

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Thursday, June 20, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board  
Pasquale Deon, Sr. (via Teams, for Pennsylvania Auditor General Timothy DeFoor)  
Donna Powell  
Gregory Schwab, Esq.  
Vaughn Ross  
Keiwana McKinney-Forde (via Teams)  
Robert Ghormoz (via Teams)  
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Richard Sweeney  
Charles Fentress  
Aaron Nelson (via Teams)  
Sara Lipsett (via Teams)  
Bruce Garganio (via Teams)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Toni Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer (by Teams)  
David Aubrey, Inspector General  
Robert Finnegan, Chief Security and Safety Officer  
Rohan Hepkins, PATCO Deputy General Manager  
Christopher Jones, Director, Information Services  
Matthew Licata, Director, Fleet Management (by Teams)  
Ricardo DeOliveira, Director, WWB/CBB (by Teams)  
Joseph McAroy, Director, BFB/BRB (by Teams)  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director Strategic Initiatives  
Mark Ciechon, Director, Finance PATCO  
Jesse Mickel, Purchasing Agent, PATCO  
Michael Voll, Lieutenant of Police, Public Safety  
Kathleen P. Vandy, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration  
Carol Herbst, Senior Accountant, Finance (via Teams)  
Mike Williams, Manager, Corporate Communications

Barbara Wagner, Executive Assistant to the CEO  
Luke Russell, Information Systems Intern  
Ryan Mehigan, Engineering Intern  
Joe Farley, Engineering Intern  
Nicole Major, Contract Administration Intern  
Jinell Reid, Government Relations Intern  
Katherine Hilinski, Records Manager, Office of General Counsel  
Anne Nelson, Executive Legal Secretary to the General Counsel

**Others Present**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit  
Christopher Gibson, Esq., Archer & Greiner, P.C.  
Amy Perrone, Bowman & Company  
Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)

**Others Present**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit  
Christopher Gibson, Esq., Archer & Greiner, P.C.  
Amy Perrone, Bowman & Company  
Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)

**OPEN SESSION**

**Roll Call**

Chairman Schultz called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Deon, Frattali, Fentress, Ghormoz, Snell, Powell, McKinney-Forde, Nelson, Schwab, Ross, Lipsett, Sweeney and Garganio.

**Chairman Comments**

Chairman Schultz commented on several matters. He discussed the possibility of a toll increase in the context of costs associated with maintaining the Authority's aging infrastructure, particularly its bridges, and safety of the facilities, particularly in light of the recent bridge strike in Baltimore. He also discussed the need to recruit and retain an adequate number of DRPA police officers. Lastly, he asked the Audit Committee to review and report back to the Board on contracts that the Authority has with a number of entities associated with individuals recently implicated in a recent indictment issued by New Jersey's Attorney General.

**Public Comment**

There was no public comment.

**Report of the Chief Executive Officer**

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson noted, under the emergency powers section of the Bylaws (Section XII.C.8.) and with approval from the Chair and Vice Chair, an emergency purchase order was awarded to Gaudelli Brothers

Mechanical Contractors, at a cost not to exceed \$57,810.00, to restore operation of the HVAC system at PATCO offices. There were no comments on the CEO's report. Commissioner Fentress moved to approve the CEO's Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

**Report of the Chief Financial Officer**

Chief Financial Officer Sahi stated that his Report stood as previously submitted. There were no questions or comments from the Commissioners.

**Approval of the May 15, 2024 DRPA Board Meeting Minutes**

Chairman Schultz stated that the May 15, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and to the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments covering the Month of May 2024**

Chairman Schultz stated that the List of Previously Approved Payments covering the month of May 2024 was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of May 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of May 2024 was previously provided to all Commissioners. There were no questions or comments. Commissioner Garganio moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of June 11, 2024**

Chairman Schultz stated that the Minutes of the June 11, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on June 11, 2024**

Chairman Schultz stated that there were six (6) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

**DRPA-24-058**

**Funding for Support Services provided by New Jersey Transit Corp. for DRPA/PATCO Projects**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to fund five (5) years of support services to be provided by New Jersey Transit (NJT)

personnel on various DRPA/PATCO projects. The funds, not to exceed \$1,500,000.00, will pay for flagging and support services that NJT will provide for work that DRPA/PATCO contractors perform in close proximity to NJT's track between Haddonfield and Lindenwold, NJ. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-059                      Amtrak Design Review Deposit for Commodore Barry Bridge Painting**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a sole-source purchase contract with National Railroad Passenger Corporation (Amtrak) in an amount not to exceed \$303,120.00. This contract will provide for Amtrak's review of design documents for CBB Phase 3: Painting and Bridge Rehabilitation (CB-39-2023) for work impacting Amtrak's right-of-way. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-060                      Sale of 1,180 sq. ft. +/- Portion of Block 52, Lot 28, Stratford, NJ to NJDOT**

Deputy Chief Executive Officer Parker presented the Summary Statement and Resolution seeking Board authorization for staff to execute necessary and appropriate title transfer documents in favor of the state of New Jersey, by the Commissioner of Transportation ("NJDOT"), of 1,180 sq. ft. +/- located at Block 52 Lot 28, New Road, which is a private road owned by PATCO in Stratford, NJ. NJDOT desires the land in order provide ADA-compliant sidewalk improvements. The sum of \$26,500.00 has been determined to be fair and reasonable. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-061                      Contract Modification**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to execute a modification to a previously approved contract with Cubic for the PATCO Upgrade to AFC System Devices and Windows 10 Operating System Project. This modification would add \$76,466.00 to the original approved Resolution (DRPA-20-031), for an adjusted contract agreement amount of \$1,672,340.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-062****PATCO Lindenwold Annex Building Lighting and Shop Fan Upgrades**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Denney Electric Supply to upgrade the Lindenwold Annex Building lighting and install new shop overhead fans, in an amount not to exceed \$329,864.00, pricing pursuant to PA COSTARS Contract #008 E22 83. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-063****PATCO Elevator Modernizations – Lindenwold and 8th & Market Stations**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with TEC Elevator to modernize the elevators at Lindenwold and 8th & Market Street Stations in an amount not to exceed \$1,112,000.00. The materials and work will be provided under State of New Jersey Contract Number T-2946. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Audit Committee Meeting Minutes of June 12, 2024**

Chairman Schultz stated that the Minutes of the June 12, 2024 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the Motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Audit Committee on June 12, 2024**

Chairman Schultz stated that there were two (2) Resolutions from the June 12, 2024 Audit Committee Meeting for consideration:

**DRPA-24-064****Approval of Citizens Advisory Committee Membership Nomination – Grace Kimbaris**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval of the nomination made by the Citizens Advisory Committee (“CAC”) to fill one (1) New Jersey vacancy on the committee with nominee Grace Kimbaris. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-065**

**2023 Financial Audit Exit Conference Report and  
Required Communications**

Inspector General Aubrey presented the Summary Statement and Resolution seeking Board acknowledgement of its receipt of the 2023 Financial Audit – Exit Conference Report and Required Communications as presented by Bowman and Company (External Auditors) and approved by the Audit Committee on June 12, 2024. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Citizens’ Advisory Committee Report**

There was no Citizens’ Advisory Committee Report.

**Unfinished Business**

There were no Unfinished Business items.

**New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**DRPA-24-066**

**Consideration of Pending DRPA Contracts (Between  
\$25,000 and \$100,000)**

Purchasing Agent Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the five (5) pending DRPA contracts identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Snell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**DRPA Board Meeting Held in Abeyance**

At 9:23 a.m., Chairman Schultz stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

## **ADJOURNMENT**

Chairman Schultz recognized the Public Safety Department and all employees and staff for their service and hard work. He also commended the Authority for keeping operating expense increases at an average of approximately 1.5% annually over the last decade.

With no further business, Commissioner Fentress moved to adjourn the Meeting. Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:50 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, flowing style.

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary