

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, February 21, 2024**

Pennsylvania Commissioners

James Schultz, Chairman of the Board
Pennsylvania Auditor General Timothy DeFoor
Keiwana McKinney-Forde (via Teams)
Donna Powell
Gregory Schwab
Robert Ghormoz
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)
Vaughn Ross

New Jersey Commissioners

Jeffrey Nash, Vice Chairman of the Board
Albert Frattali
Richard Sweeney (via Teams)
Charles Fentress (via Teams)
Aaron Nelson (via Teams)
Daniel Christy (via Teams)
Bruce Garganio (via Teams)
Sara Lipsett (via Teams)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Jerry Sahi, Incoming Chief Financial Officer
Toni Brown, Chief Administrative Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Edward Cobbs, Chief of Police
Robert Finnegan, Chief Security and Safety Officer
Christopher Jones, Director, Information Services
Ricardo DeOliveira, Bridge Director, WWB/CBB
Matthew Licata, Director, Fleet Management
Darlene Callands, Manager, Community Relations
Christina Maroney, Director Strategic Initiatives
Mark Ciechon, Director, Finance PATCO
Darcie DeBeaumont, Director, Finance DRPA
Rich Betts, Manager, Procurement and Storage
Amy Ash, Manager, Contract Administration
Jesse Mickel, Purchasing Agent, PATCO

Carol Herbst, Senior Accountant, Finance (via Teams)
Kathleen Vandy, Assistant General Counsel
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

Others Present

Hayden Rigo, Deputy Staff Counsel (for PA Auditor General DeFoor)
Brian Lemelle, Jr., Assistant Legislative Director (for PA Auditor General DeFoor)
Alexis Franklin, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Teams)
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC
Jessica Priselac, Duane Morris, LLP

OPEN SESSION

Moment of Silence and Pledge of Allegiance

Vice Chairman Nash requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Vice Chairman Nash called the meeting to order at 9:15 a.m. and asked that the Corporate Secretary swear in the new Commissioner and call the roll.

Swearing in of New Commissioner

Corporate Secretary Santarelli reported that Pennsylvania Governor Josh Shapiro appointed Vaughn Ross to fill the vacancy on the Board of Commissioners that occurred upon Philadelphia Mayor Cherelle Parker's resignation as a Commissioner. Corporate Secretary Santarelli administered the oath of office to Vaughn Ross.

Roll Call

The following were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners DeFoor, Frattali, Ghormoz, Fentress, McKinney-Forde, Snell, Garganio, Powell, Nelson, Schwab, Lipsett, Ross, Christy, and Sweeney.

Nomination of New Chairman

Vice Chairman Nash stated that with the resignation of Mayor Cherelle Parker, he would be accepting nominations for a Board member to serve as Chair to the DRPA and PATCO Boards. Commissioner Ghormoz nominated Commissioner Schultz. Commissioner Schwab seconded the nomination of Commissioner Schultz. There were no other nominations, and the nominations were closed.

Election of New Chairman

Vice Chairman Nash asked for a motion to elect Commissioner James Schultz as Chair of the DRPA and PATCO Boards. Commissioner Snell moved to approve the motion and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and Commissioner Schultz was elected Chair of the DRPA and PATCO Boards.

Statement of the New Chair

Chairman Schultz thanked Vice Chairman Nash and his fellow Commissioners for the confidence they expressed in him by voting him as their new Chair. He thanked PA Governor Shapiro for entrusting him to serve in his new role to advance the interest of the Authority and protect DRPA and PATCO's valuable assets and those of the region, and vowed to continue the efforts of those that preceded him to be a good steward of those assets for the benefit of the region.

Public Comment

Corporate Secretary Santarelli stated there was no public comment.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson congratulated Commissioner Schultz on his new role as Chairman of the Board. There were no comments on the CEO's report. Commissioner Frattali moved to approve the CEO's Report and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Report of the Chief Financial Officer

Incoming Chief Financial Officer Sahi stated that his Report stood as previously submitted. He stated that DRPA tolls and PATCO ridership remained stable. There were no questions or comments from the Commissioners.

Approval of the January 17, 2024 DRPA Board Meeting Minutes

Chairman Schultz stated that the January 17, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments covering the Month of January 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of January 2024 was previously provided to all Commissioners. There were no questions or comments. Auditor General DeFoor moved to receive and file the List and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of January 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of January 2024 was previously provided to all Commissioners. There were no questions or comments. Auditor General DeFoor moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 6, 2024

Chairman Schultz stated that the Minutes of the February 6, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 6, 2024

Chairman Schultz stated that there were thirteen (13) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

DRPA-24-012 Contract No. BF-62-2023, Benjamin Franklin Bridge Administration and Maintenance Building Boiler Replacement

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Kaser Mechanical, LLC to perform Construction Services for the Benjamin Franklin Bridge Administration and Maintenance Building Boiler Replacement Project, in an amount not to exceed \$964,900.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Chairman Schultz requested that Chief Engineer Venuto present the following six (6) Summary Statements and Resolutions relating to the biennial inspection of facilities together:

DRPA-24-013 Professional Services for 2024 Biennial Inspection of the Ben Franklin Bridge

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with ATANE to provide engineering services required to perform the 2024 Biennial Inspection of the Ben Franklin Bridge, in an amount not to exceed \$1,065,000.00.

DRPA-24-014 Professional Services for 2024 Biennial Inspection of the Walt Whitman Bridge

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with WSP to provide engineering services required to perform the 2024 Biennial Inspection of the Walt Whitman Bridge, in an amount not to exceed \$1,346,835.00.

DRPA-24-015**Professional Services for 2024 Biennial Inspection of the Commodore Barry Bridge**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with HNTB Corporation to provide engineering services required to perform the 2024 Biennial Inspection of the Commodore Barry Bridge, in an amount not to exceed \$1,448,750.00.

DRPA-24-016**Professional Services for 2024 Biennial Inspection of the Betsy Ross Bridge**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with AECOM Technical Services, Inc. to provide engineering services required to perform the 2024 Biennial Inspection of the Betsy Ross Bridge, in an amount not to exceed \$924,000.00.

DRPA-24-017**Professional Services for 2024 Biennial Inspection of the PATCO Power, Signals & Equipment**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with HATCH Associates Consultants, Inc. to provide engineering services required to perform the 2024 Biennial Inspection of PATCO Power, Signals, and Equipment, in an amount not to exceed \$217,116.00.

DRPA-24-018**Professional Services for 2024 Biennial Inspection of the PATCO Track & Facilities**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with Michael Baker International, Inc. to provide engineering services required to perform the 2024 Biennial Inspection of PATCO Track and Facilities, in an amount not to exceed \$792,634.00.

Chairman Schultz inquired whether the Commissioners had any questions for staff concerning Resolutions DRPA-24-013, DRPA-24-014, DRPA-24-015, DRPA-24-016, DRPA-24-017 and DRPA-24-018 which relate to the facilities' biennial inspections. There were no questions. Commissioner Frattali moved to adopt the Resolutions and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolutions.

DRPA-24-019**DRPA Contract Modifications**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization of the execution of contract modifications to three (3) contracts for Authority projects and to amend the original, approved Resolutions. The previously approved Resolutions were: DRPA-23-023 (WWB NJ Corridor Resurfacing contract with South State, Inc.); DRPA-20-052, (CMS Contract No. PATCO-56-2019, PATCO Station Enhancements with Michael Baker International, Inc.; and PATCO-17-011, (CMS Contract No. 12-I, Installing Elevators in Remaining PATCO Stations with Burns Engineering, Inc.). Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Auditor General DeFoor moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-022**Federal Transit Administration Section 5337 Grant Application (State of Good Repair)**

Deputy Chief Executive Officer Parker presented the Summary Statement and Resolution seeking Board authorization for staff to advertise for and prepare an application to the Federal Transit Administration (FTA) for Section 5337 funds in the amount of \$15,483,219.00 for PATCO capital improvements having a total planned project cost of \$19,354,024.00. The Resolution also sought the Board to authorize the non-federal matching share in an amount of \$3,800,000.00, or 20% of the total. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-023**Federal Transit Administration Section 5307/5340 Grant Application**

Deputy Chief Executive Officer Parker presented the Summary Statement and Resolution seeking Board authorization for staff to advertise for and prepare an application to the Federal Transit Administration (FTA) for Sections 5307/5340 funds in the amount of \$6,323,645.00 for PATCO capital improvements having a total planned project cost of \$7,904,556.00. The Resolution also sought the Board to authorize the non-federal matching share in an amount of \$1,580,911.00, or 20% of the total. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-024**Replacement of PATCO Mobile Radios**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with Tactical Public Safety for the purchase of 346 mobile 800 MHz radios and associated equipment, in an amount not to exceed \$641,636.24. The purchase is under the NJ State Contract No. 82932. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schwab moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-025**Eight (8) 2024 Ford Police Interceptor Utility AWD Vehicles**

Fleet Management Director Licata presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a purchase contract with Whitmoyer Ford, Inc. for the purchase of eight (8) 2024 Ford Police Interceptor Utility AWD vehicles, in the amount of \$345,000.00. The purchase is pursuant to the Commonwealth of Pennsylvania COSTARS Contract no. 013-E23-302. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-026**WWB Fiber Optic Upgrade**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Structured Cable Solutions, Inc. for the installation of new fiber optics at the Walt Whitman Bridge, in the amount of \$389,752.00. The purchase is pursuant to the Commonwealth of Pennsylvania COSTARS Contract No. 186175. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schwab moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of February 7, 2024

Chairman Schultz stated that the Minutes of the February 7, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on February 7, 2024

Chairman Schultz stated that there were two (2) Resolutions from the February 7, 2024 Finance Committee Meeting for consideration:

DRPA-24-020 Toll System Hardware and Software Maintenance Service Agreement

Chief Operating Officer Hicks presented the Summary Statement and Resolution seeking Board authorization for staff to extend the negotiated agreement with TransCore, Inc. for toll system hardware and software maintenance services. The current agreement expires March 3, 2024, and the Resolution authorizes two (2), one (1) year extensions as follows: year one in the amount of \$1,025,652.00 and year two in the amount of \$1,056,420.00. These amounts include possible COLA adjustments not to exceed 4% per year. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Auditor General DeFoor moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-021 SAP Enterprise Support Renewal

Director of Information Services Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract renewal and extension of the contract term with SAP Public Services, Inc. and its relevant service affiliates for software application license fees and relevant software maintenance fees related to SAP ECC/ESS application and services, in an amount not to exceed \$333,117.02. This renewal will be through December 31, 2024. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Citizens' Advisory Committee Report

Corporate Secretary Santarelli stated there was no report of the Citizens' Advisory Committee.

Unfinished Business

Chairman Schultz stated there were no Unfinished Business items.

New Business

DRPA-24-027 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Procurement and Storage Manager Betts presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the three (3) pending DRPA contracts identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded the

motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:45 a.m.

Adjournment

With no further business, Chairman Schultz proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn. Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:55 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, flowing style.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary