

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
OCTOBER 19, 2022**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on October 19, 2022, at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217 and via teleconference commencing at 9:00 a.m.

Present

Chair Diane Gutierrez-Scaccetti (in person)
 Commissioner Bryan J. Bush (in person)
 Commissioner James J. McCullough (teleconference)
 Commissioner C. Robert McDevitt (teleconference)
 Vice Chairman Christopher M. Milam (in person)
 Deputy Commissioner Joseph Bertoni (teleconference)
 Jeffry Nielsen, Esq., Governor’s Authorities Unit (in person)
 Stephen F. Dougherty, Executive Director (in person)
 Karen Davis, Treasure (in person)
 Nicholas Sullivan, Esq., General Counsel (in person)
 David Zappariello, Chief of Staff (in person)
 Cynthia Blasberg, Board Secretary (in person)
 Debra Murphy, Alternate Board Secretary (in person)

Absent

Commissioner Jeffery A. April, Esq.
 Commissioner Maurice B. Hill, Jr., DMD
 Commissioner Joseph Ripa
 Commissioner Christina Fuentes, EDA

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa		X
Commissioner Christina Fuentes		X

** One member of the public attended this meeting via teleconference*

Approval of the Agenda

Chair Gutierrez-Scaccetti called for a motion to approve the October 19, 2022 agenda. Whereupon a motion was made by Commissioner Bush and seconded by Vice Chair Milam approving said agenda. Chair Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. A unanimous

vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chair Gutierrez-Scaccetti called for a motion to approve the September 22, 2022 meeting minutes. Whereupon a motion was made by Commissioner Bush and seconded by Vice Chair Milam approving said minutes. All other Commissioners in attendance voted affirmability adopting the minutes.

Employee Recognition Award

Chair Gutierrez-Scaccetti asked Mr. Dougherty if there was an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Ashlee Mathes with the Quarterly Employee Recognition Award.

Executive Session

Chair Gutierrez-Scaccetti asked if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2022-118 to the Chair and Commissioners for the exclusion of the public from discussions regarding personnel actions related to the Schedule "A" associated with Resolution 2022-111. Whereupon, the motion was made by Commissioner Bush and seconded by Vice Chair Milam approving Resolution 2022-118. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:04 a.m.

Chair Gutierrez-Scaccetti asked the call operator to place the public audience on hold while the Board conducts the Executive Session.

At the close of Executive Session, Chair Gutierrez-Scaccetti asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Bush and seconded by Vice Chair Milam. The open portion of the meeting reconvened at 9:10 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Chair Gutierrez-Scaccetti then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa		X
Commissioner Christina Fuentes		X

Executive Report

Chair Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the October 19, 2022 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on October 5, 2022. During these meetings, briefings were provided on the resolutions being presented this morning. Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chair Gutierrez-Scaccetti asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chair Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Vice Chairman Milam and seconded by Commissioner Bush approving said bill list. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Gutierrez-Scaccetti requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush		X	X				
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam	X		X				
Commissioner Joseph Ripa							X

Resolutions and Motions:

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of seven (7) resolutions for their consideration. Mr. Dougherty presented Resolutions 2022-111 through 2022-117. Chair Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner McCullough, and seconded by Commissioner McDevitt.

Chair Gutierrez-Scaccetti asked for questions or discussions on the motion. There being no comments, Chair Gutierrez-Scaccetti asked the Secretary to call the roll. All Board Members voted affirmatively with the exception of Resolutions 2022-113 and 2022-114 which did not pass by vote.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush			X	22-113 22-114			
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough	X		X				
Commissioner C. Robert McDevitt		X	X	22-113 22-114			
Vice Chairman Christopher M. Milam			X	22-113 22-114			
Commissioner Joseph Ripa							X

Copies of Resolutions 2022-111 through 2022-117 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2022-111 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2022-112 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY EXTENDING THE APPOINTING OF FLORIO, PERRUCCI, STEINHARDT, & CAPPELLI OF CHERRY HILL, NJ AS GENERAL COUNSEL, COOPER LEVENSON OF ATLANTIC CITY, NJ AS CO-GENERAL COUNSEL AND BROWN AND CONNERY, LLC. OF WESTMONT, NJ AS SPECIAL COUNSEL FOR THE AUTHORITY

On August 26 and August 27, 2021, the Authority publicly advertised a Request for Proposals for General and/or Special Legal Counsel Services for the Authority. On September 16, 2021, in response to said advertising, five (5) qualified proposals were received. The Consultant Selection Committee (CSC) reviewed and ranked the Proposals and to determine if same met all the requirements of the specifications and instructions to proposer. Based on the CSC's evaluation, the Authority, via Resolution 2021-118, appointed Florio, Perrucci, Steinhardt, & Cappelli, of Cherry Hill, New Jersey as General Counsel, Cooper Levenson of Atlantic City, New Jersey as Co-General Counsel and Brown & Connery, L.L.P. of Westmont New Jersey as Special Counsel to the Authority for a term of one (1) year with a one (1) year option to renew at the Authority's discretion. As the initial term of these contracts is set to expire on or about December 31, 2022, the Authority desires to exercise its option to renew the appointment of Florio, Perrucci, Steinhardt, & Cappelli, of Cherry Hill, New Jersey, Cooper Levenson of Atlantic City, New Jersey, and Brown & Connery L.L.P. of Westmont, New Jersey of for the aforementioned services for the additional one (1) period under the same terms and conditions specified in the Request for Proposal, commencing on or about January 1, 2023 The Director of Business Administration believes it is in the best interest of the Authority and recommends the extension of the aforementioned appointments for the one-year extension period commencing on or about January 1, 2023.

TABLED: RESOLUTION 2022-113 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION CO., INC OF OAKLYN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2022 TERMINAL SEATING PROJECT

On August 31, 2022 and September 1, 2022, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2022 Terminal Seating Project. Work associated with this project includes the replacement of the Gate Hold Room seating between Gates 3-5 and at Gate 6 (+/- 262 seats) with new seating to match that at Gates 7-10 (+/- 250 seats). The scope includes all demolition and removal of the existing seating, and furnishing, assembling, and installing the new seating in the layout as shown in the bid documents. On September 20, 2022, two (2) bids were received, opened, and tabulated with Levy Construction Co., Inc being deemed to have submitted the lowest responsible bid in an amount not to exceed \$211,600.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Co., Inc. in an amount not to exceed \$211,600.00.

TABLED: RESOLUTION 2022-114 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION CO., INC. OF OAKLYN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2022 EXIT LANE ESCALATOR REPLACEMENT PROJECT

On August 31, 2022 and September 1, 2022, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2022 Exit Lane Escalator Replacement Project. Work associated with this project include; The replacement of the existing Exit Lane Escalator, the removal, salvage, and reinstallation of one metal door, frame and hardware, the removal and reconstruction of the gypsum metal-stud framed wall, and the installation of one temporary wall and door for escalator removal and installation. Contractor to coordinate the removal and salvaging of the fire alarm components, security hardware, and related conduits / wiring with ACY and TSA. On September 21, 2022, three (3) bids were received, opened, and tabulated with Levy Construction Co., Inc. being deemed to have submitted the lowest responsible bid in an amount not to exceed \$784,600.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Co., Inc. in an amount not to exceed \$784,600.00, for the Atlantic City International Airport (ACY) 2022 Exit Lane Escalator Replacement Project.

RESOLUTION 2022-115 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CLYDE LATTIMER & SON CONSTRUCTION CO., INC. OF BERLIN, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2022 FARLEY SERVICE PLAZA PUMP STATION REHABILITATION PROJECT

On August 31, 2022 and September 1, 2022, the Authority publicly advertised for bids for the Atlantic City Expressway 2022 Farley Service Plaza Pump Station Rehabilitation Project. Work associated with this project include and are not limited to: the replacement of the sanitary wet well pumps, pump rail system, discharge pipes in the wet well, all piping and valves in the valve pit, wet well access hatch, odor control system, hoist, concrete pads, ladders in the valve pit and comminutor pit, 3-way directional plug valve in comminutor pit, pump control panel, and electrical enclosure, including removal and reinstallation of existing mechanical and electrical items, as necessary. All work is located at the Farley Service Plaza sanitary pump station. The project was bid as follows: Base Bid-Farley Service Plaza Pump Station Upgrades; Add Alternate #1-Spare Pump; Add Alternate #2-Wet Well Access Cover; Add Alternate #3-Aluminum Ladders; and Add Alternate #4-Concrete Rehabilitation. On September 22, 2022, three (3) bids were received, opened, and tabulated. Following a review of the bids, the Authority deemed that the award of the Base Bid plus all four (4) Add Alternates, of which limits are indicated above, represented the best value for the Authority. Clyde Lattimer & Son Construction Co., Inc. of Berlin, New Jersey was deemed the lowest responsible bidder for the desired Base Bid and all four (4) Add Alternates, in an amount not to exceed \$436,000.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Clyde Lattimer & Son Construction Co., Inc. of Berlin, New Jersey in an amount not to exceed \$436,000.00, for the Atlantic City Expressway 2022 Farley Service Plaza Pump Station Rehabilitation Project.

RESOLUTION 2022-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A JURISDICTIONAL AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO STATE HIGHWAY ROUTE 42

The Authority and the New Jersey Department of Transportation (NJDOT) currently have a jurisdiction agreement through, and Easement Conveyance Agreement dated September 10, 1999, wherein the Authority have certain maintenance responsibilities including litter removal, mowing of grass, and snow removal on State Highway Route 42 between milepost 6.4 and milepost 13.2. The NJDOT is planning a project on Route 42 in the vicinity of the Expressway terminus and State Highway Route 168, in Camden and Gloucester Counties. This project includes the construction of a new stormwater management basin on the South side of the Expressway and the current agreement does not contemplate stormwater management maintenance (including basin and side slope mowing) to fall under SJTA's responsibilities, a new jurisdictional agreement is required to firmly delineate the areas of responsibility.

RESOLUTION 2022-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

The Authority, via Resolutions 2019-90 and 2022-63, entered into a shared services agreement with the County of Gloucester to operate shuttle services to meet the needs of its residents through the Department of Health and Human Services by providing transportation services for their rural shopping and dialysis program. The County of Gloucester has now requested that the Authority now provide more non-emergency medical transportation while continuing to provide transportation services for their rural shopping and dialysis program. The County of Gloucester has agreed to pay the Authority \$700,000 for the non-emergency medical transportation program, \$140,000 for the dialysis program and \$45,000 for the rural shopping program, for a total of \$885,000 for a term of five (5) years, commencing on or about January 1, 2023, with an option for an additional five (5) year term. The Authority reserves the right to increase the annual contract not to exceed five (5) percent (5%) pending the County's approval of grant funds. The County of Gloucester will lease vehicles to the Authority at no cost. The lease agreement will include up to ten (10) vehicles at the County's discretion providing more flexibility during maintenance

and repairs. The Authority will be responsible for maintaining the vehicles not assigned on the dialysis and shopping programs. The County has agreed to lease their hardware and software scheduling program to the Authority for a fee of \$14,400.00 per year. This agreement also provides a special event rate of \$50.00 per vehicle per hour for special events and temporary shuttle services for both parties. The County will continue to serve as the designated transit entity during the term of this agreement

Petitions or Communications, Unfinished Business and New Business

Chair Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. We have no new business to discuss; however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been approved by the Commissioners, reviewed by the Authority and general counsel, and are deemed appropriate for release with certain redactions where the need for confidentiality still exists. The Executive Session Meeting Minutes being presented for approval to release are as follows: July 20, 2022, August 17, 2022, and September 22, 2022. These minutes are recommended for approval to publicly release.

Chair Gutierrez-Scaccetti called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Vice Chair Milam and seconded by Commissioner Bush, approving the release of minutes. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chair Gutierrez-Scaccetti asked the public for any general comments. The Operator instructed the public to enter the queue for any public for General Comments. No comments were made.

Adjournment

There being no further business, Chair Gutierrez-Scaccetti announced the next meeting will be held on November 16, 2022, at 9:00 a.m.

Chair Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner Bush and seconded by Vice Chairman Milam to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:22 a.m.

Submitted by: *Cynthia A. Blasberg*

Cynthia A. Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.