

FINANCIAL ASSISTANCE MANUAL.

DO NOT CIRCULATE

N.J.
DEPARTMENT OF INSTITUTIONS AND AGENCIES,

DIVISION OF PUBLIC WELFARE,

NJ/KA
I5/F4
1971

Copy 1

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

October 30, 1974

Financial Assistance Manual Cover Letter #14

TO: Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual

The attached revisions include the following:

Section 251. Overpayments - Underpayments - these regulations in conjunction with the new recoupment material in the Manual of Administration, will become effective December 1, 1974.

Section 333. Expenses of Employment is effective November 1, 1974. This implementation date may necessitate additional payments during the month of November.

Section 335.1c Disregards and public service employment, effective November 1, 1974.

INSTRUCTIONS FOR FILING:

REMOVE AND DESTROY:

*Marked
Superseded*
Part II
pages 14, 15

Part III
pages 8, 9, 10

INSERT IN PLACE THEREOF:

✓ Part II
pages 14, 15, 16, rev. 12/1/74

✓ Part III
pages 8, 9, 10, rev. 11/1/74

EFFECTIVE DATE:

Effective dates are as noted above.

JPL
11/4/74

Gerald Malanga

Gerald Malanga, Acting Director
Division of Public Welfare

GLi:MPHm

Attachments

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

May 22, 1974

Financial Assistance Manual Cover Letter #13

TO: Holders of Financial Assistance Manual

SUBJECT: New FAM Allowance Schedules

The allowance standard for ADC and AFWP programs has been increased effective July 1, 1974 as given on Schedules I and II. Schedule III-B, also increased, is applicable only to appropriate Cuban Refugee Assistance cases.

INSTRUCTIONS FOR FILING:

REMOVE AND DESTROY:

✓ Part I
pages 3, 4, 4-A

INSERT IN PLACE THEREOF:

Part I
pages 3, 4, 4-A, revised 7/1/74

EFFECTIVE DATE:

These revised schedules are effective July 1, 1974.



G. Thomas Riti, Acting Director
Division of Public Welfare

GTR:MPH:m

Attachments

Handwritten:
GTR
6/21/74

NJ/KAS
I5/F4
197-

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

March 11, 1974

Financial Assistance Manual Cover Letter #12

TO: Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual

The revision covered by this letter amends the definition household in Section 111.-b.

INSTRUCTIONS FOR FILING:

REMOVE AND DESTROY:

Part I
✓ page 2

INSERT IN PLACE THEREOF:

Part I
page 2, revised 3/1/74

EFFECTIVE DATE:

This revision is effective March 1, 1974.

Klein
Ann Klein
Commissioner

G. Thomas Riti
G. Thomas Riti, Acting Director
Division of Public Welfare

AK:GTR:MHm

Attachments

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

August 30, 1973

Financial Assistance Manual Cover Letter #11

TO: Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual

The changes covered by this letter were proposed in the New Jersey State Register for August, 1973 and have subsequently been adopted. The Financial Assistance Manual Committee reviewed or recommended all material except revisions related to step-parents which are the direct result of recent court decisions.

This letter covers revisions in the following sections:

- 111.-b. Household (clarification of definition)
- 122.-b.3) Step-parent in eligible unit
- 123. AFWP - deletion re ceremonial marriage
- 131.1 Extensive personal care in private family home
("relative" deleted)
- 201.d. Monthly Grant - companion cases
- 203.-c. AFWP Companion Cases - clarification re budgeting procedure
- 220.1-f. Deduction for conservation of income - deleted.
- 231. Step-parents (new regulations)
- 252.-b. Additional payments - reasons revised
- 311.7-i. Exemption of income from Subsidized Adoption Program
- 323.1 Contributions of Support (new)
- 335.1-c. No disregard of income through Public Service Employment
(new)
- 335.3 Conservation of Income in ADC for Future Education - deleted
in entirety
- 354.-c. LRR's Obligatory Support to Eligible Unit
- 411.4-b. In Home Care payments to LRR's not living in home of child
- 411.10 Temporary Foster Care Arrangement - deleted; temporary
care arrangement in 430.3-e.
- 412.1 Homemaker Service - no payment to spouse
- 430.3-e. Temporary Care Arrangement for ADC children - new
- Appendix Conversion Table for 30 & 1/3 Disregard - correction of
Monthly Gross amounts for Weekly Gross of \$121, 122, 123,
and 124.

-NJ/KAG
IS/F4
C.1

INSTRUCTIONS FOR FILING:

REMOVE AND DESTROY:

INSERT IN PLACE THEREOF:

- ✓ Part I
- ✓ page 2
- ✓ pages 5-6
- ✓ page 8

- Part I
- page 2, revised 9/1/73 9/1/74
- pages 5-6, revised 9/1/73
- page 8, revised 9/1/73

- ✓ Part II
- ✓ page 3
- ✓ page 6
- ✓ page 9
- ✓ pages 11-12, 13
- ✓ page 15

- Part II
- page 3, revised 9/1/73
- page 6, revised 9/1/73
- page 9, revised 9/1/73
- pages 11-12, 13, revised 9/1/73
- page 15, revised 9/1/73

- ✓ Part III
- ✓ page 4
- pages 6, 7
- ✓ page 9
- ✓ page 23
- ✓ page 11

- Part III
- page 4, revised 9/1/73
- pages 6, 7, revised 9/1/73
- page 9, revised 9/1/73
- page 23, revised 9/1/73
- page 11, revised 9/1/73

- ✓ Part IV
- ✓ page 2
- ✓ page 5
-

- Part IV
- page 2, revised 9/1/73
- page 5, revised 9/1/73
- pages 11, revised 9/1/73

- Appendix
- page 6

- Appendix
- page 6, revised 9/1/73

EFFECTIVE DATE:

These revisions are effective September 1, 1973.

Maurice G. Kott
 Maurice G. Kott, Ph.D.
 Acting Commissioner

G. Thomas Riti
 G. Thomas Riti, Acting Director
 Division of Public Welfare

MGK:GTR:MHm

Attachments

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

June 26, 1973

Financial Assistance Manual Cover Letter #10

TO: Holders of Financial Assistance Manual

SUBJECT: Conversion Tables for Disregards of Earned Income in ADC and
AFWP Programs

The Financial Assistance Manual Committee has recommended that conversion tables for determining income after disregards in ADC and AFWP be provided to users of the Financial Assistance Manual. Accordingly, two tables have been prepared and should be inserted in the Appendix as follows:

✓ Earned Income in ADC - Conversion Table for 30 & 1/3
Disregard - Appendix, page 6

✓ Earned Income in AFWP - Conversion Table for 60 & 1/3
Disregard - Appendix, page 7.

Robert L. Clifford
Robert L. Clifford
Commissioner

G. Thomas Riti
G. Thomas Riti, Acting Director
Division of Public Welfare

RLC:GTR:MHm

Attachments

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IS/F4
1971

C1.

ANT
7/6/73

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

May 14, 1973

Financial Assistance Manual Cover Letter #9

TO: Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual

The changes covered by this letter were published in the New Jersey Register for April and have subsequently been adopted.

Material includes revision in budgeting procedure where there is no income in AFWP companion cases (203.-c.); identification of legally designated income (233.-a.); and recognition of earned income to a client who is providing extensive personal services (332.3).

INSTRUCTIONS FOR FILING:

REMOVE AND DESTROY:

Part II
page 5-6
page 7
page 12

Part III
page 8

INSERT IN PLACE THEREOF:

Part II
page 5-6, revised 5/1/73 ✓
page 7, revised 5/1/73 ✓
page 12, revised 5/1/73 ✓

Part III
page 8, revised 5/1/73 ✓

EFFECTIVE DATE:

These revisions are effective May 1, 1973.

Robert L. Clifford
Commissioner

G. Thomas Riti
G. Thomas Riti, Acting Director
Division of Public Welfare

RLC:GTR:MHm

Attachments

JRM
5/18/73

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

April 23, 1973

Financial Assistance Manual Cover Letter #8

TO : Holders of Financial Assistance Manual

SUBJECT: Deletion of the Program Eligibility Standard and Other Revisions
to the Financial Assistance Manual

Deletion of the Program Eligibility Standard and other revisions listed below were published in the New Jersey Register for March and have subsequently been adopted. The change in Section 122.-d. and new Sections 123.-c. and 133. were reviewed some time ago by the Financial Assistance Manual Committee; revisions in Sections 234., 251., 352.4, 353.2, and 430. are required to conform with HEW regulations.

It is recommended that Schedule III-A be retained in your files for use in continued budgeting of those individuals who became eligible for Medicaid benefits solely due to the Program Eligibility Standard. (See Circular Letter No. 73-2-5).

This letter covers the following revisions:

<u>Section 114.</u>	Schedule for use in OAA, DA, and AB	<i>deleted. Not available I+A 7-17-74</i>
117.	Schedule III-A.	deleted
122.-d.	Temporary absence in ADC	
123.-c.	Temporary absence in AFWP (new)	
133.	Adult Temporarily in Licensed Health Facility (new)	
201.- (5) and (6)	Instructions for completing PA-3A form	
213.	Program Eligibility	deleted
234.	Parent in Armed Forces	
251.-a. and b.-1)	Overpayments - Underpayments	
352.4-a.	Amount of LRR's contribution to be recognized	
353.2-a.	Subsection 7)-(a)	deleted
430.1 and 430.2	Initial payment in AFWP no longer considered emergency assistance.	

INSTRUCTIONS FOR FILING:

REMOVE AND RETAIN FOR
FUTURE REFERENCE:

Part I
page 4-A

INSERT IN PLACE THEREOF:

Part I
page 4-A - revised 4/1/73 ✓

JRM
5/2/73

REMOVE AND DESTROY:

Part I
page 2
pages 5-6
page 7

Part II
page 2
page 8-A
pages 13-14

Part III
page 17
page 19

Part IV
page 8

INSERT IN PLACE THEREOF:

Part I
page 2 - revised 4/1/73 ✓
pages 5-6 - revised 4/1/73 ✓
page 7 - revised 4/1/73 ✓
page 9 - revised 4/1/73 ✓

Part II
page 2 - revised 4/1/73 ✓
- - - ✓
pages 13-14 - revised 4/1/73 ✓

Part III
page 17 - revised 4/1/73 ✓
page 19 - revised 4/1/73 ✓

Part IV
page 8 - revised 4/1/73 ✓

EFFECTIVE DATE:

These deletions and revisions are effective April 1, 1973.

Robert L. Clifford
Commissioner



G. Thomas Riti, Acting Director
Division of Public Welfare

RIC:GTR:MHm

Attachments

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

February 16, 1973

Financial Assistance Manual Cover Letter #7

TO : Holders of Financial Assistance Manual

SUBJECT: Revision of Section 344.-d.-1) regarding retroactive
Social Security payments.

As a result of a recent decision by the U. S. Supreme Court, effective immediately, retroactive Social Security payments are not subject to agreements to repay or reimburse. Such retroactive payments, however, may be an available resource and applied as income to the eligible unit according to Section 322.

INSTRUCTIONS FOR FILING:

This change supersedes the Financial Assistance Manual section and page as follows:

REMOVE AND DESTROY:

Part III
page 15 ✓

INSERT IN PLACE THEREOF:

Part III ✓
page 15 - revised 2/1/73

EFFECTIVE DATE:

This revision is effective immediately.

Robert L. Clifford
Robert L. Clifford
Commissioner

Gerald Malanga
Gerald Malanga, Acting Director
Division of Public Welfare

RIC:GM:MHP

Attachments

JEM
2/26/73

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

February 14, 1973

Financial Assistance Manual Cover Letter #6

TO : Holders of Financial Assistance Manual

SUBJECT: Revised PA-3A Form

The enclosed PA-3A form, revised 1/1/73, and the revised instructions, Section 201., have been filed with the Division of Administrative Procedures for adoption in the March State Register.

INSTRUCTIONS FOR FILING:

These changes supersede Financial Assistance Manual sections and pages as follows:

REMOVE AND DESTROY:

Part II
pages 1-4 ✓

INSERT IN PLACE THEREOF:

Part II ✓
pages 1-3, revised 3/1/73
page 4, revised 1/1/73

EFFECTIVE DATE:

These revisions are effectively immediately.

Robert L. Clifford
Robert L. Clifford
Commissioner

G. Thomas Riti
G. Thomas Riti, Acting Director
Division of Public Welfare

RIC:GTR:MHp

Attachments

grem
2/26/73

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

November 1, 1972

Financial Assistance Manual Cover Letter #5

TO : Holders of Financial Assistance Manual

SUBJECT: Revision of Schedules I and II

As directed by the court's decision in NJWRO vs. Cahill, the fixed family allowances in all household sizes of 5 in the ADC and AFWP programs have been revised.

Changes in monthly grants should be made as promptly as possible, but no later than December 1, 1972. Payment must be made retroactive to July 1, 1972.

The following are the allowances as they appear on revised Schedules I and II:

No. in Household	5	5	5	5	5
No. in Eligible Unit	1	2	3	4	5
Schedule I (ADC)	\$74.	\$148.	\$222.	\$296.	\$370.
Schedule II (AFWP)	\$49.	\$ 99.	\$148.	\$197.	\$247.

INSTRUCTIONS FOR FILING:

These changes supersede the Financial Assistance Manual sections and pages as follows:

REMOVE AND DESTROY:


Part I
page 3
page 4

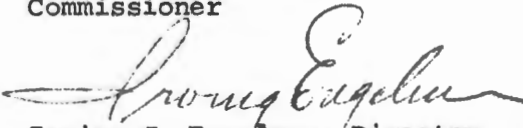
INSERT IN PLACE THEREOF:

Part I
page 3 - revised 11/1/72
page 4 - revised 11/1/72

EFFECTIVE DATE:

Retroactive to July 1, 1972.


Robert L. Clifford
Commissioner


Irving J. Engelman, Director
Division of Public Welfare

RIC:IJE:MHp
Attachments

STATE OF NEW JERSEY
DEPARTMENT OF INSTITUTIONS AND AGENCIES
DIVISION OF PUBLIC WELFARE

September 18, 1972

Financial Assistance Manual Cover Letter #4

TO : Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual

This letter covers deletion of Administrative Ceiling regulations and other changes adopted following publication in the New Jersey Registers of November 4, 1971 and August 10, 1972. Revisions and deletions occur in the following sections with those involving the Administrative Ceiling only indicated by an asterisk * :

202.3 (Initial Grant)	Deletion*
203.-b. and c. (Companion Cases)	Deletion*
220.1-c. (Calculated Earned Income) Pen and Ink	Correction
240. (Administrative Ceiling)	Deletion*
251.-b.-2) (Underpayment)	Revision
252.-b. (Change in Need)	Deletion*
311.7-a. (Loans)	Revision
311.9 (Disregard of \$4. benefits)	Revision
325. (Support Orders Paid by Adult Recipients)	Addition
333.1-b. (Expense of Employment)	Revision
411.10 (Temporary Foster Care)	Revision
420. (Expenses of Training)	Revision
430.2 (Emergency Assistance)	Deletion*

INSTRUCTIONS FOR FILING:

These changes supersede the Financial Assistance Manual sections and pages as follows:

REMOVE AND DESTROY:

Part II
✓ pages 5-6
✓ page 7
✓ pages 14, 15-16, 17

Part III
✓ page 2
✓ page 4
✓ pages 7-8

Part IV
✓ pages 5-6
✓ page 8

INSERT IN PLACE THEREOF:

Part II
✓ pages 5-6, rev. 11/1/72
✓ page 7, rev. 11/1/72
✓ pages 14, 15, rev. 11/1/72

Part III
✓ page 2, rev. 11/1/72
✓ page 4, rev. 11/1/72
✓ pages 7-8, rev. 11/1/72

Part IV
✓ pages 5-6, rev. 11/1/72
✓ page 8, rev. 11/1/72

John
10/19/72

The following pen and ink corrections should be made as noted:

Part II, page 9:

In Section 220.1-c., strike out in all programs except AB, to read:

- c. deduct allowance for expenses of employment for each employed person (see Section 333.1);

Table of Contents

Part II - Strike out Section 240. - Administrative Ceiling in ADC and AFWP

Index

Strike out all references to Section 240. or any of its parts, as follows:


- ADC - Administrative Ceiling
- ADMINISTRATIVE CEILING
- AFWP - Administrative Ceiling
- Court Order of Support - In Administrative Ceiling
- Emergency Assistance - Administrative Ceiling
- Mandatory Payroll Deductions - Under Administrative Ceiling
- Schedules - Administrative Ceilings
- Vendor Payment - Under Administrative Ceiling

Glossary of Terms

- Appendix - Page 1 - Strike out administrative ceiling and definition following.
- Page 4 - Strike out total available adjusted income and definition following.

EFFECTIVE DATE:

These revisions are effective November 1, 1972.


Robert L. Clifford
Commissioner


Irving J. Engelman, Director
Division of Public Welfare

RIC:IJE:MHP
Attachments

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

September 1, 1972

Financial Assistance Manual Cover Letter #3

TO : Holders of Financial Assistance Manual

SUBJECT: Revisions to the Financial Assistance Manual - Change in Standards and Procedures in the Adult Categories

This letter covers revisions to the Financial Assistance Manual relating to changes in standards and procedures in the OAA, DA, and AB programs, to become effective October 1, 1972. Included are the following sections:

- Section 114. Formerly 112., regarding use of the new program eligibility standard and the allowance schedule.
- 115. Schedule I, deletion of "Adults Only" columns.
- 117. Schedules III-A and III-B, new program eligibility standard and the public assistance allowance schedule for OAA, DA, and AB programs.
- 201. Use of PA-3A form, revised.
- 213. Program Eligibility in OAA, DA, and AB.

INSTRUCTIONS FOR FILING:

These changes supersede the Financial Assistance Manual sections and pages as follows:

REMOVE AND DESTROY:

Part I

(PAGE) ✓ page 2 MISSING
✓ page 3
- - -

Part II

✓ page 1-2
- - -

INSERT IN PLACE THEREOF:

Part I

(PAGE) ✓ page 2 - revised 10/1/72
✓ page 3 - revised 10/1/72
✓ page 4-A - effective 10/1/72

Part II


✓ page 1-2 - revised 10/1/72
✓ page 8-A - effective 10/1/72

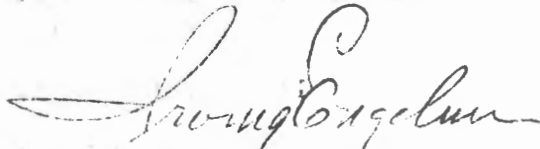
mea
9/6/72

Financial Assistance Manual Cover Letter #3

EFFECTIVE DATE:

These revisions are effective October 1, 1972.


Maurice G. Kott, Ph.D.
Acting Commissioner


Irving J. Engelman, Director
Division of Public Welfare

MGK:IJE:MHP

Attachments

STATE OF NEW JERSEY
DEPARTMENT OF INSTITUTIONS AND AGENCIES
DIVISION OF PUBLIC WELFARE

November 5, 1971

Financial Assistance Manual Cover Letter #2

TO : Holders of Financial Assistance Manual

SUBJECT: Revisions to Financial Assistance Manual

These revisions include the following material:

- Section 115. Schedule I, Public Assistance Allowances - Allowance for Single Adult as Authorized in Circular Letter #71-8-4, August 25, 1971.
- Section 413. Travel Costs for Health Care (new)
- Section 430.1 Classifications of Emergency Assistance: Clarification in Subsections a. and b.

INSTRUCTIONS FOR FILING:

These revisions supersede the corresponding Financial Assistance Manual sections and pages:

REMOVE AND DESTROY:

Part I, page 3
Part IV, page 5
Part IV, page 8

INSERT IN PLACE THEREOF:

Part I, page 3 - revised 9/1/71
Part IV, page 5 - revised 11/1/71
Part IV, page 8 - revised 11/1/71

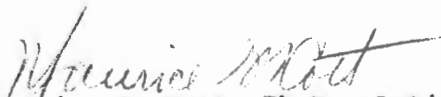
PEN AND INK CORRECTIONS:

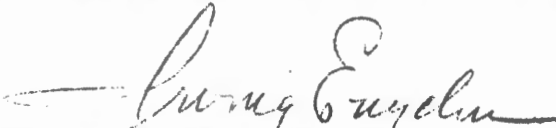
The following pen and ink corrections should be made as noted:

Index, page 5	1st Column	SALE OF INCOME, Section 343. should read SALE OF <u>PROPERTY</u> .
	2nd Column	Add TRAVEL COSTS FOR HEALTH CARE, Section 413.

EFFECTIVE DATE:

Section 115., Schedule I, effective September 1, 1971.
Sections 413. and 430.1 effective November 1, 1971.


Maurice G. Kott, Ph.D., Acting Commissioner
New Jersey Department of Institutions and Agencies


Irving J. Engelman, Director
Division of Public Welfare

State of New Jersey
Department of Institutions and Agencies
Division of Public Welfare

June 18, 1971

Financial Assistance Manual Cover Letter #1

TO : Holders of Categorical Assistance Budget Manual

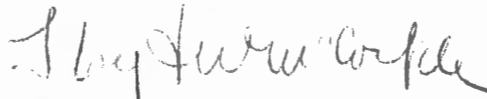
SUBJECT: Financial Assistance Manual

The Financial Assistance Manual, which replaces in its entirety the Categorical Assistance Budget Manual, is one part of the body of regulations used in the administration of the Public Welfare Laws of New Jersey. It is an integral and cohesive section of the Manual of Administration and pertains primarily to the following programs:

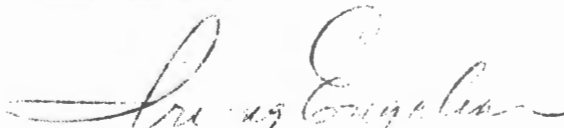
Old Age Assistance, Assistance for Dependent Children, Assistance for the Blind, Disability Assistance, Cuban Refugee Assistance, and Assistance to the Families of the Working Poor.

It is also applicable, as appropriate, to certain financial assistance segments of programs administered by the Bureau of Children's Services and the Commission for the Blind and Visually Impaired of the Division of Public Welfare.

The Financial Assistance Manual is effective July 1, 1971. Subsequent revisions, as required, are issued only over the signatures of the Commissioner of Institutions and Agencies and the Director of the Division of Public Welfare. Holders of this Manual are responsible for incorporating such revisions when they are issued and for deleting all obsolete material.



Lloyd W. McCorkle
Commissioner



Irving J. Engelman, Director
Division of Public Welfare

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100. PRINCIPLES

101. Public assistance operates within the framework of State and federal law and regulations, and is administered on an equitable basis for all individuals and families who request and qualify for such assistance.
102. Public assistance provides financial aid and appropriate services to those individuals and families whose income and resources fall below the levels prescribed by objective State standards.
103. It is the purpose of this Manual to establish:
- a. the public assistance allowances for individuals and families;
 - b. methods for evaluating the resources available to such persons;
 - c. procedures for determining the amount of the assistance grant; and
 - d. the amount of and criteria for payments additionally allowable for recognized services and for emergency assistance.

110. SCHEDULES OF ALLOWANCES

111. The public assistance allowance is an inclusive amount established for each eligible unit. The allowance is determined according to size of the household and the number of persons in the eligible unit.

- a. Eligible Unit - The person or persons in the household who apply for and are eligible to receive public assistance. (See Section 120.).
- b. Household - The persons living together as a family unit without regard to relationship by blood or marriage. Such persons shall be recognized as a household when they comprise a unit which shares cooking facilities and for which food is customarily purchased in common.

The following persons shall be excepted from inclusion within the above definition:

- 1) A person (other than a stepparent) who is not a member of the eligible unit and who has been established to be a non-contributing member of the household according to Section 2370 of the Manual of Administration.
- 2) A recipient of SSI and/or SSP payments, other than one who is in fact purchasing a room and board arrangement (Section 323.2).

112. In the ADC program, the public assistance allowance is as identified in Schedule I.
113. In the AFWP program, the public assistance allowance is as identified in Schedule II.

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112. In the ADC program, the public assistance allowance is as identified in Schedule I.
113. In the AFWP program, the public assistance allowance is as identified in Schedule II.
114. In the adult programs, OAA, DA, and AB, the public assistance allowance is as identified in Schedule III-B, except in the following situations:
- a. when the individual is a member of an eligible ADC unit, Schedule I is used in accordance with Section 203.-b., ADC Companion Cases;
 - b. when the individual is living in an approved group facility, the appropriate rate and/or personal allowance is as identified in Section 130.

Schedule I
Public Assistance Allowances
AFDC Program

Number in Household	Number in Eligible Unit														
	1*	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	118.														
2	118.	235.													
3	103.	207.	310.												
4	89.	178.	267.	356.											
5	81.	162.	244.	325.	406.										
6	77.	153.	230.	306.	383.	459.									
7	72.	145.	217.	289.	361.	434.	506.								
8	69.	139.	208.	278.	347.	416.	486.	555.							
9	66.	133.	199.	266.	332.	399.	465.	532.	598.						
10	64.	127.	191.	255.	319.	382.	446.	510.	573.	637.					
11	62.	125.	187.	250.	312.	375.	437.	500.	562.	625.	687.				
12	61.	123.	184.	246.	307.	369.	430.	491.	553.	614.	676.	737.			
13	61.	121.	182.	242.	303.	363.	424.	484.	545.	605.	666.	726.	787.		
14	59.	118.	178.	237.	296.	355.	415.	474.	533.	592.	651.	711.	770.	829.	
15	58.	116.	174.	233.	291.	349.	407.	465.	523.	581.	639.	698.	756.	814.	872.

*Applies to eligible units consisting of one child only.

In eligible units of more than 15, add \$40. for each additional member.

New Jersey Department of Institutions and Agencies - Division of Public Welfare

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SCHEDULE I
Public Assistance Allowances
ADC Program

Financial Assistance Manual
115.

Number in Household	Number in Eligible Unit														
	1*	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1															
2	107.	214.													
3	94.	188.	282.												
4	81.	162.	243.	324.											
5	74.	148.	222.	296.	370.										
6	70.	140.	210.	280.	350.	420.									
7	66.	132.	198.	264.	330.	396.	462.								
8	63.	126.	189.	252.	315.	378.	441.	504.							
9	61.	122.	183.	244.	305.	366.	427.	488.	549.						
10	58.	116.	174.	232.	290.	348.	406.	464.	522.	580.					
11	57.	114.	171.	228.	285.	342.	399.	456.	513.	570.	627.				
12	56.	112.	168.	224.	280.	336.	392.	448.	504.	560.	616.	672.			
13	55.	110.	165.	220.	275.	330.	385.	440.	495.	550.	605.	660.	715.		
14	54.	108.	162.	216.	270.	324.	378.	432.	486.	540.	594.	648.	702.	756.	
15	53.	106.	159.	212.	265.	318.	371.	424.	477.	530.	583.	636.	689.	742.	795.

* Applies to eligible units consisting of one child only
In eligible units of more than 15, add \$35. for each additional member.

New Jersey Department of Institutions and Agencies

Division of Public Welfare

Year	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025																																																																																																																																																																																																																																																																																																																																																																																																																
Population	150,000	155,000	160,000	165,000	170,000	175,000	180,000	185,000	190,000	195,000	200,000	205,000	210,000	215,000	220,000	225,000	230,000	235,000	240,000	245,000	250,000	255,000	260,000	265,000	270,000	275,000	280,000	285,000	290,000	295,000	300,000	305,000	310,000	315,000	320,000	325,000	330,000	335,000	340,000	345,000	350,000	355,000	360,000	365,000	370,000	375,000	380,000	385,000	390,000	395,000	400,000	405,000	410,000	415,000	420,000	425,000	430,000	435,000	440,000	445,000	450,000	455,000	460,000	465,000	470,000	475,000	480,000	485,000	490,000	495,000	500,000	505,000	510,000	515,000	520,000	525,000	530,000	535,000	540,000	545,000	550,000	555,000	560,000	565,000	570,000	575,000	580,000	585,000	590,000	595,000	600,000	605,000	610,000	615,000	620,000	625,000	630,000	635,000	640,000	645,000	650,000	655,000	660,000	665,000	670,000	675,000	680,000	685,000	690,000	695,000	700,000	705,000	710,000	715,000	720,000	725,000	730,000	735,000	740,000	745,000	750,000	755,000	760,000	765,000	770,000	775,000	780,000	785,000	790,000	795,000	800,000	805,000	810,000	815,000	820,000	825,000	830,000	835,000	840,000	845,000	850,000	855,000	860,000	865,000	870,000	875,000	880,000	885,000	890,000	895,000	900,000	905,000	910,000	915,000	920,000	925,000	930,000	935,000	940,000	945,000	950,000	955,000	960,000	965,000	970,000	975,000	980,000	985,000	990,000	995,000	1,000,000																																																																																																																																																																																																																																																																																																																	
GDP	100	105	110	115	120	125	130	135	140	145	150	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270	275	280	285	290	295	300	305	310	315	320	325	330	335	340	345	350	355	360	365	370	375	380	385	390	395	400	405	410	415	420	425	430	435	440	445	450	455	460	465	470	475	480	485	490	495	500	505	510	515	520	525	530	535	540	545	550	555	560	565	570	575	580	585	590	595	600	605	610	615	620	625	630	635	640	645	650	655	660	665	670	675	680	685	690	695	700	705	710	715	720	725	730	735	740	745	750	755	760	765	770	775	780	785	790	795	800	805	810	815	820	825	830	835	840	845	850	855	860	865	870	875	880	885	890	895	900	905	910	915	920	925	930	935	940	945	950	955	960	965	970	975	980	985	990	995	1,000																																																																																																																																																																																																																																																																																																							
Unemployment	5.0%	5.2%	5.4%	5.6%	5.8%	6.0%	6.2%	6.4%	6.6%	6.8%	7.0%	7.2%	7.4%	7.6%	7.8%	8.0%	8.2%	8.4%	8.6%	8.8%	9.0%	9.2%	9.4%	9.6%	9.8%	10.0%	10.2%	10.4%	10.6%	10.8%	11.0%	11.2%	11.4%	11.6%	11.8%	12.0%	12.2%	12.4%	12.6%	12.8%	13.0%	13.2%	13.4%	13.6%	13.8%	14.0%	14.2%	14.4%	14.6%	14.8%	15.0%	15.2%	15.4%	15.6%	15.8%	16.0%	16.2%	16.4%	16.6%	16.8%	17.0%	17.2%	17.4%	17.6%	17.8%	18.0%	18.2%	18.4%	18.6%	18.8%	19.0%	19.2%	19.4%	19.6%	19.8%	20.0%	20.2%	20.4%	20.6%	20.8%	21.0%	21.2%	21.4%	21.6%	21.8%	22.0%	22.2%	22.4%	22.6%	22.8%	23.0%	23.2%	23.4%	23.6%	23.8%	24.0%	24.2%	24.4%	24.6%	24.8%	25.0%	25.2%	25.4%	25.6%	25.8%	26.0%	26.2%	26.4%	26.6%	26.8%	27.0%	27.2%	27.4%	27.6%	27.8%	28.0%	28.2%	28.4%	28.6%	28.8%	29.0%	29.2%	29.4%	29.6%	29.8%	30.0%	30.2%	30.4%	30.6%	30.8%	31.0%	31.2%	31.4%	31.6%	31.8%	32.0%	32.2%	32.4%	32.6%	32.8%	33.0%	33.2%	33.4%	33.6%	33.8%	34.0%	34.2%	34.4%	34.6%	34.8%	35.0%	35.2%	35.4%	35.6%	35.8%	36.0%	36.2%	36.4%	36.6%	36.8%	37.0%	37.2%	37.4%	37.6%	37.8%	38.0%	38.2%	38.4%	38.6%	38.8%	39.0%	39.2%	39.4%	39.6%	39.8%	40.0%	40.2%	40.4%	40.6%	40.8%	41.0%	41.2%	41.4%	41.6%	41.8%	42.0%	42.2%	42.4%	42.6%	42.8%	43.0%	43.2%	43.4%	43.6%	43.8%	44.0%	44.2%	44.4%	44.6%	44.8%	45.0%	45.2%	45.4%	45.6%	45.8%	46.0%	46.2%	46.4%	46.6%	46.8%	47.0%	47.2%	47.4%	47.6%	47.8%	48.0%	48.2%	48.4%	48.6%	48.8%	49.0%	49.2%	49.4%	49.6%	49.8%	50.0%	50.2%	50.4%	50.6%	50.8%	51.0%	51.2%	51.4%	51.6%	51.8%	52.0%	52.2%	52.4%	52.6%	52.8%	53.0%	53.2%	53.4%	53.6%	53.8%	54.0%	54.2%	54.4%	54.6%	54.8%	55.0%	55.2%	55.4%	55.6%	55.8%	56.0%	56.2%	56.4%	56.6%	56.8%	57.0%	57.2%	57.4%	57.6%	57.8%	58.0%	58.2%	58.4%	58.6%	58.8%	59.0%	59.2%	59.4%	59.6%	59.8%	60.0%	60.2%	60.4%	60.6%	60.8%	61.0%	61.2%	61.4%	61.6%	61.8%	62.0%	62.2%	62.4%	62.6%	62.8%	63.0%	63.2%	63.4%	63.6%	63.8%	64.0%	64.2%	64.4%	64.6%	64.8%	65.0%	65.2%	65.4%	65.6%	65.8%	66.0%	66.2%	66.4%	66.6%	66.8%	67.0%	67.2%	67.4%	67.6%	67.8%	68.0%	68.2%	68.4%	68.6%	68.8%	69.0%	69.2%	69.4%	69.6%	69.8%	70.0%	70.2%	70.4%	70.6%	70.8%	71.0%	71.2%	71.4%	71.6%	71.8%	72.0%	72.2%	72.4%	72.6%	72.8%	73.0%	73.2%	73.4%	73.6%	73.8%	74.0%	74.2%	74.4%	74.6%	74.8%	75.0%	75.2%	75.4%	75.6%	75.8%	76.0%	76.2%	76.4%	76.6%	76.8%	77.0%	77.2%	77.4%	77.6%	77.8%	78.0%	78.2%	78.4%	78.6%	78.8%	79.0%	79.2%	79.4%	79.6%	79.8%	80.0%	80.2%	80.4%	80.6%	80.8%	81.0%	81.2%	81.4%	81.6%	81.8%	82.0%	82.2%	82.4%	82.6%	82.8%	83.0%	83.2%	83.4%	83.6%	83.8%	84.0%	84.2%	84.4%	84.6%	84.8%	85.0%	85.2%	85.4%	85.6%	85.8%	86.0%	86.2%	86.4%	86.6%	86.8%	87.0%	87.2%	87.4%	87.6%	87.8%	88.0%	88.2%	88.4%	88.6%	88.8%	89.0%	89.2%	89.4%	89.6%	89.8%	90.0%	90.2%	90.4%	90.6%	90.8%	91.0%	91.2%	91.4%	91.6%	91.8%	92.0%	92.2%	92.4%	92.6%	92.8%	93.0%	93.2%	93.4%	93.6%	93.8%	94.0%	94.2%	94.4%	94.6%	94.8%	95.0%	95.2%	95.4%	95.6%	95.8%	96.0%	96.2%	96.4%	96.6%	96.8%	97.0%	97.2%	97.4%	97.6%	97.8%	98.0%	98.2%	98.4%	98.6%	98.8%	99.0%	99.2%	99.4%	99.6%	99.8%	1,000%

Superseded

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Financial Assistance Manual

323.4 (continued)

the cost of operation and maintenance from the gross income received, as follows:

- a. The monthly cost figure for operation and maintenance shall be \$15. per room, inclusive of all expenses.
- b. Multiply the monthly cost figure by the number of rooms, excluding any room used solely as a bathroom, in each apartment or housekeeping unit to determine the total cost.
- c. Deduct the total cost from the amount of rental income received by the eligible unit. The difference is the net income to be entered on Form PA-3A.

324. Bureau of Children's Services payments of \$100. per month for the placement of children in foster care shall be considered as equal to the cost of providing the care. [However, when extra payment is received for special services, such additional amount shall be considered as earned income from self-employment (see Section 332.)]

- a. In determining the public assistance allowance, such foster care children are not members of the eligible unit but shall be included in the household size.

325. Support Orders Paid by Recipients in Adult Programs

When an OAA, DA, or AB recipient has unearned income only and is making support payments pursuant to court order for dependents living elsewhere, such payment(s) shall be deducted from this income in determination of the monthly grant.

330. EARNED INCOME

331. Definition of Earned Income

Earned income refers to gross income earned by an individual through the receipt of wages, salaries or commissions from activities in which he is engaged as an employee or from his own employment. It includes earnings over a period of time for which settlement is made at one given time, as in the sale of farm crops.

332. Earned Income From Self-Employment

Earned income from self-employment is the gross proceeds of a trade, business or enterprise, adjusted by deducting business expenses or cost of producing the income. Personal expenses, income tax payments, lunches, transportation, child care, etc., are not classified as business expenses for this purpose.

a. Persons who are self-employed shall be required to submit evidence of business receipts and expenditures as the basis for a sound estimate of earned income. The method utilized by the individual and accepted by the Internal Revenue Service for determining net income is acceptable.

332.1 In the case of an individual who is self-employed, it may be clearly evident that the expense of producing the income exceeds the income produced. Assistance shall not be granted or continued if such person persists in operating the business, since this in effect would be using public assistance to subsidize a failing business.

332.2 If an individual receives free shelter or other basic needs in return for performing work duties, the monetary value when identifiable shall be considered as "other income" in computing the amount of assistance.

a. The monetary value of such income shall be established, when possible, with the employer. (An example of this would be a person who receives part of this subsistence for such work as helper in a house, janitor, etc.).

332.3 An individual who, in accordance with Section 131.1, Adults in Boarding Homes, is providing extensive personal services along with room and board accommodation to an adult other than a relative shall be considered self-employed. Any income from this arrangement in excess of the room and board cost figure as given in Section 323.2 shall be recognized as earned income.

333. Expenses of Employment

333.1 ADC, OAA, DA, and AB Programs

a. The expense-of-employment standard is the amount which is allowed for all expenses of employment other than costs of child care and mandatory payroll deductions.

b. The monthly amount recognized for expenses of employment in all programs except AFWP is \$50.

333.2 The standard allowance is \$50. per month and is intended to cover all expenses attributable to employment other than costs of child care and mandatory payroll deductions. However, the CWB will advise the client of the following provision:

- a. When a member of the eligible unit has employment - related expenses (either at the time of initial eligibility or subsequently) which exceed the standard allowance and which can be verified as actual, reasonable and necessary to his/her employment, the allowance for expenses of employment shall be increased accordingly.
- b. Expenses related to employment may include, where applicable, cost of transportation by the most economically practical means available; essential tools, uniforms or special clothing; union dues; and required contributions to group insurance, disability or pension plans. In the event other expenses appear to be reasonably attributable to employment, approval shall be requested from the State office.

334. In AB Program, Disregard of Income

334.1 In the AB program, the first \$85. plus 1/2 of the remainder of the total monthly gross earned income of a member of the eligible unit who is blind shall be disregarded in determining need for himself or his dependents who are applying for or receiving categorical assistance.

334.2 In the situation where a member of the eligible unit who is blind has a plan for achieving self-support and this plan has been approved by the State office, amounts from other income and resources of this individual, which are stipulated in the plan as necessary to the fulfillment of the plan, shall be disregarded for a period not to exceed 12 months.

- a. Other income includes all earned and unearned income; other resources includes real and personal property.

335. Disregard of Earned Income in ADC

335.1 The first \$30. earned by each employed member of the eligible ADC unit plus one-third of the remainder of the combined monthly gross earned income of all members of the unit including all payments under MDTA and OEO shall be disregarded except as indicated below:

- a. The above disregard in ADC shall not be applied to the earned income of eligible unit members who are recipients of OAA, DA, or AB. (See Section 203.b.).
- b. The above disregard shall not be applied to the monthly earned income of any member of an eligible unit if such person terminated his employment or reduced his earned income without good cause within the period of 30 days preceding such month or refused without good cause within the period of 30 days preceding such month to accept employment in which he is able to engage and which is offered through the New Jersey Department of Labor and Industry, Division of Employment Security, or is otherwise offered by an employer and such offer of employment has been determined by the County Welfare Board to be a bona fide offer of employment.

335.1 continued

- c. The above disregard shall not be applied to income earned through public service employment funded by the WIN program through the State Department of Labor:
 - 1) for individuals for whom a job in the regular economy cannot be found; and
 - 2) in jobs which would not otherwise be performed by regular employees.

335.2 Earned Income of a Child Who is Full or Part-Time Student

In ADC, the earned income of any child in the eligible unit who is a full-time student, or is a part-time student who is not a full-time employee, shall be disregarded in determining need of the eligible unit and in evaluating his capacity as a legally responsible relative.

- a. Any child under 21 in an eligible ADC unit who is attending a school, college, university or who is enrolled in a course of vocational or technical training for employment shall be considered to be a student.
 - 1) A full-time student means a student who is enrolled in the full curriculum as defined by the school he is attending.
 - 2) A part-time student means a student who is enrolled in sufficient number of courses to be at least equal to one half of the full curriculum as defined by the school he is attending.
 - 3) For the purposes of this regulation a full-time employee shall be any student whose average employment on a monthly basis equals 35 hours a week or more.
- b. A student who is a full or part-time student during the regular school term shall be considered to be a full or part-time student during all vacation periods.
- c. When an ADC child claiming the above disregard of earned income is over 14 years of age, he shall be informed in writing that he has a responsibility for participating in determining his eligibility for such disregard. The student and the County Welfare Board have joint responsibility (1) for securing the factual data from the school, necessary to make the determination as to whether he is a full or part-time student and (2) for securing from his employer, the factual data of monthly hours employed.
- d. Part-time students who are fully employed and are thus not eligible for the disregard of earned income as described in this section are eligible for the \$30. plus 1/3 disregard (Section 335.1).

Superseded

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Financial Assistance Manual

- 333.2 The appropriate amount for expenses of employment shall be deducted from the earned income of each employed member of the eligible unit, whether working full or part time and regardless of age.
334. In AB Program, Disregard of Income
- 334.1 In the AB program, the first \$85. plus 1/2 of the remainder of the total monthly gross earned income of a member of the eligible unit who is blind shall be disregarded in determining need for himself or his dependents who are applying for or receiving categorical assistance.
- 334.2 In the situation where a member of the eligible unit who is blind has a plan for achieving self-support and this plan has been approved by the State office, amounts from other income and resources of this individual, which are stipulated in the plan as necessary to the fulfillment of the plan, shall be disregarded for a period not to exceed 12 months.
- a. Other income includes all earned and unearned income; other resources includes real and personal property.
335. Disregard of Earned Income in ADC
- 335.1 The first \$30. earned by each employed member of the eligible ADC unit plus one-third of the remainder of the combined monthly gross earned income of all members of the unit including all payments under MDTA and CEO shall be disregarded except as indicated below:
- a. The above disregard in ADC shall not be applied to the earned income of eligible unit members who are recipients of OAA, DA, or AB. (See Section 203.b.).
- b. The above disregard shall not be applied to the monthly earned income of any member of an eligible unit if such person terminated his employment or reduced his earned income without good cause within the period of 30 days preceding such month or refused without good cause within the period of 30 days preceding such month to accept employment in which he is able to engage and which is offered through the New Jersey Department of Labor and Industry, Division of Employment Security, or is otherwise offered by an employer and such offer of employment has been determined by the County Welfare Board to be a bona fide offer of employment.
- c. The above disregard shall not be applied to income earned through Public Service Employment as provided by the State Department of Labor.
- 335.2 Earned Income of a Child Who is Full or Part-Time Student
- In ADC, the earned income of any child in the eligible unit who is a full-time student, or is a part-time student who is not a full-time employee, shall be disregarded in determining need of the eligible unit and in evaluating his capacity as a legally responsible relative.

Superseded

335:2 old (continued)

a. Any child under 21 in an eligible ADC unit who is attending a school, college, university or who is enrolled in a course of vocational or technical training for employment shall be considered to be a student.

(1) A full-time student means a student who is enrolled in the full curriculum as defined by the school he is attending.

(2) A part-time student means a student who is enrolled in sufficient number of courses to be at least equal to one half of the full curriculum as defined by the school he is attending.

3) For the purposes of this regulation a full-time employee shall be any student whose average employment on a monthly basis equals 35 hours a week or more.

b. A student who is a full or part-time student during the regular school term shall be considered to be a full or part-time student during all vacation periods.

c. When an ADC child claiming the above disregard of earned income is over 14 years of age, he shall be informed in writing that he has a responsibility for participating in determining his eligibility for such disregard. The student and the County Welfare Board have joint responsibility (1) for securing the factual data from the school, necessary to make the determination as to whether he is a full or part-time student and (2) for securing from his employer, the factual data of monthly hours employed.

d. Part-time students who are fully employed and are thus not eligible for the disregard of earned income as described in this section are eligible for the \$30 plus 1/3 disregard (Section 335.1). All or portions of their income may be conserved for future identifiable educational needs in accordance with Section 335.3.

Superseded

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Financial Assistance Manual

Effective 7/1/71

333.2 The appropriate amount for expenses of employment shall be deducted from the earned income of each employed member of the eligible unit, whether working full or part time and regardless of age.

334. In AB Program, Disregard of Income

334.1 In the AB program, the first \$85 plus 1/2 of the remainder of the total monthly gross earned income of a member of the eligible unit who is blind shall be disregarded in determining need for himself or his dependents who are applying for or receiving categorical assistance.

334.2 In the situation where a member of the eligible unit who is blind has a plan for achieving self-support and this plan has been approved by the State office, amounts from other income and resources of this individual, which are stipulated in the plan as necessary to the fulfillment of the plan, shall be disregarded for a period not to exceed 12 months.

a. Other income includes all earned and unearned income; other resources includes real and personal property.

335. Disregard of Earned Income in ADC

335.1 The first \$30. earned by each employed member of the eligible ADC unit plus one-third of the remainder of the combined monthly gross earned income of all members of the unit including all payments under MDTA and OEO shall be disregarded except as indicated below:

a. The above disregard in ADC shall not be applied to the earned income of eligible unit members who are recipients of OAA, DA, or AB. (See Section 203.b.).

b. The above disregard shall not be applied to the monthly earned income of any member of an eligible unit if such person terminated his employment or reduced his earned income without good cause within the period of 30 days preceding such month or refused without good cause within the period of 30 days preceding such month to accept employment in which he is able to engage and which is offered through the New Jersey Department of Labor and Industry, Division of Employment Security, or is otherwise offered by an employer and such offer of employment has been determined by the County Welfare Board to be a bona fide offer of employment.

335.2 Earned Income of a Child Who is Full or Part-Time Student

In ADC, the earned income of any child in the eligible unit who is a full-time student, or is a part-time student who is not a full-time employee, shall be disregarded in determining need of the eligible unit and in evaluating his capacity as a legally responsible relative.

335.2 (continued)

- a. Any child under 21 in an eligible ADC unit who is attending a school, college, university or who is enrolled in a course of vocational or technical training for employment shall be considered to be a student.
 - 1) A full-time student means a student who is enrolled in the full curriculum as defined by the school he is attending.
 - 2) A part-time student means a student who is enrolled in sufficient number of courses to be at least equal to one half of the full curriculum as defined by the school he is attending.
 - 3) For the purposes of this regulation a full-time employee shall be any student whose average employment on a monthly basis equals 35 hours a week or more.
- b. A student who is a full or part-time student during the regular school term shall be considered to be a full or part-time student during all vacation periods.
- c. When an ADC child claiming the above disregard of earned income is over 14 years of age, he shall be informed in writing that he has a responsibility for participating in determining his eligibility for such disregard. The student and the County Welfare Board have joint responsibility (1) for securing the factual data from the school, necessary to make the determination as to whether he is a full or part-time student and (2) for securing from his employer, the factual data of monthly hours employed.
- d. Part-time students who are fully employed and are thus not eligible for the disregard of earned income as described in this section are eligible for the \$30 plus 1/3 disregard (Section 335.1). All or portions of their income may be conserved for future identifiable educational needs in accordance with Section 335.3.

335.3 Deleted

335.4 In ADC, Disregards of Income Shall Not Create Basic Eligibility

In the ADC program only, for purposes of determining basic eligibility on any new application, reapplication, or reopened application, total net earned income including expenses of employment but without benefit of any of the disregards or conservation authorized by the preceding sections of 335. must be taken into account, unless during any one or more of the four months immediately preceding such determination the family had lawfully been receiving ADC. When eligibility exists without the benefit of any such disregards or conservation, then all disregards and conservation are applicable in determining the amount of the initial and subsequent grants.

336. Disregard of Earned Income in AFWP

336.1 The first \$60. of gross monthly earnings of each employed member of the eligible AFWP unit shall be the initial disregard. In addition, in determining amount of payment for an otherwise eligible unit, one-third of the total remaining earned income shall be disregarded except as follows:

- a. All earned income of children under 16 years of age shall be disregarded.
- b. All earned income of children 16 to 18 years of age who are attending an accredited educational institution on a full time basis shall be disregarded.

336.2 In determining initial eligibility on any new application, reapplication, or reopened application for AFWP, only the initial disregard shall be recognized unless during any one or more of the four months immediately preceding such determination the family had lawfully been receiving AFWP, in which event the full disregard shall apply.

337. Income From Family Day Care

337.1 Payments by individuals or agencies for children placed in an eligible unit's home for Family Day Care shall be considered as gross earned income from self-employment. The following figures shall be used in determining the cost of producing the income:

- a. Multiply the appropriate monthly cost figure below by the number of children receiving Family Day Care (cost figures include the provision of snacks):
 - 1) One meal is served..... \$25.
 - 2) Two meals are served \$33.
 - 3) Three meals are served \$40.
- b. The net income to the eligible unit is the difference between the cost as determined in "a" above and the total monthly amount paid for such care.

Superseded

335.3 Conservation of Income in ADC for Future Education of a Child

- a. In ADC, all or any reasonable portion of the income of an eligible unit may be conserved for the current or future identifiable education of a child under 21 so as to defray the expenses necessary to complete high school at a free educational facility, or for special training for employment, higher education or vocational education.
- b. The plan for such conservation, as required on Form PA-3M, shall be submitted to the State office for approval and, each 6 months thereafter, for review of its continued applicability.
- c. The monthly amount actually being conserved for the approved educational plan shall be deducted in determining the eligible unit's calculated earned income.
 - 1) Any withdrawals made from the account which are contrary to the plan shall be considered as income to the eligible unit for the month or months following the receipt of knowledge of such actions.
- d. If the child is unable to use the funds as planned, and there is no other child in the eligible unit who qualifies for the plan, the conserved income shall be considered as available income to the eligible unit, in accordance with Section 322.

335.4 In ADC, Disregards of Income Shall Not Create Basic Eligibility

In the ADC program only, for purposes of determining basic eligibility on any new application, reapplication, or reopened application, total net earned income including expenses of employment but without benefit of any of the disregards or conservation authorized by the preceding sections of 335. must be taken into account, unless during any one or more of the four months immediately preceding such determination the family had lawfully been receiving ADC. When eligibility exists without the benefit of any such disregards or conservation, then all disregards and conservation are applicable in determining the amount of the initial and subsequent grants.

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- a. All earned income of children under 16 years of age shall be disregarded.

(continued)

336.1 (continued)

- b. All earned income of children 16 to 18 years of age who are attending an accredited educational institution on a full time basis shall be disregarded.

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- a. Multiply the appropriate monthly cost figure below by the number of children receiving Family Day Care (cost figures include the provision of snacks):

- 1) One meal is served \$25.
- 2) Two meals are served \$33.
- 3) Three meals are served \$40.

- b. The net income to the eligible unit is the difference between the cost as determined in "a" above and the total monthly amount paid for such care.

340. POTENTIAL RESOURCES

Potential resources are resources which are neither exempt nor currently available for expendable use.

341. Principles Affecting Potential Resources

- a. Liquidation or conversion of a potential resource to an expendable form will create an available resource as defined in Section 320. The agency shall take prompt and appropriate action to redetermine eligibility or adjust the payment as indicated.
- b. Liquidation of potential resources shall be undertaken and completed as promptly as the nature of the resource and the circumstances permit.
- c. If any member of an eligible unit shall willfully fail or refuse, within a period of 30 days after being requested in writing, to consent to or to take any action necessary in connection with a plan for liquidation, such unit shall be ineligible for assistance. However, individual members of the unit may retain eligibility by cooperating with the County Welfare Board in any necessary action.
- d. Any property, real or personal, title to which has been conveyed to the County Welfare Board, shall not be considered as a potential resource within the meaning of this section. Any funds received by the welfare board in liquidation shall be first applied to the costs of the liquidation, and the balance applied toward reimbursement. Any surplus remaining after full reimbursement shall be returned to the eligible unit or to the legally designated representative of his estate.

342. Responsibilities Regarding Potential Resources

- a. The County Welfare Board shall:
 - 1) inform the member(s) of the eligible unit at the time of application or as promptly thereafter as possible that all such potential resources must be liquidated;
 - 2) develop with the the member(s) of the eligible unit a plan for the liquidation of resources and for the use of the proceeds; and
 - 3) supervise and assist in carrying out the plan.

342. (continued)

- b. Members of the eligible unit shall:
- 1) develop with the agency a plan for the liquidation of resources and for the use of the proceeds; and
 - 2) consent to and cooperate in carrying out the plan.

343. Liquidation of Real Property

- a. The eligible unit shall be required to offer such property for sale at an asking price to be named by the unit. This price shall not be greater than the highest of the three figures as follows and not lower than the price set by the independent appraisal:
- 1) a monetary value placed by the eligible unit on such property;
 - 2) the assessed value of such property;
 - 3) an independent appraisal of such property from reliable and disinterested person(s) not connected with County Welfare Board.
- b. The eligible unit shall be required to sell such property within a period of six months at the highest offer, provided such offer is not less than the independent appraisal.
- c. Whenever the eligible unit presents evidence that such property cannot be sold, or that all efforts have failed to provide a buyer who is willing to buy the property at the established value, the property must be reevaluated.
- d. If the eligible unit has used reasonable diligence in seeking a purchaser and is unable to sell the property at any price, such property may be evaluated as having no present substantive value, pending any change which might give value to the property.
- e. If encumbrances against the property, plus the cost of sale, equal or exceed the price at which the property can be sold, the property need not be considered as a potential resource.

344. Liquidation of Personal Property

Personal property liquidation shall be handled in such a way as to assure the highest net revenue. The welfare board and the eligible unit may use such methods as are appropriate and mutually agreeable in determining an acceptable sale price. These include but are not necessarily limited to: professional appraisal, competitive bids, and public auction.

344. (continued)

- a. Automobiles subject to liquidation shall be sold at or above the higher of two or more bids from reputable dealers.
- b. Securities, stocks, and bonds can usually be liquidated through reputable local brokers at market prices. The holding of such securities in the hope of a higher price is speculation and is not an appropriate activity for either the agency or its clients.
- c. Mortgages, notes receivable, and other less liquid securities may be sold or assigned to the agency.
- d. Suits and Claims. Where a member of the eligible unit is, at time of application, or subsequently becomes the owner of an interest in a suit or claim arising out of an accident, inheritance or legacy, insurance on the lives of relatives or others, statutory benefits of pensions, unfulfilled contracts or obligations, etc., such interests constitute personal property and are potential resources which must be recognized.
 - 1) Where assistance is extended during the period that the receipt or liquidation of such interest is pending, an agreement shall be made whereby the eligible unit will, when liquidation occurs, repay the agency the amount of assistance extended during such period or the amount received as the result of the claim, whichever is less. Retroactive Social Security payments are not subject to agreements to repay or reimburse.

345. Life Insurance in OAA and DA Programs

All life insurance on the life of any recipient of OAA or DA which is within the control of such recipient, regardless of face value, is subject to assignment to the County Welfare Board. Any failure by the eligible unit to cooperate in the assignment renders that unit ineligible for assistance. The welfare board shall arrange the assignment promptly but shall not delay any grant of assistance when the assignment has not been completed for reasons beyond the control of the eligible unit.

- a. When the terms of the insurance contract specify that the consent of the beneficiary is necessary for assignment and the beneficiary will not give his consent, then the insured shall be required to change his beneficiary to his estate.

350. CONTRIBUTIONS FROM LEGALLY RESPONSIBLE RELATIVES351. Relatives as a Resource

The following table indicates the legally responsible relatives in each categorical program to whom the policies and standards provided in Section 350. are intended to be applicable:

LEGALLY RESPONSIBLE RELATIVE	Program						
	OAA	DA	ADC	AB	MAA	MA	WP
Spouse	x	x	x	x	x	x	x
Child under age 55	x	x	x	x	x		x
Any Parent of a minor child		x	x	x		x	x
Parent under age 55		x	x	x			x
Grandparent under age 55		x	x	x			x
Parent under age 55 of a blind or disabled child over 21						x	

352. Contributions to Support

- 352.1 The agency shall determine what contributions, and whether in cash or in kind, the relative is currently contributing or is willing to contribute toward the support of the eligible unit.
- a. Only the amount of support, whether in cash or in kind, actually being received by the eligible unit shall be considered as an available resource.
 - b. When an LRR fails to make available to the eligible unit the amount of the contribution for support as determined by the following methods, such support shall then be considered as a potential resource.
- 352.2 It shall be recognized that a person's obligation to support those relatives for whom he is legally responsible takes precedence over any voluntary preference on his part to support relatives or other persons for whom he is not legally responsible, except as otherwise provided in Sections 355.2 and 356.2.
- a. Responsibility of a person for the support of his or her own minor children takes priority over any obligations to contribute to support of any other dependent relatives.

- 352.3 When a relative is legally responsible for all members of an eligible unit, this IRR's financial capacity to support shall be considered as a resource to the eligible unit as a whole.
- a. When a relative is legally responsible for one or more, but not all, member(s) of the eligible unit, the IRR's obligation to support shall be the per capita share of the eligible unit's adjusted allowance for those persons for whom he is legally responsible.
 - b. When a relative is legally responsible for two or more persons who are not members of the same eligible unit, his capacity to support may be allocated according to the relative's wishes provided that the amount allocated to any one individual does not exceed that individual's share of the adjusted allowance.
- 352.4 The eligible unit ceases to be eligible for assistance when the amount of the IRR's evaluated capacity to support equals or exceeds their adjusted allowance and this support is actually available to the eligible unit.
- a. The amount of the IRR's contribution shall be recognized only when there is affirmative evidence that such amount or its equivalent in goods or services is in fact available to members of the eligible unit.
 - b. When a IRR fails or refuses to make available to the eligible unit all or any portion of his contribution, and this has been verified, such amount shall not be entered as income on the PA-3A form. However, in every such case, the agency shall, within 30 days, take appropriate action in accordance with available procedure to compel contribution in the amount of the adjusted allowance or the evaluated capacity to support, whichever is less.
- 352.5 Where it is determined that an IRR does not have a capacity to contribute to support, then the amount, if any, he may have voluntarily offered to contribute shall be accepted as satisfactory.
- 352.6 Refusal to Furnish Information
- Whenever the IRR fails or refuses to furnish or produce information concerning his ability to support members of the eligible unit, it shall be deemed a failure or refusal to provide support as required by law.
- a. In every such case, the agency shall take appropriate action within 30 days in accordance with available procedure to secure judicial determination of the IRR's ability to support the eligible unit member.

353. DETERMINATION OF A LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO SUPPORT

353.1 Two schedules are established for purposes of evaluating the capacity of the LRR to support. They are:

- a. Schedule IV - gross income scale based on a low-cost level of living, which shall be used for certain relatives of defined relationship to a member of the eligible unit (see Section 355.) and
- b. Schedule V - gross income scale based on a moderate level of living for other legally responsible relatives (see Section 356.).

353.2 Income of Legally Responsive Relative

a. The total monthly gross income available to an LRR shall be recognized in determining the relative's capacity to support the person or persons as identified by program in Section 351.

1) Gross income means income before deductions, or the net profit from a business, farm or profession before income and other personal taxes are deducted. This includes all income of whatever kind and from whatever source except as stated in subsection b.

(a) "Net profit" is the total revenue less the cost of producing the revenue. Business deductions which are allowable for income tax purposes may be recognized as expenses of producing this revenue.

2) The average income for the most recent period of 4 months may be accepted as satisfactory evidence of the average for the last year, but the income record for the entire 12 month period may be considered if the individual so requests and makes the necessary information available.

3) Income in the Form of Maintenance

When an LRR is receiving food or lodging or both as part of his income, his total gross income shall be determined as follows:

The gross cash payment plus the monetary value of the maintenance received as used by the employer for tax purposes (the employer's monetary evaluation for payment of Social Security and withholding taxes).

4) Net Income of LRR's Child

With respect to any child for whom an LRR is providing support, any net income of such child shall be counted as income of the

(continued)

353.2.-a.-4) (continued)

LRR unless information is provided by the LRR to substantiate that he by actual practice is foregoing both directly and indirectly all claim to that income.

5) Roomer-Boarder in LRR's Home

If an LRR has either related or unrelated roomers-boarders living in the home, the method as outlined in Section 323.1 shall be used to determine the net income to the LRR from such roomers or roomer-boarders.

6) LRR is Roomer-Boarder in Home of an Eligible Unit

When an LRR is a roomer, table-boarder or roomer-boarder in the home of an eligible unit and there is net income to the eligible unit from this arrangement, this income shall be entered on Form PA-3A as income to the eligible unit, and does not diminish or otherwise affect the LRR's evaluated capacity, if any, to contribute to support.

7) Emancipated Child in LRR's Home

When an LRR has an emancipated child living in the home, such child shall be considered as a roomer or roomer-boarder, and Section 323.1 shall be used to determine the net income to the LRR.

b. Special Benefits

Whenever an LRR or his dependents are the recipient of benefits, current or accrued, which are granted for and restricted to a specific purpose in accordance with the requirements of the law or contract under which they are provided, such as education, rehabilitation, medical care, etc., such benefits shall not be included in the income of the LRR for the purpose of computing his evaluated capacity to support.

353.3 Extraordinary Expenses of the Legally Responsible Relative

The following types of extraordinary expenses shall be considered in the manner specified, as affecting the LRR's capacity to contribute to the support of the eligible unit.

a. LRR's Contribution to Persons Other Than the Eligible Unit

When an LRR or his spouse is supporting or making contributions to support (including judicial orders for support) of a parent, child, grandparent, grandchild, separated or divorced spouse who is not living in the home of the LRR, the actual amount of such contribution shall be subtracted from the LRR's monthly income. These persons shall not be included in the determination of the LRR's family size.

b. Excessive Medical Expenses

Where the average monthly cost for medical, dental, etc. services exceeds the appropriate amount shown in the following schedule of medical expenses, the amount of the excess shall be subtracted from the LRR's monthly income:

LRR's Family Size	Monthly Medical Expenses
1	\$17.00
2	23.00
3	30.00
4	34.00
5	41.00
6 or more	45.00

c. Educational Expenses

If educational expenses are being incurred for a member of the family (other than the LRR himself) for whom free educational facilities are not available, proceed as follows:

353.3-c. (continued)

- 1) When the member of the LRR's family unit is being maintained at home, the verified cost of tuition, fees, books and transportation shall, when prorated on a 12 month basis, be subtracted from the LRR's monthly income;
- 2) When the member of the LRR's family unit is being maintained away from home, the verified costs of tuition, fees, books and transportation, plus any cost of maintenance in excess of \$450 per annum shall, when prorated on a 12 month basis, be subtracted from the LRR's monthly income.

d. Indebtedness Due to Castastrophic Events

When an LRR, whether before or following the determination of his capacity to support, is required to incur debts due to catastrophic events, other than medical, over which he had no control (for example: fire, flood, etc.) the verified monthly amount of payments necessary to liquidate these debts shall be subtracted from his monthly income.

- 1) Whenever an LRR has been determined not to have a capacity to support for a specified period in order to liquidate the indebtedness due to catastrophic events, the agency shall reevaluate the LRR's capacity to support at the date set for full payment of the debt.

e. Extraordinary Needs Arising from Major Health or Social Problems

- 1) Situations may arise in which an LRR may have an extraordinary need other than those identified above and, in the judgement of the agency, this need involves an expense which is not manageable within the exemptions and should be recognized in order to be fair and reasonable.
- 2) Each such case shall be brought to the attention of the State office for approval prior to the recognition of this cost as an amount to be subtracted from the LRR's monthly income.

353.4 Resources, Other Than Income, of a Legally Responsible Relative

Although the application of the Schedule IV and V does not provide for evaluating resources other than income of an LRR, it is not intended that the agency shall totally disregard the LRR's other financial resources; neither is it intended that the agency shall be precluded from taking such resources into consideration in arriving at a determination concerning the LRR's capacity to support.

(continued)

353.4 (continued)

- a. In considering any such resources of the LRR other than current income, the agency shall limit its consideration to bank accounts, savings bonds, stocks, securities, and real property other than the LRR's dwelling. The total value of such items in combination need not be regarded as sufficiently significant if it does not exceed the appropriate amount as follows:

<u>LRR's FAMILY SIZE</u>	<u>AMOUNT</u>
1	\$ 8,160.
2	11,160.
3	14,280.
4	16,440.
5	19,680.
6	21,360.

For each additional person in the family over 6, add \$1,200.

- b. When the total value of the LRR's resources as identified above exceeds the applicable amount in subsection a., such information shall be referred to the agency's resources and property section or legal staff, as appropriate.

354. Legally Responsible Relative's Obligatory Support to the Eligible Unit

a. The LRR may fulfill his obligation for the support of the person or persons for whom he is responsible by contributing one or more of the following:

Cash

Shelter and household needs

Any other item determined to be mutually satisfactory between the LRR and County Welfare Board, for which equitable monetary value can be clearly established.

b. Such contribution must be substantial, regular, and reliable.

1) Contribution other than cash must be acceptable to the eligible unit, unless otherwise ordered by the courts.

2) The monetary value shall be deducted from the monthly amount of the LRR's capacity to support.

c. When a LRR who has a capacity to support is providing shelter and household needs, whether in his own home or elsewhere, and payment for such arrangement is neither made directly to the client nor stipulated by court order to be made in an identifiable cash amount to a third party, the monthly monetary values shall be recognized according to Schedule VI.

Schedule VI
Shelter and Household Needs

Number in Eligible Unit for Whom LRR Is Responsible	Monthly Monetary Value
1	\$ 50.
2	55.
3	60.
4	65.
5	70.
6	75.
7 or more	80.

355. Schedule IV, Capacity to Support of Specified Relatives Only

- 355.1 The capacity of a relative as identified in this section to contribute to the support of the person or persons for whom he is legally responsible is determined by Schedule IV and in accordance with the regulations in Section 350. through 354.
- a. With respect to ADC, the LRR is the child(ren)'s natural or adoptive parent who is not living in the same household with the eligible unit;
 - b. The LRR has no dependents other than a member of the eligible unit and is living in the same household as the eligible unit, but this LRR is neither the head of the household nor spouse of an eligible unit member;
 - c. In all categorical programs except ADC, the LRR is the spouse of the eligible person and is living with such person but is not a member of the eligible unit. (See Section 121.b.)
 - d. In all categorical programs except ADC, the LRR is the spouse of an eligible person who is purchasing patient care in a medical institution, and they had customarily been living together.
- 355.2 The family size of the LRR identified above shall include the following persons (family size for this purpose does not include any members of the eligible unit):
- a. the LRR and any of his or her minor children living in the home;
 - b. his or her spouse in the home;
 - c. spouse's legal dependents who are unemancipated and under 21 years of age;
 - d. dependents who are blind or disabled.
- 355.3 When the LRR is married and he and his spouse both have income, proceed as follows:
- a. When LRR is the father of the person(s) for whom he is responsible, consider the LRR's total income only. Include the spouse and others identified in Section 355.2 above in the family size.
 - b. When LRR is the mother and her needs are being met by her present spouse, consider all her income and include in the family size only her and any children in the household dependent solely on her support.
 - c. When both persons are LRRs, consider their total income, and include all persons identified in Section 355.2 in the family size.
 - d. In all other situations, consider only the LRR's income and exclude spouse only in the family size.

Superseded

354. Legally Responsible Relative's Support to the Eligible Unit

- a. The LRR may fulfill his obligation for the support of the person or persons for whom he is responsible by contributing one or more of the following:

Cash

Shelter and household needs

Any other item determined to be mutually satisfactory between the LRR and County Welfare Board, for which equitable monetary value can be clearly established.

- b. Such contribution must be substantial, regular, and reliable.

- 1) Contribution other than cash must be acceptable to the eligible unit, unless otherwise ordered by the courts.
- 2) The monetary value shall be deducted from the monthly amount of the LRR's capacity to support.
- 3) When the LRR's contribution is shelter and household needs, the following monthly monetary values shall be used:

Number in Eligible Unit	Monthly Monetary Value
1	\$50.00
2	55.00
3	60.00
4	65.00
5	70.00
6	75.00
7 or more	80.00

355. Schedule IV, Capacity to Support of Specified Relatives Only

- 355.1 The capacity of a relative as identified in this section to contribute to the support of the person or persons for whom he is legally responsible is determined by Schedule IV and in accordance with the regulations in Section 350. through 354.
- a. With respect to ADC, the LRR is the child(ren)'s natural or adoptive parent who is not living in the same household with the eligible unit;
 - b. The LRR has no dependents other than a member of the eligible unit and is living in the same household as the eligible unit, but this LRR is neither the head of the household nor spouse of an eligible unit member;
 - c. In all categorical programs except ADC, the LRR is the spouse of the eligible person and is living with such person but is not a member of the eligible unit. (See Section 121.b.)
 - d. In all categorical programs except ADC, the LRR is the spouse of an eligible person who is purchasing patient care in a medical institution, and they had customarily been living together.
- 355.2 The family size of the LRR identified above shall include the following persons (family size for this purpose does not include any members of the eligible unit):
- a. the LRR and any of his or her minor children living in the home;
 - b. his or her spouse in the home;
 - c. spouse's legal dependents who are unemancipated and under 21 years of age;
 - d. dependents who are blind or disabled.
- 355.3 When the LRR is married and he and his spouse both have income, proceed as follows:
- a. When LRR is the father of the person(s) for whom he is responsible, consider the LRR's total income only. Include the spouse and others identified in Section 355.2 above in the family size.
 - b. When LRR is the mother and her needs are being met by her present spouse, consider all her income and include in the family size only her and any children in the household dependent solely on her support.
 - c. When both persons are LRRs, consider their total income, and include all persons identified in Section 355.2 in the family size.
 - d. In all other situations, consider only the LRR's income and exclude spouse only in the family size.

Financial Assistance Manual

355.4 SCHEDULE IV - FOR DETERMINING CAPACITY TO SUPPORT OF SPECIFIED RELATIVES ONLY

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8 or more
\$ 300 - 309.99								
310 - 319.99								
320 - 329.99	\$ 10.00							
330 - 339.99	13.00							
340 - 349.99	17.00							
350 - 359.99	20.00							
360 - 369.99	24.00							
370 - 379.99	27.00							
380 - 389.99	30.00							
390 - 399.99	35.00							
400 - 409.99	39.00	\$10.00						
410 - 419.99	42.00	13.00						
420 - 429.99	46.00	16.00						
430 - 439.99	49.00	20.00						
440 - 449.99	55.00	23.00						
450 - 459.99	59.00	26.00						
460 - 469.99	62.00	29.00	\$10.00					
470 - 479.99	66.00	34.00	12.00					
480 - 489.99	69.00	37.00	15.00					
490 - 499.99	75.00	41.00	18.00					
500 - 509.99	79.00	44.00	21.00					
510 - 519.99	83.00	47.00	24.00					
520 - 529.99	87.00	53.00	27.00					
530 - 539.99	90.00	56.00	31.00	\$10.00				
540 - 549.99	96.00	60.00	34.00	13.00				
550 - 559.99	101.00	63.00	37.00	16.00				
560 - 569.99	105.00	67.00	40.00	18.00				
570 - 579.99	109.00	73.00	43.00	21.00				
580 - 589.99	113.00	76.00	48.00	23.00				
590 - 599.99	121.00	80.00	52.00	27.00				

355.4 SCHEDULE IV - FOR DETERMINING CAPACITY TO SUPPORT OF SPECIFIED RELATIVES ONLY - (continued)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8 or more
\$ 600 - 609.99	\$125.00	\$83.00	\$54.00	\$30.00				
610 - 619.99	129.00	87.00	58.00	32.00				
620 - 629.99	133.00	94.00	61.00	35.00				
630 - 639.99	137.00	98.00	66.00	38.00				
640 - 649.99	146.00	101.00	70.00	42.00				
650 - 659.99	150.00	105.00	73.00	45.00	\$10.00			
660 - 669.99	154.00	109.00	74.00	48.00	12.00			
670 - 679.99	158.00	116.00	77.00	50.00	13.00			
680 - 689.99	162.00	120.00	80.00	53.00	14.00			
690 - 699.99	172.00	124.00	86.00	58.00	16.00	\$10.00		
700 - 709.99	176.00	128.00	90.00	61.00	18.00	12.00		
710 - 719.99	180.00	132.00	93.00	64.00	21.00	14.00		
720 - 729.99	184.00	140.00	97.00	67.00	23.00	16.00		
730 - 739.99	189.00	144.00	100.00	70.00	26.00	18.00	\$10.00	
740 - 749.99	199.00	148.00	106.00	75.00	30.00	20.00	12.00	
750 - 759.99	203.00	152.00	110.00	78.00	34.00	22.00	16.00	
760 - 769.99	208.00	156.00	114.00	81.00	38.00	26.00	19.00	
770 - 779.99	212.00	165.00	118.00	84.00	45.00	28.00	21.00	
780 - 789.99	217.00	169.00	121.00	87.00	49.00	30.00	23.00	\$10.00
790 - 799.99	228.00	173.00	129.00	93.00	54.00	33.00	25.00	12.00
800 - 809.99	232.00	177.00	132.00	96.00	56.00	35.00	26.00	14.00
810 - 819.99	237.00	182.00	136.00	99.00	60.00	37.00	29.00	16.00
820 - 829.99	241.00	191.00	140.00	102.00	64.00	41.00	31.00	17.00
830 - 839.99	246.00	196.00	144.00	105.00	70.00	43.00	33.00	19.00
840 - 849.99	257.00	200.00	152.00	112.00	74.00	46.00	35.00	21.00
850 - 859.99	262.00	204.00	156.00	115.00	78.00	49.00	37.00	22.00
860 - 869.99	267.00	208.00	159.00	118.00	82.00	51.00	41.00	25.00
870 - 879.99	271.00	219.00	163.00	122.00	86.00	53.00	43.00	26.00
880 - 889.99	276.00	223.00	167.00	125.00	90.00	56.00	45.00	28.00
890 - 899.99	289.00	228.00	176.00	132.00	95.00	60.00	47.00	30.00

New Jersey Department of Institutions and Agencies

Division of Public Welfare

355.4 SCHEDULE IV - FOR DETERMINING CAPACITY TO SUPPORT OF SPECIFIED RELATIVES ONLY - (continued)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8 or more
\$ 900 - 909.99	\$293.00	\$232.00	\$180.00	\$135.00	\$100.00	\$62.00	\$49.00	\$31.00
910 - 919.99	298.00	236.00	184.00	139.00	104.00	65.00	52.00	34.00
920 - 929.99	303.00	248.00	188.00	142.00	108.00	67.00	55.00	36.00
930 - 939.99	308.00	252.00	192.00	145.00	112.00	70.00	56.00	38.00
940 - 949.99	321.00	257.00	201.00	153.00	119.00	74.00	58.00	40.00
950 - 959.99	326.00	261.00	205.00	156.00	122.00	77.00	60.00	41.00
960 - 969.99	331.00	266.00	209.00	160.00	125.00	79.00	63.00	45.00
970 - 979.09	336.00	278.00	213.00	163.00	128.00	82.00	65.00	46.00
980 - 989.99	341.00	282.00	217.00	167.00	131.00	84.00	67.00	48.00
990 - 999.99	355.00	287.00	226.00	175.00	138.00	89.00	69.00	50.00
1000 - 1009.99	360.00	291.00	232.00	179.00	141.00	92.00	71.00	52.00
1010 - 1019.99	365.00	296.00	236.00	182.00	144.00	95.00	74.00	55.00
1020 - 1029.99	370.00	309.00	240.00	186.00	147.00	97.00	78.00	57.00
1030 - 1039.99	375.00	314.00	244.00	189.00	150.00	100.00	80.00	59.00
1040 - 1049.99	390.00	318.00	253.00	198.00	158.00	105.00	82.00	61.00
1050 - 1059.99	395.00	323.00	259.00	201.00	161.00	108.00	85.00	63.00
1060 - 1069.99	400.00	327.00	264.00	205.00	164.00	111.00	87.00	65.00
1070 - 1079.99	406.00	341.00	268.00	209.00	167.00	114.00	90.00	67.00
1080 - 1089.99	411.00	346.00	272.00	212.00	170.00	116.00	92.00	69.00
1090 - 1099.99	426.00	351.00	280.00	222.00	178.00	120.00	94.00	71.00
1100 - 1109.99	432.00	356.00	288.00	226.00	181.00	124.00	97.00	72.00
1110 - 1119.99	437.00	361.00	293.00	229.00	185.00	128.00	99.00	74.00
1120 - 1129.99	442.00	370.00	297.00	233.00	188.00	131.00	101.00	76.00
1130 - 1139.99	448.00	380.00	306.00	237.00	191.00	133.00	104.00	79.00
1140 - 1149.99	464.00	385.00	314.00	247.00	200.00	139.00	107.00	81.00
1150 - 1159.99	470.00	390.00	318.00	251.00	203.00	143.00	109.00	83.00
1160 - 1169.99	475.00	395.00	323.00	255.00	207.00	146.00	112.00	85.00
1170 - 1179.99	489.00	405.00	327.00	258.00	210.00	148.00	114.00	87.00
1180 - 1189.99	486.00	410.00	332.00	262.00	213.00	151.00	116.00	90.00
1190 - 1199.99	503.00	415.00	345.00	273.00	222.00	158.00	118.00	91.00

Division of Public Welfare

New Jersey Department of Institutions and Agencies

355.4 SCHEDULE IV - FOR DETERMINING CAPACITY TO SUPPORT OF SPECIFIED RELATIVES ONLY (continued)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8 or more
\$1200 -1209.99	\$509.00	\$420.00	\$350.00	\$277.00	\$226.00	\$161.00	\$121.00	\$93.00
1210 -1219.99		425.00	354.00	281.00	245.00	164.00	122.00	95.00
1220 -1229.99		431.00	359.00	284.00	249.00	167.00	124.00	97.00
1230 -1239.99		440.00	363.00	295.00	253.00	170.00	127.00	99.00
1240 -1249.99		446.00	372.00	299.00	256.00	173.00	129.00	102.00
1250 -1259.99		452.00	380.00	303.00	260.00	176.00	132.00	105.00
1260 -1269.99		457.00	387.00	306.00	265.00	180.00	136.00	107.00
1270 -1279.99		462.00	391.00	310.00	272.00	183.00	138.00	109.00
1280 -1289.99		467.00	396.00	321.00	278.00	186.00	141.00	111.00
1290 -1299.99		484.00	412.00	325.00	281.00	189.00	144.00	113.00
1300 -1309.99		489.00	415.00	329.00	287.00	195.00	146.00	118.00
1310 -1319.99		495.00	420.00	332.00	298.00	200.00	148.00	120.00
1320 -1329.99		500.00	425.00	336.00	296.00	204.00	150.00	123.00
1330 -1339.99		505.00	430.00	340.00	303.00	207.00	152.00	125.00
1340 -1349.99		511.00	439.00	344.00	306.00	210.00	155.00	127.00
1350 -1359.99		516.00	447.00	357.00	310.00	214.00	157.00	130.00
1360 -1369.99		521.00	455.00	361.00	318.00	218.00	160.00	131.00
1370 -1379.99		526.00	460.00	365.00	321.00	221.00	163.00	133.00
1380 -1389.99		532.00	465.00	370.00	325.00	225.00	165.00	135.00
1390 -1399.99		537.00	470.00	374.00	329.00	231.00	172.00	137.00
1400 -1409.99		545.00	475.00	387.00	333.00	240.00	176.00	139.00
1410 -1419.99		555.00	480.00	391.00	336.00	243.00	178.00	142.00
1420 -1429.99		560.00	485.00	396.00	344.00	246.00	181.00	145.00
1430 -1439.99		566.00	490.00	400.00	352.00	249.00	184.00	149.00
1440 -1449.99		570.00	495.00	404.00	357.00	253.00	190.00	150.00
1450 -1459.99		575.00	505.00	409.00	360.00	262.00	191.00	152.00
1460 -1469.99		580.00	513.00	413.00	364.00	266.00	193.00	155.00
1470 -1479.99		585.00	520.00	417.00	368.00	269.00	196.00	157.00
1480 -1489.99		590.00	525.00	421.00	372.00	272.00	199.00	160.00
1490 -1499.99		595.00	530.00	425.00	376.00	276.00	202.00	163.00

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Financial Assistance Manual

355.4 SCHEDULE IV - FOR DETERMINING CAPACITY TO SUPPORT OF SPECIFIED RELATIVES ONLY - (continued)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8 or more
\$1500 - 1509.99		\$600.00	\$535.00	\$430.00	\$380.00	\$284.00	\$210.00	\$166.00
1510 - 1519.99				433.00	383.00	285.00	212.00	168.00
1520 - 1529.99				438.00	387.00	292.00	215.00	170.00
1530 - 1539.99				442.00	392.00	296.00	218.00	173.00
1540 - 1549.99				447.00	397.00	306.00	221.00	176.00
1550 - 1559.99				450.00	402.00	314.00	229.00	180.00
1560 - 1569.99				453.00	407.00	320.00	232.00	182.00
1570 - 1579.99				457.00	412.00	327.00	235.00	184.00
1580 - 1589.99				460.00	417.00	333.00	238.00	187.00
1590 - 1599.99				465.00	422.00	340.00	240.00	190.00

For every \$10 of increase in income, increase capacity \$3.

356. Schedule V - Legally Responsible Relative's Capacity to Contribute to Support

356.1 For all LRRs other than those coming under the provisions of Section 355., the capacity to contribute to support of the person or persons for whom he is legally responsible is determined by Schedule V and in accordance with Sections 350. through 354/

356.2 Schedule V - Family Size of an LRR

a. In using Schedule V, the family size shall include the following (family size for this purpose does not include any members of the eligible unit):

- 1) the LRR;
- 2) his or her spouse;
- 3) any relative of the LRR or his spouse who is and has been customarily living in the home and for whom the LRR or his spouse is providing support. When the amount of support for any such relative is less than \$50 per month, do not include this relative in determining the LRR's family size, but subtract the actual amount of monthly support from the LRR's monthly income.

356.3 LRR is Married and Both Husband and Wife Have Income

a. When only the husband or the wife is an LRR and both have income, proceed as follows:

- 1) For family size of 2 only:

Consider only the income of the LRR and include the spouse in determining family size.

- 2) For family sizes of 3 or more:

Consider only the income of the LRR and exclude the spouse only in determining family size.

b. When both persons are LRRs of the same eligible unit, consider both incomes in determining capacity to support.

356.4 Special Limitation Affecting Grandparents

Grandparents' obligation to contribute to the support of a grandchild or grandchildren not in their own household shall be considered as limited to 50% of the capacity to support as determined by Schedule V.

Financial Assistance Manual

356.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT
 (To be used for all IRRs other than those coming under the provisions of Schedule IV.)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$ 300 - 309.99								
310 - 319.99								
320 - 329.99								
330 - 339.99								
340 - 349.99								
350 - 359.99								
360 - 369.99								
370 - 379.99	\$10.00							
380 - 389.99	13.00							
390 - 399.99	16.00							
400 - 409.99	18.00							
410 - 419.99	21.00							
420 - 429.99	23.00							
430 - 439.99	27.00							
440 - 449.99	30.00							
450 - 459.99	33.00							
460 - 469.99	35.00							
470 - 479.99	38.00							
480 - 489.99	41.00	\$10.00						
490 - 499.99	44.00							
500 - 509.99	46.00	12.00						
510 - 519.99	49.00	14.00						
520 - 529.99	52.00	17.00						
530 - 539.99	57.00	19.00						
540 - 549.99	60.00	22.00						
550 - 559.99	63.00	25.00						
560 - 569.99	66.00	28.00						
570 - 579.99	68.00	30.00						
580 - 589.99	72.00	33.00						
590 - 599.99	74.00	35.00						

New Jersey Department of Institutions and Agencies Division of Public Welfare

Effective 7/1/71

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396.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT

(To be used for all IRRs other than those coming under the provisions of Schedule IV.)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size						
	1	2	3	4	5	6	7
\$ 600 - 609.99	\$ 77.00	\$ 38.00					
610 - 619.99	80.00	40.00					
620 - 629.99	83.00	43.00					
630 - 639.99	90.00	45.00					
640 - 649.99	93.00	48.00	\$10.00				
650 - 659.99	96.00	53.00	13.00				
660 - 669.99	99.00	55.00	15.00				
670 - 679.99	102.00	58.00	18.00				
680 - 689.99	109.00	61.00	20.00				
690 - 699.99	112.00	63.00	23.00				
700 - 709.99	115.00	66.00	25.00				
710 - 719.99	119.00	69.00	28.00				
720 - 729.99	122.00	71.00	30.00				
730 - 739.99	130.00	74.00	32.00	\$10.00			
740 - 749.99	133.00	77.00	35.00	12.00			
750 - 759.99	137.00	83.00	37.00	14.00			
760 - 769.99	140.00	86.00	39.00	16.00			
770 - 779.99	143.00	88.00	42.00	18.00			
780 - 789.99	152.00	91.00	44.00	21.00			
790 - 799.99	155.00	94.00	48.00	23.00			
800 - 809.99	159.00	101.00	51.00	25.00			
810 - 819.99	162.00	104.00	53.00	27.00			
820 - 829.99	166.00	107.00	56.00	29.00			
830 - 839.99	176.00	109.00	58.00	32.00			
840 - 849.99	179.00	112.00	61.00	34.00			
850 - 859.99	183.00	120.00	63.00	36.00			
860 - 869.99	186.00	123.00	65.00	38.00			
870 - 879.99	189.00	126.00	68.00	40.00			
880 - 889.99	200.00	129.00	70.00	44.00	\$10.00		
890 - 899.99	204.00	132.00	73.00	46.00	12.00		

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Effective 1/1/71

356.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT

(To be used for all IRRs other than those coming under the provisions of Schedule IV.)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$ 900 - 909.99	\$207.00	\$140.00	\$ 76.00	\$ 48.00	\$ 14.00			
910 - 919.99	211.00	144.00	78.00	51.00	15.00			
920 - 929.99	215.00	147.00	81.00	53.00	16.00			
930 - 939.99	225.00	150.00	83.00	55.00	18.00			
940 - 949.99	230.00	153.00	86.00	57.00	20.00			
950 - 959.99	234.00	162.00	89.00	59.00	24.00	\$10.00		
960 - 969.99	238.00	165.00	92.00	62.00	28.00	11.00		
970 - 979.99	241.00	168.00	95.00	64.00	30.00	12.00		
980 - 989.99	254.00	172.00	98.00	69.00	34.00	14.00		
990 - 999.99	257.00	175.00	100.00	71.00	36.00	16.00		
1000 - 1009.99	261.00	185.00	103.00	74.00	40.00	17.00		
1010 - 1019.99	265.00	188.00	106.00	76.00	43.00	19.00		
1020 - 1029.99	269.00	192.00	110.00	78.00	45.00	20.00	\$10.00	
1030 - 1039.99	282.00	195.00	113.00	84.00	47.00	22.00	12.00	
1040 - 1049.99	290.00	198.00	116.00	86.00	49.00	24.00	14.00	
1050 - 1059.99	294.00	209.00	118.00	89.00	50.00	25.00	15.00	
1060 - 1069.99	298.00	212.00	121.00	91.00	52.00	27.00	16.00	
1070 - 1079.99	312.00	216.00	127.00	94.00	54.00	28.00	18.00	
1080 - 1089.99	316.00	219.00	129.00	100.00	59.00	30.00	19.00	\$10.00
1090 - 1099.99	320.00	223.00	132.00	103.00	61.00	35.00	20.00	12.00
1100 - 1109.99	324.00	238.00	134.00	105.00	63.00	36.00	22.00	13.00
1110 - 1119.99	328.00	241.00	137.00	108.00	65.00	38.00	23.00	14.00
1120 - 1129.99	343.00	245.00	140.00	110.00	66.00	40.00	25.00	15.00
1130 - 1139.99	347.00	248.00	145.00	117.00	71.00	41.00	29.00	16.00
1140 - 1149.99	351.00	256.00	149.00	120.00	73.00	43.00	30.00	17.00
1150 - 1159.99	356.00	260.00	151.00	122.00	75.00	45.00	31.00	18.00
1160 - 1169.99	360.00	265.00	154.00	125.00	78.00	46.00	33.00	20.00
1170 - 1179.99	365.00	272.00	157.00	127.00	80.00	48.00	34.00	21.00
1180 - 1189.99	370.00	275.00	163.00	130.00	85.00	52.00	36.00	22.00
1190 - 1199.99	375.00	280.00	169.00	135.00	87.00	53.00	37.00	24.00

New Jersey Department of Institutions and Agencies Division of Public Welfare

356.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT
(To be used for all LRRs other than those coming under the provisions of Schedule IV)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$1200 -1209.99	\$380.00	\$286.00	\$172.00	\$138.00	\$89.00	\$55.00	\$39.00	\$25.00
1210 -1219.99	385.00	292.00	176.00	140.00	91.00	57.00	40.00	27.00
1220 -1229.99	389.00	296.00	179.00	143.00	94.00	59.00	41.00	28.00
1230 -1239.99	393.00	300.00	182.00	151.00	99.00	63.00	45.00	29.00
1240 -1249.99	410.00	303.00	187.00	157.00	102.00	68.00	46.00	30.00
1250 -1259.99	414.00	317.00	191.00	160.00	104.00	70.00	48.00	31.00
1260 -1269.99	418.00	321.00	195.00	162.00	106.00	75.00	49.00	33.00
1270 -1279.99	423.00	325.00	198.00	165.00	108.00	77.00	51.00	34.00
1280 -1289.99	427.00	329.00	201.00	169.00	115.00	79.00	55.00	35.00
1290 -1299.99	432.00	333.00	204.00	174.00	117.00	81.00	56.00	38.00
1300 -1309.99	436.00	347.00	215.00	177.00	119.00	83.00	58.00	39.00
1310 -1319.99	441.00	351.00	218.00	180.00	122.00	88.00	59.00	40.00
1320 -1329.99	446.00	355.00	221.00	183.00	124.00	90.00	61.00	42.00
1330 -1339.99	451.00	359.00	224.00	186.00	128.00	92.00	63.00	43.00
1340 -1349.99	455.00	363.00	228.00	190.00	131.00	96.00	65.00	46.00
1350 -1359.99	460.00	365.00	234.00	195.00	133.00	101.00	67.00	48.00
1360 -1369.99	464.00	369.00	239.00	198.00	136.00	103.00	68.00	49.00
1370 -1379.99	468.00	373.00	242.00	201.00	138.00	105.00	70.00	50.00
1380 -1389.99	472.00	378.00	246.00	204.00	140.00	107.00	72.00	51.00
1390 -1399.99	476.00	382.00	249.00	207.00	144.00	109.00	74.00	55.00
1400 -1409.99	480.00	386.00	252.00	217.00	148.00	116.00	76.00	56.00
1410 -1419.99	485.00	391.00	259.00	220.00	150.00	118.00	78.00	58.00
1420 -1429.99	490.00	395.00	264.00	223.00	153.00	120.00	79.00	59.00
1430 -1439.99	495.00	399.00	268.00	226.00	155.00	122.00	81.00	61.00
1440 -1449.99	500.00	403.00	271.00	229.00	158.00	124.00	83.00	64.00
1450 -1459.99		407.00	275.00	240.00	162.00	126.00	86.00	66.00
1460 -1469.99		412.00	278.00	243.00	166.00	129.00	88.00	67.00
1470 -1479.99		416.00	283.00	246.00	168.00	131.00	90.00	69.00
1480 -1489.99		420.00	290.00	250.00	171.00	133.00	91.00	70.00
1490 -1499.99		423.00	294.00	253.00	173.00	135.00	93.00	74.00

New Jersey Department of Institutions and Agencies
Division of Public Welfare

Effective 7/1/71

356.5 SCHEDULE V FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT
(To be used for all LRRs other than those coming under the provisions of Schedule IV)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$1500 -1509.99		\$427.00	\$298.00	\$258.00	\$176.00	\$137.00	\$95.00	\$76.00
1510 -1519.99		431.00	301.00	261.00	184.00	139.00	100.00	77.00
1520 -1529.99		435.00	305.00	264.00	187.00	146.00	102.00	79.00
1530 -1539.99		440.00	311.00	267.00	190.00	149.00	104.00	80.00
1540 -1549.99		444.00	318.00	271.00	192.00	151.00	106.00	85.00
1550 -1559.99		450.00	322.00	274.00	195.00	153.00	107.00	86.00
1560 -1569.99		455.00	325.00	277.00	200.00	155.00	110.00	88.00
1570 -1579.99		461.00	329.00	281.00	204.00	163.00	113.00	89.00
1580 -1589.99		464.00	333.00	285.00	207.00	165.00	115.00	91.00
1590 -1599.99		468.00	336.00	289.00	209.00	167.00	117.00	93.00
1600 -1609.99		473.00	340.00	292.00	212.00	170.00	119.00	96.00
1610 -1619.99		476.00	344.00	296.00	215.00	172.00	121.00	97.00
1620 -1629.99		480.00	347.00	299.00	220.00	180.00	127.00	99.00
1630 -1639.99		485.00	350.00	303.00	224.00	182.00	129.00	100.00
1640 -1649.99		490.00	354.00	306.00	227.00	185.00	131.00	102.00
1650 -1659.99		500.00	358.00	309.00	230.00	187.00	133.00	107.00
1660 -1669.99			362.00	312.00	233.00	190.00	136.00	109.00
1670 -1679.99			366.00	315.00	236.00	194.00	141.00	111.00
1680 -1689.99			370.00	319.00	240.00	198.00	143.00	112.00
1690 -1699.99			373.00	322.00	244.00	200.00	145.00	114.00
1700 -1709.99			377.00	326.00	246.00	203.00	147.00	119.00
1710 -1719.99			381.00	329.00	249.00	205.00	149.00	121.00
1720 -1729.99			385.00	333.00	251.00	208.00	152.00	123.00
1730 -1739.99			390.00	336.00	254.00	217.00	156.00	124.00
1740 -1749.99			396.00	340.00	257.00	219.00	158.00	126.00
1750 -1759.99			401.00	344.00	260.00	222.00	160.00	130.00
1760 -1769.99			408.00	347.00	264.00	224.00	162.00	132.00
1770 -1779.99			413.00	350.00	268.00	227.00	164.00	134.00
1780 -1789.99			419.00	353.00	271.00	230.00	172.00	136.00
1790 -1799.99			425.00	357.00	274.00	234.00	174.00	137.00

New Jersey Department of Institutions and Agencies Division of Public Welfare

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356.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT
(To be used for all LRRs other than those coming under the provisions of Schedule IV.)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$1800 - 1809.99			\$430.00	\$361.00	\$277.00	\$236.00	\$176.00	\$139.00
1810 - 1819.99			435.00	365.00	280.00	239.00	178.00	145.00
1820 - 1829.99			441.00	369.00	283.00	242.00	180.00	147.00
1830 - 1839.99			445.00	373.00	286.00	244.00	188.00	149.00
1840 - 1849.99			450.00	376.00	289.00	247.00	190.00	151.00
1850 - 1859.99			456.00	381.00	292.00	249.00	192.00	152.00
1860 - 1869.99			462.00	386.00	295.00	252.00	194.00	159.00
1870 - 1879.99			468.00	390.00	298.00	255.00	197.00	161.00
1880 - 1889.99			475.00	396.00	305.00	257.00	200.00	163.00
1890 - 1899.99			483.00	400.00	309.00	260.00	204.00	165.00
1900 - 1909.99			490.00	405.00	313.00	263.00	206.00	166.00
1910 - 1919.99			496.00	410.00	318.00	264.00	208.00	170.00
1920 - 1929.99			505.00	415.00	324.00	269.00	210.00	174.00
1930 - 1939.99				421.00	330.00	273.00	212.00	175.00
1940 - 1949.99				428.00	336.00	276.00	214.00	177.00
1950 - 1959.99				435.00	342.00	280.00	217.00	179.00
1960 - 1969.99				440.00	347.00	285.00	220.00	181.00
1970 - 1979.99				448.00	353.00	290.00	224.00	183.00
1980 - 1989.99				455.00	360.00	295.00	228.00	185.00
1990 - 1999.99				463.00	366.00	300.00	235.00	187.00
2000 - 2009.99				470.00	374.00	305.00	240.00	189.00
2010 - 2019.99				478.00	380.00	310.00	245.00	191.00
2020 - 2029.99				485.00	388.00	315.00	250.00	193.00
2030 - 2039.99				492.00	396.00	320.00	254.00	196.00
2040 - 2049.99				500.00	404.00	325.00	258.00	200.00
2050 - 2059.99					410.00	330.00	264.00	204.00
2060 - 2069.99					416.00	335.00	268.00	208.00
2070 - 2079.99					424.00	340.00	274.00	212.00
2080 - 2089.99					430.00	345.00	278.00	215.00
2090 - 2099.99					437.00	350.00	285.00	220.00
2100 - 2109.99					445.00	355.00	290.00	225.00

For each \$20 increase in income, increase capacity \$5.
New Jersey Department of Institutions and Agencies - Division of Public Welfare

SCHEDULE V - (continued)

Legally Responsible Relative's Family Size Is 9 or more:

1. If the LRR's gross monthly income is less than \$1200, there is no monthly capacity to contribute to support.
2. If the LRR's gross monthly income is \$1200 or more, proceed as follows:
 - 10% of each \$100 over \$1200 shall be the LRR's capacity to contribute to the support of the client.

Financial Assistance Manual

356.5 SCHEDULE V - FOR DETERMINING LEGALLY RESPONSIBLE RELATIVE'S CAPACITY TO CONTRIBUTE TO SUPPORT
(To be used for all LRRs other than those coming under the provisions of Schedule IV.)

Gross Monthly Income	Monthly Capacity to Contribute by Family Unit Size							
	1	2	3	4	5	6	7	8
\$1800 - 1809.99			\$430.00	\$361.00	\$277.00	\$236.00	\$176.00	\$139.00
1810 - 1819.99			435.00	365.00	280.00	239.00	178.00	145.00
1820 - 1829.99			441.00	369.00	283.00	242.00	180.00	147.00
1830 - 1839.99			445.00	373.00	286.00	244.00	188.00	149.00
1840 - 1849.99			450.00	376.00	289.00	247.00	190.00	151.00
1850 - 1859.99			456.00	381.00	292.00	249.00	192.00	152.00
1860 - 1869.99			462.00	386.00	295.00	252.00	194.00	159.00
1870 - 1879.99			468.00	390.00	298.00	255.00	197.00	161.00
1880 - 1889.99			475.00	396.00	305.00	257.00	200.00	163.00
1890 - 1899.99			483.00	400.00	309.00	260.00	204.00	165.00
1900 - 1909.99			490.00	405.00	313.00	263.00	206.00	166.00
1910 - 1919.99			496.00	410.00	318.00	264.00	208.00	170.00
1920 - 1929.99			505.00	415.00	324.00	269.00	210.00	174.00
1930 - 1939.99				421.00	330.00	273.00	212.00	175.00
1940 - 1949.99				428.00	336.00	276.00	214.00	177.00
1950 - 1959.99				435.00	342.00	280.00	217.00	179.00
1960 - 1969.99				440.00	347.00	285.00	220.00	181.00
1970 - 1979.99				448.00	353.00	290.00	224.00	183.00
1980 - 1989.99				455.00	360.00	295.00	228.00	185.00
1990 - 1999.99				463.00	366.00	300.00	235.00	187.00
2000 - 2009.99				470.00	374.00	305.00	240.00	189.00
2010 - 2019.99				478.00	380.00	310.00	245.00	191.00
2020 - 2029.99				485.00	388.00	315.00	250.00	193.00
2030 - 2039.99				492.00	396.00	320.00	254.00	196.00
2040 - 2049.99				500.00	404.00	325.00	258.00	200.00
2050 - 2059.99					410.00	330.00	264.00	204.00
2060 - 2069.99					416.00	335.00	268.00	208.00
2070 - 2079.99					424.00	340.00	274.00	212.00
2080 - 2089.99					430.00	345.00	278.00	215.00
2090 - 2099.99					437.00	350.00	285.00	220.00
2100 - 2109.99					445.00	355.00	290.00	225.00

For each \$20 increase in income, increase capacity \$5.
New Jersey Department of Institutions and Agencies
Division of Public Welfare

SCHEDULE V - (continued)

Legally Responsible Relative's Family Size Is 9 or more:

1. If the LRR's gross monthly income is less than \$1200, there is no monthly capacity to contribute to support.
2. If the LRR's gross monthly income is \$1200 or more, proceed as follows:
 - 10% of each \$100 over \$1200 shall be the LRR's capacity to contribute to the support of the client.

400. OTHER PAYMENTS

Payments for the specific classes of service identified in Section 410., for expenses of training as authorized in Section 420., and for emergency assistance as defined in Section 430. are not part of the public assistance allowance and shall not be included in the regular monthly grant. Such payments are not mandated by these regulations but, where deemed necessary and appropriate by the County Welfare Board, they shall be paid either directly to the vendor or by an additional check issued to the eligible unit, in accordance with the following sections.

410. SERVICE PAYMENTS

411. Child Care

- 411.1 Child care for the purposes of this section means arrangements for care of a child in a "Day Care Center", "Family Day Care Home", "In Home Care" or "Day Camp".
- 411.2 Child care may be provided when the County Welfare Board determines that such care is essential because of any one or more of the following:
- a. The parent or parent person who normally cares for the child is employed, is in training for employment, or is in a program of vocational rehabilitation.
 - b. Illness, death and/or other disruption in family living has created problems and on the basis of social and/or medical diagnosis child care is necessary.
- 411.3
- a. Expenses of child care incident to employment are normally recognized in the ADC program as a deduction in determining calculated earned income unless such cost is otherwise provided for under a separate program such as WIN, etc.
 - b. Provisions for child care as an expense incident to training for employment, or incident to a program of vocational rehabilitation, are in many instances arranged and financed by the special training or rehabilitation program involved (e.g., WIN, Division of Youth and Family Services, Commission for the Blind and Visually Impaired, Rehabilitation Commission, etc.).

- 411.4 a. When expenses of child care are not financed by another program or agency, the County Welfare Board will ordinarily provide essential child care by purchase from and direct vendor payment (as an administrative/service expense) to the agency or facility actually furnishing the approved (see c. below and 411.10) child care service.
- b. When the approved arrangements for child care service are for "In Home Care" and are such that there is no identified agency, facility, or vendor-person to which payment can be made, payment may be claimed by and paid to the client who has been authorized to purchase such services herself, and such payment shall also be made as an administrative/service expense. Such payment shall not be authorized for services provided by a legally responsible relative who resides in the same home as the child.
- c. Authorizations for child care are limited to day care centers and day camps which have been approved by the Department of Education or Division of Youth and Family Services, whichever is applicable, and to family day care homes and "In Home Care" arrangements approved by the Division of Youth and Family Services or the County Welfare Board.

411.5 Day Care Center

- a. "Day Care Center" means group care for children, usually 2-5 years old, which includes supervised educational work and play experiences under the direction of a trained teacher. Day care centers, which provide care, for a fee, to more than five children between the ages of 2-5, are required by law to be approved by the State Department of Education. Where a facility not subject to approval is operating as a day care center, the suitability of the facility should be evaluated and its use approved by the Division of Youth and Family Services.
- b. The maximum allowable rate for care in a day care center, regardless of the source of sources of such payment, shall not exceed the applicable rate for the particular facility and class of service as determined by the Division of Youth and Family Services. This rate shall be construed to be inclusive of all transportation costs pertaining to attendance at the day care center.

411.6 Family Day Care

- a. "Family Day Care" means care for any age child, by a day care mother in her own home; family day care may also be a home for after school care. The suitability of any family home for use as a family day care home should be evaluated and approved by the County Welfare Board or the Division of Youth and Family Services.
- b. The maximum allowable rate for family day care, regardless of the source or sources of such payment, shall not exceed any of the following, depending upon which is applicable:

411.6 b. (continued)

- .3 per day per child (one day of care shall be interpreted to mean a minimum of 6 hours of care), or
- \$15 per child per week (one week of care shall be interpreted to mean a minimum of 30 hours of care), or
- \$65 per child per month (one month of care shall be interpreted to mean a minimum of 130 hours of care).

The maximum allowable monthly rate for family day care shall not exceed \$200 for four or more children.

- c. The maximum allowable rates as identified in Section 411.6-b. shall be construed to mean full payment for all services to be provided by the family day care home. No additional allowances or costs shall be recognized except that when it is essential for physical health and safety, the costs of transporting a handicapped child to and from the family day care home may be authorized.

411.7 In Home Care

- a. "In Home Care" means care for any age child in the child's usual home.
- b. Payment for "In Home Care" is authorized only when there is no one available who will perform the service without cost and this care is essential because one or more of the following is existent:
 - 1) a day care center or family day care home is not available; or
 - 2) the child is too young to attend a day care center or family day care home; or
 - 3) there are verified medical and/or social reasons which demonstrate that care in a day care center and/or family day care home would not be in the best interests of the child.
- c. The authorized rate for "In Home Care" shall be deemed to be for all services and supervision pertaining to the care of the children and are not for the performance of household tasks unrelated to child care.

411.7 (continued)

- d. Payment for "In Home Care" shall be the actual cost but not to exceed \$1.25 per hour for all children in the home requiring this care and shall not exceed \$50. per week. The employer's share of Social Security taxes, if applicable shall be recognized, when due, as a vendor payment.
- e. The authorized payment for "In Home Care" shall be deemed to be the full cost for such services and no additional amounts shall be recognized.

411.8 Day Camp

- a. "Day Camp" is construed to mean either the operation of day care center services in an outdoor rather than an indoor setting, or other supervised group care for children with a planned recreational and educational program in an outdoor setting.
- b. The use of a day camp is permitted as an alternate form of child care during periods when other facilities are unavailable or in situations where, in the judgment of the County Welfare Board, such care is considered necessary or desirable.
- c. The maximum allowable rate for care in a day camp, regardless of the source or sources of such payment, shall not exceed the applicable rate for the particular facility and class of service as determined by the Bureau of Children's Services. This rate shall be inclusive of all transportation costs except that when it is essential for physical health and safety, the costs of transporting a handicapped child to and from day camp may be authorized.

411.9 Homes for Unwed Mothers

When an eligible ADC child who is an expectant mother is receiving care in an approved maternity home, the maximum rate for such care shall be \$160. per month, exclusive of medical services and shall be made as a vendor payment from the assistance account. (See also Manual of Administration Section 2401.1).

- a. An adjustment to accommodate to this absence from the eligible unit's home must be made in computing the family's grant. For this purpose, the amount of \$25. per month shall be entered as "other income" on the PA-3A form.

412. Expenses Incident to Homemaker Service

412.1 When homemaker service is not available through staff service of the County Welfare Board and is not otherwise available to the eligible unit without cost, homemaker service may be purchased for the eligible unit by direct contractual arrangement and payment (as an administrative/service expense) between the County Welfare Board and the community agency furnishing approved homemaker service or an individual, other than the spouse, who is mutually acceptable to the eligible unit and the County Welfare Board. Such purchase may be made for a person or persons for whom illness, death or other disruption in normal family living has created problems and for that reason homemaker service (other than "home health aide" service provided under the Medicaid program) is essential.

412.2 Homemaker service shall be provided only for a person(s) who lives alone or as a member(s) of a family group.

412.3 Homemaker service, when purchased, shall be at the most reasonable rate for which the service can be obtained.

413. Travel Costs for Health Care

Provision of transportation necessary for eligible persons to secure and use health services and resources, when payment for such transportation is not available under Medicaid, shall be recognized as a service. Such service, if not provided by the agency as an in-house service or by volunteer arrangements, may be purchased by the agency, or purchased by the client with prior authorization by the agency, at the most reasonable rate obtainable. Payment for such service shall be made as an administrative/service expense.

420. EXPENSES INCIDENT TO TRAINING

- 420.1 An allowance for expenses incident to training shall be recognized, except when Section 420.2 is applicable, for each member of the eligible unit participating in one of the following:
- a. a job or work experience training program designated and/or approved by the County Welfare Board;
 - b. enrollment in a full-time (as defined by the institution client is attending) educational experience other than the normal four-year high school curriculum, regardless of the type of program, provided such educational program is designed to attain a vocational objective which, in the judgment of the County Welfare Board, is both feasible and reasonable.
- 420.2 An allowance for expenses incident to training shall not be recognized in any of the following situations:
- a. in all programs, the individual is receiving allowances or payments of any kind from an MDTA program (see Sections 311.7-e. and 335.1);
 - b. in ADC, client is participating in the WIN Program;
 - c. in all programs, the individual is employed and allowance for expenses of employment is being deducted from earnings or otherwise recognized.
- 420.3
- a. The monthly allowance for expenses incident to training is \$50.
 - b. This allowance is deemed to be the total allowance and thus inclusive of all expenses incident or attributable to training except for child care and medical care costs. No additional allowances of any kind for training are authorized.
 - c. Payment of the allowance for expenses incident to training shall be made directly to the trainee. Such payment shall be an administrative/service expense.
 - d. When the individual is participating in any training program recognized in Section 420.1 which itself provides payments or allowances for expenses incident or attributable to training, the amount of such payment or allowances

420.3 d. (continued)

(except those amounts directly and identifiably expended for tuition, other educational fees, required textbooks, laboratory equipment, other required equipment and transportation expenses) shall be considered as unearned income to the eligible unit in determining the unit's adjusted allowances.

- 1) In ADC, when an eligible child under 21 is regularly attending school, such child shall be budgeted according to Section 124.

430. EMERGENCY ASSISTANCE

430.1 "Emergency Assistance" is hereby established as a classification designating the following types of payments:

- a. All payment(s) made during the period of 30 consecutive days beginning with the initial payment, to or for any applicant for AFWP not otherwise eligible for inclusion in the Federal ADC-U program.
- b. Any extra or additional payment(s), authorized in accordance with Sections 430.2 and 430.3 during the period of 30 consecutive days immediately following the occurrence of an emergency as defined in 430.3, issued to or for an eligible unit otherwise receiving continuing assistance under one or more categorical assistance programs including AFWP.

430.2 The following special conditions must be observed with respect to all expenditures by the County Welfare Board for which federal/State matching is claimed under the classification of emergency assistance:

- a. Payments of emergency assistance shall be made as vendor payments (to the maximum extent feasible), or payments to the eligible unit, or a combination of both.
- b. Under no circumstances may there be a claim for federal matching with respect to payments authorized under 430.1-a., or under a combination of 430.1-a. followed by 430.1-b. more frequently than one consecutive period of thirty days within any twelve consecutive months.
- c. There shall be no claim for matching with respect to payments authorized under 430.1-b. more frequently than one consecutive period of thirty days within any twelve consecutive months unless there has been special review and affirmative action by the County Welfare Board itself, duly recorded in the minutes of a regular or special meeting; under such circumstances State matching but no federal matching can be allowed.
- d. Payments of emergency assistance, if authorized in full compliance with all the conditions of this Section 430., shall be disbursed from the Assistance Account.

430.3 When (1) there has been substantial loss of shelter, food, clothing or household furnishings by fire, flood, or other similar natural disaster; or when (2) because of an emergent situation over which they had no control or opportunity to plan in advance, the eligible unit is in a state of homelessness; and the County Welfare Board determines that the providing of shelter and/or food and/or emergency clothing, and/or minimum essential house furnishings are necessary for health and safety, such needs may be recognized in accordance with the regulations and limitations in the following Sections.

a. Emergency Shelter

When an actual state of homelessness exists or is manifestly imminent, the County Welfare Board shall authorize payment of the actual cost of adequate emergency shelter arrangements at the most reasonable rate available, for a specified temporary period not to exceed the calendar month following the month in which the state of homelessness first becomes known.

b. Emergency Food Allowance

When food is not available from any other source, an amount of \$1.00 per day per person shall be allowed for a specified number of days only, and in no event beyond such time as other funds become available (e.g. - next regular assistance payment, support payment, receipt of earnings).

- 1) When it is necessary to provide temporary living arrangements for a family by utilizing emergency shelter in a hotel, motel, or other facility in which cooking facilities are not available or are determined by the County Welfare Board to be inadequate, payments for restaurant meals, not to exceed \$2.50 per person per day, may be authorized.

c. Emergency Clothing Allowance

When necessary, payments to enable members of the eligible unit to purchase minimum essential clothing for physical health and safety may be granted, not to exceed the amounts stated below:

Age	Amount
Adult	\$72.00
Child: 12-21	60.00
Child: 5 thru 11	40.00
Child: Birth thru 4	24.00

d. Emergency House Furnishings Allowance

Allowances for those items deemed urgent and essential to the physical health and safety of the eligible unit shall not exceed the maximums listed below. Furnishings to be authorized may be new items or available used items if in good condition, on a selective basis. The maximum allowances stated below are applicable to new items; where satisfactory used items are available and purchase of same is specified by the County Welfare Board, the allowances shall be proportionately less, to be determined in the sound and reasonable discretion of the County Welfare Board.

Number of Persons in Eligible Unit	1	2	3	4	5	6
<u>Kitchen Furnishings:</u>						
Range	\$100	\$100	\$100	\$100	\$100	\$125
Refrigerator	180	180	180	180	180	180
Dinette Set	45	45	65	65	65	85
Kitchen Equipment	50	50	50	60	60	60
<u>Living Room Furnishings:</u>						
Chair(s)	35	35	70	70	70	70
Studio Couch	90	90	90	90	90	90
Table	20	20	20	20	20	20
Lamp	10	10	10	20	20	20
Floor Covering	15	15	15	15	15	15
Window Covering	\$ 2 per window					
<u>Bedroom & Bath Furnishings:</u>						
Box Spring, Mattress, & Frame	\$90 per set					
Chest	\$32 per person					
Bed & Bath Linens and Misc. Furnishings	\$28 per person					

430.3

e. Temporary Care Arrangement for ADC Children

In an emergency situation such as a mother's being hospitalized or otherwise suddenly removed from the home, the County Welfare Board may deem it necessary to provide a temporary care arrangement for the child(ren) in accordance with Manual of Administration Section 2285. Payment shall be authorized according to the conditions stated in Section 430.1 for a period not to exceed two calendar months following the month in which the placement is made, as follows:

- a. when the child is placed in a temporary home or shelter, the rate shall not exceed the rate for foster care established by the Division of Youth and Family Services; or
- b. when arrangement is made for temporary care in the child's own home, payment to the individual providing such care shall be at the most reasonable rate available but shall in no event exceed the rate for foster care established by the Division of Youth and Family Services.

GLOSSARY OF TERMS

For the purpose of this Manual, terms shall be defined as follows:

- AB - Assistance for the Blind
- ADC - Aid for Dependent Children
- adjusted allowance - as used on Form PA-3A: the balance remaining when total income of an eligible unit is subtracted from the unit's public assistance allowance.
- adjusted gross income - as used on Form PA-3A: in self-employment, the net income as determined by subtracting the cost of producing the income from total gross earnings.
- administrative ceiling - administratively prescribed limit to the amount of money payment made in any one month to an eligible ADC or AFWP unit.
- AFWP - Aid to the Families of the Working Poor
- agency - Division of Public Welfare; County Welfare Board; Commission for the Blind; whichever is appropriate.
- allowance - the amount of money recognized in this Manual for a specific purpose.
- Available resource - a resource, usually cash, which can be used immediately to meet the needs of an eligible unit.
- blind person - an individual who has been found by determination of the Bureau of Medical Affairs to be within the definition of blindness as established by agency policy.
- boarder, roomer, roomer-boarder - a person, other than a member of an eligible unit, whose acceptance in the household is a business arrangement based upon payment in cash for board, room, or room and board.

- calculated earned income - amount of earned income remaining after applicable disregards and deductions have been subtracted from total gross earnings. This is the accountable amount to be used in determining the eligible unit's total income.
- capacity of a legally responsible relative to support - amount of contribution to be anticipated from an LRR.
- categorical assistance - Assistance for the Blind, Disability Assistance, Assistance for Dependent Children, Old Age Assistance, and the Cuban Refugee Program.
- CR - Cuban Refugee Program
- DA - Assistance for the Totally and Permanently Disabled.
- disregards - amount of earned income discounted in AB, ADC, and AFWP programs, according to federal and/or State regulations.
- earned income - gross income received from employment, as defined in Section 331.
- eligible unit - the person or persons in a household who apply for and are eligible to receive public assistance.
- emancipated - a child released from the duty to serve and obey his parent, and having the right to his earnings. Emancipation may be expressed or implied from the circumstances.
- emergent situation - a sudden and urgent occasion calling for immediate financial assistance, recognized in this Manual when the occurrence is one over which the eligible unit had no control or opportunity to plan in advance.
- exempt resource - a resource which is not to be considered in computing extent of need and is not subject to liquidation.

- family size
 - in an LRR's household, those persons identified in Section 355.2 and 356.2 (members of the eligible unit are not included).

- Form PA-3A
 - the worksheet and authorization for Public Assistance prepared for each eligible unit.

- gross earned income
 - total earned income of the eligible unit before applicable disregards and deductions are subtracted.

- he/his/himself
 - inclusive pronoun referring to a person, male or female.

- head of household
 - the individual who is recognized by other members of the household as having primary responsibility for financial control and direction of the household.

- homelessness, state of
 - when the physical health and safety of an eligible unit, through no fault of its members, is imperilled by a substantial loss of shelter.

- household
 - the persons living together as a family unit, without regard to relationship by blood or marriage.

- LRR
 - legally responsible relative.

- MA
 - Medical Assistance.

- MAA
 - Medical Assistance for the Aged.

- monthly amount
 - the amount of money required or provided for one month (computed on the basis of 30 days or 4 1/3 weeks).

- monthly grant
 - amount of money payment to be made each month to an eligible unit.

- needy person
 - a person who lacks sufficient income and/or resources to maintain the public assistance level of living.

- OAA
 - Old Age Assistance.

- ownership of real or personal property - as referred to in this Manual, includes any and all right, title or interest legal or equitable to such property.
- parent person - a relative of a child(ren) who, in the absence of a natural or adoptive parent, assumes parental responsibility.
- per capita - an amount equal to one individual's share of the total.
- potential resource - a resource which, through liquidation, will provide cash for the use of the eligible unit or for reimbursement to the agency.
- public assistance allowance - the money amount recognized in this Manual for the needs of an eligible unit, according to its size, number in the household, and applicable program.
- relatives, legally responsible - relatives held to be legally responsible by the laws of this State, as identified in Section 351.
- spousal relationship - refers to a man and woman living together without proof or claim of ceremonial marriage.
- spouse - husband or wife of a specified individual.
- State office - Division of Public Welfare in Trenton.
- total available adjusted income - in application of Administrative Ceiling, total earned and unearned income minus exclusions and deductions, as determined in Sections 240.2 and 240.3.
- total income - as used on Form PA-3A: sum of all income of the eligible unit, including unearned and calculated earned income.

Financial Assistance Manual -----

Glossary of Terms (continued)

vendor payment

- check drawn to the order of a person who has provided goods or services to or for member(s) of an eligible unit.

Worksheet and Authorization
for Public Assistance

- Form PA-3A, on which is recorded the computations relating to allowance, income, and monthly grant for an eligible unit and including the action recommended or approved by the County Welfare Board.

Earned Income in ADC
CONVERSION TABLE FOR 30 & 1/3 DISREGARD

WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3	
	MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	
\$1	\$ 4.33	0	\$32	\$138.67	\$72.45	\$63	\$273.00	\$162.00	\$94	\$407.33	\$251.55
2	8.67	0	33	143.00	75.33	64	277.33	164.89	95	411.67	254.45
3	13.00	0	34	147.33	78.22	65	281.67	167.78	96	416.00	257.33
4	17.33	0	35	151.67	81.11	66	286.00	170.67	97	420.33	260.22
5	21.67	0	36	156.00	84.00	67	290.33	173.55	98	424.67	263.11
6	26.00	0	37	160.33	86.89	68	294.67	176.45	99	429.00	266.00
7	30.33	\$.22	38	164.67	89.78	69	299.00	179.33	100	433.33	268.89
8	34.67	3.11	39	169.00	92.67	70	303.33	182.22	101	437.67	271.78
9	39.00	6.00	40	173.33	95.55	71	307.67	185.11	102	442.00	274.67
10	43.33	8.89	41	177.67	98.45	72	312.00	188.00	103	446.33	277.55
11	47.67	11.77	42	180.00	101.33	73	316.33	190.89	104	450.67	280.45
12	52.00	14.67	43	186.33	104.22	74	320.67	193.78	105	455.00	283.33
13	56.33	17.55	44	190.67	107.11	75	325.00	196.67	106	459.33	286.22
14	60.67	20.44	45	195.00	110.00	76	329.33	199.55	107	463.67	289.11
15	65.00	23.33	46	199.33	112.89	77	333.67	202.45	108	468.00	292.00
16	69.33	26.22	47	203.67	115.78	78	338.00	205.33	109	472.33	294.89
17	73.67	29.11	48	208.00	118.67	79	342.33	208.22	110	476.67	297.78
18	78.00	32.00	49	212.33	121.55	80	346.67	211.11	111	481.00	300.67
19	82.33	34.89	50	216.67	124.45	81	351.00	214.00	112	485.33	303.55
20	86.67	37.77	51	221.00	127.33	82	355.33	216.89	113	489.67	306.45
21	91.00	40.67	52	225.33	130.22	83	359.67	219.78	114	494.00	309.33
22	95.33	43.55	53	229.67	133.11	84	364.00	222.67	115	498.33	312.22
23	99.67	46.44	54	234.00	136.00	85	368.33	225.55	116	502.67	315.11
24	104.00	49.33	55	238.33	138.89	86	372.67	228.45	117	507.00	318.00
25	108.33	52.22	56	242.67	141.78	87	377.00	231.33	118	511.33	320.89
26	112.67	55.11	57	247.00	144.67	88	381.33	234.22	119	515.67	323.78
27	117.00	58.00	58	251.33	147.55	89	385.67	237.11	120	520.00	326.67
28	121.33	60.89	59	255.67	150.45	90	390.00	240.00	121	524.33	329.55
29	125.67	63.78	60	260.00	153.33	91	394.33	242.89	122	528.67	332.45
30	130.00	66.67	61	264.33	156.22	92	398.67	245.78	123	533.00	335.33
31	134.33	69.55	62	268.67	159.11	93	403.00	248.67	124	537.33	338.22
									125	541.67	341.11

* For weekly gross earnings above \$125.00 for each additional dollar, add \$4.33 to monthly gross earnings and \$2.89 to amount after 30 & 1/3 disregard.

Superseded

Financial Assistance Manual
Earned Income in ADC
CONVERSION TABLE FOR 30 & 1/3 DISREGARD

WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3		WKLY GROSS	AMOUNT AFTER 30&1/3	
	MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	MONTHLY GROSS		MONTHLY GROSS	
\$1	\$ 4.33	0	\$32	\$138.67	\$72.45	\$63	\$273.00	\$162.00	\$94	\$407.33	\$251.55
2	8.67	0	33	143.00	75.33	64	277.33	164.89	95	411.67	254.45
3	13.00	0	34	147.33	78.22	65	281.67	167.78	96	416.00	257.33
4	17.33	0	35	151.67	81.11	66	286.00	170.67	97	420.33	260.22
5	21.67	0	36	156.00	84.00	67	290.33	173.55	98	424.67	263.11
6	26.00	0	37	160.33	86.89	68	294.67	176.45	99	429.00	266.00
7	30.33	\$.22	38	164.67	89.78	69	299.00	179.33	100	433.33	268.89
8	34.67	3.11	39	169.00	92.67	70	303.33	182.22	101	437.67	271.78
9	39.00	6.00	40	173.33	95.55	71	307.67	185.11	102	442.00	274.67
10	43.33	8.89	41	177.67	98.45	72	312.00	188.00	103	446.33	277.55
11	47.67	11.77	42	180.00	101.33	73	316.33	190.89	104	450.67	280.45
12	52.00	14.67	43	186.33	104.22	74	320.67	193.78	105	455.00	283.33
13	56.33	17.55	44	190.67	107.11	75	325.00	196.67	106	459.33	286.22
14	60.67	20.44	45	195.00	110.00	76	329.33	199.55	107	463.67	289.11
15	65.00	23.33	46	199.33	112.89	77	333.67	202.45	108	468.00	292.00
16	69.33	26.22	47	203.67	115.78	78	338.00	205.33	109	472.33	294.89
17	73.67	29.11	48	208.00	118.67	79	342.33	208.22	110	476.67	297.78
18	78.00	32.00	49	212.33	121.55	80	346.67	211.11	111	481.00	300.67
19	82.33	34.89	50	216.67	124.45	81	351.00	214.00	112	485.33	303.55
20	86.67	37.77	51	221.00	127.33	82	355.33	216.89	113	489.67	306.45
21	91.00	40.67	52	225.33	130.22	83	359.67	219.78	114	494.00	309.33
22	95.33	43.55	53	229.67	133.11	84	364.00	222.67	115	498.33	312.22
23	99.67	46.44	54	234.00	136.00	85	368.33	225.55	116	502.67	315.11
24	104.00	49.33	55	238.33	138.89	86	372.67	228.45	117	507.00	318.00
25	108.33	52.22	56	242.67	141.78	87	377.00	231.33	118	511.33	320.89
26	112.67	55.11	57	247.00	144.67	88	381.33	234.22	119	515.67	323.78
27	117.00	58.00	58	251.33	147.55	89	385.67	237.11	120	520.00	326.67
28	121.33	60.89	59	255.67	150.45	90	390.00	240.00	121	523.33	329.55
29	125.67	63.78	60	260.00	153.33	91	394.33	242.89	122	527.67	332.45
30	130.00	66.67	61	264.33	156.22	92	398.67	245.78	123	532.00	335.33
31	134.33	69.55	62	268.67	159.11	93	403.00	248.67	124	536.33	338.22
									125	541.67	341.11

*For weekly gross earnings above \$125.: for each additional dollar, add \$4.33 to monthly gross earnings and \$2.89 to amount after 30 & 1/3 disregard.

Financial Assistance Manual
Earned Income in AFWP
CONVERSION TABLE FOR 60 & 1/3 DISREGARD

WKLY GROSS	CAIC.		WKLY GROSS	CAIC.		WKLY GROSS	CAIC.		WKLY GROSS	CAIC.		WKLY GROSS	CAIC.	
	MONTHLY GROSS	EARNED INCOME		MONTHLY GROSS	EARNED INCOME		MONTHLY GROSS	EARNED INCOME		MONTHLY GROSS	EARNED INCOME		MONTHLY GROSS	EARNED INCOME
\$14	\$ 60.67	\$.45	\$46	\$199.33	\$92.89	\$78	\$338.00	\$185.33	\$110	\$476.67	\$277.78			
15	65.00	3.33	47	203.67	95.78	79	342.33	188.22	111	481.00	280.67			
16	69.33	6.22	48	208.00	98.67	80	346.67	191.11	112	485.33	283.55			
17	73.67	9.11	49	212.33	101.55	81	351.00	194.00	113	489.67	286.45			
18	78.00	12.00	50	216.67	104.45	82	355.33	196.89	114	494.00	289.33			
19	82.33	14.89	51	221.00	107.33	83	359.67	199.78	115	498.33	292.22			
20	86.67	17.78	52	225.33	110.22	84	364.00	202.67	116	502.67	295.11			
21	91.00	20.67	53	229.67	113.11	85	368.33	205.55	117	507.00	298.00			
22	95.33	23.55	54	234.00	116.00	86	372.67	208.45	118	511.33	300.89			
23	99.67	26.45	55	238.33	118.89	87	377.00	211.33	119	515.67	303.78			
24	104.00	29.33	56	242.67	121.78	88	381.33	214.22	120	520.00	306.67			
25	108.33	32.22	57	247.00	124.67	89	385.67	217.11	121	524.33	309.55			
26	112.67	35.11	58	251.33	127.55	90	390.00	220.00	122	528.67	312.45			
27	117.00	38.00	59	255.67	130.45	91	394.33	222.89	123	533.00	315.33			
28	121.33	40.89	60	260.00	133.33	92	398.67	225.78	124	537.33	318.22			
29	125.67	43.78	61	264.33	136.22	93	403.00	228.67	125	541.67	321.11			
30	130.00	46.67	62	268.67	139.11	94	407.33	231.55	126	546.00	324.00			
31	134.33	49.55	63	273.00	142.00	95	411.67	234.45	127	550.33	326.89			
32	138.67	52.45	64	277.33	144.89	96	416.00	237.33	128	554.67	329.78			
33	143.00	55.33	65	281.67	147.78	97	420.33	240.22	129	559.00	332.67			
34	147.33	58.22	66	286.00	150.67	98	424.67	243.11	130	563.33	335.55			
35	151.67	61.11	67	290.33	153.55	99	429.00	246.00	131	567.67	338.45			
36	156.00	64.00	68	294.67	156.45	100	433.33	248.89	132	572.00	341.33			
37	160.33	66.89	69	299.00	159.33	101	437.67	251.78	133	576.33	344.22			
38	164.67	69.78	70	303.33	162.22	102	442.00	254.67	134	580.67	347.11			
39	169.00	72.67	71	307.67	165.11	103	446.33	257.55	135	585.00	350.00			
40	173.33	75.55	72	312.00	168.00	104	450.67	260.45	136	589.33	352.89			
41	177.67	78.45	73	316.33	170.89	105	455.00	263.33	137	593.67	355.78			
42	182.00	81.33	74	320.67	173.78	106	459.33	266.22	138	598.00	358.67			
43	186.33	84.22	75	325.00	176.67	107	463.67	269.11	139	602.33	361.55			
44	190.67	87.11	76	329.33	179.55	108	468.00	272.00	140	606.67	364.45			
45	195.00	90.00	77	333.67	182.45	109	472.33	274.89	*					

*For amounts above \$140.: for each additional dollar, add \$4.33 to monthly gross and \$2.89 to calculated earned income.