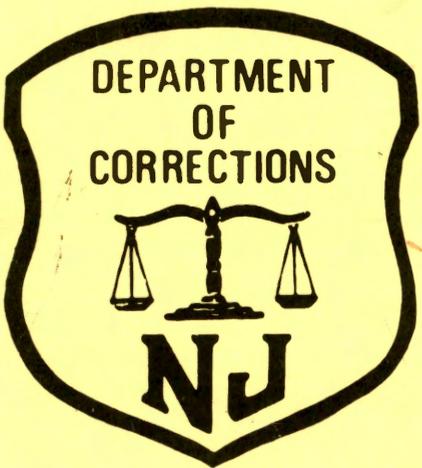


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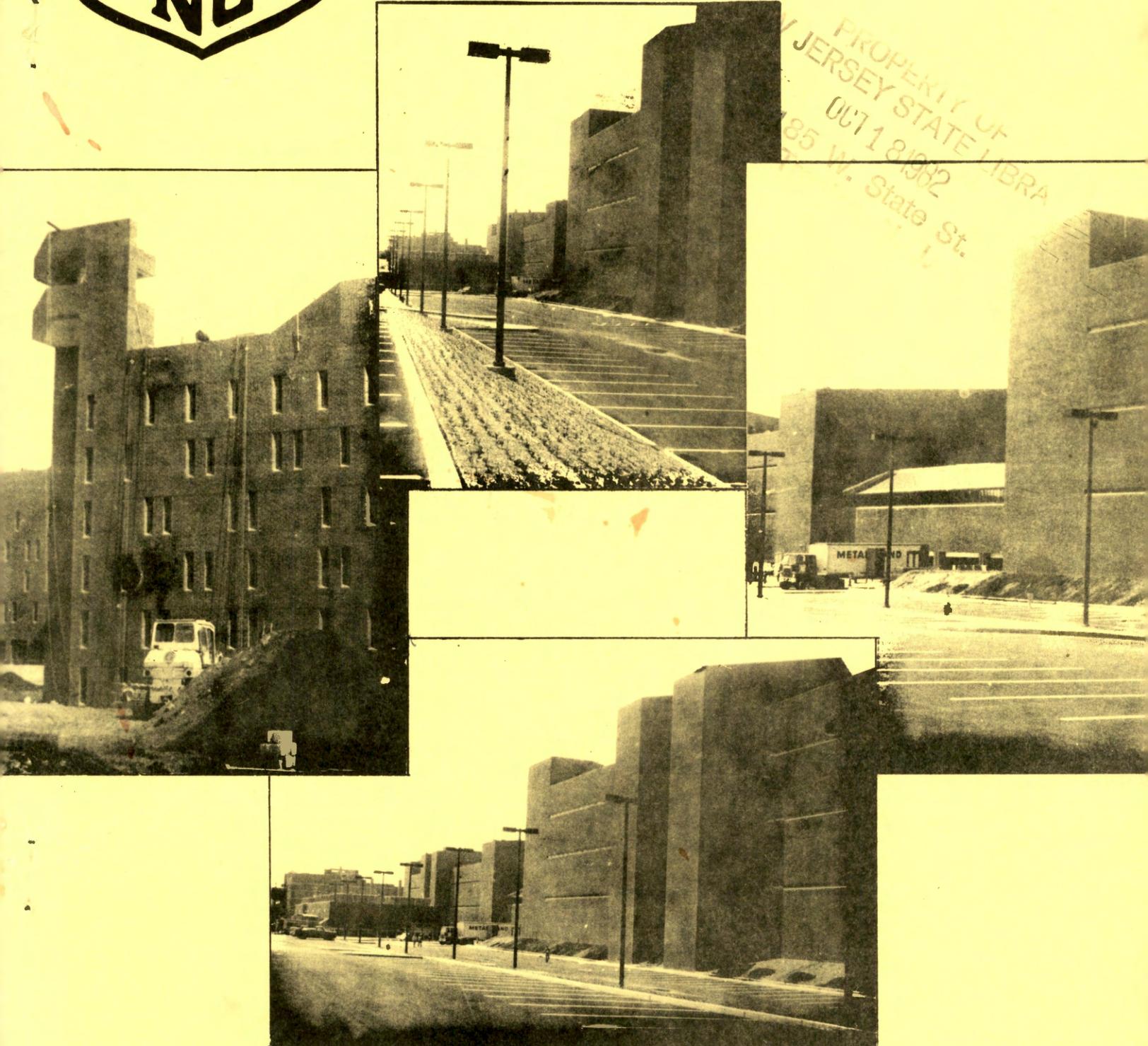
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ANNUAL REPORT

State Prison, Trenton

JULY 1, 1981 JUNE 30, 1982



New Jersey State Library

ELIJAH TARD JR.
Superintendent

ANNUAL REPORT
JULY 1981 TO JUNE 1982
STATE PRISON, TRENTON

ELIJAH TARD, JR., SUPERINTENDENT

STATE PRISON, TRENTON
TRENTON, NEW JERSEY

ANNUAL REPORT
July 1, 1981 to June 30, 1982

MAJOR DEVELOPMENTS AND HIGHLIGHTS

Recapitulation of State Prison, Trenton operations for this fiscal year concluded June 30, 1982. The commencing of the final year required an extensive research of the annals to determine the last escape(s) from within the maximum security institution for the State of New Jersey.

On July 3, 1981, six (6) inmates perpetrated an escape over the West perimeter wall, at which time was under the scrutiny of an armed Correction Officer. Through the collective efforts of local citizens, State Prison personnel, and the support of various Law Enforcement Agencies, four (4) of the six (6) escapees were recaptured within a short period of time. Thus far one (1) of the escapees continue to elude apprehension and remain at large. Equally uncharacteristic as the escape of July 3, 1981, an administrative decision was made on July 14, 1981 to effect a complete lock-down of State Prison, Trenton, based on information received by the Superintendent's Office.

Implementation of the 2:C Criminal Code Statute in conjunction with the revision of the State Parole Board was the apparent motive for the inmate insurrection.

Approval for a major revision of the institutional Classification System was necessitated to continue successful management of State Prison, Trenton. However, the viability of the revision was compromised by the increasing overcrowding of prisons statewide.

On August 4, 1981, several inmates who had been placed in the Management Control Unit in view of indications of their involvement in the events which led to the lock-down of July 14, 1981, created a disturbance in the Management Control Unit, and instigated similar inmate conduct in the adjoining housing area. The melee was brought under control in a matter of hours without disruption to institutional operations.

The months of September, October, and November of 1981 were without major incident. However, on November 13, 1981 the Superintendent, Assistant Superintendents, the Assistant to the Superintendent, and the Supervisor of the Vroom Readjustment Unit supervised a search of a housing tier at the Vroom Readjustment Unit. Information received by the administration revealed an imminent insurrection by inmates assigned to that tier necessitated the search.

During the aforementioned months, the new sally port under Phase IV became operational and Phase IV progressed to the installation of two (2) additional sentry towers.

On December 4, 1981, three (3) inmates, inclusive of one of the apprehended escapees of July 3, 1981, exited the medical ward through a steel encased window, and effected an escape over the east perimeter wall, in contemptuous defiance of razor ribbon, lights, and armed Correction Officers. Quick apprehension of two (2) escapees were through efforts of citizens, local municipalites, and supporting Law Enforcement agencies. Presently, one (1) escapee has continued elusion, and remains at large.

Emphasis on overcrowding, and the need to maintain cell space for prisoners received from both County and State jurisdictions created the deletion of the revised Classification System, and the implementation of the am/pm schedule, during the month of April 1982.

In light of this deletion a revision to our classification system to general inmate, and close custody was necessary. In keeping with this revision, State Prison, Trenton was able to maintain its management tool of ensuring the custodial integrity of the institution, while simultaneously providing a program component that meets the needs of the inmate, as well as the correctional mandate.

Since the implementation of the am/pm programming, and with the exception of a fight in the inmate dining area between two inmates, efforts on the behalf of inmates to delay the return from the recreation yard at the appropriate time, institutional programming functioned reasonably well, and without major incident from January 1982 through June 30, 1982.

Civilian, custodial, and administrative personnel response to all the aforementioned emergencies and developments are to be commended.

POPULATION MOVEMENT AND INMATE CHARASTERISTICS

The Trenton Prison Complex continues to house the long-term offenders committed to the adult prison system. Offenders with maximum sentences in excess of twenty (20) years are classified to Trenton Prison by the Inter-Institutional Classification Committee at the Reception Center in Yardville. Men with lesser sentences who are considered serious assaultive risks, or serious escape risks are also classified to Trenton.

The total population of the Trenton Prison Complex was 1273 as of June 30, 1982 as compared to 1194 on June 30, 1981. The breakdwn is as follows:

Trenton Prison	1027
Jones Farm	98
Vroom Readjustment Unit	136
St. Francis Hospital	12

The Prison Reception Center transferred 437 inmates to Trenton during the fiscal year. This figure represents new commitments, parole violators, and recommitments by the courts.

Transfers from other institutions totaled 334. The majority of these cases represents their administrative, disciplinary, and custodial problems. In most cases a suitable exchange was arranged, thus allowing opportunity for some inmates to earn their way out of Trenton to a less custodial oriented institution, as well as an outlet for those inmates who are not suited to the general population at Trenton for various reasons:

State Prison, Rahway	208
State Prison, Leesburg	89
YCI - Bordentown	25
YCI - Yardville	8
ADTC	4

A total of 348 inmates were paroled, discharged, transferred or otherwise separated from the Trenton Prison Complex as follows:

Paroled	260
Discharged X-max	14
Released by court	11
Deceased	2
Transferred to CIW	6
Transferred to Newark House	16
Transferred to ADTC	2
Transferred to Vol. of Ame.	7
Transferred to Clinton House	10
Transferred to Pyramid House	9
Transferred to YRCC	2
Transferred to YCI - Bordentown	8
Transferred to YCI - Annandale	1

During the fiscal year 835 orders to produce inmates before the courts were processed. A total of 110 writs were cancelled. A total of 343 detainers were lodge, and 183 detainers were recalled. A total of 55 prisoner pick-ups were accomplished by County, Federal, and authorities from other States. A total of eight (8) inmate legal name changes were processed.

CASE MANAGEMENT ACTIVITIES

Prison Classification Committee and Jones Farm Classification Committee:

During fiscal year 1982, the Prison Classification Committee reviewed, on an average, 261 inmate cases per month; up approximately 76 cases as opposed to fiscal year 1981 monthly case load. A major reason for the increased monthly case load was a major reclassification of the prison main population during the year, and the implementation of an am/pm inmate general population program assignment schedule, as opposed to the traditional schedules of past years. To facilitate the above program, the institution moved towards a more secure and controlled method of moving the inmate population by dividing the institution into two major general population areas, i.e., 3 - 6 - 4 Wing am programming, and 2 and 7 Wing pm programming.

The Jones Farm Prison Classification Committee has for the most part established itself as an integral part of the classification system at State Prison, Trenton. The Committee reviewed an average monthly case load of 71 inmates; down very slightly (4 inmate cases) from the preceding year's average case load. A contributing factor to the slightly reduced case load at the Jones Farm Unit is the continual problem of having few inmates classified from Prison Reception Unit due to the current placement criteria established for the Unit.

Total monthly case load reviews were approximately 71% in-person at State Prison, Trenton main; up 10% from fiscal year 1981, and 31% in-person at the Jones Farm full minimum satellite unit. No major program assignment problems presented themselves during fiscal year 1982 other than the ever present rise in the State Prison, Trenton main population count with more and more inmates being incarcerated with mandated mandatory minimum sentences; therefore, creating for the most part a non-mobile general population at State Prison, Trenton.

1 Right Close Custody Units - Management Control Unit and Protective Custody:

During fiscal year 1982 an average monthly case load of five inmates were given in-person reviews by the Management Control Unit/Protective Custody Special Classification Committee from the Management Control Unit population. The Protective Custody population averaged 30 not in-person 90 days reviews. Pre-hearing Management Control Unit detention placement cases were down from the past fiscal year in that the Management Control Unit/Special Classification Committee heard a total of 21 case referrals as opposed to a 54 case load in fiscal year 1981.

Management Control Unit housing placements for fiscal year 1982 ranged from a high of 36 inmates assigned to a low population of 9 inmate assignments. The average in-house Management Control Unit population during fiscal year 1982 was 17 inmates. The single most responsible factor for the extreme population figures was due to the August 4, 1981, 1 Right Management Control Unit riot, whereas, approximately 90% of all the Management Control Unit population rioted, and the resultant action transferred a majority of that population to Administrative Segregation assignments. A few of the more serious violators were sent to Federal Government Institutions.

Overall, the Management Control Unit has functioned very well since the August 1981 riot incident.

1 Left; 7 Left 1 Tier, and 7 Right 4 Tier Administrative Segregation Cases:

During fiscal year 1982, the 1 Left Prison Classification Committee reviewed an average monthly case load of 105 men. This represents a substantial increase in reviews per month due to the implementation of two housing units in 7 Wing to serve as Administrative Segregation housing, i.e., 7 Left 1 Tier, and 7 Right 4 Tier. State Prisons, Rahway and Leesburg provided approximately 46% of the Administrative Segregation population during fiscal year 1982. The average monthly case release to general population status numbered 11 cases.

Summation:

The Closed Custody Unit population during fiscal year 1982 increased significantly with 1 Right housing a conglomerate of Protective Custody, Management Control Unit, and Emergent Housing placements. During the fiscal year 1982, a major riot occurred in 1 Right Management Control Unit inflicting major physical damage to some 30 cell units which were immediately renovated once the incident was quelled. Protective Custody continues to be a major topic of concern due to the continued influx of new cases resulting in the Protective Custody Unit out numbering the Management Control Unit count.

Administrative Segregation case loads increased significantly during the fiscal year just completed, and a 34 unit cell area in 7 Right 4 Tier was implemented to carry the overload.

All in all, the Case Management activities of fiscal year 1982 continued to be handled very capably, despite the many physical limitations faced by all staff personnel in light of the constant increase of the total population count at State Prison, Trenton which is reflected in the main body of this report.

PROFESSIONAL SERVICES

During the fiscal year 1982, the Professional Services Department consisted of the following departments: Classification; Medical; Pharmacy; Dental; Education; Vocational Education; Recreation; Psychology; Psychiatry; Social Work; Furlough; Chaplaincy; and Volunteers.

The departments have continued to focus attention upon expanding the scope, and quality of professional services delivered to the inmates at State Prison, Trenton, and its satellites (Vroom Readjustment Unit, Jones Farm, and St. Francis Medical Center Prison Unit), from intake to release. All departments have functioned on an above average scale in meeting departmental goals, and objectives. Monthly meetings with Department Heads were held, in addition to weekly meetings for departments planning, and problem solving. Department procedures have been revised, and being rewritten to accommodate the new institution (North Compound).

Orientations were held for 185 new employees to acquaint them with the missions, goals, and objectives of each department of the prison. The orientations focused on how each department interacts, and inter-relates to one another, in addition to introducing new staff to department heads, and touring the institution.

The staff participated in the annual March of Dimes, American Cancer Society, and the U. S. Bond Drives.

Numerous volunteer organizations have enhanced staff's efforts in providing worthwhile services to the inmates. Volunteer groups include the following: Princeton

Theological Seminary, pastoral counseling; Bridge Ministries, pastoral counseling; Spanish Mennonite, pastoral counseling; Deliverance Center, pastoral counseling; Christian Science, pastoral counseling; Jehovah's Witness, pastoral counseling; Pitman Ministries, pastoral counseling; The Prison Community Network, a state-wide organization designed to assist prisoners, and their families during imprisonment, and after release; Thresholds of New Jersey, counseling one-to-one in decision making; Behavior Modification, group counseling; Rutgers University, social services counseling; Temple University, individual and group psychological counseling; and Alcohol Anonymous, group counseling. Superior Courts, and District Court Judges donated legal books, and the Trenton Times donated daily newspapers.

During the next fiscal year, professional services goals are to alleviate many of the day-to-day pressures on inmates while providing a consistent, meaningful, and accessible service. Our objectives, in short, are to provide a greater availability of staff to the inmate population, and to other institutional staff. In this way, the inmates will have the opportunity to work through their pressures, and tensions before they intensify out of proportion.

All departments will focus in-service training for staff with emphasis being on correctional staff; better preparing staff with the type of coping skills needed with the type of offenders entering the prison system today.

SOCIAL SERVICES

The social work department of State Prison, Trenton offers a dual function in the institution. The goals of the department are to respond to both the needs of inmate, and prison management in a responsible, and professional manner.

Services provided to the inmate population include individual, and group counseling; crisis intervention; problem-solving; referrals to outside agencies; notary services, etc. Services provided to the prison management are preparation of paperwork for the various institutional classification meetings; report writing; and participation in the classification meetings (Management Control Unit; Protective Custody; Prison Classification Committee; and Administrative Segregation).

During the fiscal year 1982, the social work department expanded its counseling program. In conjunction with the psychology department, an individual counseling program was developed. Also, for the first time in several years, the social work department became involved in group counseling. Pre-release counseling continued in the past fiscal year. As the staff becomes more efficient in handling classification paperwork, more time will be devoted to counseling.

All social work staff participated in some type of training in the past fiscal year. Among the sessions attended were: Assertiveness Training; Alcoholism Counseling; Behavior Modification; Psychotherapy in the Institution; Interviewing and Assessment, etc. Training was also provided to the social work staff at the institution by the psychology department, and also by the parole counselors.

The number of inmates contacted by the social work department this past fiscal year number 14,204. The amount of classification preparation was extremely high because all general population inmates were interviewed in February, and March due to the institutional reclassification. The Special Classification Committee, Management Control Unit, and Administrative Segregation Classification agendas are taking up an increasing amount of time to prepare as evidenced by the 1,435 inmate contacts. In the fiscal year 81, only 1,107 inmates were seen in this category. The amount of notaries completed this year also rose from 738 in 1981 to 835 in 1982.

PSYCHOLOGICAL SERVICES

A significant portion of the inmate population at State Prison, Trenton may be described as aggressive, anti-social, destructive, and may exhibit both unstable, and bizarre patterns of behavior. In addition to these behaviors, a large number of inmates are experiencing "normal" adjustments reactions to conditions related to incarceration, and personal loss.

A major function of the psychology department, therefore, is to provide treatment to the aforementioned inmates through a variety of therapeutic modalities. Various approaches using both individual, and group psychotherapy are employed to help inmates deal with problematic-attitudinal, emotional, and behavioral patterns. In addition, the psychology department provides training, and consultation to other staff at the institution who must deal with inmates who are emotionally disturbed. During the past year, the psychology department provided this to Correction Officers on a regular basis, social workers, nurses, behavior modification team, teachers, volunteers, and various administrative personnel. Another component to the psychology department is the coordination of the psychiatric services. It should be noted that 10 - 20% of the State Prison, Trenton inmate population have outstanding prescriptions for psychotropic medications which must be maintained on various levels. Emergency consultation in response to bizarre behavior displayed by the inmates is another important facet of the psychologist role at State Prison, Trenton. The psychology department is also responsible for submitting psychological evaluations/reports to institution, and state personnel advising them of the psychological factors to be considered in the management, custody status, job assignment, parole suitability, crisis intervention/emergency evaluations, etc. of inmates. Finally, psychologists are responsible for screening new employees of the prison.

At the beginning of the 1981-82 fiscal year the psychology department has been staffed by the Director of Psychology; three staff clinical psychologists; one intern; three consultant psychologists; and two consultant psychiatrists. Currently the staff has increased to include the Director of Psychology; four staff clinical psychologists; one intern; three consultant psychologists; a full-time psychiatrist; and two consultant psychiatrists. With the increase in staff, the psychology department was able to continue to make significant contributions in the areas of crisis interventions, treatment, and in-service training. Group psychotherapeutic services increased from 10 to 12 groups during this fiscal year. These groups included: Para-professional training group, drug and alcohol abuse groups; anger/aggression self-control group MCU groups; two on-going groups at Jones; and six on-going therapy groups at State Prison, Trenton. The increase in staff led to greater, and more

effective emergency, and crises intervention services, as well as increased individual psychotherapy services to both the general population, segregated inmate population, and especially the satellite units.

The Psychology Department has also continued its active role in providing, and significantly expanding in-service training to various departments and its staff. This entailed providing seminars on a regular bi-monthly basis on the recognition of danger signals, and interventions to Correction Officers at State Prison, Trenton. Special seminars, and supervision has also been provided to the Social Work Department on a bi-weekly basis as well as providing in-service training for the Nursing and Education Departments. Supervision for volunteer programs such as Alcoholics Anonymous, Threshold, and Behavior Modification was provided through most of the fiscal year. Currently the Psychology Department is screening both staff volunteers, and inmates for these programs.

The Psychology Department has also extended its services by providing additional coverage (three half days) at Vroom Readjustment Unit, and (two half days) at Jones Farm. Twenty-four hour on-call (air phone) coverage has continued by the Director of Psychology, and Chief Consultant Psychologist.

It is hoped that with the completion of the new prison complex, and the anticipated increase in population, that the Psychology Department will be able to maintain its coverage adequately. The goals of increasing therapeutic treatment, providing emergency/crisis intervention, and performing psychological, and psychiatric evaluations with the increased population will undoubtedly call for an increase in staff.

FURLOUGH PROGRAM

The furlough and community release programs have been implemented with the usual cooperation of all involved. There was an increase in the number of inmates who enjoyed the privilege of participating in these programs. One hundred and forty-eight (148) escorted furloughs were granted during the year, an increase of seventy (70) over last year. There was one violation on an escorted furlough, when the inmate returned fifteen minutes late. There were forty (40) unescorted furloughs successfully completed, an increase of six (6) over last year.

The pre-release program saw an increase of six (6) transfers over the last year. Forty-one (41) inmates participated in the various agency programs such as Morrow Projects; Clinton House in Trenton; Bates House in Camden; Volunteers of America in Camden and Trenton, and Pyramid House in Newark (for north Jersey residents) are the participating agencies for the State purchase of services program. Newark House is available for Essex County residents.

The furlough coordinator interviewed eighty-seven (87) escorts for the furlough program. There were eighteen (18) funeral trips; five (5) compassionate trips; and ten (10) marriage license trips arranged and successfully completed. The Jones Farm Classification Committee considered 429 applicants for the furlough, and community release program.

EDUCATIONAL PROGRAMS

During July 1981, due to the emergency lock-down of the prison, all educational programming was suspended. As a result, educational personnel were assigned to alternative sites within the prison.

Upon suspension of the lock-down, programming was changed to meet the needs of inmates in general population, and reduced mobility units, a newly created program. As such, teaching staff taught in both the classrooms, and in the wings.

The wing/classroom teaching was changed in April 1982, when the reduced mobility unit concept was abolished. As a direct result of this change, the number of academic participants dropped from three to four hundred to a maximum of 144 students per day. Additionally, we also modified classes to the present a.m./p.m. programming.

Further, all evening classes were suspended effective April 12, 1982. All evening staff working in the Donald Bourne School were furloughed.

Lastly, due to these major changes in our programming, we have placed the teaching staff on a split-shift, wherein the staff work early shift (7:30 a.m. to 3:15 p.m.) or late shift (8:30 a.m. to 4:15 p.m.).

Despite these major changes, the educational staff have been most cooperative, and adaptive.

Ancillary Programs

Institutional Orientation - a total of 362 inmates were processed through institutional orientation by our counseling component.

Law Library - as a valid statistics report was not developed until May 1982, a total number of participants can only be reported on an average basis of 750 inmates using the Law Library facilities/services per month, during the year.

Structural changes in the Library during the year has resulted in added space, and security to this area. Scheduling units are still being constructed to add both book space, and work spaces.

We are progressing toward a fully coordinated Law Library service system for the Main, Jones Farm, and Vroom Readjustment Unit. This project, hopefully, will be fully implemented during the upcoming fiscal year.

General Library - this area of operations was suspended for most of the fiscal year due to renovations, and security needs. The area is now operational.

Paralegal Training Program - fifteen inmates enrolled in the paralegal training course with ten completing the course satisfactorily. Four educational personnel completed a course in supervision of paralegal functions as administered by the Department of Corrections: Ronald Paice; Patricia Singleton; Rosa Strayhorn; and Shirley Tyler.

RECREATIONAL PROGRAMS

The fiscal year started with the July lock-down of State Prison, Trenton. This did not effect Jones Farm, and the Vroom Readjustment Unit. These satellites units continued their recreational programs. Jones Farm continued to participate in the Ewing Industrial Softball League.

The reduced mobility unit was created, and the recreation department increased indoor activities for the unit. Adjustments were made to accomodate the change in population status. New equipment was ordered to meet the needs of increased population at the main complex and the Vroom Readjustment Unit.

The recreation band program was terminated when the reduced mobility unit was created. Boxing, basketball, flag football league, handball, weight lifting, chess tournaments continued. The recreation department had to adjust to two of each, i.e. yard gang, basketball, and flag football.

The art program had to adjust to the reduced mobility unit, and added a hobby program for 7 and 2 wings after being halted during the lock-down. Hobby class made, and donated "Toys for Tots" program at Christmas.

Recreation equipment and activities had to be increased to include a third yard period. Vroom Readjustment Unit, Jones Farm, 1 Left, 1 Right, and Hospital are being issued recreation equipment but it was not sufficient to satisfy the demand.

The fiscal year was highlited by program, and staff terminations, transition period to and from lock-down, reduced mobility unit, and new staff.

VOCATIONAL PROGRAMS

The vocational education department has gone through some dramatic changes over the past year. In August 1981 the vocational school became a separate entity by becoming a department of the State Prison, Trenton. During the distinct population fluctuations of the institution, the vocational school reflected the same by having enrollment down as low as 16 undergraduates in January 1982 to more than 90% full capacity at present.

During the year, the vocational school adapted to changing environment by changing its format from a full time program with a stipulation of a G.E.D., to a dual program, a.m. and p.m. classes with a lower entrance criteria in order to accomodate the needs of the institution, and the preference of the longer term client.

The barbering program which is the newest vocational offering, began cutting hair shortly after the fiscal year began, and has adapted well in the institution by overseeing the wing barbers, and equipment as well as the Jones Farm barber.

Because of the long lockup and the separated population, the vocational school had only 15 graduates through the year.

The lack of students did not curtail some of the noteworthy projects accomplished by the vocational school this year. In the forefront was the completion of the riot bell system which certainly is an important improvement to the security functioning of the institution but also was credible enough to become the suggestion of the year award given to Joseph Capozzoli, Electronics Instructor. Other institutional projects in the electronics area were 460 radios, and televisions repaired, 500 institutional electronics repairs.

The graphic arts program has continued to print all of the institutional forms, in addition to hundreds of agency, and related jobs.

The building maintenance program has done many institutional projects. The main ones were the renovation of the Law Library; benches for the contact visit area; podiums; shelves; boxes; and numerous institutional repairs.

The upholstery shop has continued to produce countless jobs for the institution and agencies alike; well over 500 chairs, and couches have been repaired in the program. Two of the program's journeymen were transferred to Bordentown in order to start the third satellite of a very successful venture.

Auto body this year has established some new clients in the Department of Defense and environmental areas. Contrary to institutional vehicles, their agency vehicles provide modern makes of a different vintage than state vehicles.

The air conditioning class has continued to service the institutional air conditioners, and refrigerators throughout the year, and has worked closely with the engineering department in order to provide the most efficient repair procedure.

The vocational program plans to occupy approximately 7,000 square feet of floor space of the new institution. All shops save auto body will be moving in initially with production, and maintenance areas remaining in the existing vocational area.

A new offering in the computer area should prove to be a timely, popular vocational career for many of our clients whose interest lies in a white collar occupation.

MEDICAL SERVICES

This past year has seen many changes in the medical department. The month of April 1982, welcomed a new Hospital Administrator, Ms. Brigitte Mitchell to the medical staff. The staff has extended their cooperation to her which has assisted in the smooth operation of the department.

The medical department has also been granted five (5) additional traffic control badges to be utilized solely by the consultant physicians. The badges will assist in the delivery of medical services to the inmate population in a more expedient fashion. We have also established a holding area in the hospital for the inmates using the passes.

A daily treatment form has been developed by the department as a means of follow up for inmates being treated by the different medical areas, i.e. 5 Wing; X-ray; Emergencies, etc.

In response to a need to keep the therapeutic diets to a minimum, a diet committee has been formulated to review all inmates placed on therapeutic diets on a monthly basis. The committee allows the medical department a means by which it can maintain closer supervision, and follow up of inmates on special diets.

A Formulary Committee has also been established to address issues relating to the pharmacy, and as a means of auditing for the purpose of saving the institution money on medication. The committee meets only in the case of a pharmacological issue which warrants discussion.

The medical department, in order to establish adequate medical coverage during the evening hours, has extended the duty hours of the evening physician from part-time to full-time. The department has also created an additional shift from 2:00 p.m. - 10:00 p.m. for an emergency medical technician, which will assist both the day, and evening nursing staff in better serving the inmate population by answering emergency passes, and tending to the medical needs of the inmates on the wings.

In accordance with Departmental Standards, the medical department has proposed to the Office of Policy Development, annual physicals for inmates fifty (50) years of age and older.

To address the problems of the inmate population relating to the medical department, an inmate interview line has been established by the department to discuss individual health care problems on a one-to-one basis. This has been effective in reducing medical complaints.

Staff morale within the department during the past year has increased markedly. The staff is more cohesive, and cooperative with one another, making for a much nicer environment to work.

Within the hospital area, Ward 3, has been converted to an eight (8) man dormitory which will serve as general population. Although the dormitory is within the parameters of the Prison Hospital, it operates as a separate entity in accordance with general population scheduling, rules and regulations.

The medical department has experienced a shortage of nurses as its major problem. The medical department has had interested prospects but due to the nature of the environment, the department has been extremely selective in its screening process; this is in the best interest of the department and the institution as a whole. The nursing staff, as a whole, has been very cooperative, and accommodating during the nurse shortage. The department has extended their appreciation to the nursing staff.

The medical department is projecting an improvement in the medical record filing system in the upcoming year. The department is in the process of developing a more accurate method of issuing, and filing medical records.

The department is also looking forward to increasing the nursing staff in the upcoming year to ensure adequate coverage, once over in the North Compound. The department will be more actively involved in the recruitment of nursing personnel.

The medical department in the upcoming year will be emphasizing Preventive Health Care for the inmate population. The department views this as a means of alleviating inmate health complaints by advising them of ways of safeguarding good health, and assisting the medical department in treating any illnesses.

Infirmiry Data

Total patients	470
Total admissions	358
Total discharges	401
Total patient days	5099
Average daily patient census	12
Average number of days per patient	9

Out-Patient Data

Referred to department and clinics	3533
Medical returns - Annandale	173
Medical returns - Avenel	16
Medical returns - Bordentown	78
Medical returns - Clinton	6
Medical returns - Jones Farm	472
Medical returns - Mid-State	12
Medical returns - Rahway	207
Medical returns - Vroom Readjustment Unit	284
Medical returns - Yardville	13
Medical returns - Leesburg	519

Laboratory Report

Outside laboratory (National Health)	2535
Prison laboratory	335

Miscellaneous

Physical therapy	1500
X-ray exposures	3645
Minor surgery	61
Electrocardiograms	188
Inmate accidents	28

St. Francis Unit

Admissions	365
Discharges	353

Doctor's Clinic Visits

Dr. Chaudry - Neurologist	87
Dr. Cottone - Surgeon	434
Dr. Crane - Otolaryngologist	142
Dr. Elwing - Optometrist	530
Dr. Field - Orthopedist	491
Dr. Kimmel/Wisler - Podiatrist	230
Dr. Kinczel - Cardiologist	36
Dr. Koblenzer - Dermatologist	363
Dr. Irvin Levy - Ophthalmologist	111
Dr. Manual Rivas - Urologist	134
Dr. Scheuerman - Neurosurgeon	12
Mr. Susswein - Shoe Supplier	149
Dr. Vieux - Internist	582

In-Patient Hospitalization

Beth Israel Hospital	1
New Jersey College Hospital of Medicine and Dentistry	1

Out-Patient Services

rammer Opticiens	5
John R. Cocco	19
Fishman Acustics	2
Dr. Gielchinsky (Newark)	1
Dr. Hindawi - Thoracic Surgeon	9
Dr. Koblenzer - Dermatologist	2
Dr. Kustrup - Ophthalmologist	1
r. Richard Leavy - Oncologist	8
Dr. Irvin Levy - Ophthalmologist	51
Trenton Orthopedic Group	39
Dr. Wittenborn - Plastic Surgeon	2
Hamilton Hospital	2
Helene Fuld Medical Center	44
Mercer Industrial Center	1
New Jersey College Hospital of Medicine and Dentistry	10
Radiology Affiliates	12
St. Francis Medical Center	302

DENTAL SERVICES

The dental clinic at State Prison, Trenton is the center of activity for the population of State Prison, Trenton, Jones Farm, Vroom Readjustment Unit, and transfers from other correctional institutions.

We accept residents of the above institutions for difficult, and serious dentistry which the above-named institutions cannot perform such as, the treatment for impacted teeth, multiple extractions, removal of cysts, biopsies, and reductions of fractures of the mandible and maxilla.

For years, State Prison, Trenton's dental department has been the center for handling virtually all of the oral surgery, and emergencies from throughout the entire correctional system.

In the interest of achieving operational objectives commensurate with the delivery of services which are comparable to community standards, an increase of staff is required.

Since there are only two dentists (full time), and one oral surgery consultant, at the dental clinic receiving referrals from three paramedics; 6 licensed practical nurses; three registered nurses, as well as wing officers, it is impractical to keep up with the daily workload. However, all toothaches, and emergencies take priority over all other treatments.

The current waiting lists are as follows: 1. Extractions. 2. Fillings. 3. Full dentures. 4. Partial dentures.

At the present time we are operating two dental chairs, and two dental units, semi-functional and in need of repair. For years we have requested expanding the clinic, adding another chair and unit. For many years, this has been denied. Being an equipment-oriented profession, it is difficult to satisfy all inmate requests.

The inmates at State Prison, Trenton have become more aware of their dental needs and have become more demanding. We average a turnover of 600 new patients yearly. In June 1981 the total population at State Prison, Trenton was 1216. In July 1982, the total population is 1280, a sizeable increase of patients to care for.

On March 18, 1982 we received a proposed draft of the standard order of Dental Procedures which we were to review, and make comments on, additions or deletions. We did make a request that continuing education be included in the procedures.

In July we received a revised standard order of Dental Procedures which we will adhere to. The suggestion which was made to include and continue, was not added to the revised procedures. There were, however, many changes made from the original draft.

Monthly meetings are held with the Hospital Administrator to review procedures, and conditions. The meetings are becoming more informative, and make for a mutual understanding of policies, and procedures at State Prison, Trenton dental clinic.

15A

PRISON

TOTAL	JUNE	MAY	APRIL	MARCH	FEBRUARY	JANUARY	DECEMBER	NOVEMBER	OCTOBER	SEPT.	AUGUST	JULY
3147	224	240	282	209	275	224	253	283	287	294	245	251
265	17	33	14	15	14	27	26	22	27	36	7	27
171	79	56	64	98	43	88	74	158	166	149	129	67
415	19	34	27	33	43	35	34	33	46	55	27	29
409	24	33	34	37	33	44	35	32	40	43	17	37
369	18	17	50	86	21	23	21	19	21	44	21	26
534	17	30	64	74	49	50	50	41	56	44	31	26
462	17	25	60	27	44	43	42	36	57	37	36	44
442	27	27	39	93	29	30	29	27	41	40	34	29
693	46	36	45	47	54	63	44	42	86	71	64	95
1169	61	85	82	93	106	83	97	124	104	109	94	131
235	2	8	8	15	16	18	15	20	29	25	52	27
190	4	14	9	28	16	4	41	13	32	11	11	7
56	7	6	3	3	3	2	3	3	8	0	8	10
123	8	18	14	7	12	4	15	8	6	8	11	12
34	1	8	2	1	4	2	4	1	2	2	3	4
403	31	31	35	41	28	35	35	27	26	35	31	48
211	17	18	11	19	18	16	22	17	26	16	13	18
278	24	24	19	13	19	30	29	24	30	17	26	23
144	11	12	10	16	10	13	8	13	7	12	18	14
381	34	34	23	33	46	22	34	36	34	30	41	14
340	24	30	41	27	59	34	19	27	39	18	8	14
19	1	2	3	0	0	4	2	1	1	5	0	0
424	24	21	45	47	39	27	35	37	43	50	24	32
414	24	26	45	47	39	27	36	37	44	50	24	15
62 17	2 2	5 1	9 2	9 2	5 1	11 2	3 5	1 2	5 0	6 0	0 0	6 0
1230	72	92	132	124	117	103	104	122	122	115	102	125
566	21	29	42	26	54	56	66	132	39	41	34	26
78	3	1	0	0	2	8	3	45	0	3	6	7
755	84	59	57	73	55	68	69	37	60	82	59	52
367	27	62	29	35	23	12	25	27	30	32	45	20
84	5	18	12	3	5	5	2	4	17	3	7	3

DR. SZEPANSKY MONTHLY DENTAL REPORT

DATE:

FRACTURES FINEL

CYSTS - BIOPSY ENDO

REFUSED TREATM

See attached page Fifteen A for dental statistics.

RELIGIOUS SERVICES

During the past year all religious groups held weekly meetings as scheduled. There are six different religious groups that were active during the past year. For administrative reasons, there were no congregated religious activities between the dates of July 17 and August 23, 1981.

The protestant community consisted of two separate groups. Both groups came together for worship services 48 times each. The average weekly attendance ranged from 25 to 45, for a total of 1,632 for the year. Special services were held on Christmas, and Easter for the protestant community. Holy Communion was served twice during the year. Small gifts were made possible on Christmas by religious organizations for the protestant congregation. They also made possible Christmas cards, and calendars which were distributed to the prisoners during the Christmas holidays.

The catholic community met weekly in two separate groups. The attendance ranged from 10 to 25 weekly. For a total of 1,200 for the year. They had special worship services on Christmas, and Good Friday. There were also weekly worship at Jones Farm. The attendance averaged from 10 to 15, for a total of 590 for the year.

In October 1981, Imam Muhammad Abdullah was hired full-time to coordinate the religious activities for the Islamic community. His coming aboard has brought about a more unified Islamic population. He made weekly visits to all satellite units, and the close custody units at State Prison, Trenton. The Islamic community had Jumah Prayer on a weekly basis. The average weekly attendance ranged from 25 to 55. The Ramadan Fast was very successful. The Islamic inmates met in the dining hall daily at 8:30 p.m. beginning June 22. Approximately 200 men participated in the Ramadan Fast during the past year.

The Jewish population had service only on the sacred holidays. Through Rabbi Lev, and Rabbi Carlebach, the appropriate food items were made possible for the celebration.

The Spanish speaking population led by Reverend Matos met 42 times for a total of 960 for the year. There were 5 Spanish speaking volunteers assisting Reverend Matos. This ministry has been very valuable to the Spanish community at State, Prison, Trenton.

The Jehovahs Witness and Christian Science are both very small groups. They both average 4 to 8 inmates weekly.

There were weekly protestant services led by Reverend Barone for men in the Management Control and Protective Custody units. The attendance ranged from 3 to 8 weekly. Reverend Barone also provided pastoral counseling for the entire wing.

During the past year a major portion of the pastoral ministry was conducted through the Chaplaincy Internship Program. From September 1981 to June 1982 nine divinity students from Princeton Theological Seminary served as Chaplains under the supervision of the Institutional Chaplain.

Each Chaplain came in for ten hours weekly. Three student chaplains were assigned to Vroom Building, each having two tiers. From September to June, the inmates at the Vroom Building had access to direct pastoral services. Through these six chaplains an average of 125 inmates were interviewed weekly. The student chaplains also involved themselves in family counseling. The Institutional Chaplain devoted ninety minutes to supervising the chaplain interns each week. The prisoners responded very positively to the chaplains, and the students gained a very valid experience, and education.

During the past year, there were 30 active volunteers on the chaplaincy staff. They were all cleared by the identification department, and given proper identification and instructions concerning the policies at State Prison, Trenton. Fifty percent of the volunteers were involved in leading various worship services while the other fifty percent were involved in weekly pastoral counseling.

During the past year 60 hours were used for premarital counseling, and to perform weddings. Twelve weddings were performed during the last year.

The network consists of persons from various communities across the State of New Jersey who are willing to aid prisoners, and their families. For the past year, the community network sponsor, Reverend Raymond Cain, Jr., directed the network in conjunction with the Institutional Chaplains office. All persons leaving the prison to return to the community were interviewed by Reverend Cain. The families were contacted, and the appropriate responses were made on a case-by-case basis. Reverend Cain was a very valuable asset to the chaplaincy during the past year. While the Institutional Chaplain was away on military leaves and vacation. Reverend Cain executed the religious program in a positive manner.

The move to the North Compound is anticipated as more appropriate space, and facilities will enable us to improve the quality of the worship services, and better serve the prisoners at State Prison, Trenton.

CUSTODIAL ACTIVITIES

On July 17, 1981 Chief Deputy Gildo De Paolis was transferred to the Department of Corrections, Central Office. Captain John Swal assumed the duties of Acting Chief Deputy.

Custodial promotions were awarded during fiscal year 1981-1982 included:

- Officer John Adams to Sergeant
- Officer John Bennett to Sergeant
- Officer Richard Campbell to Sergeant
- Officer Clarence Van Dyne to Sergeant
- Officer Markward to Sergeant
- Officer Robert White to Sergeant
- Sergeant Powell Johnson to Lieutenant
- Sergeant Kenneth Douglas to Lieutenant
- Sergeant Carroll Smith, Jr., to Lieutenant

On November 6, 1981 a call was received from Assistant Commissioner Hilton regarding impending problems at Youth Correctional Institution, Annandale. Mr. Hilton requested that equipment consisting of a portable metal detector, two (2) hand friskers, and a bus be sent to Annandale. In addition, equipment consisting of twenty (20) helmets, twenty-five (25) riot batons, eighteen (18) vests, two (2) bullet proof vests, two (2) gas guns, two (2) carbines, and two (2) shotguns be stored at the Correctional Institution for Women, Clinton as additional transportation.

On November 10, 1981, a call was received from Assistant Commissioner Hilton for assistance in transporting six (6) inmates to State Prison, Trenton as a result of a disturbance at Youth Correctional Institution, Bordentown. The move was effected without incident. Upon arrival at State Prison, Trenton all six (6) inmates were examined by the medical department. The screening process was video taped by the Internal Affairs Unit.

In observance of the Thanksgiving and Christmas Holidays, the inmate population were permitted to receive, in addition to the regular food package, a holiday food package, not in excess of twenty-five (25) pounds. An additional contact visit day was authorized for the inmate population for both of the aforementioned holidays.

In-service training was provided by the Division of Alcoholism on March 19 and 26, 1982. The course was provided to give Corrections personnel an understanding of the various stages, and treatment of alcoholism as it manifests itself in the prison population. Various key supervisors, i.e., Center Keepers, Area Lieutenants, etc. were in attendance.

On May 8, 1982, Lieutenant William S. Nunn was appointed the Training Lieutenant for State Prison, Trenton. Among his duties will be to train personnel in the various aspects of the new prison unit when it opens.

During fiscal year 1981-1982, State Prison, Trenton was appropriately represented at the following funerals:

New Jersey State Trooper Lamonaco
New Jersey State Police Sergeant Albert Safo
Correction Lieutenant James Mulligan of Y.R.C.C., Yardville
Senior Correction Officer Victor Di Colo of State Prison, Trenton
Correction Officer Paul Sullivan of State Prison, Trenton

UNTOWARD INCIDENTS

At approximately 8:50 a.m. on June 3, 1981 the six named inmates overpowered a Correction Officer, and commandeered a civilian truck inside the wall of the institution. This was followed by tossing incendiary devices at S.B.#6, setting it ablaze. The inmates then escaped from the confines of State Prison, Trenton by scaling the perimeter wall in the vicinity of S.B.#6 from the top of the commandeered truck. Inmate Russell #65402 was apprehended shortly after the escape and returned. Inmate Jones #64124 was injured by gun fire while escaping. He was apprehended, and taken to St. Francis Medical Center. Inmate Jones #62739 was apprehended, and booked late at night by Trenton Police Department. He was returned to the prison. Inmate Guzman #60380 was apprehended, and booked early on July 4, 1981 by Trenton Police Department. He was returned to the prison. Inmate Robert Davis #57484 was later apprehended on September 10, 1981. To date, inmate Andrew Clark #64523 remains at large.

1 Right Disturbance. As a result of reports, and information received concerning an impending disturbance and weapons being stored inside the institution, State Prison, Trenton was ordered totally locked down at 10:40 p.m. on July 14, 1981. The total lock down lasted until August 3, 1981. The results of the searches turned up various types of weapons, however, much contraband was also found. The contraband consisted of hootch, narcotic paraphernalia, etc. Subsequently, on August 3, 1981, eighteen inmates from housing unit 1 Right were permitted to have yard following the total lock down of State Prison, Trenton which ended that morning. At approximately 11:12 a.m. ten of the eighteen inmates formed two columns in the 1 Right (MCU) yard, and began exercising in cadence. The exercising lasted for approximately fifteen minutes. Based on reports of officers and supervisors, inmates G. Brown #58067, and Simmons #62543 appeared to be the leaders of the group. Their activities at this point were in violation of State Prison, Trenton policy/procedure memo 13.114, Inmate Gathering Rules, dated May 22, 1981, and were subsequently given disciplinary charges.

On August 4, 1981 inmates in 1 Right were denied recreation based on their activities and disciplinary charges from the previous day. At approximately 7:15 a.m. inmate John Tillman #48945 began to incite the others in 1 Right. At approximately 8:15 a.m. inmate Tillman was removed from 1 Right (MCU), and placed in 7 Left lock-up for inciting the other inmates in the wing to become disruptive.

In the meantime, Supervisory custody personnel, along with line staff, and Internal Affairs were in the wing trying to calm the inmates down. However, their efforts were to no avail. By 9:00 a.m. the 1 Right inmates were flooding out their cells. An emergency call was made for the plumber to shut the water off in the wing.

Acting Chief Deputy Swal was summoned to the scene to survey the situation. He then instructed Captain Adams and Sergeant Markward to take charge of the immediate area while he summoned the Superintendent, and Assistant Superintendent. In the meantime, the wing officer, and other officers in the wing were forced to take shelter to avoid being hit by debris. At 9:05 a.m. the inmates continued to throw debris, and anything else they could get their hands on onto the tiers and flats. Shortly thereafter, the entire 1 Right wing was out of control, as the inmates were ripping out plumbing, breaking windows, and continuing a total destruction of the wing. The flooding still continued due to the staff plumbers having problems shutting the water off. An extra officer was sent to S.B.#2 in the event a backup was needed or an attempt to break out was made.

Mean while, inmates in 7 Wing, in support of the 1 Right inmates, on tiers 2, 4, and 6 began banging on cell walls, shaking doors, throwing debris on tiers, and chanting profanities. As a result of this disruption, showers and phone calls were cancelled for these tiers. The problems in 7 Wing were sporadic with occasional flareups throughout the day, and lasting until the following morning. Damage to tiers, 2, 4, and 6 in 7 Wing were minimal.

The Trenton Fire Department was contacted, and supplied a pumper which remained on the scene until the evening hours of August 5 when it was replaced by a pumper from the Neuro-Psychiatric Institute at Skillman. The pumper was needed in order to fight fires which were breaking out in 1 Right and 7 Wing since the water supply to that area was shut off.

At approximately 2:00 p.m. details of officers began removing inmates from 1 Right to be further transferred to Yardville, Vroom Readjustment Unit, and Youth Correctional Institution, Bordentown. It was necessary to use the fire hoses to knock down the barricades that the inmates had placed against their cell doors. Other inmates in the wing jammed their cell locks with soap or anything that would fit into the locking system.

After the water was shut off in 1 Right and 7 Wing, drinking water was distributed in these areas under the direction of Lieutenant Nunn, and a detail of officers.

During the entire incident in 1 Right and 7 Wing, mess was run, showers were given, telephone calls permitted, and recreation given to the inmates of the general population housing areas. However, all activities were run slightly behind schedule. Mess was fed to the inmates of 2, 4, and 6 tier of 7 Wing on a sporadic basis during the incident. When attempts were made to feed the above tiers, the officers were met with a barrage of garbage, etc. being thrown at them. All other tiers in 7 Wing were fed without incident. Finally, on August 5, officers were permitted on 2, 4, and 6 tiers to feed without any problems. During the entire incident, only a single injury was reported as a result of an officer, who caught his fingers in the 7 Wing gate door.

On July 28, 1981 inmate Cruz #67001, Vroom Readjustment Unit, was taken to Adult Diagnostic Training Center for testing by a State psychologist. At approximately 2:10 p.m., upon completion of the interview, inmate Cruz was being escorted to the holding cell, when suddenly he took off running, and proceeded through the front door. The officers then began to chase the inmate. As the officers reached the top of the stairs outside the unit, one officer hollered for the inmate to halt, fired a warning shot in the air, then proceeded to fire another shot at the inmate. A second officer also fired one shot at Cruz. At that point, an unidentified person (later identified as an Avenel officer), stepped into the line of fire cutting off the inmate. Inmate Cruz then stopped as the officers surrounded him. He was then taken into the Chief Deputy's Office, and later examined by the medical department for injuries, and subsequently returned to State Prison, Trenton (Vroom Readjustment Unit).

On October 19, 1981 at approximately 4:00 p.m. in the laundry, a make-shift rope fashioned from bed sheets approximately thirty feet in length was discovered in the utility room. As a result, the inmate work force was laid in from the detail pending a non-punitive job change. Laundry procedures, and staff were revised in order to provide a more secure environment, and laundry efficiency.

As a result of information received regarding weapons being stored at the Vroom Readjustment Unit by the inmates, a search team was assembled, and sent to search the B tier of the Unit on November 13, 1981. Various weapons, and other contraband was confiscated during the search. At approximately 11:00 p.m. on the above date, the search was completed without incident. The Internal Affairs Unit video taped the entire search.

On November 20, 1981 the inmates at Jones Farm began creating a disturbance. Accordingly, the necessary custody staff, along with Internal Affairs reported to the area to conduct a complete frisk. Said frisk resulted in the discovery of contraband in the form of paraphernalia, controlled medication, empty and full bottles of liquor, and several weapons. As a result of the melee, and subsequent search, 27 inmates were returned to State Prison, Trenton on disciplinary charges. Twenty-seven officers, two Sergeants, two Lieutenants, and one Captain were present and/or participated in the search. No injuries were reportedly sustained by any inmates during the incident, however, two officers received minor injuries when the incident first broke out.

At approximately 5:30 a.m. on Friday, December 4, 1981 three inmates effected an escape from ward 4 of the prison hospital of State Prison, Trenton. The escapees fled through two cut window bars, and slid down a make-shift rope, fashioned from bed sheets, onto the hospital 6 Wing wall, that leads directly to the perimeter wall, where the escapees again used a make-shift rope, and scaled the perimeter wall directly in front of sentry boxes 9 and 11. The escapees made their way out of State Prison, Trenton confines. Inmate Ellison #64024 was apprehended at 8:30 a.m. on December 4, 1981 by the Lawrence Township Police Department in said township. Inmate Edwards #66000 was apprehended at 10:00 a.m. on December 4, 1981 by the Lawrence Township Police Department in said township. Subsequently, two officers were terminated as a result of the escape, due to neglect of duty.

On April 12, 1982 a major change in the movement schedule was implemented at State Prison, Trenton. The revision was necessary as a result of the elimination of the Reduced Mobility classification. At the onset of the new schedule, minor problems developed with certain movements being delayed. However, within a few days, these minor problems were corrected.

Based on two written reports concerning an impending riot, blood shed, and killing of officers in 7 Wing, in addition to information obtained by Internal Affairs, a mass search was ordered in housing unit 7 Right and 7 Up on the night of May 20/21, 1982. As a result of the search, contraband, drug paraphernalia, and a shiv (sharpened spoon) were found. Appropriate disciplinary charges were written. Subsequent to the search, nine inmates were transferred to 1 Right, Pre-hearing Management Control Unit. All moves were effected in a professional, and orderly fashion without incident or injuries to staff or inmates.

TRAINING (Operations Unit)

It is the responsibility of the Operations Unit to coordinate all training for the uniformed staff. During the fiscal year the following training was given to the uniformed staff:

Basic Training

Thirty-six correction Officers attended and completed the State's Basic Training Course at COTA. This training consists of four weeks training for each officer.

Firearm Instruction Course

Two Correction Lieutenants, F. Clark, and W. Nunn attended the course held at COTA. on November 2, 4, 5, and 6, 1982.

Suicide Prevention

Three Correction Lieutenants, K. Douglas, P. Johnson, and W. Nunn attended the course conducted at COTA. Each Lieutenant received eight hours training on March 11, 1982.

First Line Supervisors

Six correctional Staff Members, Sergeants S. Dobron, D. Pappaterra, E. Rochelle, E. Smith, E. Stillwell, and D. Venable attended the three day course held at COTA on October 21, 22, and 23, 1982.

Institutional Crime Scene and Preservation of Evidence Seminar

Two Correction Lieutenants, K. Douglas and J. Williams attended the course held at COTA on June 21 - 25, 1982.

Non-Lethal Chemical Agents (GAS)

Correctional staff attended: Captain J. Adams, Lieutenant W. Nunn, Lieutenant J. Williams, and Sergeant V. Johnson on May 4, 1982.

Managing for Productivity

Four Lieutenants, K. Douglas, P. Johnson, W. Nunn, and J. Williams attended the course held at ANDATEC Training and Education Center, 1230 Whitehorse-Mercerville Road, Trenton, New Jersey on May 1, 10, 16, 17, and 23, 1982.

Disciplinary Seminar

Correctional staff attended classes on May 5 and 6, 1982. Captain J. Adams, and Lieutenant J. Williams. On May 12 and 13, 1982, Chief Deputy J. Swal and Captain R. Rea.

Stress Awareness

Three correctional personnel attended this course held in New Brunswick, New Jersey. Persons attending were Captain R. Rea, Lieutenant F. Clark, and Lieutenant H. Davis.

The Operations Sergeants must work very closely with the P.B.A. This is primarily done in the following areas:

Job Posting - During the fiscal year 204 assignments were posted and awarded. This is a very time consuming duty which involves a great deal of paper work. Officers days off, shift, and job classifications may change. A record must be kept in the officers' folders of any necessary change.

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July 1981 to June 1982
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Disciplinary - Operations Sergeants process all disciplinary actions taken against officers. They are directly responsible to monitor sick time, and tardiness.

Overtime - The Unit must keep a daily record of all officers hired for overtime, and be able to produce records to substantiate if all officers are being given an equal opportunity to work overtime when available.

Scheduling is the most important aspect of the Unit. The Unit is responsible to schedule approximately 400 officers per day.

Work Schedule - Each day the Unit must fill out a work schedule for three shifts.

Vacations - The Unit must schedule all weekly, and one day vacations.

Sick Calls - The Unit takes all sick calls from uniformed, and civilian staff. Record of all calls are maintained.

Coordinate all court trips and medical trips - 668 court trips were scheduled and a record kept of every trip, in addition to inmate's name and escorting officer. 354 medical trips were scheduled. 1,449 man hours were spent on medical trips after 2:20 p.m.

The Unit maintains all uniformed personnel pay records. Every two weeks a payroll must be submitted to the Business Office. This also includes all exceptions to the payroll. An overtime report must also be submitted to the Superintendent.

The Unit must put out a daily transport sheet to explain all inmate movement in and out of the institution. In addition scheduled court trip monies for meals (officers and inmates) must be picked up the day before needed. Any unscheduled or late court trip monies must be picked up the next day.

The Operations Sergeants must work with the Personnel Officer to process all new uniformed personnel. During the Fiscal year, 91 new officers were hired. The Unit must schedule newly hired officers for uniform and required correctional equipment. The Operations Sergeants must coordinate, and supervise the officers initial two week training program.

Operations Sergeant must let the officers in the towers and out during their tour of duty. A check of the area surrounding the institution must also be done by the Operations Sergeants.

The Operations Unit must keep a record on all use of State vehicles, and submit weekly reports to Captain Adams. The Unit is also responsible for keeping the garage personnel abreast of the condition of all vehicles. The Unit also must keep all vehicles gassed. All keys are maintained in the Unit. All vehicles that are assigned are logged into a log book. Anyone using a vehicle must fill out a form pertaining to the condition of the vehicle, mileage, etc.

The Unit is responsible for distributing all uniformed staff personnel pay checks, and all other pertinent information that officers must receive.

INTERNAL AFFAIRS

The Office of Internal Affairs is now operating in its sixth year. The unit continues to maintain an excellent rapport with Federal, State, and local law enforcement agencies within the Tri-State area.

The Trenton Police, Ewing Township Police, and the Mercer County Prosecutor's Office have continued to give their full support, and assistance to this unit whenever requested.

Regretfully, it was hoped that greater emphasis could be expended last year in the investigation of inmate, and staff property claims. This did not materialize mainly due to the continued loss of an Investigator, who has not been replaced.

The Investigators assigned to this unit continue to further their investigative abilities by attending advanced courses related to the job.

The following is an account of the business handled by this office for the fiscal year. The total of 6,924 man hours were vested by the utilization of investigators within the unit.

Accumulated cases 186. Criminal actions 7. Protective Custody 74. Homicides 0. Suicides 0. Escapes 9. Intelligence gathered 489. Threatened assaults 146. Inmate claims completed 148. MCU Hearings 96. IICC Hearings 96. Evidence received 367. Evidence submitted to New Jersey State Police Lab 45. Field test on C.D.S. and fermented liquids 97. Inmate or civilian interviews 599. Mercer County grand jury actions 45. Municipal court actions 32. Inmate count on medical trips 65. United States Federal Court 16. Miscellaneous trips, i.e. State Police, Local Police, Central Office, Prosecutor's Office, etc. 255. Cooperative assignments with outside agencies 145. Training classes instructed 37.

IDENTIFICATION

The following is a breakdown of the number of fingerprints and photographs taken during the fiscal year:

Officer applicants	sets of fingerprints	195
	prints developed	300
Employees (civilian)	sets of fingerprints	77
	prints developed	176
Volunteers	sets of fingerprints	30
	prints developed	60
Inmates	sets of fingerprints	36
	negatives	704

	<u>Negatives</u>	<u>Prints</u>
Jones Farm (new trans.)	168	1700
State Prison, Trenton (Quarantine)	451	4510
Release photos	25	125
Update	52	520
New Numbers	1	10
Name changes	7	70
Extra prints	0	747
	<u>704</u>	<u>7682</u>

Total number of I.D. cards issued:	State Blue	60
	State Officers	77
	Temporary	46
	Inmate	704

Number of persons issued visitor badges	Blue	0
	Red	0
	Yellow	3163

There were 422 requests for S.B.I. Criminal History check information processed.

Inmates processed for release during the fiscal years:

Date set	255
X-Max	15
Community release	40
Continue on parole	1
Released by court	11
Interstate compact	2
Deceased	2
Reconsideration of sentence	1

In the 327 releases there were: released to detainer 30; Assigned new number 1.

Escapes during Fiscal Year:

<u>DATE</u>	<u>NAME AND NUMBER</u>	<u>INSTITUTION</u>	<u>DISPOSITION</u>
7-3-81	Clark, Andrew J. 64523	State Prison, Trenton	Still at large
7-3-81	Davis, Robert 57484	State Prison, Trenton	Still at large
7-3-81	Russell, Marvin 65402	State Prison, Trenton	Appre. 7-3-81
7-3-81	Jones, Michael 64125	State Prison, Trenton	Appre. 7-3-81
7-3-81	Guzman, Jesse 60380	State Prison, Trenton	Appre. 7-4-81
7-3-81	Jones, Mark K. 62739	State Prison, Trenton	Appre. 7-3-81
7-6-81	Harris, Landy 65285	N.A.R.C.O.	Still at large
7-19-81	Santana, Eduardo 64602	N.A.R.C.O.	Still at large
7-29-81	Carter, Richard 64998	N.A.R.C.O.	Still at large
8-11-81	Johnson, Stanley A. 64921	Leesburg Prison Farm	Still at large
8-19-81	Brunson, Joseph 59469	Newark House	Still at large
7-3-81	Davis, Robert 57484	State Prison, Trenton	Appre. 9-2-81
9-19-81	Mc Queen, Theodore 66188	Newark House	Returned SPT 6-1-82
9-23-81	Petruzzo, Joseph 66660	Ancora	Still at large
10-16-81	Perez, Jose 64517	State Prison, Rahway	Appre. 10-16-81

10-7-81	Dirsdon, Henry 66451	Newark House	Appre. 3-4-82
11-13-81	Robinson, William 66143	Volunteers of America	Still at large
11-16-81	Johnson, Willie L.K. 58877	Marlboro Camp	Still at large
11-18-81	Pringle, Nathaniel 66137	Pyramid House	Still at large
12-4-81	Ellison, Marvin 64021	State Prison, Trenton	Appre. 12-4-81
12-4-81	Edwards, Carson E. 66000	State Prison, Trenton	Appre. 12-4-81
12-4-81	Davis, Robert 57484	State Prison, Trenton	Still at large
12-11-81	Melly, Dennis W. 65585	Marlboro Camp	Still at large
12-11-81	Sirio, James F. 53389	Marlboro Camp	Still at large
5-27-78	Weems, Donald 51271	State Prison, Rahway	Appre. 1-20-82
1-5-82	Jackson, William 65772	Pyramid House	Appre. 3-4-82
1-6-82	Gordon, Gerard 57740	Rahway Camp	Still at large
1-8-82	Porambo, Ronald 65142	Volunteers of America	Appre. 1-9-82
1-16-82	Anderson, Steven 62902	Volunteers of America	Ret. 1-16-82
1-20-82	Heard, Frank 66769	Pyramid House	Appre. 1-21-82
1-26-82	Nieves, Victor 67301	Pyramid House	Appre. 1-26-82
2-22-82	Reed, Samuel 66646	Newark House	Still at large
3-4-82	Delaney, James 67215	Pyramid House	Appre. 3-5-82
3-17-82	Stewart, Paul 67217	Jones Farm	Appre. 6-22-82
3-12-82	Dempsey, Leon 70207	Pyramid House	Appre. 3-15-82
10-7-81	Dirsdon, Henry 66451	Newark House	Appre. 3-4-82
4-26-82	Colon, Miguel 67855	Marlboro Camp	Still at large
5-21-82	Williams, Gerald 66639	Newark House	Still at large
6-11-82	Miller, Charles 67531	Ancora	Still at large
6-27-82	Syrbram, Eddie 63861	Leesburg Prison Farm	Still at large

TRAFFIC CONTROL

Visits:

Contacts	12508	
Window	7229	19737
Identification		460
Division of Parole		1071
Prison Classification Committee		2679
Courtline		2384
Hospital		30444
Psychiatric:		
Psychiatrists	1477	
Psychologists	2650	4127
Education Department:		
Donald Bourne School Staff	1982	
Vocational School Staff	213	2195
Social Services		825

Legal Access:

Law Library	8394	
Law Library Clerks to C.C.U.	747	
ILA Clerks to C.C.U.	184	
ACLU Clerks to C.C.U.	495	
Law Library, ILA, & ACLU CLERKS TO Law Library	1785	11605
Balcony		4041
Prisoners' Representative Committee:		
Photo Project	355	
Hispanic Representative to C.C.U.	93	448
Ombudsman		210
Administrative Staff:		
Superintendent	6	
Assistant Superintendents	92	
Director of Professional Services	22	120
Emergency passes		<u>4712</u>
Movement Total		85058

VROOM READJUSTMENT UNIT

Security at the Vroom Readjustment Unit was tight for this fiscal period. There were no riots, major disturbances or escapes. Security, and safety improvements were done by the Maintenance Department from State Prison, Trenton.

A public telephone was installed in the front house for the inmate visitors to use. There was also a scan telephone installed in the school area for the teacher, and the principal social service aide to assist them in their responsibilities.

July 31, 1981, the unit received two additional tiers, G and H. This brought the unit inmate population capacity to 140.

During the month of September an outside contractor completed the installation of 17 new toilets at the unit; we presently have the use of all housing cells. The Maintenance Department from the main prison installed a small security tower outside of G and H tiers, which houses protective custody inmates. Previously a vehicle was used to maintain security for that area.

There has been a noticeable increase in the number of psychiatric inmates being assigned to the Vroom Readjustment Unit. This increase is reflected in the Protective Custody Unit as well as Administrative Segregation.

The Maintenance Department from State Prison, Trenton was in the unit, and capped the top of cement walls on A tier. The inmates were using the pieces of cement from the top of the walls to assault staff personnel that entered the detention unit.

April 16, 1982, the Maintenance Department from State Prison, Trenton did some extensive work on the locking systems on tiers, B, C, D, G, and H.

The Law Library under went **extensive** improvement in November. There are over 125 volumes of law books and subsidiaries placed in the library for the inmate population's usage at the Vroom Readjustment Unit by the Education Department at State Prison, Trenton.

There were a total of 210 inmates processed into the unit, and 123 processed out.

On August 3, 1981 the unit received 13 inmates due to a disturbance at the main complex. These inmates were placed in disciplinary detention. The move was effected without incident.

On September 26, 1981 Officer C. Blackburn sustained a cut on the left side of his face requiring 17 stitches as a result of being assaulted by inmate Walter Brandt #59739 as he was preparin g to be escorted to the shower area.

On October 8, 1981 a fight occurred in the recreation yard between inmates Ambrose Harris #58304, and Cyrus Ford #57828. Officers had to be dispatched to the yard to break up the altercation. Cyrus Ford was treated at St. Francis emergency room for cuts and lacerations he received several stitches in his upper lip. Harris was unharmed.

On October 13, 1981 after being told to return to his cell at the completion of a hair cut, inmate Jose Pacheco #67145 refused, and demanded to see a doctor. When correction officers attempted to escort him to his cell he attacked them with a ball point pen. Pacheco was subdued without serious injury.

On October 19, 1981 inmate Walter Williams #63207 assaulted Officer Barry Stewart by punching him in the face after being let out of his cell to clean some food that he had thrown on the tier.

On October 14, 1981, and October 20, 1981 inmate Thomas Jeffries #63653 cut himself with a light bulb from his cell fixture, and had to be escorted to St. Francis Medical Center for treatment.

On October 26, 1981 inmate Abraham Thomas #60743, after having returned from the Trenton Psychiatric Hospital, attempted to commit suicide by hanging himself with his bed sheet. Quick response by the correctional staff prevented Thomas from being successful in his attempt.

Inmate Olah #65738 received a package through the mail. Marijuana was concealed in five magic markers.

The possibility of a disturbance or an attempted escape was reported by an informant on November 13, 1981. A search of B tier revealed a home-made knife, and a night stick. The search went without incident.

Inmate Metz #64408 was placed in Pre-hearing Detention for fighting with inmate Monroe #49016 on November 21, 1981. Metz then created a disturbance while in Pre-hearing. He was placed in handcuffs, and a restraining belt. He then broke the handcuffs and restraining belt. Metz also broke a set of leg irons. The restraints were then replaced. The restraints were removed the following day after he agreed to act rational.

Inmate Foy #66416 self-inflicted cuts on his face, neck, and arm areas with a lid from a tin can. He was taken to St. Francis Medical Center emergency room and sutured. Upon his return to the Vroom Readjustment Unit he was placed on close watch observation.

On November 27, 1981 inmate Graves #65404 committed assaults with weapons on Officer Bernard, and Sergeant Hagen. He was placed in Pre-hearing Detention. Graves continued to act violent, and make threats to assault staff members. Restraints were placed on Graves. The restraints were removed after he agreed to stop his adverse behavior.

Inmate Foy #66416 again inflicted cuts to his face, neck, and arm areas on November 28, 1981. He was taken to St. Francis Medical Center emergency room for treatment. He was given 59 sutures to close his wounds. Foy was returned to the Vroom Readjustment Unit, and placed in close custody watch.

Inmate Holland #63439 attempted to commit suicide by hanging himself on December 11, 1981. He also cut his wrist before the attempted suicide. The officer took immediate action, and let Holland down from the bars. He has since been transferred to the Trenton Psychiatric Hospital.

Inmate Sackett #64109, Stewart #56365, and Ford #57828 started setting fires, and throwing them out on the tier on December 12 and 13, 1981. The inmates were stripped and removed from their cells. The cells were searched, and all smoking materials, and matches were removed.

Inmate Harris #58304 assaulted correctional staff members on December 16, 1981. Harris was to be placed in lock-up as a result of his assault on Sergeant Johnston. He refused to come out of the cell. He was also holding a weapon in his right hand that was fashioned out of the leg of a pair of jeans. The bottom was tied off into a knot, and filled with broken bricks and mortar. Inmate Harris hit Officer Pearson with the weapon as he entered the cell. The force of the blow broke the protective shield of the helmet. Harris was subdued, and placed in another cell. A search was made of Harris' cell, and it revealed he had removed the bricks and mortar that separated the next cell to him.

Officer Pearson was treated, and released by the St. Francis Medical Center emergency room. He did, however, require follow-up treatment that resulted in three days loss of work.

Also on December 16, 1981, inmate Sackett #64109 assaulted correctional staff members and destroyed state property. Inmate Sackett started throwing bricks and mortar on the tier as inmate Harris #58304 was being transferred to another cell. Sackett had torn a sheet, placed bricks in it, and fashioned part of the sheet into a knot to be used as a weapon. Sackett armed himself, refused to be stripped, and would not place his hands through the feeding slot to be handcuffed.

Inmate Sackett assaulted several officers with his hands, and legs before he was subdued. Only necessary force was used to quell the resistance, and restrain inmate Sackett. Sergeant Johnston, and Officer Howarth received treatment, and lost work time as a result of the incident.

Inmate Harris #58304 set a fire in front of his cell on December 16, 1981 by placing several books and newspapers on the tier, and lighting them with a match. The intensity of the smoke was enough for the fire alarm to go off. The Trenton Psychiatric Hospital fire department responded as well as the City of Trenton. However, the fire had been extinguished before they arrived. After an inspection by the fire departments, the area was declared safe.

On December 16, 1981, inmate Metz #64408 committed an assault on staff members. Metz was escorted to the sally port area to be seen by the hearing Officer Ms. Wiechnik for a disciplinary infraction. Metz interrupted the hearing, and went into the closet in the sally port area, and removed a mop. He broke off the bottom of it, and began to wave the handle about in an assaultive manner. He stated that the only way we would get the handle was to take it from him, and he was ready to die. It was clear that Metz was not leaving the sally port area without resistance. When the officers were ready to enter the sally port area, Metz went into the closet, and closed the door. When the officers entered the area, Metz opened the closet door, and rushed them. Lieutenant Rhym turned the hose on Metz but he continued to exit the closet. A physical encounter occurred between inmate Metz and the custody staff. Metz continued to fight as he was being restrained, and brought to the floor. When the resistance ceased, and Metz was subdued, he was seen by LPN Johnson for examination.

A search of Metz's cell revealed a bag of bricks, and mortar that he too had fashioned into a weapon. A hole 13 inches by 6 inches was made to give him access to Harris' #58304 cell. Officer Kowalczyk was injured and was out on S.L.I.

On December 20, 1981 inmate Sackett was being escorted back to his cell from the shower area. He removed two fluorescent lights from their socket, ran down the tier, and threw them into inmate Ford's #57828 cell. The lights broke, shattering glass on the inmate, tier, and into the cell area. Inmate Sackett received a disciplinary infraction for his actions.

Inmate Ford was treated at the St. Francis emergency room and returned to the unit.

Inmates Holman #51010, Bradshaw #58355, Rawls #63633, and Rodriguez #65266 were transferred under the Inter-State Compact Agreement on December 11, 1981. These inmates were transferred without incident.

Inmate Clauso fell from his bed and sustained a cut on his upper right hand. He was treated at St. Francis Medical Center and returned to the unit. It was then discovered that Clauso #59252 was on a self-imposed liquid diet. This diet continued until this inmate was transferred to the Trenton State Prison Hospital.

January 4, 1982 inmate Foy #66416 stood at his cell door (G-10) and cut his facial and arm areas. He was transferred to St. Francis Medical Center for treatment. He refused treatment, and was sent to Trenton Prison Hospital for observation.

January 17, 1982 Officer Morgan was in the process of feeding the inmates on A tier when he was assaulted by inmate Foy #66790. The officer stopped at inmate Foy's cell, and asked him what he would like to eat. Foy replied everything. He then threw the cup of liquid in the officer's face. In an attempt to avoid being struck by the substance, the officer jumped back. He lost his footing, and fell to the floor striking his head on the wall. Officer Morgan was examined at St. Francis Medical Center. He was then placed on sick leave as a result of the assault. Inmate Foy was restrained, and moved to another cell.

On January 7, 1982 inmate Foy #66416 reopened the cuts he had inflicted on his arms on January 5, 1982. He was taken to St. Francis Medical Center where he refused treatment. He was returned to the Vroom Readjustment Unit, and placed under close observation. Later that morning, he was transferred to Trenton State Prison Hospital.

January 8, 1982 inmate Gonzales #64776 attempted suicide by hanging himself. He fashioned a rope out of a sheet, and made a noose at one end. The other end he tied to the cell bar. Inmate Gonzales was removed from his cell, and placed in observation before he could do any harm to himself. He was then transferred to the Trenton Psychiatric Hospital.

Inmate Andrew Foy #66416 returned from Trenton Psychiatric Hospital February 3, 1982. He was placed in Pre-hearing Detention two days later because he had threatened to kill any officer or inmate that came into contact with him. Since his placement in the detention area, this inmate continues to assault staff members, and inmates. He has destroyed cell furnishings in three different cells. He has thrown feces on the tier, walls, and also on staff personnel. Foy has disrupted the entire unit because he keeps all the other inmates awake all night by shaking his cell bars, and yelling as loud as he can. The above action was ongoing with Foy until February 26, 1982. It became necessary on several occasions to restrain this inmate because of his violent behavior.

February 3, 1982 inmate Sackett #64109 assaulted Departmental Hearing Officer Kathy Wiechnik by spitting in her facial area.

March 19, 1982 inmate Harris #58304, Sackett #64109, and Foy #66790 began breaking bricks from their cells, and throwing them about the tier. Harris broke out the air vent of the cell, and attempted to gain entrance to the inside corridor. He was moved to another cell until the next morning when a search could be conducted of the entire A tier.

The following day the search of A tier began. When the search team reached Foy's cell he assaulted them with bricks, and mortar. He could not be talked out of the cell, and he continued his assault. Force was necessary to subdue Foy. He was then checked by the Vroom Readjustment Unit nurse, and sent to St. Francis Medical Center emergency room for treatment. He refused all treatment, and was returned to the unit.

May 5, 1982 inmate Albert Tutt #61586 attempted hanging himself by securing one end of his sheet to the cell door, and placing the other end, which he had fashioned into a noose around his neck. Sergeant Johnston, and Officer Murphy along with nurse Johnson managed to untie Tutt from the cell door. He received no injuries, and he was later transferred to Trenton State Prison Hospital for observation.

Inmate Clifford Robertson #67690 assaulted inmate Kevin Ford #66696 with an unknown liquid. When Officer Pearson tried to stop Robertson from further assaulting Ford, he attempted to assault the officer. All the persons concerned were seen by the nurse, and required no medical treatment. This incident took place on May 17, 1982 at approximately 8:30 p.m.

May 13, 1982, at approximately 7:50 a.m. prior to the inmate recreation period, Officers Drake, and Murphy discovered two black handballs with marijuana inside of them. These items were turned over to Internal Affairs for a further disposition.

There were a total of 21 assaults on correction officers and staff personnel for the period. There were also four serious attempts at committing suicide by the inmates housed in the unit.

There was a total of 1757 escort visits and 102 contact visits. There was a total of 30,264 telephone calls made for the period.

The Departmental Hearing Officers adjudicated a total of 752 disciplinary charges for the period. They also adjudicated 91 Protective Custody hearings.

JONES FARM

On February 17, 1982 the present Supervisor, Lieutenant F. Clark was assigned to Jones Farm. The transition, with the help of retired Lieutenant Killingsworth went smoothly.

During 1982 there was one escape, and one attempted escape. Inmate Steward #67217 escaped from Jones Farm on March 17, 1982. He was returned to State Prison, Trenton on June 22, 1982. On June 20, 1982 inmate Aponte #67669 was seen by State Prison, Trenton Moving Patrol running towards I-95. Aponte was taken into custody, and is now in Administrative Segregation at State Prison, Trenton.

In May, the Department of Health audited the food service, kitchen, and dining room. We were given a satisfactory rating.

Maintenance at the unit has been continuous. The barracks have been replastered and repainted, and some light and toilet fixtures have been replaced. New screens have been affixed to the windows and there have been no problems with the heating system. The roof over A dormitory and the kitchen leaks during heavy rains. Hopefully the roofs will be replaced in 1983.

Disciplinary problems have been moderate. There were two untoward incidents. One was in December when it was necessary for the Superintendent to come to the Farm at which time 20 inmates were transferred to State Prison, Trenton. In February two inmates took a truck from the dairy; they were transferred to State Prison, Trenton.

Self-Help, educational, religious, and recreational programs are ongoing at the Farm. Group Therapy, Threshold, and AA are well attended.

The Social Worker visits the Farm twice a week. Plans are to assign a full-time Social Worker Counselor.

Twenty-two inmates received their G.E.D.'s in 1982.

Reverend Ravenell is completing a schedule to have regular Islamic and Protestant services. At present only Catholic services are being held.

Movies are still shown on Monday nights. The Jones Farm baseball team participates in the Class D Industrial League.

A master antenna has been installed, and each inmate can now hook his television set into the system.

Accidents at the farm/dairy, and barracks were minimal; there were no fire incidents.

At the seven work areas where Jones Farm inmates are assigned (farm/dairy; Vroom Readjustment Unit food service; distribution center, warehouse; garage, Central Office, and outside sanitation) there were no acute problems during the year.

One member of the staff was given a major disciplinary for violation of employee rules and regulations. Institutional Trade Instructor G. Crossland was found not guilty, and returned to work.

Projections for the new fiscal year are to maintain a viable disciplinary program without being repressive. Continue the work camp philosophy by maintaining an inmate work force at the seven work areas assigned to Jones Farm. Continue the programs of upgrading the barracks, and grounds and establish a good discipline and morale for the inmates and staff.

DISCIPLINARY PROGRAM

The annual report for fiscal year 1981-82 reflects a total increase of 1345 charges. The heaviest month was August with 791, and this was due to the trouble in 1 Right on August 3, 1981. April was also heavy with 706 due to the divided institution. Percentage of guilty charges was 73%. Total on-the-spot charges handled were 2,022. Total charges for fiscal year are broken down as follows by months:

<u>MONTH</u>	<u>CHARGES</u>	<u>ON-THE-SPOT</u>
July	561	375
August	791	125
September	605	133
October	427	122
November	560	142
December	478	123
January	412	159
February	438	180
March	476	145
April	716	245
May	569	184
June	<u>529</u>	<u>89</u>
Totals	6,630	2,022

Below please find statistics relevant to all hearings conducted at State Prison, Trenton during the fiscal year:

Lock-up:

3 days 100	15 days 423
5 days 352	
7 days 233	
10 days 165	

Loss of Privileges:

3 days 66	10 days 171
5 days 808	15 days 294
7 days 165	30 days 85
1552 Not Guilty	43 Refer to the Prosecutor
221 Repetitive	26 Max Custody
84 Violation of due process	74 Refer cc: job change
15 Dismissed	138 Refer cc: Administrative Segregation
301 Suspended Sentence	94 Refer cc: Restitution
381 Reprimands	146 Refer cc: Vroom consideration
339 Loss of Commutation Time	107 Loss of radio and television privileges
29 Loss of contact visits	1636 Loss of recreation privileges
28 Vacate Suspension	12 Management Control Unit

Codes Violated

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
002	144	32	253	109	42
003	24	7	254	52	21
004	61	29	256	1251	266
005	140	43	257	1	1
051	5	4	301	94	47
052	7	1	302	4	11
053	13	6	303	13	20
101	11	2	304	303	58
102	7	5	305	55	38
103		3	306	293	258
151	11	3	351	3	2
153	105	23	402	148	45
154	10	4	451	68	14
155		2	452	3	2
201	1	1	453		3
202	24	21	501	8	1
203	47	20	502	27	21
204	5	12	551	16	18
205	16	4	553	10	
206	14	3	601	3	1
207	7		651	55	10
208	51	9	652	11	1
209	25	14	701	29	4
210	218	97	702	1	2
211		1	751	3	5
212	5		709	890	
251	21	9	707	10	3
252	9	4			
Guilty charges		4857	Representatives	649	
Not guilty charges		1552	Witnesses	58	
Repetitive		<u>221</u>	Confrontations	<u>60</u>	
Total		6630	Total	<u>767</u>	

BUSINESS MANAGEMENT ACTIVITIES

During the early part of the fiscal year the Business Office finally was able to increase prices of commodities sold in the inmate commissary. In doing so, it placed the institution in a profit-making posture for the first time in two years. As result of the price adjustments, the inmate commissary reduced its debt to vendors from \$14,973.16 to \$6,716.28. By December 1982, if the inmate store maintains an average net profit of five per cent, it will completely wipe out its outstanding debts to the suppliers. Other than the above problem with inmate commissary, the Business Office functioned very smoothly throughout the entire fiscal year.

In March the Business Office, with authorization from the Board of Trustees, transferred the inmate checking account from New Jersey National Bank to National State Bank. The move was necessitated by the fact that New Jersey National Bank has a policy when funds are placed in an interest bearing checking account, a fee is charged for processing checks. National State Bank does not charge any fees for processing checks if monies are deposited in their interest bearing account.

Prison laundry experienced a turnover this past year. Mr. Alexander Contract had some problems relating to inmates, and it was determined that it would be in the best interest of the institution to terminate his services. Mr. A. B. Brown a Senior Correction Officer is working in lieu of a civilian laundry supervisor, and it has been working out satisfactorily to date.

There was a substantial increase in expended overtime for 1982. Overall institutional overtime went from 148,339 hours in 1981 to 236,503 for 1982. The difference of 88,163 hours represents an increase of .5943%. Major portion of the increase was expended by the custodial staff. The expenditures resulted from escapes that had taken place in July and December of 1981, and a disturbance in August of the same year.

LAUNDRY

<u>Month</u>	<u>Total Poundage</u>
July	34,769
August	31,787
September	31,598
October Institutional Laundry	41,915
November	29,467
December	42,413
January	15,002
February	44,710
March	46,550
April	48,170
May	50,350
June	<u>51,550</u>
Total	468,281

PERSONNEL

The fiscal year 1981-82 has been a most difficult year. The lack of privacy, and professional assistants, along with an inadequate clerical staff has made the job much more difficult than it should have been. We have been forced to work an extraordinary amount of overtime during the year in order to keep abreast of the heavy workload. Some relief came during the month of December when Central Office provided clerical assistance on a daily basis. More people were interviewed, processed, and hired this year than ever before. Also, more people were turned down for employment than ever before, because their background checks were unsatisfactory.

Thanks to the efforts of the present administration, the Personnel/Payroll Department at State Prison, Trenton will have nine additional co-workers; three professionals, and six clerical employees. These new employees will allow us to operate a full-service personnel and payroll department without having to strain excessively.

The first steps have begun to staff the new prison building. One hundred and eighty six positions have been established, and we are beginning to fill them. The coming year promises to be one of the most exciting and productive years in the long history of this institution.

The following employees retired during the fiscal year:

Barry J. Coan	Correction Sergeant	23 years 6 months
Clayton H. Hudome	Senior Correction Officer	8 years 6 months
William Killingsworth	Correction Lieutenant	30 years 7 months
John Seibel	Correction Lieutenant	26 years 1 month

The employees of the Prison were saddened by the untimely death of Terry L. Conner, Senior Correction Officer who passed away on December 7, 1981 as the result of an illness.

<u>Employed</u>	<u>1981</u>	<u>1980</u>	<u>Change</u>
New Hires	156	75	+108%
Transfers	<u>8</u>	<u>10</u>	- 20%
	164	85	+ 93%

Separations

Resigned	43	40	+ .08%
Retired	4	13	- 69%
Transferred	19	13	+ 46%
Termination of Temporary	40	11	+1.90%
Removed	10	12	- 17%
Deceased	1	1	- 0 -

Other Actions

Promotions	47	34	+ 38%
Disciplinary Actions	132	106	+ 25%
Grievances	25	128	- 80%

FOOD SERVICE

The fiscal year started with the total lock-up of all inmates. Both correctional and cookhouse staff were assigned to the preparation of food, and performed admirably. However, with the end of lock-up and the establishing of the new prison system of Reduced Mobility, there were many major and minor problems in setting up a controlled feeding system in the wings. This problem continued throughout April when Reduced Mobility was discontinued.

With the end of Reduced Mobility, came the problem of the dish machine. This problem continued for the better part of eight weeks and paper plates were used.

On May 17, 1982 we started feeding Mid-State Correctional Facility. Most of the bugs have been worked out and the system seems to be working well.

There has been a continuous problem with the loading and unloading of trucks. This problem should be resolved with the purchase of a forklift. A problem is also being experienced with the walk-in boxes and the repair men have been here repeatedly.

During the fiscal year four employees left the food service department and only two employees were hired.

MAINTENANCE DEPARTMENT

The maintenance department has accomplished more, needed, and essential assignments, in the past year than in many years combined.

A number of special projects were undertaken by this department, which are reflected in the improvement of the facility, not only physically, but also in it's general appearance, for which some certainly improved the living conditions for the inmates.

The Vroom Readjustment Unit has been one of many major problems maintenance wise. Twenty new stainless steel combination lavatory fixtures were installed to replace the old ones. Also new conduit for phone lines on G and H tiers were installed. During July and August, emergency repairs were made at the Vroom Readjustment Unit for a total of 237 man hours.

Countless windows and window frames throughout the institution have been repaired with the majority being replaced in 6 and 2 Wings. Because of their deteriorated condition, this is an ongoing problem.

Jones Farm barracks and kitchen were painted; new exhaust fans were installed, and a new antenna system completed. A monitoring system was also installed for the boilers, and a new truck type freezer.

Due to the deteriorated condition of steam lines throughtout the institution we have expended countless number of man hours with numerous major and minor repairs. New steam heating coils have been installed in both the laundry area and Center cellar. The steam air coils for 1 Right and 1 Left heating system have also been replaced, plus, numerous replacement of valves, traps, regulators, and new pipe lines, however, the plumbing problems are a never ending battle.

Eight new Regethermic ovens were installed for 7 and 2 Wings as an expedient and efficient method of feeding inmates.

A new roof has been put on the Front House, but it is necessary to constantly continue to patch other areas to control the leakage problems.

Again this year, many areas were painted. This being necessary to keep up and to improve, where possible, the general appearance of the institution.

During the course of the year the work orders have increased nearly 50 percent. This department has completed 6,255 various jobs on routine work orders. Through the new work order program, we have been able to expedite these work orders faster than in previous years.

The new power house, including the Cleaver Brooks boilers, have been turned over to this department. This power plant consumed 984,195 gallons of fuel oil, and generated 111,490,529 pounds of steam for the past year.

Major jobs completed which were time consuming:

Renovation of the Superintendent's House.

Installation of conduit for phone lines at the Vroom Readjustment Unit.

Installation of 20 new stainless steel lavatory fixtures at the Vroom Readjustment Unit.

Replacement of steam air coils in 1 Right and 1 Left.

Replacement of steam heating coils in laundry.

Installation of Regethermic ovens in 7 and 2 Wings.

Replacement of steam hearing coils in Center cella.

Installation of riot bell system.

Installation of antenna system at Jones Farm.

Painting of barracks and kitchen at Jones Farm.

Replacement of sewage and steam lines in cookhouse basement.

Replacement of steam lines, valves, and regulators in Center cellar.

Emergency repairs at the Vroom Readjustment Unit.

Emergency repairs in 1 Right, 7 Right, and 2 Wing.

STOREROOM

The objective of the storeroom is to maintain a competent service for the issuance, repair, and control of all items of stock for the inmates and employees of State Prison, Trenton and its satellites.

In the past fiscal year we were not budgeted sufficient monies for the inmate population.

As new systems of operation are being introduced to update the former outdated operational procedures within the institution complex, printed forms are being developed, and old forms are being changed. The cost of paper, and other printed stationery costs have sky rocketed, and the amount of monies allotted are well below sufficient levels.

STATE USE INDUSTRIES

State Use Industrial shops employed a total of 247 inmates during the past year. The average working population of the shops has been 150 inmate employees. Shop employment is as follows:

	<u>Authorized</u>	<u>Average Strength</u>
Industrial Office	2	2
Machine Shop	0	0
Print Shop	30	19
Clothing Shop	60	30
Knit Shop	20	8
Mattress Shop	10	9

P.M.

Industrial Office	2	2
Machine Shop	0	0
Print Shop	30	29
Clothing Shop	60	26
Knit Shop	20	13
Mattress Shop	15	14

The productivity of the various shops for fiscal year 1981-1982 is reported for your information.

	<u>Total</u>	<u>Monthly Average</u>
Print Shop	8,514,311	709,526
Clothing Shop	83,735	6,978
Knit Shop	8,733	727
Mattress Shop	15,045	1,254

The State Use Industries unit of State Prison, Trenton completed another successful year of operation. In April 1982 the institution went into an a.m./p.m. work schedule, and it increased our labor force considerably. At this time the work force is much greater in the p.m. than in the a.m.

The mattress industry helped to get a new mattress program started this year. Mr. E. Ramsey and John De Angelo received a plaque for their part in getting the new mattress program started.

During the year several personnel changes were made. Mr. A. Marino was promoted to Industrial Manager II from State Prison, Rahway to State Prison, Trenton. Mr. R. Thunell was hired as a clerk typist in the industrial office. Mr. J. Di Virgilios also was hired as an Institutional Trade Instructor I for the tailor shop. It is anticipated that Mr. F. Carmasine will be retiring from the tailor shop during the coming year.

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Shop instruction personnel are considered adequate to handle the present employee/production demand, however, we anticipate some increase in the hiring of new personnel this year. The institution personnel department will be enlisted to help us fill this technical position

