



**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
MARCH 19, 2025
AGENDA**

The March 19, 2025, Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217. Members of the public may attend this meeting in person or if desired have the opportunity to participate telephonically by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the March 19, 2025, Agenda
4. Approval of the February 19, 2025, Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2025-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2025-15 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF SHAWN COSTELLO TO THE POSITION OF BOARD SECRETARY AND CAROLINE ROSEBORO TO CONTINUE IN THE POSITION OF ALTERNATE BOARD SECRETARY OF THE AUTHORITY

Pursuant to Article II, Section 4(b) of the Authority By-Laws, the Commissioners of the Authority are required to name a Secretary at the Annual Reorganization Meeting. The Board Secretary shall keep the official records of the Authority minutes of the actions taken at the meetings and the seal of the Authority. The Board Secretary shall verify when required, copies of records and from time to time perform other duties as shall be assigned to him/her by the Board of Commissioners, the Executive Director or the Executive Director's designee. At the Annual Reorganization Meeting, pursuant to Resolution No. 2024-72, the Board named Cynthia Blasberg as Board Secretary and Caroline Roseboro as Alternate Board Secretary. Cynthia Blasberg has been assigned to a new role with the Authority and the Board seeks to name a new Board Secretary. The Authority desires to appoint Shawn Costello to the position of Board Secretary of the Authority, effective April 16, 2025, and expiring on the date of the 2025 Annual Reorganization Meeting or until such time as a successor is appointed.

RESOLUTION 2025-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE NEGOTIATION AND EXECUTION OF NEW AGREEMENTS FOR AUTOMOBILE RENTAL CONCESSIONS AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

The Authority is responsible for the operation, maintenance, improvement, and promotion of the Airport. Pursuant to Section 7(l) of the Act, the Authority has the right to lease and license the use of land, property and facilities at the Airport and has full power and authority to enter into agreements with respect thereof. The Authority has determined it is in its best interest to seek proposals for the

management and operation of Automobile Rental Concessions at the Airport to establish a strong, mutually beneficial owner-operator relationship with a quality-oriented concessionaire. On January 14, 2025, and January 15, 2025, the Authority publicly advertised for responses to the Authority's Request for Proposals (RFP) for all interested and qualified parties for Automobile Rental Concessions at the Airport. On February 11, 2025, in response to said advertising, three (3) proposals were received by the Authority. and were subsequently reviewed by the Consultant Selection Committee to ensure they met all the requirements of the RFP. The Consultant Selection Committee has determined that all three (3) entities that submitted proposals would be beneficial to further the automobile rental concessions at the Airport. The Airport Director believes it is in the best interest of the Authority and recommends the award of a contract to all three (3) entities for Automobile Rental Concessions, in return for which the Authority shall receive compensation based on gross receipts of sales. Said contracts will be for a term of five (5) years commencing on or about May 1, 2025, and ending April 30, 2030.

RESOLUTION 2024-17 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO VOLAIRE AVIATION INC. OF FISHERS, INDIANA, FOR AIR SERVICE DEVELOPMENT CONSULTING SERVICES

On January 10th and January 11th, 2024, the Authority advertised a Request for Proposals ("RFP") for Air Service Development Consulting Services for the purpose of obtaining proposals from firms to provide air service consulting services on a retainer basis and/or on a project basis. In response to said advertisement, three (3) proposals were received by the Authority on January 31st, 2024. On February 6th, 2024, the Authority's Consultant Selection Committee ("CSC") reviewed and ranked the Proposals and determined that Volaire Aviation, Inc of Fishers, Indiana was deemed to have submitted the highest ranked proposal which best serve the interests of the Authority. Based on the CSC's evaluation and recommendation, the Authority, via Resolution 2024-20, entered into an agreement with Volaire Aviation, Inc of Fishers, Indiana for the provision of Air Service Development Consulting Services for a term of one (1) year with two (2) one-year renewal options that can be executed by agreement only. As the initial contract term is set to expire on or about April 30, 2025, the Authority and Volaire Aviation, Inc. desire to exercise the first one (1) year extension option. The Airport Director believes it is in the best interest of the Authority and desires to exercise the first one (1) year renewal option with Volaire Aviation, Inc. commencing on or about May 1, 2025.

RESOLUTION 2025-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SPECIALIZED AVIATION SERVICES OPERATOR PERMIT AGREEMENT WITH AVIATION SERVICE PARTNERS, INC. AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Pursuant to Section 7(x) of the Act, the Authority has the power to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any powers expressly given in the Act. It is necessary for airlines occupying the Airport to secure certain services such as: aircraft line maintenance services. Aviation Service Partners, Inc., wishes to provide such Specialized Aviation Services to Spirit Airlines and therefore requires a permit to provide same. The Authority wishes to grant Aviation Service Partners, Inc. a permit to provide aircraft line maintenance services Spirit Airlines at the Airport. In exchange for the service permit, the Authority shall receive thirteen (13%) percent of the monthly gross receipts of Aviation Service Partners, Inc. The Director of the Airport believes it to be in the best interest of the Authority and recommends that Aviation Service Partners, Inc. receive a permit to provide aircraft line maintenance services to Spirit Airlines by the Authority similar to the permit agreement attached hereto as Schedule "A" for a term of three (3) years commencing on March 1, 2025.

11. Petitions and Communications, Unfinished Business, New Business
12. General Comment
13. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, April 16, 2025, at 9:00 a.m.**

ADJOURNMENT