



**DETAILED SUMMARY
OF THE
NEW JERSEY
PROPOSED COMPREHENSIVE
SOCIAL SERVICES PLAN FOR FY '76**

DEPARTMENT OF INSTITUTIONS AND AGENCIES
BRENDAN T. BYRNE, GOVERNOR
ANN KLEIN, COMMISSIONER

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ERRATUM

Please note that the figures cited in Table 2, "Comparison of FY '76 Title XX and Non-Title XX Projected Expenditures" have been revised subsequent to the printing of this Summary. The revised Table reads as follows:

	Title XX	Non-Title XX
Federal	87.75	117.22
State	12.85	61.43
Local	16.10	19.69
Total	116.60	198.34

Also note that the references to the Title XX percentage of total service expenditures have been changed from 50% as cited in the summary to 37%.

**SUMMARY OF THE
PROPOSED
NEW JERSEY COMPREHENSIVE SOCIAL SERVICES PLAN
FOR FY '76**

Services Program Year October 1, 1975 to June 30, 1976

State's Fiscal Year July 1, 1975 to June 30, 1976

DEPARTMENT OF INSTITUTIONS AND AGENCIES

Designated State Services Agency

Ann Klein, Commissioner

Brendan T. Byrne, Governor

Public Review Period: July 1, 1975 to August 15, 1975

Publication Date of Final Plan: September 15, 1975

This plan was prepared by the Social Services Planning Unit in the Office of the Commissioner of the Department of Institutions and Agencies, with the assistance of the Steering Committee for the Development of the Comprehensive Social Services Plan for FY '76. Comment concerning its contents should be directed to:

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Public meetings to discuss the plan will be held on:

Briefings:

2:00 - 4:00; 5:00 - 7:00 p.m.

Tuesday, July 15

**Wilson Building
Glassboro State College
Glassboro**

Thursday, July 17

**Hickman Hall
Douglass College
New Brunswick**

Tuesday, July 22

**The Student Center
New Jersey Institute of Technology
Newark**

Seminars:

1:00 - 5:00 p.m..

Tuesday, July, 29

Thursday, July 31

Tuesday, August 5

INFORMATION NUMBER:

800-792-8820

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THE NEW JERSEY COMPREHENSIVE SOCIAL SERVICES PLAN FOR FY '76

- A Summary -

BACKGROUND

The New Jersey Comprehensive Social Services Plan for FY '76 represents an attempt to inventory all social services administered and supervised by the State. This plan is a continuation of the process begun several years ago in the Department of Institutions and Agencies to plan for the delivery of social services. Recently-enacted amendments to the Social Security Act (The Social Service Amendments of 1974, Service Programs for Individuals and Families: Title XX) which require such a comprehensive plan for services, added impetus to this effort. This plan combines the broad objectives of the Department with the requirements of Title XX and constitutes a major step toward coordination of social services in New Jersey.

The process of community involvement in developing a plan, called for under Title XX, is not new to the State. In the development of previous State plans for services under Titles IV-A and VI, the Department distributed drafts widely prior to their adoption and actively solicited comment from members of the voluntary, professional, and recipient communities as well as from other State agencies. A number of public meetings were also held. The result of this involvement was significant. First, the plans were altered to reflect the public comment received. Second, the Department recognized the need for continued public participation in the development of its plans. Finally, the Department's intention to develop a plan for services in New Jersey going beyond the requirements of Federal law and regulations was reinforced, as was the impetus to expand needed services by taking full advantage of Federal funds. (Of its \$88 million in Federal funds available annually, New Jersey expended only \$39 million in FY '73 and \$43 million in FY '74.)

The Department, implementing specific recommendations from the public, established a planning staff to translate the State plans prepared for Federal purposes into an allocation plan for New Jersey social services funds. In addition, a special State appropriation was granted to the Department to initiate needed service programs.

In developing the allocation plan for FY '76, the Department examined a variety of indicators of service needs. While relying primarily on census data, planners paid particular attention to the perceptions of service needs previously solicited from County Welfare Boards, County Freeholders, Health and Welfare Councils and United Way agencies. This information, combined with available data from other State agencies and comment received at the public meetings, indicated an overwhelming need for the expansion of tangible services to complement the generalized casework services currently offered. These assessments also indicated a need for a proportionately greater expansion of services to the aged and disabled to redress the existing imbalance in emphasis on services to families and children.

In September of 1974, a "Plan for the Expansion of Social Services Under Titles IV-A and VI of the Social Security Act" was published and widely distributed. Developed by the staff of the Commissioner of the Department, it represented the first step in a major effort to evaluate and expand social services throughout New Jersey. It directed service expansion in the areas of need indicated above and projected for FY '75 an end-of-the-year expenditure rate of \$80 million. which was an 84% increase over FY '74.

The proposed Title XX plan projects full expenditure of the \$87.75 million available to New Jersey in FY '76 and fulfills the basic objective of the 1974 Expansion Plan. Since service expansion recommendations for FY '76 were made prior to the enactment of Title XX, the present plan depends on priorities set many months ago. The State has moved rapidly over the last two years to expand social services, based on the ground rules of Titles IV-A and VI. Graph 1 illustrates this expansion. Title XX guidelines, which differ significantly from previous rules, are now imposed upon previously developed plans. As a result, some difficulties have arisen. For example, the expansion of the number of people who are eligible and of the range of fundable services proposed in Title XX, a provision New Jersey endorses as a conceptual move toward universal services, raises false expectations in states where available funds have already been committed because no additional funds have been appropriated. New Jersey also faces the problem of conducting an extensive public review process mid-way through the annual planning cycle.

The State unequivocally supports the major provisions of the new social service legislation, but the Department must draw attention to these anomalies, which must be considered in the review of this plan.

In summary, the provisions of the Comprehensive Services Plan are as follows:

A. Goals, Services, and Program Objectives

Unlike Titles IV-A and VI, Title XX does not prescribe eligible services. Rather, it requires states to identify specific services which they will provide in furtherance of five national goals. Chart 1 identifies the social services selected by New Jersey which correspond to the national goals below. Definitions of services are provided in Appendix A.

NATIONAL GOALS:

- I) achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- II) achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
- III) preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating or reuniting families;
- IV) preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care; or

GRAPH I
GROWTH IN UTILIZATION OF TITLE IV AND
TITLE VI (TITLE XX) FEDERAL FUNDS
FY '73 - FY '76
(000,000)

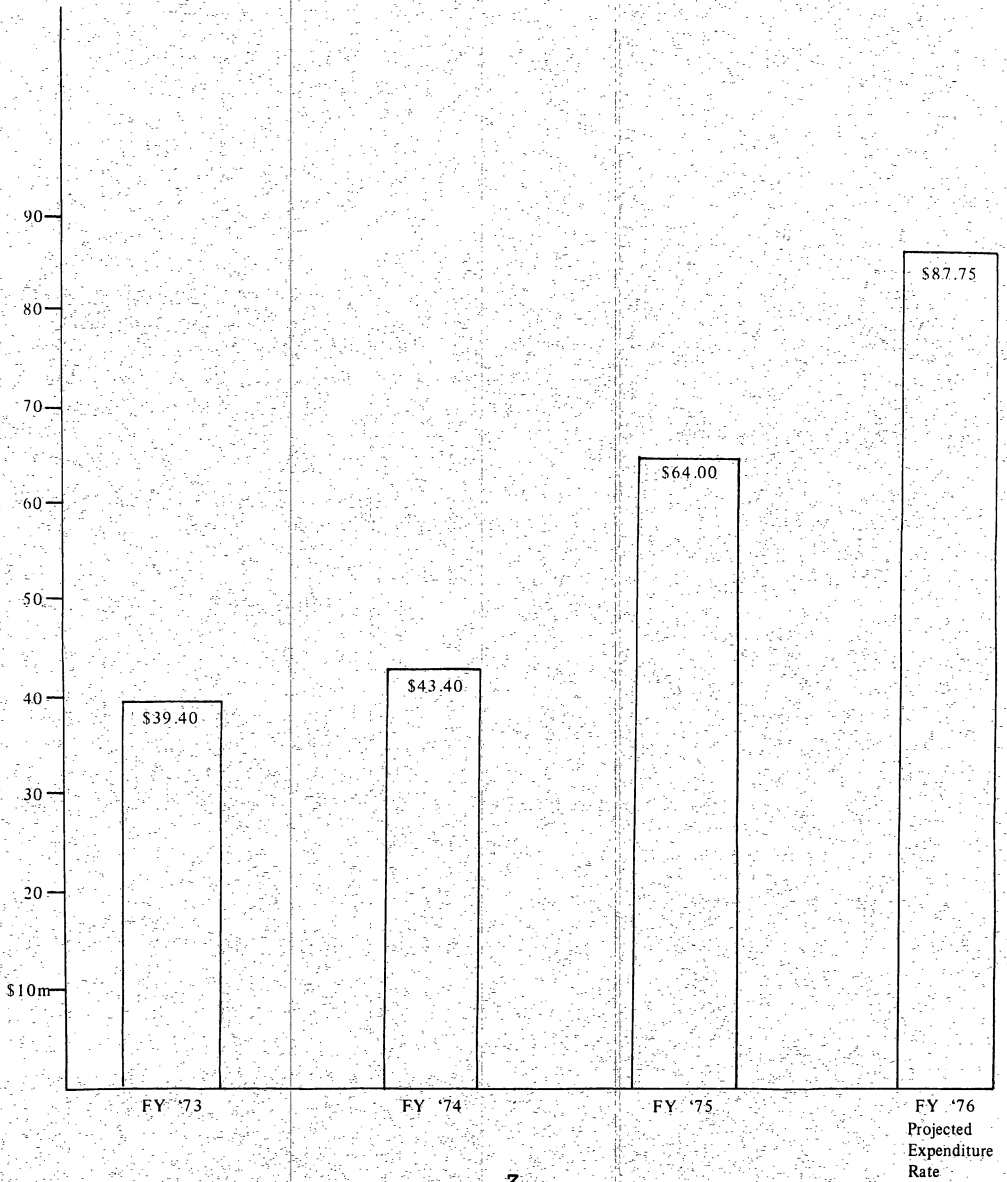


CHART I

TITLE XX SERVICES BY NATIONAL GOAL CATEGORY

Service	Goals to Which Service is Directed				
	I	II	III	IV	V
1. Big Brother – Big Sister Services		x	x	x	x
2. Casework Management	x	x	x	x	x
3. Chore Services		x	x	x	
4. Companionship Services		x		x	x
5. Counseling Services		x	x	x	x
6. Day Care Services					
a) Adults				x	
b) Children	x	x	x	x	
7. Education and Training Services	x	x		x	
8. Employment Services	x				
9. Family Planning	x	x	x	x	
10. Health Related Services		x	x	x	x
11. Home Delivered Meals				x	
12. Homemaker – Home Health Services		x	x	x	
13. Housing Services		x	x	x	
14. Information and Referral	x	x	x	x	x
15. Legal Services		x	x	x	x
16. Parole Supervision		x		x	
17. Placement Services		x	x	x	x
18. Protective Services		x	x	x	x
19. Recreational Services		x	x	x	
20. Social Group Services for the Aged			x	x	
21. Transportation Services	x	x	x	x	x
22. Work Activities for the Severly Disabled		x		x	

- V) securing referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

The chart presented on the previous page lists services to be provided by Federal goal area. The chart is inclusive, but requires narrative explanation.

New Jersey has opted to provide its services statewide, for this program year. This decision is based on two factors: (1) current reporting procedures of County Welfare Boards and District Offices of the Division of Youth and Family Services are not refined enough to permit accurate identification of expenditures by service for each county; and (2) many decisions in the important purchase-of-service area, which depend on careful balancing of needs assessments and availability of local match, have not yet been made, and county by county apportionment of funds at this point is therefore impractical.

The Department, however, anticipates development of county or multi-county geographic areas for some purposes in future planning years. Specifically, the State plans to foster a development of mechanisms through which needs can be assessed and perceived priorities presented for incorporation in the 1977 and subsequent State plans from the county level, with participation of interested citizens within each county. The State will offer technical assistance to broad-based coalitions in each county for the purpose of assisting citizen leaders of consumer and provider organizations to identify needs and priorities for the 1977 State plan.

In FY '74, 65% (\$28 million) of our total Federal social services funds were expended on general casework services and administration. For FY '76 we project that 45% (\$40 million) of our total funds will be expended on casework and administration. As New Jersey approaches its \$88 million ceiling, there has also been a 320% increase in the absolute level of tangible services delivered.

The tangible services which have been given priority are:

- 1) community-based services as an alternative to institutional living;
- 2) services to prevent and treat neglect, abuse, and exploitation of children;
- 3) services for the aged;
- 4) developmental day care for children; and
- 5) family planning.

Table 1 lists the FY '75 allocation of Federal funds by service area.

In addition to emphasizing tangible service delivery, the Department is continuing its efforts to redress the imbalance between funds allocated for services to families and children and funds allocated for services to the aged and disabled. A total of \$19 million has been allocated for adult services in FY '76, an increase of nearly 300% over FY '74. By contrast, the \$69 million allotment for services to families and children represents only an 80% increase from FY '74. Graph 2 compares FY '76 allocations by consumer group with FY '74 and FY '75 levels.

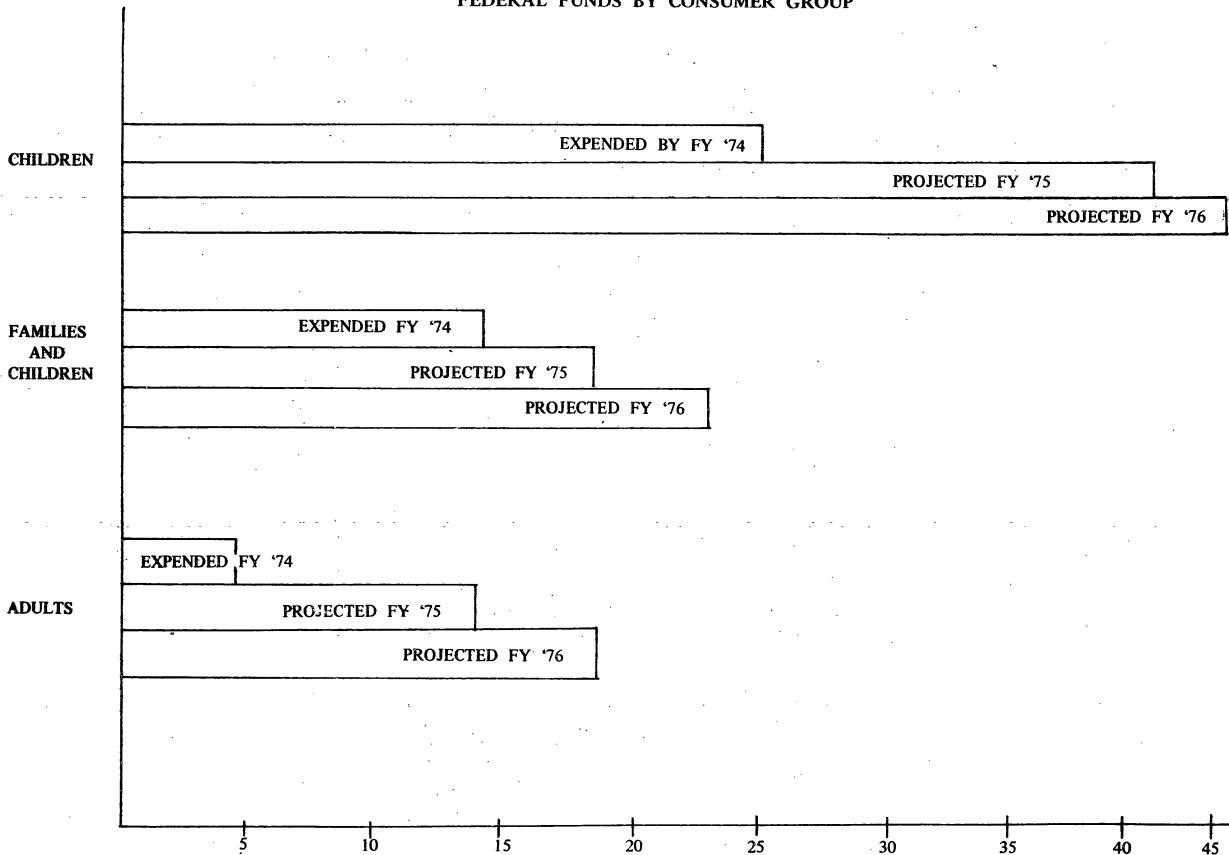
Table 1

FY '76 ALLOCATION OF FEDERAL SOCIAL SERVICE FUNDS

	Estimated Federal Expenditures
1. Service	
1. Big Brother - Big Sister Services	\$ 82,357
2. Casework Management	11,337,141
3. Chore Services	588,030
4. Companionship Services	32,999
5. Counseling Services	3,597,206
6. Day Care Services	
a) For Adults	2,792,406
b) Children	28,347,585
7. Education and Training Services	2,217,779
8. Employment Services	394,980
9. Family Planning Services	4,092,160
10. Health Related Services	3,759,510
11. Home Delivered Meals	205,570
12. Homemaker - Home Health Services	8,646,157
13. Housing Services	1,632,153
14. Information and Referral	409,770
15. Legal Services	1,883,500
16. Parole Supervision	229,600
17. Placement Services	8,143,920
18. Protective Services	5,523,455
19. Recreational Services	377,580
20. Social Group Services for the Aged	1,265,700
21. Transportation Services	1,960,442
22. Work Activities for Severely Disabled Persons	230,000
	<hr/>
TOTAL	\$87,750,000

GRAPH 2

**GROWTH IN UTILIZATION OF TITLES IV-A AND VI (TITLE XX)
FEDERAL FUNDS BY CONSUMER GROUP**



- 7 -

\$ MILLIONS

Although the listing in Table 1 gives some idea of the social service allocations planned for the current year, it does not by any means represent a comprehensive cataloging of State-provided, -funded, or -supervised social services, since it only covers services subsidized under Title XX. Title XX accounts for approximately 50% of the total expenditures for services provided through eleven State agencies, as can be seen in Table 2. Because of the lack of comparability in service definitions and in reporting procedures, a breakout by service for non-Title XX services is not possible. During the coming planning year, attention will be directed toward refining this information.

Table 2

COMPARISON OF FY '76 TITLE XX
AND NON-TITLE XX PROJECTED
EXPENDITURES*

	Title XX	Non-Title XX
FEDERAL	87.75	105.24
STATE	12.85	93.76
LOCAL	16.0	21.58
TOTAL	116.6	220.58

*Does not fully reflect expenditures on services in institutions and in the area of education.

B. Eligibility for Services

While the State of New Jersey recognizes and endorses the conceptual thrust of Title XX toward universal service provision, the Department is compelled, by the fact that no new Federal funds are appropriated under the Act, to refrain from expansion of eligibility levels for all services to the permissible 115% of the State median income. Although the Department has an overriding responsibility to serve the most disadvantaged first, it intends over the longer term to provide services for all those who are eligible for subsidized services (i.e., those with incomes up to 115% of the State median). Fulfillment of this intention would require increased State funding of social services or a massive increase in the Federal ceiling under Title XX. Given present funding ceilings, however, offering Federally-subsidized services to a wider population, particularly for oversubscribed services such as day care, would clearly mean depriving the poor of resources presently allocated to them.

Although the Department intends to expand eligibility for certain services up to 90% of the median in order to make a modest move in the direction charted by Title XX, it probably will not be possible to extend eligibility for services beyond 80% when the program year begins October 1, except as provided below. The principal reason why the State cannot commit itself to extending eligibility at this time is the lack of current capacity on the part of several key State agencies and other providers to implement the Federally-mandated fee collection system for families above 80% of the median.

The services for which the 80% eligibility cut-off will not apply are information and referral, protective services, parole supervision, placement services, and legal services.

Under the law, information and referral services, as well as certain protective services, may be provided without regard to income considerations if they meet the definitions for these services spelled out in the Federal regulations. The Department will make these services available to everyone without charge.

Parole supervision, placement services, and the so-called "non-exempt protective services" (i.e. services such as day care and homemakers provided in protective services cases which do not meet the definition of protective services in the Federal regulations) are currently provided by the State without regard to income considerations. In recognition of the overriding social purposes promoted by these services, the Department will continue to provide them as heretofore, with eligibility for Federal subsidies up to 115% of the median income, and eligibility for State subsidies beyond that point.

In the case of legal services, the Department proposes that income eligibility be reduced to the 60% level in the light of overwhelming demand. Legal service providers have convincingly documented the fact that they are unable to service clients above the poverty level with their present resources. Although the State does not condone reduction of eligible service populations as a matter of overall policy, it is forced to make this adjustment so that legal service agencies can adequately meet the needs of those to whom justice is most frequently denied.

In summary, the Department has determined for now that services must be provided as follows in relation to the income levels as adjusted for family size listed in Table 3.

Services Eligible for FFP¹ up to "X" % of NJ Median Income

- 60%: Legal Services
- 80%: Adult Day Care Services Family Planning
- Big Brother - Big Sister Services Health Related Services
- Casework Management Homemaker - Home Health Services
- Child Day Care Services
- Chore Services Housing Services
- Companionship Services Recreational Services
- Counseling Services Social Group Services
- Education and Training Services Transportation Services
- Employment Services Work Activities Services

- 115%: Parole Supervision
- Placement
- Non-exempt Protective Services

No Income Considerations:

- Information and Referral
- Protective Services

The State recognizes that its proposal to limit eligibility to 80% of the median runs the risk of denying service after October 1 to certain people presently being served. In any attempt to prevent undue disruption of service delivery in this income range, the Department will conduct a careful assessment of the impact of this limitation on current recipients and report by August 1 its plans for resolving the problem.

In fulfillment of its responsibility under Section 228.60(e) to vouch for the eligibility of families receiving subsidized services, the State will issue detailed regulations advising provider agencies of the procedures expected to be followed in the determination of eligibility. Such regulations will also indicate the method by which the State intends to monitor and verify compliance with eligibility determination standards as required by Section 228.61(b).

While responsibility for eligibility determination rests with the State, actual determinations of eligibility shall be made in all cases by the provider agency, unless otherwise specified in a formal written agreement with the provider.

Since Title XX requires the State to charge fees for any services provided to persons with incomes exceeding 80% of the median, except for the two exempt services mentioned previously, the State will collect nominal fees of \$1 per family, per service, for the parole supervision, placement, and non-exempt protective services

¹Federal Financial Participation

TABLE 3
MEDIAN INCOME PARAMETERS FOR SERVICE PROVISION

Family Size	Title XX Family Size Adjustment Scale*	Per cent of New Jersey Median Income					Current IV—A State Plan Level (based on AFDC Potential)
		60%	80%	90%	100%	115%	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	36%	\$ 3,401	\$ 4,534	\$ 5,101	\$ 5,668	\$ 6,518	\$ 5,642
2	60%	5,668	7,557	8,501	9,446	10,863	8,463**
3	82%	7,746	10,328	11,619	12,910	14,846	11,156
4	100%	9,446	12,595	14,170	15,744	18,106	12,823
5	116%	10,958	14,610	16,437	18,263	21,002	14,618
6	131%	12,375	16,500	18,563	20,625	23,719	16,542
7	132%	12,469	16,626	18,704	20,782	23,899	18,209
Add for each additional family member	1%	\$ 94	\$ 126	\$ 142	\$ 157	\$ 181	\$ 1,700

*These percentages were used to adjust the median income for a family of four for larger and smaller family sizes in columns 3, 4, 5, 6 and 7.

**For day care, the maximum income level for a family size of 2 is \$9,840.

it plans to provide to people between 80 and 115% of the New Jersey median. The fees to be charged in this instance are minimal because of the nature of the services and the State's desire to prevent discouragement of utilization of these services through the charging of heavier fees.

In anticipation of the State's intended extension of eligibility above 80% for additional services, the State plans to continue the research necessary to develop realistic fee schedules for the following services: child day care, adult day care, homemaker services, family planning, work activities and transportation services. This research will be completed, and fee schedules, if found to be practical, will be issued for consideration by the Advisory Committee by September 1.

Even though extension of eligibility beyond 80% may not be possible as of October 1, provider agencies should not prejudge the State policy and move to eliminate any current recipients from service until they receive further information from the State based on the decisions to be reached over the course of the summer.

If appropriate fee schedules can be worked out; and

If raising eligibility levels can be effected without creating insurmountable administrative problems, the State will press ahead with extension of eligibility for some services to 90% well before the end of the program year.

Over the longer term, it is envisioned that as additional State and Federal money becomes available, the State will be able to move step by step toward the goal of significant expansion of the eligible service population. In progressing in this direction, the State will be guided by local priorities, the Federal requirement that 50% of Federal funds for services must be directed toward persons eligible by reason of income maintenance status and the Governor's goal of providing social services to the most disadvantaged population first. The Department believes that additional State funding should be phased in over a five-year period.

C. Service Coordination

An efficient and effective service delivery system requires coordination at all levels. As New Jersey reaches its funding ceiling, duplication or overlap of services must be eliminated.

Historically, social services in New Jersey have developed in a patchwork manner. As service expansion continues under Title XX, a major effort will be made to evaluate the integration of existing and proposed services at the community level. Title XX services and public and private programs funded under other auspices will be included in this evaluation.

D. Planning, Evaluation and Reporting

To conform to the specific mandate of Title XX regarding the planning process, the State intends to broaden the scope of community involvement in planning

efforts already begun. A Steering Committee was convened in April of 1975 to assist in the preparation of the plan. The Committee has been considering several issues raised by the new legislation, such as the need to coordinate social services planning with the State legislative and budgetary process; the development of accurate needs assessment figures to facilitate re-examination of State priorities and goals; and the design of systems to evaluate programs and meet the new Federal reporting requirements.

The following chart describes the planning cycle for this program year -- FY '76. (See Chart 2).

The principal activities of the entire planning, evaluation, and reporting cycle are illustrated in Chart 3.

The process of plan development provides the framework for a hard look at our present and proposed service delivery system. While the plan meets the requirements of Title XX, it does not completely meet the State's requirements for a comprehensive services plan. The development of such a plan in concert with the citizenry of New Jersey through a continuous process of research and refinement is a goal to which this Department is committed.

CHART 2
PLANNING CYCLE (FY '75-76)

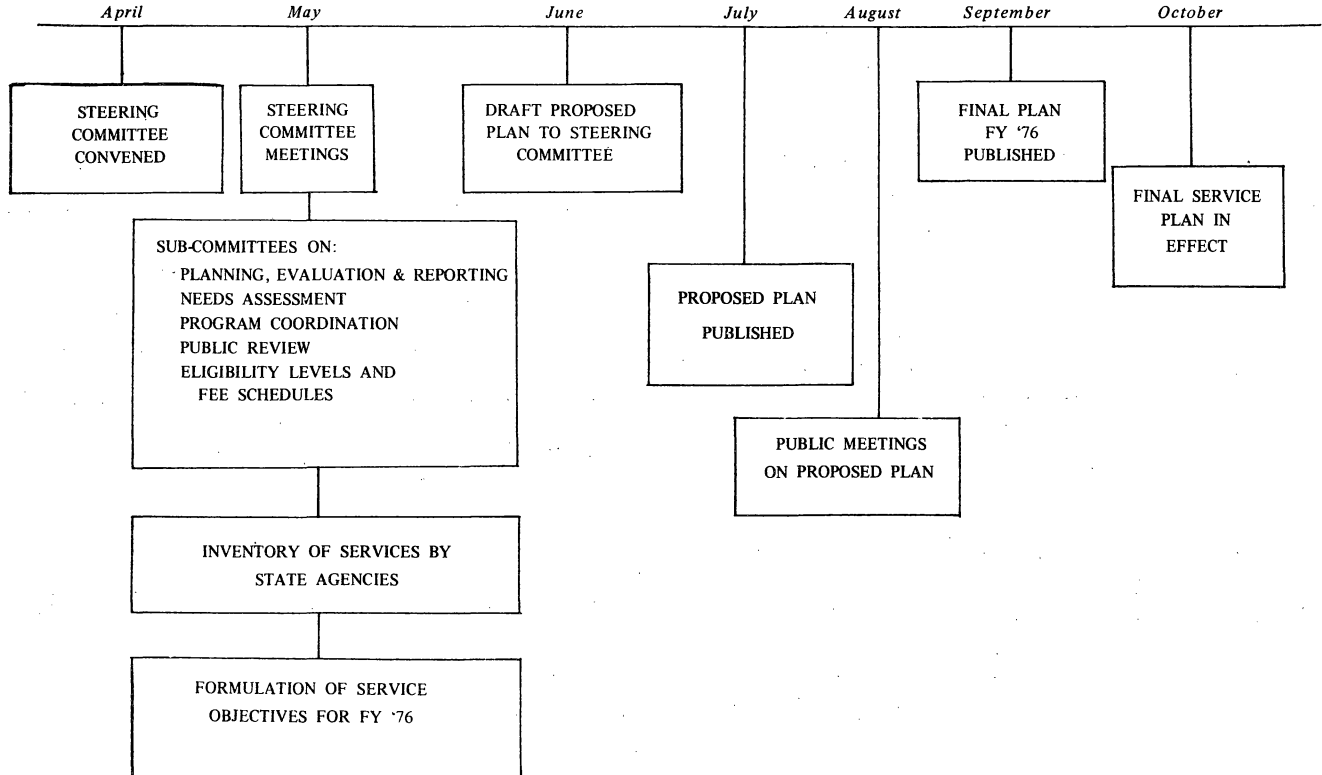


CHART 3
SUMMARY OF PRINCIPAL ACTIVITIES OF
PLANNING, EVALUATION, AND REPORTING CYCLE

<u>Date</u>	<u>Major Plan Activities</u>	<u>Public Participation</u>	<u>Relationship to State Budget Process</u>
July	Preliminary inventory of State Services included in '75-'76 Annual Comprehensive Services Plan	Public Meetings on proposed '75-'76 Plan	
August		Public Meetings on '75-'76 Plan; Steering Committee considers proposed changes and makes recommendations	
September	Survey of Service Needs Final Plan Published with changes and rationale	Advisory Committee Delegates convened	Divisions submit Budget request
October	Final '75-'76 Plan goes into effect Inventory of services, County and Municipality; Private and Voluntary Sectors Report on identification of service gaps and re-examination of service priorities	Report submitted to Advisory Committee for comment and review	Information on service gaps and priorities used in Department's review of Divisions' Budgets

CHART 3, continued

SUMMARY OF PRINCIPAL ACTIVITIES OF
PLANNING, EVALUATION, AND REPORTING CYCLE

<u>Date</u>	<u>Major Plan Activities</u>	<u>Public Participation</u>	<u>Relationship to State Budget Process</u>
November			Department recommendations to Governor
December	Progress report on services under Plan: will examine services delivered in light of goals and objectives in service plan and evaluate expansion of services	Advisory Committee response to progress report	
January		Advisory Committee report to Commissioner and public	Governor's Budget Message to Legislature
February & March	Compilation of service objectives information for '77	Advisory Committee receives service objectives information for comment and review	Joint Appropriations Committee Hearings
April	Publish proposed Plan for program year '76-'77	Public Meetings on '76-'77 Plan	Budget approved by Legislature
May		Public Meetings on '76-'77 Plan	
June	Final Plan with changes and rationale for them		

Appendix A

TITLE XX SERVICE DEFINITIONS

1. BIG BROTHER - BIG SISTER SERVICES

Provision of an adult role model and companionship for children in need of such.

2. CASEWORK MANAGEMENT

Provision of advice and consultation including periodic visitations as necessary. Also includes the instrumental coordination of a case to ensure that needed services are being provided.

3. CHORE SERVICES

The performance of household tasks, essential shopping, simple household repairs and other light work necessary to enable individuals to remain in their own home when unable to perform such tasks themselves and which do not require the services of a trained homemaker or other specialist.

4. COMPANIONSHIP SERVICES

Those services provided to assist individuals in carrying out activities such as business or personal correspondence, escorting them as needed on such visits as banking, shopping, medical visits, using the library or other community resources, providing telephone reassurance to recipients, engaging in friendly visits with them in order to enhance the activities of daily living.

5. COUNSELING SERVICES

Services include the full range of professional services to individuals and families, from crisis intervention to long-term counseling.

6. DAY CARE SERVICES

A) For Children

Comprehensive and coordinated activities providing direct care and protection of infants, pre-school and school-age children during a portion of the 24-hour day either outside or inside of the child's own home. Such activities include, among others, providing a safe environment through educational, developmental, health, nutritional and social services with parent participation. Such activities require provision of supporting services including administration, coordination, training, eligibility determination, evaluation and monitoring. Service costs may include the cost of the purchase and preparation of meals, but only for up to six months and

only if the cost is less than 20% of the total.* Medical and remedial care may also be included, but may not exceed 25% of the total cost of the program.

Day care services are provided through several types of facilities:

1) Day Care Center:

A licensed or approved facility in which care is provided part of the day for a group of six or more children, including summer camps. (Any center not subject to the State Licensing Statute must meet the standards for the appropriate age group adopted by the Department). Day camps are evaluated as day care centers, and consideration will be given to approval of short overnight experiences which are provided as an extension of the day camp program and which do not increase the cost of the day care programs. Costs for room and board may not exceed 30% of the total amount.*

2) Family Day Care Home:

An approved private home in which children receive family-like care, protection and guidance during part of the 24-hour day.

3) In-Home Care:

Care provided for a portion of the day in the child's own home by qualified persons other than the child's own parents or the person who normally cares for the child.

B) For Adults

1) For the Aged:

Services provided for a part of the day to eligible persons in a protective setting approved by the State agency for purposes of personal attention and to promote their social, health and emotional well-being through opportunities for companionship, skill development, self-education and satisfying leisure time activities. Service costs may include the cost of the purchase and preparation of meals, but only for up to the extent of 20% of the total cost per individual.*

*These restrictions and those cited later imposed by proposed Federal regulations which have been protested by the State.

2) **Adult Activity Centers for the Developmentally Disabled:**

A day care program for persons over 18 which includes training in activities of daily living, comportment in the community, socialization, and communication skills.

7. **EDUCATION AND TRAINING SERVICES**

Services directly associated with securing education and training below the baccalaureate level (except that postsecondary vocational training for up to two years is permissible) which would otherwise have to be paid by the recipient, that is, fees, books, supplies and transportation. (This includes tuition costs for special courses below the baccalaureate level and special educational services for pre-school developmentally disabled children.)

8. **EMPLOYMENT SERVICES**

Services to enable individuals to secure appropriate paid employment through educational and vocational training, medical diagnostic assessment, and through training leading to employment.

9. **FAMILY PLANNING SERVICES**

Counseling, educational, and medical services (including diagnosis, treatment, drugs, supplies, devices and related counseling furnished, prescribed by, or under the supervision of a physician) to enable individuals of childbearing age (including minors) to limit voluntarily their family size or to space their children.

10. **HEALTH RELATED SERVICES**

A) General

Services provided to assist eligible persons to attain and maintain a favorable condition of health by helping them to identify and understand their health needs and to secure and utilize necessary medical treatment as well as preventive and health maintenance services, including services in medical emergencies and special services for the developmentally disabled.

B) Services to Alcohol Abusers

Treatment programs for persons with problems of alcohol abuse, which may include room and board (not to exceed 30% of the total cost), and medical and remedial services (not to exceed 25% of the total cost).

11. HOME DELIVERED MEALS

The preparation and delivery of nourishing meals to the homes of persons who are unable to obtain or prepare them.

12. HOMEMAKER - HOME HEALTH SERVICES

Providing or arranging for care for individuals in their own homes; helping individuals to achieve adequate household and family management; helping individuals in maintaining, strengthening and safeguarding their functioning in the home; and providing assistance in carrying out physicians' instructions by a certified home-health aide. Includes formal or informal instruction and training in management of household budgets, maintenance and care of the home, preparation of food, nutrition and consumer education, hygiene and child rearing.

13. HOUSING SERVICES

Working with landlords and others to upgrade rental housing in which tenants have to obtain repairs to their homes, if sub-standard or unsuitable. Also includes services provided to assist individuals to find housing suitable and adequate for their needs at prices they can afford.

14. INFORMATION AND REFERRAL SERVICES

Information about services under Title XX and related service programs, brief assessment (but not diagnosis and evaluation) to facilitate appropriate referral, and referral to and follow-up with those community resources which provide or make available those services.

15. LEGAL SERVICES

Services will include the full range of legal representation of clients in other than criminal cases, in accordance with the applicable requirements of the canons and principles of professional ethics. Such services may include but are not limited to: 1) legal advice; 2) legal representation of clients in any relevant judicial, legislative, administrative or executive forum, and involving any necessary advocacy therein, in the following areas: domestic relations or family law; consumer law, including public utilities; housing law, including landlord-tenant, mortgage problems and land use; administrative law, including unemployment, disability, Social Security (and public assistance matters); education law; tort cases where there is no available insurance; municipal court matters where some compelling interest requires representation; juvenile informal calendar; health, food, and nutrition law.

16. PAROLE SUPERVISION

Monitoring the activities of children (under 14 years of age) on parole from State correctional facilities in accordance with the conditions of such parole; cooperation with the courts.

17. PLACEMENT SERVICES

Arranging for the placement of an individual in a residential setting other than one's own home; counseling with the individual's family during the placement; supervision of the individual during placement.

A) Adoption Services

Recruitment of homes; child processing; placement and supervision; and adoption complaint investigations.

B) Emergency Shelter

Placement and supervision in a foster home, group home, or residential facility for a period not exceeding 30 days. Service costs include the cost of room and board

C) Foster Family Care Services

a) Recruitment and training of foster homes; b) placement and supervision in foster homes; c) support services to natural family, foster family, para-foster family, and the individual in care; d) special services to the individual in care by the foster or para-foster parent. Special services must be in addition to basic foster care required because of a health condition, or emotional or behavioral problem, and provided by qualified persons.

D) Independent Living Services

Placement finding; placement activities; and supervision of emancipated minors.

E) Institutional Placement

Finding placements in boarding homes, nursing homes, or other institutions, when appropriate.

F) Services in Foster Care Institutions

Counseling, transportation, and other defined services provided by a facility providing basic foster care for children or adults.

G) Services in Group Homes

A comprehensive services program of a specialized nature provided in a residential facility such as the following: home for emotionally disturbed children (not a mental institution); vocational rehabilitation center; residential treatment center

(non-hospital); maternity home; half-way house for alcohol or drug abusers; transitional or alternative residences in the community from mental or penal institutions or to prevent such institutionalization of elderly and disabled persons. Costs may include the costs of room and board (up to 30% of the total program cost) for a period not to exceed six consecutive months, and medical and remedial care (up to 25% of the total program cost).

18. PROTECTIVE SERVICES

A) Children

The following services provided with respect to an individual under the age of 18 harmed or threatened with harm by a person responsible for the individual's health or welfare, through non-accidental physical or mental injury, sexual abuse (as defined by State law); or negligent treatment or maltreatment, including the failure to provide adequate food, clothing, or shelter.

1) Identification and diagnosis; receipt of reports and investigation thereof; determination that the individual is vulnerable or at risk of neglect, abuse, or exploitation; counseling and therapy, and training courses for parents of the individual; legal representation of the individual; arranging for the provision of services.

2) Parent Hot-Line: A 24-hour emergency crisis intervention hot-line to make available to parents someone they can speak to in moments of crisis (particularly directed toward parents on the verge of battering a child).

3) Lay therapy services and services of para-professionals of demonstrated skills in raising their own families who are on call to provide emotional support for clients in cases of child abuse.

B) Adults

The following services provided with respect to individuals 18 years of age or older unable to protect their own interests, harmed or threatened with harm through action or inaction by another individual or through their own actions due to ignorance, incompetence, or poor health; resulting in physical or mental injury, neglect or maltreatment, failure to receive adequate food, shelter, or clothing, deprivation of entitlements due them, or diminution of their resources:

Identifying such adults who need assistance or who have no one willing and able to assist them responsibly; providing prompt response and investigation upon request of adults at risk or other persons acting on their behalf; diagnosing the individual's situation and service needs; providing counseling to such adults, their families, other responsible persons or to surrogates such as representatives payees, on

handling the affairs of such adults, arranging for guardianship, commitment, or other protective placement as needed; and providing advocacy, including legal services, to assure receipt of rights and entitlements due to adults at risk.

19. RECREATIONAL SERVICES

Organized individual or group activities of a relaxing or entertaining variety designed to promote socialization and to constructively channel a person's energy or abilities.

20. SOCIAL GROUP SERVICES

Provision of opportunities for group experiences to help individuals to cope with personal problems, and develop capacities for more adequate social and personal functioning. Service costs include the cost of the purchase of raw food, and the preparation of meals, but only for a period up to six months, provided the raw food does not exceed 20%.

21. TRANSPORTATION SERVICES

Arrangement for and provision of transportation to and from other defined services, medical services, and essential shopping.

22. WORK ACTIVITIES FOR THE SEVERELY DISABLED

Work-oriented habilitation program with a controlled working environment which utilizes work and life experiences for assisting the disabled person in progressing toward independent living in a productive, vocational status.

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