton State Prison from Southern State.

Lieutenant C. Van Dyne was commended for the finding of weapons in the Big Yard.

Trenton State Prison's funeral detail participated in the funeral of Police Officer A. Garaffa; killed in the line of duty.

The following promotions took place during September 1984: Acting Captain M. Voigt to Captain; Acting Lieutenant J. Wilson to Lieutenant; Lieutenant F. Zimmer to Captain; Lieutenant S. Nunn to Captain; Sergeant R. Hendricks to Acting Lieutenant; Senior Correction Officer Clausen to Acting Segeant; Senior Correction Officer J. Powell to Acting Sergeant; Senior Correction Officer W. Lisehora to Segeant from Bordentown; Sergeant J. Miller to Acting Lieutenant; and Senior Correction Officer E. Jamison to Acting Sergeant.

The South Compound Visiting Area opened for a pilot program of Week Night Contact Visits.

Captain J. Allen was reassigned from Trenton State Prison to Department of Corrections, Central Office.

Sergeant C. Forkan was promoted to Provisional Lieutenant.

Letters of commendation were awarded to Correction Officers E. Feliciano and M. Salerno for their findings of weapons in the Big Yard at night.

The following received letters of commendation for their professional contribution in searching Jones Farm on December 19, 1984: Correction Officers C. Parrish, D. Norzon, L. Walters, R. Black, W. Barnett, W. Martin, W. Wise, R. Schwartzkoph, R. Kelsey, H. Drake, C. Phillips, S. Derry, A. Thomas, R. Lukowicz, H. Garner, M. Fetter, H. Lewis, J. Mercer, S. Mercer, P. Blisko, J. Henker; Sergeants R. Clausen, W. Carpenter, B. Boyd, W. Smith; Lieutenant J. Newton; and Captain M. Voigt.

Correction Officer G.T. Paul received the Firearms Award for his exceptional participation in this area during his four week tenure at Corrections Officer Training Academy.

Senior Correction Officer E. Marren was commended for his findings of six bags of marijuana stored in a can of Rapid Shave.

A letter of commendation was sent to Lieutenant Hirschfield for disarming an inmate who attempted to assault him with a weapon.

A Checker Tournament was implemented at Trenton State Prison for the general population inmates.

Sergeant I. Schepelenko was transferred from Yardville to Trenton State Prison.

On March 5, 1985, Mid-State Correctional Facility toured Trenton State Prison. Lieutenant E. Davis conducted this tour.

On March 12, 1985, Leesburg State Prison toured our facility.

On March 28, 1985, Southern State toured our facility.

Senior Correction Officer J. Sanford was nominated by Trenton State Prison for the Annual Employee Merit Award.

The following promotions took place during April 1985: Sergeant R. Campbell to Provisional Lieutenant; Sergeant W. Carpenter from Provisional Sergeant to RA Sergeant; Sergeant S. Dobron from Provisional to RA Sergeant; Senior Correction Officer R. Albanowski to Provisional Sergeant; Senior Correction Officer R. Gorbe (Rahway to Trenton) to RA Sergeant; Lieutenant J. Cheripko to Provisional Captain; and Sergeant R. White to Provisional Lieutenant.

The following provisional appointments were effected in May 1985: Lieutenant E. Rochelle to Provisional Captain; Lieutenant M. Williams to Provisional Captain; Sergeant I. Schepelenko to Provisional Lieutenant; and Sergeant R. Jackson to Provisional Lieutenant.

Senior Correction Officer A. Semler, from Rahway, was appointed to Correction Sergeant at Trenton State Prison.

Senior Correction Officer Walt Wise was commended for disarming an inmate who was attacking another inmate with a weapon.

On May 8, 1985, Southern State was afforded a tour of this facility.

The Capital Sentence Unit processed inmate Steven Davis #79909 into this Unit.

The following individuals were appointed at Trenton State Prison as Correction Sergeants: A. Spivey, A. Pelt, C.E. Smith, C. Scott, and P. Smith.

Sergeant D. Norzon was transferred to Trenton State Prison from Southern State.

Lieutenant P. Johnson conducted basic training for the computer located in Central Control.

Captain R. Rea was Acting Chief Deputy during Chief Trautman's vacation.

Sergeant J. Vogt was commended for his professional performance on June 12, 1985. Sergeant Vogt was instrumental in the successful emergency treatment of a fellow officer's severely severed finger.

UNTOWARD INCIDENTS

On July 10, 1984, inmate Ward #66120 was transferred to Trenton Psychiatric Hospital. He was physically forced from his cell. Internal Affairs, Trenton State Prison, taped the entire incident.

On July 22, 1984, inmate Evans #69036 assaulted Officer A. Kirkland. Inmate was physically subdued and escorted to I-Left without further incident.

On July 22, 1984, an unauthorized vehicle was observed exiting Jones Farm. The Roving Patrol pursued the vehicle. A description was given to Trenton State Prison Central Control. Officer L. Ortiz withdrew his weapon and ordered the vehicle to stop. The driver complied. New Jersey State Police were notified and arrived at the scene. They searched the vehicle and found CDS. The persons were taken into custody.

On July 26, 1984, there was a Code 33 in the Big Yard. Inmate Ruiz #65219 and inmate Ford #70023 were involved in a physical confrontation. Due to the weapon involved, Chief Trautman put out a directive stating any Lexan material is not permitted in the institution, nor in possession of an inmate.

On August 6, 1984, inmates Harris #58304 and Dillahunt #64693 created a disturbance in I-Left. Other inmates participated by flooding commodes and tearing sinks off the wall.

The inmates involved were transferred to the Vroom Readjustment Unit under supervision and were video taped by the Internal Affairs Unit. This was done without force or incident.

On August 17, 1984, inmate Costas #61066 assaulted Officer J. Boyd. Batons were used due to inmate's refusals of orders. Officer Boyd received 22 sutures, and inmate Costas was shackled to his bed at St. Francis Medical Center.

On August 15, 1984, inmate Dodson #65525 had gone for his dialysis treatment and became very disruptive towards medical staff. Upon returning to Trenton State Prison, inmate was again disruptive and assaulted Sergeant Carpenter. No slappers were available and hand combat was necessary. Once subdued, inmate was escorted to I-Left without further incident.

On August 17, 1984, inmate Roszitz #72421 had to be moved from I-Left to I-C Observation. He was given several opportunities to leave his cell. Inmate was maced and physically removed from his cell. Permission was granted to handcuff inmate behind his back as to prevent further injury to himself. Internal Affairs taped the entire incident.

On August 17, 1984, a detail from Trenton State Prison was dispatched to the Vroom Readjustment Unit due to a disturbance. Upon arrival, inmates were loud, abusive, and obscene. It was not necessary to restrain any inmates being brought back to Trenton State Prison. No force was necessary, nor was force used.

On August 22, 1984, a disturbance took place in the mess hall. Inmates Farm #62371, Poole #64423 were involved in a confrontation. Inmate Farms had stabbed inmate Poole. Inmate Poole was escorted to I-Left (he had attacked Farm). A short time later, another disturbance took place. Inmates Milligan #68415 and Anthony #70325 were placed in I-Left for interfering with officers during the disturbance. No injuries to staff members were reported.

On August 24, 1984, inmate McCann #66491 was reported missing from noon count. A stand up count was ordered along with the State Prison Command Post. After an extensive search, inmate was found underneath the shop area. He did not penetrate the security perimeter of the institution.

On August 28, 1984, inmates at the Vroom Readjustment Unit created a disturbance. It was necessary to remove inmates from their cells to conduct searches. It was necessary to use force on those inmates who would not come out of their cells (batons, fire hoses, and shields). Internal Affairs taped the entire incident.

On August 29, 1984, inmate Martin #75134, Vroom Readjustment Unit, would not come in from Yard. Inmate assaulted Officer Howarth. Physical force was used to subdue the inmate.

On August 30, 1984, inmate Ali #64501 refused to strip during a routine cell search. The inmate was extremely hostile, also disruptive. On August 31, 1984, same inmate again became disruptive. He assaulted Officer Carmichael. He was restrained after force was used (batons and slappers). A separate file is maintained on said inmate for the ongoing problems between inmate and staff.

On September 2, 1984, Code 33 alerted staff to 2FF. Inmates Hasib #60199 and Muhammad #67006 were involved in a physical confrontation. Inmate Conquest #58068 interfered with the moving of the inmates involved in the fight; he also was escorted to I-Left without further incident.

On September 22, 1984, Officer J. Dewyer was assaulted by inmate Samsi-Din #71085. Inmate was restrained and escorted to I-Left without further incident.

On September 23, 1984, Officer J. Buchko was assaulted by inmate Mitchell #70175. Inmate was restrained with additional custody without necessary force. Officer Buchko was taken to St. Francis and received a stitch on his lower lip.

On October 13, 1984, inmate Bryant #68310 assaulted Officer J. Chrzan at the Vroom Readjustment Unit. It was necessary to use batons and mace in order to subdue the inmate. On October 14, 1984, inmate Bryant broke out of restraints and again placed in new ones without incident.

On October 15, 1984, the riot bell was sounded in the inmate dining hall. Between thirty to forty inmates began a riotous demonstration. Officers armed with batons attempted to regain control of the area. Supervisors arrived on the scene and initiated to break off all counter-assault action, and withdraw the armed officers. When the situation was under control, the prison was placed in lock-down status. Twenty inmates were placed in I-Left. A number of employees were treated medically.

On October 17, 1984, inmates had to be detained in the dining hall until count cleared. Inmates (approximately 50) became unruly because of this detainment; throwing remains of meal on tables and floors. A decision was made to exclude 7-Up inmates from eating in the mess hall. They were given meals in their cells. This created a disturbance in the wing. When the officers attempted to serve the meal, they were assaulted and had to withdraw from serving meals. No injuries to staff.

The first female inmate, Marie Moore H-10029, was received on November 20, 1984 for the Capital Sentence Unit.

On November 1, 1984, inmate Cromedy #69962 was escorted to Trenton State Prison on a routine medical trip. For no known reason, inmate attacked Officer LeBron. Sergeant Worthington responded and inmate assaulted said Sergeant. Inmate Cromedy was restrained with batons and escorted back to the Vroom Readjustment Unit.

On November 2, 1984, inmate Madison #66468 had to be forcibly removed from 4-C to 1-Left. He was very abusive and had to be physically subdued when being escorted to 1-Left.

On November 5, 1984, inmate Dawson #64879 was stabbed in the Big Yard. As of this report, no known assailant has been charged.

On November 5, 1984, inmate Cox #56648 was assaulted by inmate Saxon #71455 in the Big Yard. This was investigated by Trenton State Prison's Internal Affairs Unit, and inmate Saxon was charged and found guilty by Courtline.

On November 14, 1984, inmate Phelps #66195 was stabbed by inmate Banks #67995 in the mess hall. Other inmates attempted to gather around inmate Banks, but Officer D. Norzon shielded inmate Banks with his own body and escorted inmate to 1-Left.

On November 20, 1984, inmate Spinks #53130 was forcibly removed from 2-C to 1-C Observation. Due to his refusal to come out of his cell to be cuffed, mace had to be used. He was then escorted to 1-C without further incident.

On November 25, 1984, inmate Cuevas #78374 attempted suicide by hanging. No medical treatment was necessary and inmate placed in 1-C.

On November 25, 1984, inmate Bridges #68788 assaulted Officer Sanderson and Officer Golden in 2-Left. Additional officers were needed and the inmate placed back into his cell. Officers were examined at St. Francis and returned to duty.

On December 8, 1984, inmate Holland #63439 attempted suicide. He was placed in 1-C and restraints per the Medical Department.

On December 12, 1984, inmate Cromedy #69962 attempted suicide by hanging. Inmate was taken down and transported to St. Francis; returning to Vroom Readjustment Unit under observation.

On December 22, 1984, inmate Harper #53870 assaulted Officer Howard. Officer Howard received four stitches and inmate was placed in 1-C.

On December 24, 1984, inmate Strickland #69475 stabbed inmate Mars #65471. The shank used could not be found and inmate Mars was placed in protective custody, and inmate Strickland in 1-Left.

On December 24, 1984, inmate Graves #73741 was very disruptive (Vroom Readjustment Unit). He was interfering with the normal routine of activities. Said inmate threw a food tray at Sergeant Worthington. Lieutenant C. Smith informed inmate Graves that he was going to be placed in Prehearing Detention. Officers suited up for this move. Inmate refused all orders. Mace was used, but to no avail; batons were used to subdue this inmate. This physical confrontation was of minimal duration.

On December 25, 1984, two inmates were involved in a physical confrontation (Perex #69534 and Vestal #65628). When trying to separate the two, Sergeant W. Smith was struck on the head. Perez was placed in handcuffs due to his belligerent attitude. He was placed in 1-Left without further incident.

On December 29, 1984, Officer Salerno observed smoke coming from 2A housing unit. Due to the density of the smoke, inmates were evacuated. Six officers were treated for smoke inhalation, as well as inmate Alston #62400.

On December 19, 1984, an inspection was conducted at Jones Farm. The objective of this operation was discovering of contraband and seizure. As a result, eleven inmates were transferred to Trenton State Prison for possession of contraband.

On January 5, 1985, inmate Alston #62400 set fire to his cell. Inmate was placed in 1-C due to this being the second fire he set.

On January 14, 1985, inmate Wright #78617 assaulted Sergeant R. White. Force was used to subdue the inmate (slappers). Inmate was escorted back to 1-Left.

On January 18, 1985, Sergeant R. White was assaulted by an ex-inmate, Thompson #64071. This was off duty in the Candlelight Club. Sergeant White did not require any medical attention.

On January 23, 1985, inmate Boyd #78398, Vroom Readjustment Unit, refused a move. Inmate then assaulted Officer Weik. Batons were used to subdue this inmate. No injuries to custody staff.

On February 19, 1985, inmate Davis #69818 was being escorted to the clinic for a routine medical examination. Handcuffs were placed on the inmate due to his behavior towards Officer Carter. In the interest and safety for all concerned, it was decided to treat this inmate in his cell. Due to the Medical Department not being able to treat this inmate in his cell, he was again escorted to the clinic, and again became assaultive towards Officers. Internal Affairs filmed the entire incident.

On February 25, 1985, inmate Johnson was to be escorted to 1-C. Inmate refused all orders given to him. Officers had to carry him to 1-C. Internal Affairs filmed this entire incident.

On February 25, 1985, inmates housed in 1-Left created a disturbance. Inmates destroyed their cells by tearing out the plumbing fixtures. The inmates involved had charges filed against them.

On March 6, 1985, a Code 33 alerted officers to 2-C. Inmate Anderson #64673 assaulted Officer D. Bleistein. Inmate was escorted to 1-Left without further incident. No force was used at any time.

On March 18, 1985, a Code 33 was sounded in the West Compound Messhall. Inmate Cox #59682 assaulted inmate Mills #68834. While being in 1-Left, inmate Cox assaulted Officers Delgaudio and Siebert. Inmate Cox was escorted to the clinic by another escorting party, and also assaulted this team. Again he was subdued and sustained superficial contusions of the facial area.

On March 25, 1985, inmate Williams #79372 was received at the Intake Area of Trenton State Prison from Remand Court. Said inmate had bruises on his nose and right side of his face. He stated he was shot with a stun gun, and struck with a billy club at court. Internal Affairs filmed the entire receipt of inmate.

On March 3, 1985, a Code 33 alerted officers to 4A. A physical confrontation developed between inmates Respes #70311, Santos #69785, Allen #60672, and Martinez #78742. Martinez resisted and force was used when being escorted to 1-Left. Charges were placed against the other inmates involved.

On April 2, 1985, inmate J. Hernandez #69132 was placed in restraints per order of Chief Trautman. Due to his disruptive behavior, he was held in restraints and fed sandwiches. He was transferred to the Vroom Readjustment Unit on April 4, 1985 without incident.

On April 2, 1985, inmate Jocks #75509 assaulted Officer Freeman. Inmate was subdued by Lieutenant Johnson and placed in his cell until a response team arrived. He was later escorted to 1-Left.

On April 26, 1985, inmate Graves entered courtline. When told to be seated, he assaulted the Hearing Officer, G. Sheppard. Inmate Graves was restrained with minimal force and escorted to 1-Left.

On April 6, 1985, a Code 21 alerted officers to 7-Right. Inmates were evacuated without incident due to heavy smoke. A fire hose and extinguisher were used to douse the fire. Cause of fire, unknown.

On April 1, 1985, inmate McNamara #75861 refused to go to 1-Left. Officers suited up for the move. Internal Affairs filmed the entire incident. No force was used.

On April 27, 1985, inmate Lattimore assaulted Sergeant W. Smith. Inmate refused all orders given to him. He was cuffed and escorted to 1-Left. Upon entering the Rotunda, again he was assaultive towards Sergeant Smith. Physical force was used this time.

On April 29, 1985, inmate Walker #67336 destroyed his cell due to being intoxicated. He was very hostile towards responding officers and unable to walk. He was escorted to the clinic and later to St. Francis for treatment. He was placed in 1-C upon return to Trenton State Prison.

On May 13, 1985, a work stoppage occurred with the A.M. Cookhouse detail. Inmate Shabazz #66559 became loud and abusive towards Sergeant Boyd. He was escorted to 1-Left. Later that same day, ITI Villeges ordered other inmates to clean the pot room. One inmate, Johnson #68296, refused and ordered other inmates to do the same. Again, that same day, ITI Dean ordered inmates to work and they also refused. Charges were placed against all inmates involved.

On May 24, 1985, inmate Cerebone #78117 assaulted inmate Brown #63829 with a shank. Inmate Brown was treated at St. Francis and transferred to Trenton State Prison's hospital. Cerebone was transferred to 1-Left. No treatment necessary.

On May 28, 1985, inmate Cherry #76832 created a disturbance in 3C. He broke his cell door window out and was very abusive towards officers, throwing food at them. Cherry was cuffed and escorted to 1C without incident; later transferred to Trenton State Hospital.

On May 22, 1985, inmate Ellis #78719 set fire to his cell. Upon opening his cell door, inmate assaulted Officer Ingram. He was escorted to 1-Left without incident.

On May 8, 1985, inmate Sandoval #69864 created a disturbance. He was escorted to 1-Left resisting; officers had to grab each arm and leg until cuffed. No other force necessary.

On June 7, 1985, a Code 33 was called out by SB #7 in the Big Yard. When responding team arrived, the fight was over and inmates could not be identified. About ten minutes later, inmate Parra #78240 requested medical attention and he was escorted to the Clinic. Inmate made a statement that he was assaulted by inmate Little #68451 and approximately fifteen other black inmates. Inmate Parra also stated that inmate Dalman was to be assaulted. Inmate Parra was treated for cuts and admitted to St. Francis. Internal Affairs was called and the incident was turned over to their office. A search was made of the yard; a pair of bloody khakis was found and a metal object. These were also turned over to Internal Affairs. Inmate Dalman was placed in Protective Custody.

On June 8, 1985, a Code 33 was called in 1EE. Inmates Campos #73863 and Garcia #73153 were involved in a physical confrontation, with Campos attacking Garcia with a weapon. Inmate Garcia was escorted to the hospital and later transferred to St. Francis. A search of cells and fight area were made and a sharpened toothbrush was found in inmate Campos' cell. Inmate was charged with assault with a weapon.

On June 13, 1985, a search was conducted in 4-wing. A large quantity of marijuana, cash, and one shank were seized and turned over to Internal Affairs; also charges written on the inmates who occupied cell #94 where the contraband was found.

On June 21, 1985, a search was made of 6-Left and Repair/Machine Shop. Contraband was found and turned over to Internal Affairs and charges written on the inmates involved. Cell 200, inmate Jolly #64101: \$70.00 and two to three ounces of marijuana. The following items were removed from the Machine Shop: seven wrenches, two screw drivers, one pair plyers and twenty-six possible weapons. The following items were removed from the Repair Shop: one pair plyers, one wrench, one screw driver, one putty knife, one glass cutter, two heating elements, one 2'x3' plexiglass and three possible weapons. Inmates were charged with the appropriate sanctions and items turned in to the Armory.

On June 22, 1985, a search detail was assigned to 2-Right and 7-Up. The following contraband was found: hot plate, one shank, one 3-piece suit, homemade pipe, gambling paraphernalia, one marijuana cigarette, large quantities of white powder, and one sharpened instrument. All contraband was turned in to the Armory.

On June 23, 1985, a search was conducted in 3-wing and 3EE. The search was made without incident and the following contraband was found: one hot plate, one marijuana cigarette, one unauthorized T.V., and one container of alcoholic beverage. No contraband was found in 3EE. Contraband was seized, tagged, and charges written on inmates from 3-wing.

OPERATIONS UNIT

The Operations Unit is established to manage all aspects of scheduling relating to uniformed officer personnel, currently 750 authorized positions. This responsibility includes daily work schedules, days off (vacation, administrative leave, and compensatory time), and sick calls. The Unit is also responsible for coordinating all court appearances and medical trips for inmates. This is done by publishing a daily transport sheet identifying and explaining all inmate movement in and out of the institution.

The Operations Unit works very closely with the PBA (Correction Officers' Union). This is primarily done in the areas of: job posting, disciplinary actions, and overtime.

Another task performed by the Unit is the maintenance of records for all uniformed staff, including their pay records. Every two weeks, a payroll must be submitted to Personnel. This includes overtime earned and exceptions to the payroll. Shift Recapitulation Data is a form that identifies the shift authorized manning and approved basic post, plus additional posts manned during a particular shift. This form then is used as a management tool to show the utilization effectiveness of manning various requirements. This report is completed daily by shift.

INTERNAL AFFAIRS

The Office of Internal Affairs - State Prison, Trenton is now operating in its ninth year of existence. The Unit has continued to maintain an excellent rapport with Federal, State, and local Law Enforcement Agencies within the Tri-State area.

The surrounding area police departments, along with the Mercer County Prosecutor's Office, New Jersey State Police, and the F.B.I. continue to give their full support and assistance to this Unit whenever requested.

The Unit is now comprised of seven investigators and a full time secretary.

The Office is physically manned from 7:30 a.m. to 4:00 p.m., Monday through Friday. Investigators rotate an On-Call status (Air Page) during evening hours and weekends. Therefore, one investigator is available as needed, twenty-four hours a day, seven days a week throughout the entire year.

The investigators assigned to this Unit continue to further their investigative abilities by attending advanced courses related to the job.

During the month of March 1985, Senior Investigator Claudie McLaughlin was reassigned as Supervisor-in-Charge of the Internal Affairs Unit at Mid-State Correctional Facility. Also during the same month, Senior Corrections Officer Barney Dyrnes was promoted to the rank of Senior Investigator, and assigned to the Internal Affairs Unit - State Prison, Trenton.

During the month of May 1985, Senior Corrections Officer Albert Melendez was promoted to the rank of Investigator, and assigned to the Internal Affairs Unit - State Prison, Trenton.

Major Developments and Highlights:

- Case 84:08.01 On August 5, 1984, inmate Eugene Franklin #64556 expired at St. Francis Medical Center as a result of Myocardial Infraction and Cerebral Infraction (Natural Causes).
- Case 84:08.08 On August 28, 1984, several inmates assigned to D/Tier Vroom Readjustment Unit caused a major disturbance resulting in injury and damage to state and personal property.
- Case 84:09.02 On September 2, 1984, inmate Keith Holmes #75129 expired at St. Francis Medical Center. Cause of death attributable to natural causes.
- Case 84:09.04 On September 12, 1984, inmate William Bull #62868 expired at St. Francis Medical Center. Cause of death attributable to A.I.D.S.

- Case 84:09.05 On August 27, 1984, inmate Wesley Bolton #65129 was found to be in possession of 0.13 grams of cocaine. Case submitted to the Mercer County Prosecutor's Office.
- Case 84:10.03 On October 7, 1984, inmate Howard Hilton #78131 expired at St. Francis Medical Center. Cause of death attributable to A.I.D.S.
- Case 84:10.06 At approximately 5:13 p.m. on October 15, 1984, during the evening supper meal, several inmates became involved in an unprovoked incident resulting in minor destruction to state property and minor injuries to several staff members. As a result, the entire institution remained in lock-up status for several days.
- Case 84:11.02 On November 1, 1984, inmate James Williams #45933 expired in the infirmary at State Prison, Trenton. Cause of death attributable to aspiration of food into trachea due to Multiple Sclerosis.
- Case 84:11.11 On November 17, 1984, inmate Barry Brown #69909 expired at St. Francis Medical Center. Cause of death attributable to A.I.D.S.
- Case 84:11.12 On November 27, 1984, a mock exercise was conducted at State Prison, Trenton involving various outside police agencies; i.e., NJ State Police, Trenton Police Department, Ewing Police Department, and the Mercer County Prosecutor's Office.
- Case 84:12.04 On December 31, 1984, Ms. Roxanne Clark (civilian) entered State Prison, Trenton for the purpose of a contact visit with inmate Chase #79221. Upon completion of said visit and strip search of inmate Chase, two marijuana cigarettes were discovered in his mouth. Investigative findings revealed Ms. Clark had possession of same prior to said visit. As a result, Ms. Clark was charged with Violation of State Statutes 2C:29-6b and 24:21-48 and 24:21-19 (A-1).
- Case 85:01.02 On January 9, 1985, inmate Timothy Lee #65188 expired at St. Francis Medical Center. Cause of death attributable to A.I.D.S.
- Case 85:01.05 On January 23, 1985, inmate John Harris #71960 expired at St. Francis Medical Center. Cause of death attributable to Respiratory Failure and Cancer.
- Case 85:01.04 On January 25, 1985, inmate Daniel Ducert #79342 conspired with undercover NJ State Police Detective Edward Cancel in planning an escape from the Vroom Readjustment Unit.

- Case 85:02.01 On February 4, 1985, the Office of Internal Affairs was advised that inmate George Hughes #78856 was declared an escapee from the Camden County Volunteers of America. A copy of Case 85:02.01 was forwarded to the Camden County Prosecutor's Office charging Hughes with Violation State Statute 2C:29-5 (Escape).
- Case 85:02.02 On February 11, 1985, inmate Joseph Bass #65045 committed suicide by hanging himself from the air vent in cell #4, Housing Unit 2C, with a homemade rope. Said rope was 65" long, $\frac{1}{2}$ " in diameter, fabricated from torn bed sheets. The rope was tied to a 35 $\frac{1}{4}$ " tan military type webb belt $1\frac{1}{2}$ " wide that was fitted through the air vent. The Mercer County Medical Examiner attributes the cause of death to Acute Asphyxiation due to self hanging.
- Case 85:03.01 On March 2, 1985, inmate Sigfredo Rojas #70215 expired at St. Francis Medical Center. Cause of death attributable to Terminal Stomach Cancer.
- Case 85:03.02 On March 14, 1985, inmate John Hardwick #76821 was declared an escapee from Jones Farm. Inmate Hardwick was discovered missing during the 8:30 p.m. stand up count. A copy of Case 85:03.02 has been forwarded to the Mercer County Prosecutor's Office charging Hardwick with Violation of State Statute 2C:29-5 (Escape).
- Case 85:03.03 On March 8, 1985, Ms. Adrienne West, an acquaintance of inmate Hakeem Shakoor #60357 forwarded this office documents sent to her by Shakoor on previous dates for the purpose of manipulating the prison classification system into obtaining new identification with an overall plan to escape custody.
- Case 85:03.04 On March 16, 1985, inmate William Bennett #62216 was released in error from the New Jersey State Prison. A warrant has been issued for his arrest as a fugitive.
- Case 85:03.06 On March 21, 1985, inmate John Warner #64547 expired in his cell #9, Housing Unit 2A North Compound, State Prison, Trenton. The Mercer County Medical Examiner attributes the cause of death to Acute Extensive Myocardial Infarction, Severe Arteriosclerotic Heart Disease (natural death).
- Case 85:03.07 On March 27, 1985, inmate Mark Sossin #79158 expired at St. Francis Medical Center. The Mercer County Medical Examiner attributes the cause of death to suicide as a result of a drug overdose (Phenothiazine).

- Case 85:04.01 On March 31, 1985, the Office of Internal Affairs received confidential information from a reliable informant relative to a planned disturbance in the inmates dining hall during the breakfast meal on April 1, 1985. Said information indicated the main actors in the disturbance involved the Cuban (Marielito) aliens. On April 1, 1985, thirty Cuban Marielito inmates were transferred from various housing units throughout State Prison, Trenton to Housing Unit 1FF, located in the South Compound. Said inmates were placed in Prehearing Management Control Unit status because they posed a substantial threat to the orderly running of Trenton State Prison.
- Case 85:04.03 On May 8, 1983, inmate James Gannon #72570 was declared an escapee from the Department of Corrections. On December 22, 1984, Gannon was apprehended by the West Orange New Jersey Police Department. A copy of Case 84:04.03 was referred to the Essex County Prosecutor's Office requesting prosecution against Gannon for Violation of New Jersey State Statute 2C:29-5 (Escape).
- Case 85:04.04 On March 31, 1985, Mr. David Leckie of the Ewing Residential Center made a formal complaint with the Office of Internal Affairs indicating there was illicit sexual encounters between a few female residents and inmates assigned to the New Jersey Distribution Center located on Stuyvesant Avenue, Trenton, New Jersey. At the conclusion of this investigation, inmate Edwardo Banonco #77426 was charged with Violation of Prohibited Institutional Act .051 - Engaging in Sexual Acts with Others. A copy of Case 85:04.04 has been referred to the Mercer County Prosecutor's Office requesting prosecution against Banonco for Violation of New Jersey State Statutes 2C:29-5-Escape; 2C:14-2-Sexual Assault (2 counts); 2C:24-4-Endangering the Welfare of Children and 24:21:19-1-Distribution of Substances represented as C.D.S.
- Case 85:04.06 On April 12, 1985, Mr. James Green, 153 Caroline Avenue, Irvington, NJ 07111, was found to be in possession of a manila envelope containing a greenish vegetation (marijuana) upon entering the ID Lobby Sally-port area prior to a window visit with his brother-in-law, Albert Frost #63938. Mr. Greene was transported to the Trenton Police Department and charged with Violation of New Jersey State Statute 24:21-20 (A4)-Possession of Marijuana under 25 grams.
- Case 85:05.01 On April 29, 1985, inmate Charles McBride #73048 expired at St. Francis Medical Center. The Mercer County Medical Examiner attributes the cause of death to natural causes.

- Case 85:05.02 On May 5, 1985, Central Control, Trenton State Prison, received a telephone call indicating six bombs were placed inside and outside of the Prison. Demands were also made for the release of inmate Glen Turner #69583. A six hour deadline for said actions was demanded. Three trained explosive smelling dogs from the U.S. Air Force, Somerset County Sheriff's Department, and the Philadelphia, PA Police Department were used in a systematic search of the Power House, Front House, and outside perimeter areas. No explosive devices were detected.
- Case 85:05.06 Inmate Anthony Lattimore #71100 alleges on April 27, 1985, he was issued a false disciplinary charge for assault on Correction Sergeant Wilfred Smith. Lattimore further alleges that on the same day when escorted to 1-Left Prehearing Detention, he was physically assaulted by Sergeants W. Smith and R. Morton with a nightstick and blackjack while other correction officers witnessed same. On June 17, 1985, inmate Lattimore was given a polygraph examination per his request relative to the above stated allegations. The results of said examination revealed inmate Lattimore was deceptive. In conclusion, the disciplinary reports issued against Lattimore have merit and should be upheld.
- Case 85:06.01 On May 6, 1985, inmate William Mundorff #66677 was assaulted on the staircase leading up to the second tier of Housing Unit 2-Right. Mundorff stated that assault took place because he refused to submit to a search by inmates William Chase #66634 and Anthony Jamison #74900. On May 23, 1985, Principal Investigator Al Ortiz provided a polygraph examination on inmate Mundorff relative to the above stated matter. On May 31, 1985, Investigator Ortiz provided a written report to this office indicating Mundorff was truthful and passed said polygraph examination. Based on the aforementioned information, inmates Chase #66634 and Jamison #74900 received disciplinary charges for Violation of Prohibited Act .002-Assaulting any Person, and placed in Prehearing Detention.
- Case 85:06.02 On May 24, 1985, inmate John Cerebone #78117 assaulted inmate Eduardo Brown #63829 with a metal shank in Housing Unit 7-Right. Inmate Brown was treated at St. Francis Medical Center for a small puncture wound of the upper back. Inmate Cerebone was charged with Violation of Prohibited Act *.003-Assaulting any Person with a Weapon, and placed in 1-Left Prehearing Detention.
- Case 85:06.03 On June 7, 1985, inmate Henry Little #68451 assaulted inmate Omar Parra #78240 in the recreation yard with an "L" shaped metal pipe with chain attached to one end. Parra was treated at St. Francis Medical Center for a 2" cut above his right eye and 1½" deep cut on the right eye lid. Inmate Little

#68451 was charged with Violation of Prohibited Institutional Act *.003-Assaulting any Person with a weaon, and placed in 1-Left Prehearing Detention. Inmate Little #68451 has also been charged with Violation of New Jersey State Statute 2C:12-1 (B)-Aggravated Assault. A copy of said case has been forwarded to the Mercer County Prosecutor's Office requesting an Indictment against Little #68451 for the aforementioned violation.

Case 85:06.04 On June 11, 1985, inmate Efrain DelValle #78533 had been seriously assaulted and injured in cell #35, Housing Unit 4-Right, by inmates Jose Matos #71885 and Ruben Medal #78206. DelValle #78533 was treated at St. Francis Medical Center for multiple lacerations of the face and scalp area, plus a 60% severed left ear. It appears the weapon used was a G.E. Super Radio, serial number #039551. Inmates Matos #71885 and Medal #78206 were charged with Violation of Prohibited Institutional Act *.003-Assaulting any Person with a weapon, and placed in 1-Left Prehearing Detention. Both Matos and Medal have been charged with Violation of New Jersey State Statute 2C:12-1 (B) Aggravated Assault. A copy of said case has been forwarded to the Mercer County Prosecutor's Office requesting an Indictment against Matos #71885 and Medal #78206 for the aforementioned violation.

Case 85:06.05 On June 13, 1985, a complete search of 4-wing was conducted based on confidential information received relative to large quantities of drugs and weapons hidden throughout said housing unit. Hidden in a cabinet with a false bottom shelf in cell #94, Housing Unit 4-Left, was: eight ounces of greenish vegetation (marijuana), one homemade knife, and \$235.00 cash. At the time, said cell was occupied by inmates D. Gaskins #55015, D. Godwin #74823, and J. Wilson #65751. All three inmates received institutional disciplinary charges and were placed in 1-Left Prehearing Detention. On June 17, 1985, inmate Wilson #65751 admitted ownership to all of the above-stated contraband. As a result, he (Wilson) will be charged with Violation of New Jersey State Statutes 24:21-48-Distribution of C.D.S., and 24:21-20 (4)-Possession of marijuana over 25 grams. A copy of the case will be forwarded to the Mercer County Prosecutor's Office requesting an Indictment against Wilson #65751 for the aforementioned violations.

Itemized Business:

The Internal Affairs Unit conducted 703 referred investigations; i.e., requested inquiries from the Commissioner, Administrator(s), and Chief Investigator's Office. Said investigations consisted of interviews with inmate, staff and/or civilian personnel.

Accumulated cases	86
Criminal actions	26
Protective Custody investigations	163
Homocides	0
Suicides	2
Attempted or threatened suicides	88
Death by natural causes	13
Escapes	3
Attempted escapes	6
Intelligence gathered	710
Assaults	496
Threatened assaults	557
Inmate and staff claim investigations received	406
Inmate and staff claim investigations completed	338
Management Control Unit Hearings	109
Evidence received	973
Evidence submitted to the New Jersey State Police Laboratory	18
Evidence submitted to the A.T.&F Laboratory	1
Preliminary field test conducted on alleged C.D.S. substances and fermented liquids	137
Civilian/staff interviews and investigations	349
Mercer County grand jury appearances	4
Superior Court appearances	6
U.S. Federal Court appearances	0
Municipal Court appearances	7
Administrative Court of Law appearances	4
Miscellaneous trips; i.e., Police, Central Office, Prosecutor's Office, Stake Outs, and Escape Duty	277
Cooperative assignments with outside agencies	655
Orientation and Training classes	14
Special technical services	58

Hours:

Total cash overtime earned: 61½ hours
Total overtime earned: 472½ hours
Total time used: 570½ hours
Total sick time used: 37 hours
Total vacation time used: 88½ days
Total administrative leave days used: 9 days

TRAINING

In-Service Training Program:

This is an ongoing program and includes a total of twenty-six individual units of instruction. Each of these units has been divided into several sub-units which can be presented as separate two hour classes. Ideally, classes are

designed to be given at the discretion of the Unit Training Coordinators (one assigned to each shift) as deemed necessary - emphasis to be given to perceived weaknesses. Training records (for individuals and units), evaluations, training aids, lesson plans, handouts, and other related materials are maintained and available in the Training Office. Emphasis has been given to developing attitudes conducive to perpetuation of professionalism and mutual cooperation between custody and support personnel.

Weapons Training and Qualification:

As always, weapons training continues to be a vital area of concern to this institution as a whole, and this office in particular. Considering the less than adequate facilities for this most important of training functions, much progress has been made in the maintenance of this program. To date, all custody persons have received two eight-hour classroom training and qualification levels have been at approximately the seventy percent level.

This institution has been allocated three positions for full time range officers; to this point in time, for this past year, the third position has been left vacant for eight months total. Illness has removed one officer from availability for duty, and when a replacement was trained, a promotion removed this officer also. The program needs three full time officers to function effectively.

Inadequate manpower, coupled with the lack of a range facility, seriously hampers qualification percentages.

Employment Interviews:

During this year, approximately 150 candidates were interviewed for the position of Correction Officer Recruit. Of this total, approximately fifty were hired into the position and began employment.

Staff Orientation and Training:

All Correction Officer Recruits hired during this past annual reporting period have been processed through, and have graduated from the Correction Officers' Training Academy four weeks basic training. In November of 1984, Commissioner Fauver mandated that all officers in the department with two years or less time in grade would have to be processed through this basic training class. To this point in time, Trenton State Prison has met this obligation with the exception of two officers. These persons were unavailable for training due to military reserve training commitments, and they will be scheduled for the first training cycle in September.

Monthly Staff Meetings:

On a monthly basis, staff meetings are held by the Training Officer with the

following groups of officers: Armory Officers, Firearms Instructors, Lobby Control Officers, Tower Officers, and Transportation Officers. For the most part, no extraordinary problems did arise in any of these areas which were not resolved in a timely fashion.

Communications:

The communications of this institution have presented the greatest single problem of this office. All radio equipment, supply, and maintenance is the responsibility of this office. Equipment is in need of constant repair and to date we have been able to meet our needs on a day to day basis. However, it is the case that replacements will be needed sooner than later, especially as regards hand held radios and batteries for them. Batteries are ordered on a regular basis, but the expense of radio units makes their wholesale replacement prohibitively costly.

IDENTIFICATION

The following is a breakdown of the number of fingerprints and photographs taken during the year:

Officer applicants	Sets of fingerprints	199
	Prints developed	123
Employees (Civilian)	Sets of fingerprints	143
	Prints developed	60
Volunteers	Sets of fingerprints	56
	Prints developed	30
Inmates	Sets of fingerprints	25
	Negatives	919

	<u>Negatives</u>	<u>Prints</u>
Jones Farm (new transfers)	291	3,210
State Prison, Trenton quarantine	519	4,152
Release photos	12	52
Update photos	76	613
New numbers	0	0
Name changes	21	160
Extra prints	0	465
	<u>919</u>	<u>8,652</u>

Total number of I.D. cards issued:	State Blue	63
	State Officer	143
	Temporary	248
	Inmate	1,395

In addition to the above, there was an additional 1,072 photos taken of all civilian employees, officers, and volunteers for the new security system that was implemented this year.

Number of persons issued visitor badges:	Blue badge	0
	Red badge	0
	Yellow badge	2,885

There were 730 requests for S.B.I. Criminal History Check information processed.

Inmates processed for release during the year of 1984-1985:

Date Set	251
X-Max	43
Community Release	71
Continue on parole	4
Released by court	25
Interstate compact	1
Deceased	10

In the 405 releases, there were:	Released to detainer	24
	Assigned new numbers	0

Expenses for photographic supplies for Fiscal Year 1984-1985:

Gene Hacker Inc. Hackensack, NJ	\$2,006.27
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General Binding Corp. Wayne, NJ	\$ 299.00
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Sirchie Fingerprint Lab Raleigh, NC	\$ 79.80
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T. & F. Camera Shop Vineland, NJ	\$1,112.25
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Team Marketing Co. Dayton, Ohio	\$ 537.00
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Dwyer Brothers Trenton, NJ	\$ 109.54
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Iris-LTD Inc. Leesport, PA	<u>\$ 809.30</u>
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\$4,953.16

ESCAPE AND RETURN FROM ESCAPE DURING FISCAL YEAR 1984 - 1985

NUMBER	NAME	DATE	INSTITUTION	DISPOSITION
69969	Edwards, Lester	7-6-84	Ancora	Still at large
74284	Anderson, Bobby	7-8-84	Newark House	Apprehended 7-17-84
78914	Buckner, Ronald	7-20-84	Rahway State Prison	Still at large
72755	Padilla, Wilson	7-23-84	Southern State	Still at large
78001	Acevedo, Jose	8-10-84	V.O.A. Camden	Returned 8-11-84
78055	Vanellen, James	9-11-84	L.S.P. Farm	Apprehended 9-12-84
68805	Smith, Keith	9-17-84	Leesburg	Apprehended 9-17-84
73462	Baker, Robert	9-20-84	Newark House	Still at large
59263	Griggs, Dwight	9-22-84	Newark House	Apprehended 10-18-84
65264	Wells, Barry	10-11-84	Pyramid House	Apprehended 10-12-84
69085	Ledbetter, James	10-16-84	V.O.A. Camden	Still at large
78856	Hughes, George	11-04-84	V.O.A. Camden	Apprehended 11-8-84
55740	Gorden, Gerard	1-06-82	L.S.P. Farm	Apprehended 11-28-84
78408	Galloza, John	11-07-84	V.O.A. Camden	Still at large
64998	Carter, Richard	7-29-81	Newark House	Apprehended 11-27-84
78663	Hammon, Nathiel	11-30-84	L.S.P. Farm	Apprehended 12-1-84
75523	Fonsfca, Felix	12-01-84	Clinton House	Still at large
68295	Walker, Fernando	12-03-84	Pyramid House	Apprehended 12-6-84
74743	Ali, Rhman	12-16-84	Bates House	Apprehended 12-17-84
71590	Howard, Robert	01-19-85	V.O.A. Camden	Apprehended 1-19-85
76648	Bailey, Brian	01-28-85	Leesburg	Apprehenden 2-8-85
62916	Bibby, Hiawatha	02-22-85	L.S.P. Farm	Still at large
74349	Adams, Robert	03-03-85	Pyramid House	Still at large
76821	Hardwick, John L.	03-14-85	Jones Farm	Still at large
62216	Bennett, William	03-16-85	Trenton State Prison	Still at large
69240	Black, John	03-20-85	Leesburg	Apprehended 3-20-85
66992	Stein, Kenneth	04-05-85	Clinton House	Apprehended 4-5-85
71307	Perez, Arcenio	04-05-85	Clinton House	Apprehended 4-5-85
78518	Bullock, Roger	04-15-85	Newark House	Apprehenden 4-16-85
71986	Youman, Ronald	04-21-85	Pyramid House	Still at large
78831	Hoggard, Alfred	05-26-85	V.O.A. Camden	Still at large
74650	Sampson, David	05-03-85	Leesburg	Apprehended 5-5-85

TRAFFIC CONTROL

	<u>FY '84</u> <u>Totals</u>	<u>FY '85</u> <u>Totals</u>	<u>Differentials</u>
Visits:			
Contact	8,745	7,768	-977
Window	3,910	3,056	-854
Identification	313	251	- 62
Prison Classification Committee	1,394	1,367	- 27
Parole Division:			
I.P.O.	176	215	+ 39
Panel	200	277	+ 77
Board	146	119	- 27
Courtline:			
General Population	1,161	1,114	- 47
Close Custody Unit	764	690	- 74
Medical Department:			
Meds and Labs, GP	4,227	6,793	+2,566
Meds and Labs, CCU	1,053	1,747	-694
Clinic	827	921	+ 94
Staff	1,718	1,465	-253
Consultants	2,871	2,779	- 92
Emergencies	2,745	2,997	+252
Psychiatrics:			
Psychiatrics, GP	790	811	+ 21
Psychiatrics, CCU	1,178	1,466	+288
Psychologists, GP	879	865	- 11
Psychologists, CCU	779	492	-287
Social Services	648	615	- 33
Chaplaincy	96	41	- 55
Education Department:			
Staff	1,205	1,018	-187
Vocational School	77	119	+ 42
Reading library	396	327	- 69
Ombudsman	118	117	- 1

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Administrative Staff	144	94	- 50
Classification	1,394	1,367	- 27
Prisoners' Representative Committee:			
Executive staff to CCU	147	83	- 64
Balcony	2,471	2,110	-361
Legal Access:			
Law Library, GP	5,157	3,664	-1,493
Law Library Clerks to CCU	1,081	743	-338
ILA Clerks to Law Library	1,286	982	-304
ILA Clerks to CCU	989	717	-272
Law Library Clerks to school	641	421	-220
Closed Custody Legal Program:			
Requests submitted	4,722	4,952	+230
Requests completed	3,545	4,002	+457
Requests voided	726	838	+112
Returns issued	651	640	- 11
Totals	59,370	58,043	-1,327

JONES FARM

Disciplinary problems were minimal during 1984-1985. Several new inmate programs were added: Basic Education Program, Behavior Modification, and a Veterans Outreach Program. Inmate morale was good and staff performance was satisfactory.

Total Movement for Jones Farm during Fiscal Year 1984-1985:

New inmates received	323
Inmates released X-Max	2
Inmates released on parole	127
Pre-release interviews	193
Psychological evaluations	220
Parole Board evaluations	262
Intensive Supervision Program interviews	71
Intensive Supervision Program releases	32
Jones Farm Classification Committee	471
Medical/Dental to TSP	899
Emergency to St. Francis Hospital	20
Transfer to TSP/St. Francis Hospital	43
Returns from TSP/St. Francis Hospital	26

Court trips	53
Disciplinary transfers to TSP	45
Administrative transfers to TSP	29
Returns from TSP	47
Escorted furloughs	99
Unescorted furloughs	34
Releases to Halfway House	84
Halfway House interviews	21
Escape	1
Special details	232
Visits	3,013

DISCIPLINARY PROGRAM

Annual report for Fiscal Year 1984-1985 reflects a total increase of charges. The on-the-spot charges also have increased.

Total charges for the Fiscal Year are broken down as follows:

<u>Month</u>	<u>Charges</u>	<u>On-the-Spot</u>
July	572	109
August	401	105
September	460	124
October	592	113
November	450	139
December	472	107
January	482	122
February	542	187
March	344	158
April	542	187
May	506	222
June	604	222
Total	5,967	1,795

Sanctions imposed at State Prison, Trenton:

Lock-up:

2 days	8	7 days	223
3 days	48	10 days	172
4 days	2	14 days	1
5 days	286	15 days	398
6 days	2		

Loss of Privileges:

3 days	1	14 days	104
5 days	20	15 days	90
7 days	56	20 days	8
10 days	52	30 days	8

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Not guilty	705	Refer cc: Administrative Segregation	403
Repetitive	220	Refer cc: restitution	95
Violation of due process	74	Refer cc: IICC	143
Dismissed	8	Refer cc: psychiatrist	34
Suspended sentence	412	Refer cc: housing	7
Reprimand	224	Refer cc: Vroom consideration	135
Loss of commutation time	727	Loss of radio & TV privileges	30
Loss of contact visits	24	Confiscation	193
Vacate Suspension	55	Combine	244
Refer to the prosecutor	39	Refer to Max	23
Refer cc: job change	164	Refer to MCU	11

		<u>Codes Violated</u>			
<u>Guilty</u>	<u>Not Guilty</u>	<u>Guilty</u>	<u>Not Guilty</u>		
001		257	5	1	
002	199	301	81	22	
003	44	302	8	1	
004	131	303	23	10	
005	244	304	134	27	
006		305	41	18	
051	6	306	270	87	
052	5	351	4	1	
053	3	401			
101	3	402	195	36	
102	4	451	21		
103	1	452	6		
151	6	453	1	1	
152	52	501	6	2	
153	32	709	319	51	
154	14	708	11	4	
155	2	502	31	3	
201	2	551	14	16	
202	36	552	7	2	
203	44	553	3	4	
204	19	554			
205	14	601	1	1	
206	4	602			
207		603	14	5	
208	19	651	4	7	
209	3	652	4	5	
210	141	701	41	11	
211		702	3		
212	6	703	8	2	
251	8	751	1		
252	11	752	2		
253	32	802	2	1	
254	83	803	9	4	
255	26	258	1		
256	550	254	3	1	

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Guilty charges	3,521	Representatives	1,040
Not guilty charges	768	Witnesses	109
Repetitive	<u>251</u>	Confrontation	<u>40</u>
Total	4,540	Total	1,189
On-the-spot	1,795		

NORTH COMPOUND

Sanctions imposed at State Prison, Trenton:

2 days	1	7 days	47
3 days	14	10 days	76
5 days	82	15 days	132

Loss of privileges:

2 days	13	7 days	28	14 days	2
3 days	12	10 days	130	21 days	3
5 days	154	15 days	116	30 days	16

Not guilty	320	Refer cc: job change	43
Repetitive	86	Refer cc: Administrative Segregation	103
Violation of due process	63	Refer cc: restitution	39
Dismissed	6	Refer cc: IICC	2
Suspended sentence	222	Refer cc: psychiatrist	66
Reprimand	112	Refer cc: housing	1
Loss of commutation time	195	Refer cc: Vroom consideration	12
Loss of contact visits	9	Loss of radio & TV privileges	39
Vacate suspension	33	Loss of recreation privileges	462
Refer to prosecutor	5	Loss of phone privileges	28
Confiscation	111	Cell Confinement	5
Urine Monitoring	2	Extra duty	4

		<u>Codes Violated</u>	
<u>Guilty</u>	<u>Not Guilty</u>	<u>Guilty</u>	<u>Not Guilty</u>
001		301	10
002	34	302	1
003	8	303	7
004	8	304	134
005	37	305	14
006		306	81
051	2	351	2
052	6	401	
053	5	402	44
101		451	10
102	1	452	1
103	1	453	1

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
151	21	3	501	6	4
152	56	15	258	2	
153	5	4	352		1
154	8	3	502	12	2
155	1		551	3	3
201			552		
202	18	2	553		1
203	23	7	554		
204	1	1	601		
205	20	3	602	1	
206	1		603	5	5
207			651	8	4
208	7	3	652	13	3
209	1		701	19	1
210	86	14	702	2	
211			703	3	2
212	9	1	751		
251	2		752	2	
252	3	2	802	1	2
253	13	1	803	1	2
254	31	5	704	2	
213	6		707	6	5
255			708	5	1
256	374	51	709	210	41
257			753	1	
			754		2
Guilty charges		1,406	Representatives		494
Not guilty charges		320	Witnesses		9
Repetitive		<u>88</u>	Confrontation		<u>12</u>
Total		1,814	Total		515

BUSINESS MANAGEMENT ACTIVITIES

This past Fiscal Year, a change has taken place in the budget process. The change called for the addition of new forms and a slight variation in the budget submission procedure. Every institution is given a dollar figure from the Commissioner's Office, and the institution must keep its total request within that amount. The new procedure takes away from each agency the opportunity to make Office of Management and Budget aware of all its needs.

In September of last year, there was a turnover in a key area of Business Management. Mr. Joseph Netzer resigned as Engineer-in-Charge of Maintenance to accept a position with the Lawrence Township School District. He was replaced by Charles Hullfish from Division of Building and Construction.

The Business Office also suffered a severe loss; Mrs. Hope Long, who worked for the Department of Corrections for twenty-one years passed away. Mrs. Long was an outstanding employee who supervised the accounts payable section. She was replaced by her assistant, Mrs. Barbara Engi.

Despite the substantial and rapid growth of clientele, Business Management has functioned well in the past Fiscal Year with the exception of Inmate Store and Inmate Accounts.

The Bookkeeping Section worked an unusual amount of overtime to keep up with the weekly receipts, store orders, and remits. Hopefully, computers that are scheduled to be here in early July will alleviate the situation, and restore the operation to normalcy. The Inmate Store has reached the point whereas there is not enough space to inventory commodities for more than one week at a time. If a delivery of merchandise should not arrive or be made on schedule, the store operation would be hard pressed meeting their commitment. This is a problem that could turn into a serious situation if not resolved in the very near future. Plans are now underway to have the present area enlarged by our own maintenance staff. We hope to add an extension to the existing area we now utilize as the Inmate Store.

PERSONNEL

The Fiscal Year 1984-1985 has been a year of progress and innovation in the Personnel/Payroll Department. The new calendar year payroll time sheets have replaced the previous ones set up on a Fiscal Year basis. This allows the supervisory staff to review an employee's attendance on a single sheet. Also, the annual audit of leave balances and extension of time for the new year takes place as the new time sheets are set up. Everyone seems pleased with this new system.

In conjunction with the Delaware Valley Physical Therapy Associates, and Richard Gordon, M.D., and the Bureau of Risk Management, we have set up a monthly meeting to review the progress and current condition of employees who have been injured on the job, and who are currently undergoing a course of treatment. This has been successful in returning many employees to work sooner. We have provided this group with an extensive tour of the institution so that they could see for themselves the type of environment in which the employees work. This enabled them to have a better understanding of when the injured employee had recovered sufficiently to return to active duty.

The entire SLI program is being revised to streamline the process, to provide better service to the injured employees, and to weed out the people who should not be receiving the benefits. Probably the most notable part of this program is the review board chaired by an Assistant Superintendent that meets to review each case with the injured employee's supervisor and a representative from personnel. This one innovation has dramatically reduced the number of SLI claims.

The new Performance Assessment Review Program has gone into effect this year and all of the supervisors have received training.

The age of computerization has arrived in Personnel, and we have begun to transfer all of our records into this system. This is a fascinating age in which we live, and this step forward should simplify our work greatly.

The following is a listing of the movement of employees at the institution:

	<u>1984-1985</u>	<u>1983-1984</u>
Employed:		
New hires	121	185
Transfers	<u>33</u>	<u>29</u>
Total	154	214
Separations:		
Resigned	49	72
Retired	7	8
Transferred	34	41
Termination of Temporary	21	27
Removed	12	17
Deceased	<u>2</u>	<u>4</u>
Total	125	169
Other action:		
Promotions	191	218
Disciplinary actions	1138	449
Grievances	36	45 *less one month
CS-21's prepared	884	980
RA appointments	285	374

FOOD SERVICE

The cycle menu for Fiscal Year 1984-1985 provided meals acceptable to inmates and staff. The salad bar continues to attract more employees for the noon meal. The number of hot meals served remains the same, no decrease. The remaining section of the Officers' Dining Room is incomplete. A date of September 1, 1985 has been set for completion. New food carts were delivered in February and necessary modifications made to meet specifications. They have been in full usage since March.

DEPARTMENT OF CORRECTIONS
STATE PRISON, TRENTON
LAUNDRY REPORT

Annual Report T.S.P. LAUNDRY

INSTITUTION

TSP

MONTH

July 84 - June 85

19

DATE	FLAT WORK	ROUGH DRY	Thermal Blankets	Sheets	Pillow Cases	WOOL BLANKETS	TOTAL LBS.
1	706,800						706,900
2		162,550					162,550
3			59,400				59,400
4				700			700
5					100		100
6						9,750	9,750
7							939,400
8							
9	Pillow Cases			700 Pillow Cases MADE			
10				FROM DAMAGED SHEETS			
11	FLAT WORK TO BORDENTOWN			RECORDS FROM JULY 84 - JUN 85			
12							
13	JUL. Clean WT.		17,623				
14	AUG. " " "		18,401				
15	SEP. " " "		17,632				
16	OCT. " " "		18,401				
17	NOV. " " "		16,875				
18	DEC. " " "		17,114				
19	JAN. " " "						
20	FEB. " " "		17,350				
21	MARCH " " "		17,223				
22	APRIL " " "		17,268				
23	MAY " " "		21,576				
24	JUN. " " "		16,516				
25	TOTAL		195,979				
26							
27							
28							
29							
30							
31							
TOTAL							939,400

TOTAL LBS.—YEAR TO DATE

2,234,180

ITEM	THIS MONTH	YEAR TO DATE	AVERAGE DAILY CENSUS
Washroom Supplies	\$	\$169,56.93	Inmate Population
Materials (Aprons, Pads, etc.)		70321.60	
Repair Parts, Lubricants, etc.			
Payroll		4881.60	TOTAL
Total Gross Cost		92160.13	
Average Gross Cost per lb.			No.

George D. Zenguis

LAUNDRY SUP.

The enclosed serving line for West Compound inmates has been acceptable to inmates. Maintenance Department employees did an excellent job. This area opened April 1985.

A new dishwasher was in full operation by April 15, 1985. All trays and stainless steel pans are washed in the machine.

Insulated coolers, sixteen quart size, were purchased to send out tower meals three times a day.

The present exhaust system is not adequate enough to cool the food preparation area. Temperatures reach 120 degrees and higher with six kettles and three grills operating. The food storage area becomes quite warm. Canned food temperatures range 70 to 120 degrees in the can.

There are many hours of overtime due to staff shortage. Six trade instructors are needed for the relief of burnout, and coverage for vacations and sick call.

MAINTENANCE DEPARTMENT

The Maintenance Department has been very busy maintaining the Institution, as well as constructing new projects as follows.

Vroom Building:

Repair basement unit heater and separate into individual zones with new thermostats.

Construct two new medical units to include:

- Masonry walls, studding, sheet rock, cabinets, and carpeting.
- Complete electrical wiring including new panel box and separate service.
- Plumbing: new waste lines, venting water lines, air lines, vacuum lines, dental chair, etc.
- H.V.A.C. electric baseboard heat and zoned air conditioning.

Install new lighting fixtures on A, B, C, D, F, G, and H tiers, as well as all new "night lights".

Install new lighting in all shower areas.

Refurbish showers on A and F tier.

Construct partition wall with door between Officers' day room and the dining room.

Repair exercise yard wall.

Inclose window in Director's Office.

Install carpeting in Director's Office and secretary's office.

Jones Farm:

Remove lighting from State House "Kitchen Area" and re-install in Inmate Day Room, Library, and Classification.

Install new ballasts in dining and kitchen.

Painted A and B dorm bathrooms to include floors.

Painted boiler room.

Rewired condensate pumps.

Install underground wiring for security system.

Install new air conditioner in Classification room.

Install warning light on refrigeration trailer to signal an increase in temperature.

Trenton:

Construct entire new serving area in Mess Hall as follows:

Knock out existing wall (non-bearing).

Install new electric, steamlines, water, and waste lines.

Tile floor and walls.

Remove existing stainless steel serving line, modify and reinstall in the new area.

Install new sky lite.

Repair the roof.

Install new concrete floor where old serving line was located.

Increase seating in mess hall by 100.

Install new stainless steel tables in mess hall.

Build office for Cookhouse Supervisor.

Install new roll-up door in rear of cookhouse.

Install concrete pad rear of cookhouse to enable fork lift to unload food trucks.

Rebuild swill platform roof and install lights within.

Dug up, repaired, and installed clean out for cookhouse bathroom which had been a constant source of trouble.

Remove old dishwasher and install new dishwasher.

Install exhaust system from dishwasher.

Rebuild dishwasher exhaust fan.

Install new lights in the bakery.

Rebuild refrigerated box #2.

Repair steam kettles and re-pipe same.

Build closet for pesticides.

Build new group shower for 4-wing and 6-wing.

Install new lighting in 7-wing.

Re-welded every cell door in 7-wing.

Construct chain link fence with a gate in Psychology area - 1C.

Build doctor's office with lavatory in 1C.

Construct waiting room in 1C.

Build separate partition with folding door and sliding window in C.S.U.

Installed manual purge system in North and South Compounds.

Installed shelving.

Installed all necessary wiring and computer terminals for Administrative Office - 2nd floor.

Constructed complete mail room including shelves, new floor, lighting, etc. in West Compound.

Enlarged door opening, installed three I-beams for new ice machines.

Installed new partition and door for Traffic Control.

Build separate storage room for Traffic Control.

Placed "barrier type" flower boxes outside of Lobby entrance and provided planting.

Removed outside institution sanitary garbage containers to new secure area, painted lines for transport vehicles.

Purchase outdoor concrete picnic tables and benches, provide concrete pads for same.

Refurbish and replace all ceiling tiles in Donald Bourne School.

Installed electrical conduit and wiring for computer classroom.

Re-braced all shelving in Law Library.

Painted as well as completed refurbishing of all shops in basement of Shop Hall.

Completed repainting, inside and outside, of Administrator's house. Built new closet, storage shelves, desk, etc.

Constructed new fencing rear of South Compound to provide separate area for Mariels, as well as a separate yard for 1-GG.

Installed new partition, door, completed painting and plastering of three offices for Food Service.

Surveyed Trenton State Prison, Jones Farm and Vroom Building regarding: "Worker and Community Right to Know Act" N.J.S.A. 34:5A1 et. seq. (Hazardous Substances), and completed a separate work place survey for each facility.

Commencing July 29, 1985, the Maintenance Department will be in operation generating daily preventive maintenance and scheduled work orders.

A great deal of effort by the Computer Operator has been put into placing the proper nomenclature into the computer enabling the Department to monitor, schedule, and maintain all mechanical equipment.

The Maintenance Department has increased the staff size enabling the Department to respond quickly to any emergency problem.

STOREROOM

The status of the storeroom operation is adequate.

Number of men outfitted and serviced at Trenton State Prison:

From: Prison Reception Unit
Rahway State Prison

539
102

Leesburg State Prison	135
Mid-State Correctional Facility	39
Southern State Correctional Facility	66
Youth Correctional Institution-Bordentown	13
Youth Correctional Institution-Annandale	7
Other	29
To : Newark House	17
Volunteers of America	12
Pyramid House	5
Clinton House	5
Bates House	3
Funeral Trips	30
Weddings	1
Releases	346

VOLUNTEER PROGRAM

State Prison, Trenton's Volunteer Program continues to provide a variety of quality programs to the inmate population at the Main Complex and the satellite units. There are seventy-six volunteers assigned to programs. The programs encompass such diversified groups as Alcoholics Anonymous, Behavior Modification, Chaplaincy, and Thresholds. This year, the Veterans Outreach Program was implemented at the Main Complex and Jones Farm. Gamblers Anonymous was instituted at Jones Farm.

The Volunteer Screening Committee met numerous times during the year to review and make recommendations for appropriate volunteer program assignments. Accordingly, fifty volunteers were assigned to programs. Of this total, fourteen students from various colleges throughout New Jersey and Pennsylvania were assigned to the Chaplaincy, Social Work, and Psychology Departments for their field practicum.

Orientations were conducted throughout the year to familiarize the volunteers with the departments within the institution as well as the policies and procedures governing the Volunteer Program. Staff personnel from the Administrator's Office and other departments within the institution were represented at the orientations.

An in-service training was given by the Psychology Department for all volunteers in October 1984. The purpose of the training was to help volunteers to be cognizant of psychopathology of inmates. The training was well received by the volunteers and proved to be very beneficial and informative.

Mr. George Traub, volunteer from the Pitman Gospel Ministries, was State Prison, Trenton's nominee for the Volunteers In Courts and Corrections Association of New Jersey (VCCNJ) annual award ceremony. Mr. Traub has been a volunteer at State Prison, Trenton since 1957 and conducts Bible studies and worship services at the Main Complex and Jones Farm. He was voted by the VCCNJ and was one of the finalists. He received a plaque for New Jersey Volunteer of the Year.

State Prison, Trenton held its annual Volunteers Banquet on April 25, 1985. The banquet was a great success. Mr. Howard Beyer, Administrator, did a superb job in addressing the volunteers and commending them for their commitments and dedication to the Volunteer Program. The banquet was well represented by volunteers and staff personnel. Plaques were awarded to ten volunteers for servicing the inmate population ten years and more. Certifications of recognition were awarded to forty-eight volunteers.

Various charitable campaigns were coordinated by the Coordinator of Volunteers. Monetary contributions afforded by the employees were \$1,706 to the United Way, \$87.00 to the Heart Fund, and \$266.50 to the Cancer Society. Raffle tickets amounting to \$90.00 were sold for the March of Dimes. Three new employees subscribed to the U.S. Saving Bonds.

During the year, the Coordinator of Volunteers attended several informative workshops on management and supervision. Of particular note, the Coordinator of Volunteers participated in the 1985 National Conference on Citizen Involvement. This conference was held in Los Angeles, California at the University of Southern California. Volunteer - The National Conference of Arlington, Virginia sponsored the conference. These workshops proved to be beneficial to the Coordinator of Volunteers in managing and providing for quality volunteer programs.

The Behavior Modification Program teaches inmates how to manage stressful situations, more appropriately, through relaxation and desensitization techniques. Topics covered in the program are self image, behavior analyses and control, assertive training, and rational thinking. The program was extended to Jones Farm and Protective Custody Units this year. Inmates meet as a group with their group leader over an eight week period. There are 109 inmates that were enrolled in the program and eighty-six received certificates.

Thresholds Program teaches inmates the processes for making rational decision. Inmates are taught how to expand, evaluate, ratify and set criterions in decision making. The program provides for one-to-one counseling over a fourteen week period. There were fifteen inmates who participated in the program. Ten inmates received certificates.

Alcoholics Anonymous is a self help group for inmates who are recovering from alcoholism. Members of the group are a means of support to each other, and meet once a week with their volunteer group leader. There are eighty-two inmates enrolled in the program. This year, guest speakers were brought in to speak to group members. In addition, educational films are shown once a month.

The Thursday night Alcoholics Anonymous group at the Main Complex and Jones Farm group experienced some difficulties. The regular scheduled volunteer could not keep his appointments. Consequently, the groups did not meet for several weeks. However, interested volunteers have been interviewed and appropriate assignments will be made.

Gamblers Anonymous was instituted at Jones Farm on April 1, 1985. This group's purpose is to aid inmates in recovering from gambling. Twenty-five inmates have participated in the program since its inception. At present, there are seven inmates enrolled in the program. The group meets once a week.

The Veterans Outreach Program, though coordinated through the Social Work Department, comes under the auspices of the Volunteer Program. This program commenced at the Main Complex in April 1985, and was extended to Jones Farm in May 1985. Veteran volunteers assist inmates with their veterans claims, and provide group counseling. The volunteers meet at Jones Farm bi-weekly, and weekly at the Main Complex.

Chaplaincy volunteers provide pastoral counseling, Bible studies, and worship services to the inmates at the Main Complex and satellite units. Through volunteers, religious services of all denominations are extended to inmates.

It is hoped that more programs can be offered to the inmate population next year. Accordingly, efforts are being made to implement a reading library program and Narcotics Anonymous Program.

During the Fiscal Year 1984-1985, eighty-five volunteers provided supplemental treatment services and programs to 250 inmates; and increase of seventy-three inmates and twenty-five volunteers from the 1983-1984 Fiscal Year.

STATE USE INDUSTRIES

There were two new instructors hired for the Clothing Industry, and one transferred to Leesburg State Prison. At the present time, there are eleven employees working for State Use Industry.

The Clothing Industry produced 30,830 pairs of pants and coats combined. The shop also designed a new outer coat for Southern State Correctional Facility.

Four new machines were purchased for the Clothing Industry to increase production.

The Knitting Industry produced a total of 12,620 dozen pairs of socks. Two knitting machines were completely rebuilt.

The Mattress Industry made 14,487 mattresses and pillows.

The Printing Industry printed 11,515,218 impressions which consisted of letter heads, forms, name cards, envelopes, signs, and booklets.

The Mattress and Knit shops were painted, and the Print and Clothing shops are being painted.

There were a total of 2,522 workers working during the year with an average of 210 per month. There were a total of 202 new workers assigned, and 234 dropped or transferred to other jobs during the year.

VROOM READJUSTMENT UNIT

The Maintenance Department completed interior painting of the Vroom Readjustment Unit during August 1984. The Maintenance Department replaced the overhead fluorescent and night lights on all the tiers in the Unit.

On February 25, 1985, a new procedure regarding personal clothing packages and State issued items was implemented in the Administrative Segregation Unit. The new procedure was met with little resistance. It was, however, necessary to place four inmates in pre-hearing detention because they were encouraging the other inmates to join their demonstration.

On April 29, 1985, the State Prison, Trenton Maintenance Department began construction of a combination dentist and doctor office. These offices will be located in the Vroom Readjustment Unit shop area that was previously used for the officers' roll-call area.

The construction of these offices would give the dentist and medical specialist an area to examine and treat the Vroom Readjustment Unit population. This would enhance security since the inmates would not have to leave the confinements of the Unit.

Major Incidents:

Several serious incidents occurred at the Vroom Readjustment Unit in August of 1984. On August 28, 1984, a major disturbance took place on D Tier which resulted in several correction officers and supervisors being assaulted. Seven inmates barricaded and tied their cell doors and had to be physically removed from the cell with the use of force. Upon entering the cells, the officers were assaulted with full cans of food, batteries placed in socks, spoons and other items fashioned into weapons. The prompt and professional manner in which the disturbance was handled prevented the rest of the tiers from participating in the disturbance.

On August 17, 1984, Costas #61066 assaulted Senior Correction Officer J. Boyd with a weapon fashioned from a tin can lid. The officer was lacerated on the arm, face, and neck area. Twenty-two sutures were necessary to close the wounds. Force was necessary to subdue Costas and prevent him from assaulting other staff members present.

Also on the same day, six inmates on A Tier, the detention tier, created a serious disturbance. They began banging their cell doors and making threats to staff members entering onto the tier. They tore up their sheets, blankets,

pillows, and other items and threw them out on the tier. They further made attempts to knock out outside corridor lights with strips of sheets and blankets. It became necessary to place the six individuals involved in mechanical hand restraints.

On August 29, 1984, Martin #75134 assaulted Senior Correction Officer G. Howarth by punching him in the face with his fist.

During the month of October 1984, Officers W. Applegate and J. Chrzan were injured while subduing R. Bryant #68310 after he had attempted to assault Officer Applegate. Both officers were examined and treated in the St. Francis Medical Center, Emergency Room. Officer Chrzan was treated and returned to duty. Officer Applegate sustained a broken hand as a result of the incident.

Ferrard Ali #64501 refused to submit to a search upon his return from a medical trip to State Prison, Trenton. Ali attempted to leave the search area after being ordered several times to submit to a strip search. Lieutenant Smith immediately ordered Ali subdued. Force was necessary to deter Ali's attempt to leave the area. After being subdued, Ali agreed to submit to a strip search.

There were three incidents of a serious nature that took place during December 1984. Cromedy #69962 attempted suicide on December 12, 1984 by hanging himself with a sheet he had fashioned into a rope. He was untied from his hanging position by correctional staff, treated by the nurse on duty, and transported to St. Francis Medical Center for further evaluation.

After assaulting three staff members on December 24, 1984, Graves #73471 refused placement in pre-hearing detention. Force was necessary to remove Graves from the cell and place in pre-hearing detention.

On December 27, 1984, Sergeant Lutolf was punched on the left side of the face by Bryant #68310 as the supervisor entered the cell to subdue the inmate. Bryant was immediately subdued by other correctional staff members in the area and placed in mechanical restraints.

On February 11, 1985, Sergeant W. Schultz was attacked by R. Bryant #68310 as the supervisor turned to leave the inmate's cell after supervising a search detail. Force was necessary to stop Bryant from seriously injuring the supervisor.

Inmate C. Chislum #71775 assaulted Officer C. Rosier on February 25, 1985 as he was being escorted to pre-hearing detention. He was subdued with the minimum amount of force necessary to stop his aggressive behavior.

Only one incident of a serious nature occurred during the month of March. On March 24, 1985, G. Bridges #67275 was assaulted by R. Sanders #69890 in the recreation yard. Bridges received six sutures to close his upper lip.

After being assaulted, Bridges left the area and returned a short time later and knocked Sanders to the ground. He then kicked Sanders several times about the head area. As a result of the assault, Sanders was hospitalized for three days in the Prison Unit at St. Francis Medical Center.

There was one incident of a serious nature that took place during the month of April. A near riot situation took place in the Vroom Readjustment Unit recreation yard on April 18, 1985. A fight occurred between inmate G. Bridges #67275 and C. Williams #78506. Bridges quickly introduced a homemade weapon and began using it. Before long, four other inmates became involved. The inmates began breaking pieces of concrete from the heavy bag foundation and assaulting Bridges with them. At this point, all the inmates involved had refused all orders to stop their assaults and enter the Unit. With the possibility that the entire population in the yard would become involved, the decision was made to bring the inmates into the Unit that had not gotten involved in the incident. As the inmates who were not involved were being processed into the Unit, the other inmates again were ordered to put down their weapons and exit the yard. They did comply to the order and were processed into the Unit and placed in pre-hearing detention without further incident.

There was one incident of a serious nature that occurred during the month of May. On May 31, 1985, Fred Smith #75486 refused to return to his cell after the completion of his shower. Force was necessary to remove him from the area and place him in pre-hearing detention.

On June 6, 1985, B. Reid #67659 attempted to assault Senior Correction Officer H. Oliveras with his feet and hands. The use of force was necessary to stop his assaultive behavior.

On June 16, 1985, R. Lee #65723 assaulted Senior Correction Officer D. Weisneck with his fist during a routine cell search. Force was used to subdue Lee. This matter is under investigation by the Internal Affairs Unit at State Prison, Trenton.

Visits:

There was a total of 1,164 escort visits, and fifty-five contact visits.

Telephone Calls:

There was a total of 30,671 telephone calls made for the period.

Disciplinary Program:

The Departmental Hearing Officers adjudicated a total of 1,148 disciplinary charges for the period. They also adjudicated thirty-nine protective custody hearings.

The breakdown of the infractions were as follows: .002 (102), .003 (24), .004 (24), .005 (80), .006 (1), .052 (2), .053 (3), .151 (6), .152 (76), .153 (1), .154 (3), .202 (15), .203 (1), .205 (8), .206 (1), .208 (8), .209 (8), .210 (14), .211 (1), .251 (3), .252 (10), .253 (44), .254 (4), .256 (238), .301 (1), .302 (1), .303 (5), .304 (82), .305 (9), .306 (175), .451 (30), .453 (1), .502 (1), .651 (30), .652 (2), .701 (27), .702 (1), .703 (1), .704 (1), .707 (11), .708 (8), .709 (59), .803 (1), and C/V/S (Chronic Violator Status) (25).

State Parole Board:

The State Parole Board heard twenty-seven inmates' cases during the fiscal period.

Inter-Institutional Classification Committee:

The Inter-Institutional Classification Committee interviewed a total of 371 inmate cases during the fiscal period.

Inmate Movement:

Medical trips	660
Court trips	69
Transfers from:	
State Prison, Trenton	
State Prison, Rahway	35
State Prison, Leesburg	2
Youth Correctional Institution-	
Bordentown	5
Yardville Reception Correctional	
Center	2
Southern State Correctional Facility	14
Youth Correctional Institution-	
Annandale	1
Prison Reception Unit	5
Trenton Psychiatric Hospital	1
Adult Diagnostic & Treatment Center	1
Transfers to:	
State Prison, Trenton	55
State Prison, Rahway	33
State Prison, Leesburg	17
Southern State Correctional Facility	2
Inter-state Transfer	2
Out of State Transfer	1
Date Set-Detainer	2
Date Set	2
Released to parole	1
Release date	1
Paroled	1
X-Max	2

INMATE LITIGATION

During the Fiscal Year, the following litigation was received by State Prison, Trenton:

		<u>Total</u>
July/August/September 1984:		
Federal:		
Habeas Corpus	14	
1983	21	
State	5	40

October/November/December 1984:

Federal:		
Habeas Corpus	6	
1983	23	
State	11	40

Additionally, three responses were filed on behalf of other institutions.

January/February/March 1985:

Federal:		
Habeas Corpus	20	
1983	25	
State	14	59

Additionally, eleven responses were filed on behalf of other institutions.

April/May/June 1985:

Federal:		
Habeas Corpus	11	
1983	24	
State	17	52

Additionally, four responses were filed on behalf of other institutions.

