

CHAPTER 80
DIVISION OF FAMILY DEVELOPMENT
ORGANIZATIONAL RULES

Authority

N.J.S.A. 30:1-12.

Source and Effective Date

R.2015 d.048, effective March 9, 2015.
 See: 47 N.J.R. 723(a).

Chapter Expiration Date

Chapter 80, Organization of the Division of Family Development, expires on March 9, 2022.

Chapter Historical Note

Chapter 80, Organization of the Division of Public Welfare, was adopted as R.1984 d.409, effective August 23, 1984. See: 16 N.J.R. 2434(a).

Chapter 80, Organization of the Division of Public Welfare, was repealed and Chapter 80 was adopted as new rules by R.1989 d.316, effective May 19, 1989. See: 21 N.J.R. 1700(a).

The Division of Welfare was redesignated the Division of Economic Assistance, effective December 4, 1989, pursuant to the provisions of P.L. 1989, c.88, and subsequently was redesignated the Division of Family Development.

Pursuant to Executive Order No. 66(1978), Chapter 80, Organization of the Division of Family Development, was readopted as R.1993 d.518, effective September 27, 1993. See: 25 N.J.R. 4931(a).

Pursuant to Executive Order No. 66(1978), Chapter 80, Organization of the Division of Family Development, was readopted as R.1998 d.452, effective August 13, 1998. See: 30 N.J.R. 3286(a).

Chapter 80, Organization of the Division of Family Development, was readopted as R.2003 d.194, effective April 15, 2003. See: 35 N.J.R. 2178(b).

Chapter 80, Organization of the Division of Family Development, was readopted as R.2008 d.85, effective March 7, 2008. See: 40 N.J.R. 1867(a).

In accordance with N.J.S.A. 52:14B-5.1b, Chapter 80, Organization of the Division of Family Development, expired on March 7, 2015. See: 43 N.J.R. 1203(a).

Chapter 80, Division of Family Development Organizational Rules, was adopted as new rules by R.2015 d.048, effective March 9, 2015. See: Source and Effective Date.

CHAPTER TABLE OF CONTENTS

SUBCHAPTER 1. GOALS AND RESPONSIBILITIES OF THE DIVISION OF FAMILY DEVELOPMENT

- 10:80-1.1 Goals of the Division of Family Development
- 10:80-1.2 Responsibilities of the Division of Family Development

SUBCHAPTER 2. ORGANIZATION AND PUBLIC INFORMATION

- 10:80-2.1 Organization for the provision of mandated services
- 10:80-2.2 Public information

SUBCHAPTER 1. GOALS AND RESPONSIBILITIES OF THE DIVISION OF FAMILY DEVELOPMENT

10:80-1.1 Goals of the Division of Family Development

The Division of Family Development provides leadership and supervision to the public and non-profit agencies that deliver financial assistance and critical safety net services to individuals and families in New Jersey, including, but not limited to, Work First New Jersey/Temporary Assistance for Needy Families, NJ SNAP, Child Support Services, and Child Care Services.

10:80-1.2 Responsibilities of the Division of Family Development

(a) The responsibilities of the Division of Family Development (DFD) are to:

1. Supervise the operations of the county and municipal welfare agencies and evaluate their achievements in terms of current policies and procedures;
2. Oversee the financial and budget operations, which include budget planning and monitoring, contract administration and monitoring, financial reporting and auditing, accounting, fiscal operations, and procurement;
3. Supervise, through county or municipal welfare agencies, the administration of the Temporary Assistance for Needy Families Program, General Assistance Program, New Jersey Supplemental Nutrition Assistance Program, and the Refugee Resettlement Program;
4. Prepare all policies and regulations as promulgated in accordance with the Administrative Procedure Act. Study, measure, and maintain ongoing reviews in order to assess and test adherence to such policies and regulations and identify sources of agency errors and recommend remedial measures;
5. Maintain the integrity of the assistance programs it oversees and administers or oversees by conducting various file matches which assist in reducing erroneous eligibility and payment errors to ensure that clients truly in need of assistance receive the maximum benefits permitted by law;
6. Determine and implement overall program policy, including the establishment and enforcement of standards, regulations, policies, and fiscal and statistical activities for the public welfare programs administered by State, county, or municipal agencies;
7. Plan, implement, and monitor data processing programs information and systems that support the DFD operations and programs;

8. Process requests for fair hearings from applicants and recipients of public assistance;

9. Supervise and direct the activities for all agencies involved in the establishment, collection and enforcement of child and medical support;

10. Provide employment and training services to public assistance recipients; and

11. Supervise and direct the provision of child care, as well as other related services to eligible families, through the administration of contracts with local agencies.

tance and critical safety net services to individuals and families in New Jersey.

(c) Agencies responsible for administering the DFD's programs are: the county and municipal welfare agencies and the Department of Labor and Workforce Development's One-Stop Career Centers for Work First New Jersey; the county welfare agencies for the New Jersey Supplemental Nutrition Assistance Program; Child Care Resource and Referral Agencies for child care subsidies; and county welfare agencies and court and probation offices through a cooperative agreement for child support.

10:80-2.2 Public information

(a) Information about the Division of Family Development (DFD) is available on its website.

(b) Some of the specific information that the public will find in the DFD's website includes:

1. Hotline telephone numbers;
2. Services and programs for individuals and families;
3. Publications, reports, and resources;
4. Division and county agency contact information; and
5. How to request government records in accordance with the Open Public Records Act.

SUBCHAPTER 2. ORGANIZATION AND PUBLIC INFORMATION

10:80-2.1 Organization for the provision of mandated services

(a) Programs and services of the Division of Family Development (DFD) are administered by a Director, who is appointed by the Commissioner, Department of Human Services.

(b) The DFD provides leadership and supervision to the public and non-profit agencies that deliver financial assis-