

“Underground public mausoleum” means an integrated structure containing a minimum of 48 crypts set upon a poured concrete floor, with adequate drainage, and contained within walls of masonry construction. The crypts shall not include vaults as defined in N.J.S.A. 8A:1-2.

Amended by R.1993 d.632, effective December 6, 1993.
 See: 25 N.J.R. 623(a), 25 N.J.R. 5462(b).
 Amended by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Rewrote section.

SUBCHAPTER 3. FEE SCHEDULE

13:44J-3.1 Charges and fees

(a) The following fees shall be charged by the Board:

1. Cemetery company fees:
 - i. Annual interment fees per interment in excess of 25 interments \$4.00
 - ii. Cremation fee (per cremation) 1.00
 - iii. Certificates of authority 500.00
 - iv. Filing amendments to charters/rules and regulations 25.00
 - v. Application fees:
 - (1) Sales of excess land plus one-half percent of gross sales in excess of \$100,000 500.00
 - (2) Merger/consolidation of cemeteries 500.00
 - (3) Removal of unsightly monument. 100.00
 - (4) Renovation of grave areas 100.00
 - (5) Acquisition of land 250.00
 - (6) Lease of cemetery land to non-profit organization 100.00
 - (7) Bulk sale of graves 75.00
2. Salesperson fees:
 - i. Application fee and temporary license 40.00
 - ii. Initial license 75.00
 - iii. Biennial renewal license 30.00
 - iv. Transfer of license 20.00
 - v. Duplicate license 10.00
 - vi. Late renewal fee 10.00
3. Annual filing fee for maintenance and preservation of Trust Fund report 75.00

(b) All religious corporations holding a certificate of authority issued by the Board which provide documentation to the Board of incorporation under Title 16 of the New Jersey Statutes are exempt from paying the annual interment fees set forth in (a)1i above.

Amended by R.1995 d.581, effective November 6, 1995.
 See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).
 Amended by R.1997 d.190, effective August 4, 1997.
 See: 29 N.J.R. 411(a), 29 N.J.R. 3457(a).
 In (a)1i, changed fee from \$5.00 to \$4.00; inserted new (a)1ii; recodified former (a)1ii through iv as (a)1iii through v; and added (a)2vii.
 Amended by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

SUBCHAPTER 4. ORGANIZATIONAL STRUCTURE

13:44J-4.1 Organizational meetings

(a) The Board shall elect the following officers from among its members annually at the first Board meeting of each calendar year, which officers shall execute the following duties:

1. A chairperson, who shall:
 - i. Schedule meetings of the Board;
 - ii. Set the agenda for Board meetings in consultation with the Executive Director, except that this shall not be deemed to bar any member of the Board or the counsel to the Board from having a matter placed on the agenda of the next meeting;
 - iii. Preside at meetings of the Board;
 - iv. Appoint committees of the Board; and
 - v. Provide general oversight of, and policy guidance for, the operations of the Board office between meetings; and
2. A vice-chairperson, who shall perform the functions of the chairperson during the absence or recusal of the chairperson.

(b) In the event that a person who has been serving as an officer of the Board is no longer a member of the Board or if a person who has been serving as an officer of the Board resigns as an officer but remains a member of the Board, an election to fill the office vacated by the person shall be held at the next meeting of the Board.

Amended by R.1995 d.581, effective November 6, 1995.
 See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).
 Recodified from N.J.A.C. 13:44J-4.3 and amended by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Rewrote the section. Former N.J.A.C. 13:44J-4.1, General duties, repealed.

13:44J-4.2 (Reserved)

Repealed by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Section was “Bulk grave sales”.

13:44J-4.3 (Reserved)

Recodified to N.J.A.C. 13:44J-4.1 by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

SUBCHAPTER 5. CEMETERY COMPANIES

13:44J-5.1 Sale and installation of vaults

- (a) Cemetery companies may not sell vaults.
- (b) Cemetery companies may sell multiple depth below ground burial crypts that were installed prior to December 1, 1971.
- (c) Cemetery companies may only install vaults or multiple depth below ground burial crypts that were sold prior to December 1, 1971.
- (d) Nothing in this section shall prevent a cemetery company from installing and/or constructing underground public mausoleums.

Amended by R.1994 d.19, effective January 3, 1994.
 See: 25 N.J.R. 4819(b), 26 N.J.R. 197(a).
 Amended by R.1996 d.176, effective April 1, 1996.
 See: 27 N.J.R. 1507(b), 28 N.J.R. 1859(c).
 Amended by R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Rewrote the section.

13:44J-5.2 Cemetery price list; future services; general maintenance charges

- (a) Every cemetery company shall have a price list which shall be posted by the cemetery company and filed with the Board pursuant to N.J.S.A. 8A:5-4 and 8:5-5. Except as set forth in (b) below, the collection of any charge that has not been posted and filed with the Board shall be a violation of the Cemetery Act.
- (b) Notwithstanding (a) above, a cemetery company may provide a unique or highly specialized good or service, and charge for that good or service, even if the price for the good or service is not listed on the price list. The following factors shall be considered in determining whether the good or service is unique or highly specialized:
1. The cemetery company has not provided the good or service in recent years or has provided it only rarely; or
 2. The nature of the good or service would not be expected to be contained in the price list.
- (c) A cemetery company which has no office on the cemetery grounds may satisfy the requirement to post its price list at the cemetery office by having copies of the price list available at the off-premises office and giving a copy of the price list upon request prior to rendering service or making a sale.
- (d) The price list may be either printed or typed, but shall not be handwritten. The price list shall contain the name, address and telephone number of the cemetery company, the Certificate of Authority number, and shall be dated. The effective date of the price list shall be no earlier than the date on which the price list is filed with the Board.

(e) A cemetery company shall submit its price list to the Board with its annual Maintenance and Preservation Trust Fund Report. The price list shall supersede all previous price lists of the cemetery company.

(f) The cemetery company may amend its price list for charges for individual items at times other than when its annual Maintenance and Preservation Trust Fund Report is filed, provided that the cemetery company files such amendments with the Board and posts the amendments at the office of the cemetery company and provides updated price lists upon request.

(g) Any monies paid to a cemetery company for future services shall be subject to the requirements of N.J.S.A. 2A:102-13 through 17.

(h) A cemetery company may increase the general maintenance charges if the Board approves the increase. The Board shall approve the increase if it, after reviewing the cemetery company's income and operational expenses, finds that the increase is necessary to maintain the cemetery.

New Rule R.2000 d.487, effective December 4, 2000.
 See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Former N.J.A.C. 13:44J-5.2, Trust funds, recodified to N.J.A.C. 13:44J-5.3.

13:44J-5.3 Trust funds

- (a) Any maintenance, preservation, perpetual care or other trust fund, when income from the fund is dedicated to the maintenance and preservation of the entire cemetery, shall be commingled with the Maintenance and Preservation Fund.
- (b) No trust fund may be commingled with the Maintenance and Preservation Fund if the income of such fund is dedicated to the maintenance and preservation of an individual lot, or private mausoleum, sarcophagus or other private structure for interment or memorialization.
- (c) Monies required to be deposited into the Maintenance and Preservation Fund shall be paid to the fund on a monthly basis. Such deposits shall be made by the last day of the month following the month in which the monies were received. In the event of an installment sale of a grave, crypt or niche, the cemetery company may make the required deposit at the time the deed is issued or when the payments are received.
- (d) No cemetery company may take credit for overpayment into the Maintenance and Preservation Fund except with consent of the New Jersey Cemetery Board.
- (e) In any case in which multiple cremains are interred in one space, the maintenance and preservation interment deposit shall be made for each individual cremains.

Amended by R.1994 d.579, effective November 21, 1994.
 Sec: 26 N.J.R. 3785(a), 26 N.J.R. 4597(a).
 Amended by R.1995 d.581, effective November 6, 1995.
 Sec: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).
 Recodified from N.J.A.C.13:44J-5.6 and amended by R.2000 d.487,
 effective December 4, 2000.
 Sec: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Rewrote the section.

13:44J-6.2 Maps

Every cemetery company shall maintain a map of the cemetery readily available for inspection at its main office. Any change in the physical layout of the cemetery shall be reflected annually on the map.

New Rule, R.2000 d.487, effective December 4, 2000.
 Sec: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-6.3 Paths

(a) Paths to interment spaces shall be a minimum of 30 inches wide.

(b) When a cemetery company resurveys, alters, changes or modifies a portion of its grounds which have been previously laid out on a map or maps into interment spaces, the cemetery company shall ensure that paths to previously sold interment spaces are maintained.

(c) This section shall not apply to the laying out of portions of ground in areas of cemetery property which have not previously been laid out on a map or maps into paths or interment spaces.

(d) An unsold interment space which is plotted in a manner that does not conform with this subchapter shall not be sold or used for interment purposes.

(e) If a sold interment space, in which no interment has been made, is plotted in a manner which makes a path non-conforming, the cemetery company shall exercise due diligence and negotiate in good faith with the lot owner for the transfer or exchange of the lot owner's non-conforming space with other space that conforms with this provision. After the transfer or exchange, the non-conforming plot shall be replotted or eliminated. The transfer or exchange of the non-conforming plot shall be provided at no expense to the lot owner beyond what the lot owner agreed to pay for the non-conforming plot.

New Rule, R.2000 d.487, effective December 4, 2000.
 Sec: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-6.4 Construction of a public mausoleum

No cemetery company shall construct a public mausoleum without first obtaining approval from the Department of Community Affairs and a building permit from the local construction official.

New Rule, R.2000 d.487, effective December 4, 2000.
 Sec: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

SUBCHAPTER 7. MEMORIALS

13:44J-7.1 Memorials

(a) Once interment has been made in a cemetery lot or grave, the cemetery company shall not prohibit reasonable memorialization of the remains subject to (d) and (e) below.

(b) A lot owner shall have the right to place a memorial, dedication or embellishment on any grave which he or she owns, and to approve or disapprove any memorial, dedication or embellishment placed or sought to be placed on a grave which he or she owns, except that:

1. In the absence of an agreement between the lot owner and the party having control over the remains, the lot owner shall not unreasonably withhold approval of a memorial on an interment space after an interment has been made therein; and

2. The cemetery company may, pursuant to N.J.S.A. 8A:4-6, preclude the placement of a memorial until all general maintenance charges assessed on the lot and grave are paid.

(c) A person who places a memorial, dedication or embellishment on a grave without the prior approval of the lot owner shall remove the memorial, dedication or embellishment at his or her own expense if the lot owner so directs.

(d) A cemetery company may adopt reasonable rules and regulations regarding the size, form, color, composition, construction, placement, and inscription of any memorial, dedication or embellishment sought to be placed on cemetery premises. Such rules and regulations shall not give a competitive advantage to a particular monument dealer.

(e) A cemetery company may prohibit the installation of a memorial, dedication or embellishment if it determines that the memorial, dedication or embellishment would be inappropriate, offensive, or unsafe, or that it would be significantly detrimental to the uniform appearance of the cemetery, or that it would impose an unreasonable maintenance burden.

(f) A memorial that has been installed without the cemetery company's approval may be removed by the cemetery company. The lot owner shall be responsible for costs incurred by the cemetery company for removal.

(g) Cemetery companies are prohibited from selling commercially available bases of concrete, granite or marble to be attached to a bronze memorial, provided that the determination as to the need and design of subsurface support shall be governed by the reasonable rules of the cemetery company.

Amended by R.2000 d.487, effective December 4, 2000.
 Sec: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
 Rewrote the section.

13:44J-7.2 Removal of monumentation

(a) In the event that a memorial foundation installed by a cemetery company and paid for by a lot or grave owner or other interested party sinks or otherwise falls into disrepair, causing the memorial immediately above to sink or become unlevel within 10 years from the date of the original installation, the cemetery company shall raise, replace or repair the foundation and reset the memorial at its own cost and expense. After 10 years, a cemetery company may charge a lot or grave owner or a responsible party, the actual cost for the raising, replacing or repairing of the foundation and resetting of the memorial.

(b) This section shall not apply to any foundation or memorial for which a specific endowed care fund has been provided.

New Rule, R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-7.3 Burial of monumentation

For the purposes of N.J.S.A. 8A:5-23, the burial of a monument or a memorial shall be considered a removal of that monument or memorial.

SUBCHAPTER 8. DISINTERMENT

13:44J-8.1 Disinterment from a non-titled grave

Any cemetery company permitting interment in a non-titled grave to two or more unrelated individuals shall, at the time of the sale, inform each authorizing agent in writing that remains interred in any such space may be disinterred only with the consent of the surviving spouse and children, if of full age, of all burials above the deceased sought to be disinterred, or, in absence of such consent, by a court order.

Amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-8.2 Additional interment; obtaining disinterment permit

(a) In the event the remains already in an interment space must be lowered to accommodate an additional interment, a disinterment order shall be obtained permitting the lowering of the remains already in the interment space.

(b) A cemetery company shall open a multiple depth grave owned by a single purchaser to a depth sufficient to accommodate all future interments in order to avoid additional charges for deepening and the need for a disinterment permit when subsequent interments are made, unless the person authorizing the interment otherwise instructs the cemetery company in writing.

Amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Inserted (a) designation; and added (b).

13:44J-8.3 Recording disinterments

(a) Cemetery companies may, by their rules or regulations, prohibit the recording of disinterments through photographic, electrical, digital, video, wireless, optical or electromagnetic means, except that:

1. The owner or owners of an interment space may record the disinterment or authorize in writing another on their behalf to record the disinterment; and
2. Recordings may be taken as part of a criminal investigation when otherwise ordered by a court of competent jurisdiction or the Board.

Amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-8.4 Temporary storage prior to final entombment or interment within a single cemetery

(a) For purposes of this section, "properly constructed receiving vault" means a container, constructed pursuant to the provisions of N.J.S.A. 8A:3-14.

(b) A cemetery company may temporarily store human remains in a properly constructed receiving vault prior to final entombment or interment for not more than four years. The cemetery company may transfer the remains from the place of temporary storage to the place of final entombment or interment without obtaining a disinterment permit and without the presence of a licensed funeral director if both the temporary receiving vault and final resting place are within a single cemetery.

(c) A cemetery company may conduct temporary storage and transfer under this section only if the words "temporary storage" along with the location of the temporary storage within the cemetery appear on the burial permit.

(d) The receptacle to be placed in temporary storage which contains the human remains shall be clearly, legibly and durably marked with:

1. The decedent's full name and date of death as stated on the death certificate and burial permit;
2. The full name, mailing address and telephone number of both the responsible next of kin as defined under N.J.S.A. 8A:5-18; and
3. The designated licensed funeral director or funeral establishment whose name appears on the death certificate and burial permit.

(e) Prior to transfer from the place of temporary storage to the place of final entombment or interment pursuant to this section, the cemetery company shall notify in writing the licensed funeral director or funeral establishment that originally supervised the delivery to temporary storage or another licensed funeral director or funeral establishment of the next of kin's choice, and the responsible next of kin as defined by N.J.S.A. 8A:5-18, at least seven days before the transfer from the temporary storage.

(f) A cemetery company may not pursuant to this section temporarily store or transfer the body of a person who died of a communicable disease as defined in N.J.S.A. 26:6-38.

New Rule, R.1990 d.357, effective July 16, 1990.

See: 22 N.J.R. 1185(a), 22 N.J.R. 2142(b).

Amended by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

SUBCHAPTER 9. CREMAINS

13:44J-9.1 Shipment

A cemetery company may ship cremains through the U.S. Postal System, using registered mail, return receipt, or any other parcel service which provides a delivery document. The cemetery company shall label both the inside container and outside wrapper to identify the contents. The cremains shall be securely packaged and insured.

Amended by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

SUBCHAPTER 10. SALESPEOPLE

13:44J-10.1 Salesperson license

No person may act as a cemetery salesperson unless he or she holds a valid license issued by the Board or is an officer, superintendent, manager or clerk of the cemetery company.

New Rule, R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-10.2 Application for license as a cemetery salesperson

(a) An applicant for an initial cemetery salesperson license shall submit the following:

1. A completed application form;
2. A passport size face photograph, taken within the last year;

3. The application and temporary license fee as provided by N.J.A.C. 13:44J-3.1(a)2i;

4. A completed criminal history investigation form and fingerprint card, provided by the Board;

5. The criminal history investigation fee in the form of certified check or money order as set by the New Jersey State Police;

6. For applicants who have been convicted of a criminal offense, a completed criminal history questionnaire;

7. For applicants who reside outside of New Jersey, a completed designation of agent form; and

8. A completed child support questionnaire.

(b) Once the Board has received the completed application, it may issue a temporary license allowing an applicant to act as a cemetery salesperson until the Board has received the results of the criminal history investigation. The temporary license shall be valid for 45 days.

(c) The Executive Director of the Board is authorized to extend the validity of a temporary license beyond the 45 day limit if:

1. The Board has not received the results of the criminal investigation by the end of the 45 day period; or

2. The Board has not had an opportunity to review the results of the criminal investigation within that 45 day period.

(d) The Board shall be notified that an extension has been granted at the next regularly scheduled meeting.

(e) The Board shall issue a license to the applicant once it has received and reviewed a criminal history investigation which indicates that the applicant has not been convicted of a crime or that, if the applicant was convicted of a crime, it has determined that, pursuant to N.J.S.A. 2A:168A-1 et seq., that a license should be granted. The applicant shall pay the initial license fee as set forth in N.J.A.C. 13:44J-3.1.

Amended by R.1994 d.579, effective November 21, 1994.

See: 26 N.J.R. 3785(a), 26 N.J.R. 4597(a).

Amended by R.1995 d.581, effective November 6, 1995.

See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).

Amended by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

13:44J-10.3 Renewal of license

(a) An applicant for renewal of a cemetery salesperson license shall submit the following:

1. A completed renewal form;

2. The renewal fee as specified by N.J.A.C. 13:44J-3.1(a)2iii; and

3. For applicants who reside outside of this State, a designation of agent form if no designation of agent form

has ever been submitted to the Board or if the designation of agent form previously submitted does not list the current agent for service of process.

New Rule, R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-10.4 Possession of license

A licensed cemetery salesperson shall have the license in his or her possession whenever acting as a cemetery salesperson.

New Rule, R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

13:44J-10.5 Multiple licenses

A cemetery salesperson selling for more than one cemetery company shall obtain a separate license for each cemetery company he or she sells for and pay the license fee for each cemetery but the applicant shall be required to pay only one application and temporary license fee.

Amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-10.6 Jurisdiction; local licensing and bonding

No county or municipality may require a validly licensed cemetery salesperson to purchase or obtain any type of license or permit or to post any type of bond in connection with the sale of cemetery property or services supplied or performed by a cemetery company.

Amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Deleted a reference to offers to sell.

SUBCHAPTER 11. INTERMENT SPACES

13:44J-11.1 Inalienability of interment spaces

Any grave, crypt or niche which has been used for interment or entombment shall be inalienable and shall only be transferred pursuant to N.J.S.A. 8A:7-2.

Amended by R.1995 d.581, effective November 6, 1995.
See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).
Repeal and New Rule, R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Section was "Use of cemetery land".

13:44J-11.2 Transferability of interment space

Owners or heirs, devisees and legatees of owners of unused graves or crypts may grant, convey, sell or donate such graves or crypts.

Recodified from N.J.A.C. 13:44J-6.3 and amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Former N.J.A.C. 13:44J-11.2, Applicability to existing sales and interments, repealed.

SUBCHAPTER 12. (RESERVED)

SUBCHAPTER 13. APPLICATIONS

13:44J-13.1 Application for certificate of authority

(a) Every cemetery company shall hold a certificate of authority issued by the Board. All cemetery companies shall apply for this certificate to the Board pursuant to (c) or (f) below, as applicable.

(b) A cemetery company which exists solely for the maintenance and preservation of the cemetery shall have a certificate of authority and shall apply for the certificate pursuant to this section, but shall not pay an application fee.

(c) A cemetery company organized before December 1, 1971 applying for a certificate of authority shall submit to the Board:

1. A completed certificate of authority application;
2. A completed information sheet;
3. An application fee as set forth in N.J.A.C. 13:44J-3.1(a)lii, made payable to the New Jersey Cemetery Board;
4. A copy of articles of incorporation, charter, and bylaws, and other fundamental organizational documents of the entity;
5. A copy of the applicant's rules and regulations; and
6. A copy of the applicant's charges for interment spaces and services.

(d) The Board may request additional information from the applicant regarding the application.

(e) The Board shall establish a register in which it shall record the applications for certificates of authority and the disposition of applications for all cemetery companies organized on or after December 1, 1971. This register shall be open to inspection by the public during the business hours of the Board. Applications shall be recorded upon receipt by the Board and no action shall be taken on the application for 60 days from the date of receipt of the application.

(f) A cemetery company organized on or after December 1, 1971 applying for a certificate of authority shall submit to the Board:

1. A completed certificate of authority application;

2. A completed information sheet;
3. An application fee as set forth in N.J.A.C. 13:44J-3.1(a)1ii, made payable to the New Jersey Cemetery Board;
4. A copy of the certificate of incorporation pursuant to Title 15A of the New Jersey Statutes;
5. A copy of articles of incorporation and/or charter, and bylaws;
6. A copy of the applicant's rules and regulations;
7. A copy of the applicant's charges for interment spaces and services;
8. A map of the cemetery, such as a tax map; and
9. A statement and supporting evidence, if any, that the cemetery company is financially able to establish an Initial Balance Fund of \$25,000 pursuant to the requirements of N.J.S.A. 8A:4-3, except that a cemetery company operating as a crematory which is wholly independent and physically separated from any cemetery shall not be required to provide such a statement, nor shall a cemetery company which has been engaged in the operation of a cemetery prior to December 1, 1971 be required to provide such a statement.

(g) The Board may request additional information from the applicant regarding the application.

(h) Upon receipt of any written objections to an application for a certificate of authority, the Board shall schedule and conduct a public hearing pursuant to N.J.S.A. 52:14B-1 et seq. to decide whether to grant or deny the application. The Board shall notify the objector and the applicant as to when the public hearing will take place.

(i) If the Board receives no written objections to an application for a certificate of authority, it shall decide whether to grant or deny the application at the next regularly scheduled Board meeting that occurs 60 days after receipt of the application.

(j) After the Board has decided whether to grant or deny the cemetery company's application for a certificate of authority, it shall record in the register the grant or denial of the application.

Amended by R.1995 d.581, effective November 6, 1995.

See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).

Amended R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

13:44J-13.2 Application for dissolution of a cemetery company

(a) A cemetery company shall not dissolve without obtaining approval of the Board. The cemetery company shall arrange for a successor in interest to maintain the cemetery.

(b) A cemetery company which wishes to dissolve shall submit to the Board:

1. A certified statement by the board of trustees or directors of the cemetery company which:

- i. Sets forth the reasons for dissolution;
- ii. Identifies all of the assets and liabilities of the cemetery company, including any outstanding legal actions or matters which may result in legal actions, and sets forth the amounts of all such assets and liabilities;
- iii. States that the cemetery company is transferring its cemetery property in good faith, and has concluded that, to the best of its knowledge, the transfer would not work an injustice on any party;
- iv. States that, when the dissolution becomes effective, the cemetery company will surrender its certificate of authority to the Board and cease cemetery activities; and
- v. Sets forth a proposal for the continued administration of the Maintenance and Preservation Fund.

2. A certified statement of the successor in interest which states that:

- i. The successor in interest agrees to accept all of the duties, liabilities, obligations, rights, and assets of the cemetery company, including the duty to maintain the cemetery;
- ii. The successor in interest holds a certificate of authority issued by the Board, or it is a religious corporation organized pursuant to either Title 16 of the New Jersey Statutes or a special act of the Legislature, or it is a religious society;
- iii. If the successor in interest is a religious corporation organized pursuant to either Title 16 of the New Jersey Statutes or a special act of the Legislature, or it is a religious society, burials in the cemetery will be restricted to members of the faith and families of members of the faith; and
- iv. The successor in interest accepts that transfer of the cemetery property of the cemetery company in good faith, and has concluded that, to the best of its knowledge, the transfer would not work an injustice on any party; and

3. A copy of the resolution of dissolution approved by:

- i. In the case of a cemetery company not owned by shareholders, a majority of the board of trustees and a majority of voting members at a meeting for which notice was given in accordance with N.J.S.A. 8A:3-17; or
- ii. In the case of a cemetery owned by shareholders, a majority of shareholders.

(c) The Board may request additional information from the applicant regarding the application.

Amended R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-13.3 Merger or consolidation of cemetery companies

(a) No cemetery company may merge or consolidate except to improve the financial or operating conditions of the cemeteries. Cemetery companies shall obtain Board approval prior to merging or consolidating.

(b) A cemetery company which wishes to merge into or consolidate with another cemetery company shall submit to the Board:

1. A copy of the agreement which would effect the merger or consolidation;
2. A copy of the plan of merger or consolidation, if any;
3. A description of the benefit to each cemetery company as a result of the merger or consolidation; and
4. An information fact sheet from each cemetery company which contains the following:
 - i. A list of officers;
 - ii. A list of the board of trustees or directors;
 - iii. The total acreage of the cemetery;
 - iv. The total acreage of cemetery which is developed;
 - v. The total acreage of the cemetery which is developed but not sold;
 - vi. The total acreage of the cemetery which is undeveloped; and
 - vii. A copy of the resolution of merger or consolidation approved by a majority of the board of trustees or directors of each cemetery company, and by a majority of the lot owners of each cemetery company voting at a lot owners meeting for which adequate notice was given; and
5. A proposal for the continued administration of the Maintenance and Preservation Fund.

(c) The Board may request additional information from the cemetery company regarding the application for merger or consolidation.

Amended R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-13.4 Application for sale of cemetery lands

(a) No cemetery company shall sell land or grant an easement without prior Board approval.

(b) A cemetery company which wishes to sell any land dedicated to cemetery purposes shall submit to the Board:

1. A statement by the board of trustees or directors setting forth the size of the parcel to be sold, whether the parcel has been developed for cemetery use, the total acres of cemetery property prior to the sale, and the total acres of developed cemetery property prior to the sale;
2. A statement by the board of trustees or directors that the land is not necessary or suitable for interment purposes;
3. A statement by the board of trustees or directors that there are no interments within the lands requested to be sold;
4. A statement by the board of trustees or directors that when a deed is drawn for the land it will include a prohibition against using the land for any activity in which a cemetery company is prohibited from engaging by N.J.S.A. 8A:5-3;
5. A statement by the board of trustees or directors that at least 15 percent of the proceeds of the sale of the land will be paid into the Maintenance and Preservation Fund of the cemetery and the use to which the remaining proceeds will be put;
6. A resolution in favor of the sale which is approved by a majority of the board of trustees or directors;
7. A certified statement by the board of trustees or directors and the officers of the cemetery company attesting whether or not any of them has a direct or indirect interest in the purchasing entity;
8. A certified statement by the purchasing entity, its officers, and its stockholders having a 20 percent or more share of issued voting stock or a 20 percent or more share of a partnership, attesting whether any of them has a direct or indirect interest in the cemetery company; and
9. An appraisal of the property by a licensed real estate appraiser having no interest in either the cemetery company or the purchasing entity. If either the cemetery company or the purchasing entity or the principals of either has an interest in the other, two independent appraisals shall be submitted.

(c) The Board may request additional information from the cemetery company regarding the application for sale of cemetery lands.

(d) Applicants for an easement shall submit:

1. A description of the easement and the party to whom the easement will be granted;
2. Reason for the easement; and

3. Payment to the cemetery company, if any.

(e) The Board may request additional information from the cemetery company regarding the application for granting an easement.

(f) A committee of the Board may visit a cemetery which has submitted an application pursuant to this section to verify that the land to be sold is not necessary or suitable for interment purposes.

Amended R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

13:44J-13.5 Application for enlargement of cemetery area by purchase

(a) A cemetery company shall not purchase land to enlarge the cemetery area without prior approval of the Board.

(b) A cemetery company which wishes to purchase land and dedicate that land for cemetery purposes shall submit to the Board:

1. A statement by the board of trustees or directors that the total area of the cemetery, after the new land is added, will not exceed the statutory limits set forth in N.J.S.A. 8A:6-1 and 8A:6-6, unless in the latter case the municipality has waived the limit;

2. A copy of the contract for the purchase of the property, which shall include the purchase price, a survey map, the method of payment, the interest rate if any, the size of the parcel to be purchased, and an appraisal by a licensed real estate appraiser; and

3. A copy of the resolution of consent by the municipality where the cemetery is located, as required by N.J.S.A. 8A:6-5.

(c) The Board may request additional information from the cemetery company regarding the application for enlargement of cemetery lands by purchase.

Recodified from N.J.A.C. 13:44J-13.6 and amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section. Former 13:44J-13.5, Application for removal of unsightly monumentation, repealed.

13:44J-13.6 Application to lease or license unused cemetery lands to a nonprofit, religious, educational or charitable organization

(a) A cemetery company shall not lease or license unused cemetery lands to a nonprofit, religious, educational or charitable organization without prior approval of the Board. Any proceeds from the lease or license shall be used to pay the debts and liabilities of the cemetery company or to improve the cemetery.

(b) An application to lease or license unused cemetery lands to a nonprofit, religious, educational or charitable organization pursuant to N.J.S.A. 8A:6-12 shall include:

1. A certified statement by the board of trustees or directors that the lands to be leased will not be plotted for burial lots or, if already plotted, that burial lots therein will not be sold for burial purposes or otherwise used for cemetery purposes for two years following the meeting of the board of trustees or directors approving the application;

2. A tax map, or other equivalent official map, of the land which indicates that it abuts a public street or highway;

3. A certified statement by the prospective lessee that it is a nonprofit, religious, educational or charitable organization;

4. A certified statement by the prospective lessee describing the expected use to be made of the portion of land;

5. Evidence that there is an access from the abutting public highway or street;

6. A copy of the lease; and

7. A statement by the board of trustees or directors that the proceeds of the lease will be used to pay the debts and liabilities of the cemetery company, to improve the cemetery, or both.

(c) The Board may request additional information from the cemetery company regarding the application to lease or license unused cemetery lands.

Recodified from N.J.A.C. 13:44J-13.7 and amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section. Former N.J.A.C. 13:44J-13.6, Application for enlargement of cemetery area by purchase, recodified to N.J.A.C. 13:44J-13.5.

13:44J-13.7 Leasing unused cemetery lands to a for-profit entity

(a) A cemetery company may lease unused land not dedicated for cemetery purposes to a for-profit entity pursuant to N.J.S.A. 8A:6-2.

(b) A cemetery that wishes to lease unused land to a for-profit entity shall provide the Board with:

1. A copy of the lease;

2. A statement by the board of trustees or directors that the parcel has not been laid out into burial plots or lots;

3. A statement by the board of trustees or directors that the proceeds of the lease will be used to pay the debts and liabilities of the cemetery company or to improve the cemetery, or both; and

4. A statement by the prospective lessee that it does not engage, directly or indirectly, in an activity that a cemetery company is prohibited from engaging in pursuant to N.J.S.A. 8A:5-3.

(c) The Board may request additional information from the cemetery company regarding the application to lease unused cemetery lands.

New Rule, R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Former N.J.A.C. 13:44J-13.7, Application to lease or license unused cemetery lands, recodified as N.J.A.C. 13:44J-13.6.

13:44J-13.8 (Reserved)

Amended by R.1995 d.581, effective November 6, 1995.

See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).

Recodified to N.J.A.C. 13:44J-14.1 and 13:44J-14.2 by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Section was "Applications for bulk sales of interment spaces".

13:44J-13.9 (Reserved)

Repealed by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Section was "Standards for approving or disapproving applications".

13:44J-13.10 (Reserved)

Amended by R.1995 d.581, effective November 6, 1995.

See: 27 N.J.R. 3122(a), 27 N.J.R. 4437(a).

Repealed by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Section was "Provisions applicable to all applications".

SUBCHAPTER 14. SALES OF INTERMENT SPACES

13:44J-14.1 Applications for bulk sales of interment spaces

(a) No bulk sales made by a cemetery company shall become effective until approved by the Board.

(b) No cemetery company shall sell graves to a membership corporation, religious corporation, society or unincorporated association or society without prior Board approval if the sale to the membership corporation, religious corporation, society or unincorporated association or society would cause the number of graves held by the membership corporation, religious corporation, society or unincorporated association or society, or its members, to be more than 17 interment spaces.

(c) The Executive Director of the Board is authorized to grant approval for sales pursuant to (a) above. The Board shall be notified that such approval has been granted at the next regularly scheduled meeting.

(d) An application for approval of a bulk sale shall include the following:

1. A copy of the contract of sale, which shall include the names of the parties, the number of interment spaces to be sold, the location of each, and the sales price;

2. A statement by the cemetery company that:

i. The transaction conforms to N.J.S.A. 8A:7-12 and 8A:9-7;

ii. The cemetery company will deposit into its Maintenance and Preservation Fund at least 15 percent of the gross sales price of the interment spaces, or \$25.00 per grave, whichever is greater, as payments are received;

iii. The cemetery company is aware that, if the purchaser resells or transfers an interment space in the future, at least 15 percent of the gross sales price for similar interment spaces established by the cemetery company at the time of resale, or \$25.00, whichever is greater, must be deposited into the Maintenance and Preservation Fund of the cemetery company, and that a credit shall be given for any money previously paid into the Maintenance and Preservation Fund in connection with the interment space; and

iv. The cemetery company is selling the interment spaces in good faith and does not have any knowledge of any speculative intent on the part of the purchaser which would violate N.J.S.A. 8A:7-12 and 8A:9-7;

3. A certified statement by an officer of the membership corporation, religious corporation, society or unincorporated association or society which provides interment spaces solely for its members and their families that:

i. The purchaser is a membership corporation or religious corporation or society, or an unincorporated association or society;

ii. The purchaser will purchase the spaces pursuant to N.J.S.A. 8A:7-12 and 8A:9-7;

iii. The purchaser will resell or give the interment spaces, or the right to use the interment spaces, purchased in this bulk sale only to members, and the spaces will be provided solely for members and their families;

iv. If the purchaser transfers or resells any interment space in the future, it will transmit to the cemetery for deposit into the Maintenance and Preservation Fund of the cemetery company at least 15 percent of the gross sales price for similar interment spaces established by the cemetery company at the time of resale, or \$25.00, whichever is greater, and that the purchaser shall receive a credit for any money previously paid into the Maintenance and Preservation Fund in connection with the interment space;

v. The purchaser is purchasing the interment spaces in good faith and does not have any speculative intent which would violate N.J.S.A. 8A:9-7; and

vi. The purchaser shall send to the cemetery company the name and address of individuals who have the right of interment in an interment space and their next of kin.

(e) The Board may request additional information from the cemetery company regarding the application for the sale of spaces.

Recodified from N.J.A.C. 13:44J-13.8(a) and amended by R.2000 d.487, effective December 4, 2000.

See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).

Rewrote the section.

13:44J-14.2 Sales to a membership corporation, religious corporation, society or unincorporated association or society which provides interment spaces solely for its members and their families

(a) A membership corporation, religious corporation, society, or an unincorporated association or society, which wishes to sell interment spaces to another membership corporation or religious corporation or society, or to an unincorporated association or society pursuant to N.J.S.A. 8A:9-7, must receive Board approval prior to the sale.

(b) The Executive Director is authorized to grant approval for sales pursuant to (a) above. The Board shall be notified that such approval has been granted at the next meeting.

(c) An application for sale of the graves shall include the following:

1. A copy of the contract of sale, which shall include the names of the parties, the number of graves to be sold, the location of each, and the sales price;

2. A certified statement by an officer of the selling organization that:

i. The organization is a membership corporation or religious corporation or society, or an unincorporated association or society;

ii. The organization will sell the spaces pursuant to N.J.S.A. 8A:9-7;

iii. The organization is aware that at least 15 percent of the gross sales price of the interment spaces, or \$25.00 per grave, whichever is greater, will be deposited into the Maintenance and Preservation Fund of the cemetery company, and the name of the party making such deposit; and

iv. The organization is selling the interment spaces in good faith and does not have any knowledge of any speculative intent on the part of the purchaser which would violate N.J.S.A. 8A:9-7;

3. A certified statement by the officer of the purchasing organization that:

i. The organization is a membership corporation or religious corporation or society, or an unincorporated association or society;

ii. The organization will purchase the spaces pursuant to N.J.S.A. 8A:9-7;

iii. The organization will resell or give the interment spaces, or the right to use the interment spaces, only to its members, and that the spaces will be provided solely for members and their families;

iv. If the purchaser transfers or resells an interment space, the organization will transmit to the cemetery company for deposit into the Maintenance and Preservation Fund of the cemetery company at least 15 percent of the gross sales price for similar interment spaces established by the cemetery company at the time of resale, or \$25.00, whichever is greater, but the purchaser shall receive a credit for any money previously paid into the Maintenance and Preservation Fund in connection with the interment space;

v. The organization is purchasing the interment spaces in good faith and does not have any speculative intent which would violate N.J.S.A. 8A:9-7; and

vi. The purchaser shall forward to the cemetery company the name and address of individuals who have the right of interment in an interment space and their next of kin.

4. A statement by the cemetery company that:

i. It is aware that an amount equal to at least 15 percent of the sale price for the interment spaces, or \$25.00, whichever is greater, must be deposited into the Maintenance and Preservation Fund of the cemetery company when a membership or religious organization resells its interment spaces in bulk to another membership or religious organization, except that a credit shall be given for any amount previously paid into the Maintenance and Preservation Fund in connection with each particular interment space;

ii. It is aware that, if the purchasing organization resells or transfers an interment space to a member, at least 15 percent of the gross sales price for an equivalent interment space established by the cemetery company at the time of resale, or \$25.00, whichever is greater, shall be deposited into the Maintenance and Preservation Fund of the cemetery company, less a credit for any money previously paid into the Maintenance and Preservation Fund in connection with that interment space; and

iii. To the best of its knowledge, the transaction is being undertaken in good faith, and neither the selling organization, nor the purchasing organization has a speculative intent which would violate N.J.S.A. 8A:9-7.

(d) The Board may request additional information from the selling organization, purchasing organization or cemetery company regarding the application for sale to a membership, religious corporation, society or unincorporated association or society which provides interment spaces solely for its members and their families.

Recodified from N.J.A.C. 13:44J-13.8(b) and amended by R.2000 d.487, effective December 4, 2000.
See: 32 N.J.R. 3261(a), 32 N.J.R. 4265(a).
Rewrote the section.

SUBCHAPTER 15. REMOVAL OF MONUMENTATION

13:44J-15.1 Removal of unauthorized monumentation

Monumentation that has not been authorized by the cemetery company may be removed by the cemetery company.

13:44J-15.2 Application for removal of monumentation

(a) If a cemetery company wishes to remove a monument, railing, box or other form of monumentation which is damaged, vandalized or otherwise not maintained, the cemetery company shall send by certified letter, return receipt requested, a request to remove the monumentation to the interment space owner, owners or other interested parties and obtain the written consent of the owner or, if there are multiple owners, one of the owners to the removal.

(b) The written notification shall inform the owner that the cemetery intends to remove the monumentation and, that if written consent to the removal is not received, the cemetery may apply to the Board for authorization to remove the monumentation. The cemetery shall also notify the owner that he or she has the right to appear before the Board to oppose the application for removal of the monument.

(c) If the cemetery company is unable to obtain written consent, either because the owner fails to consent or because the cemetery after diligent effort is unable to locate the owner, it may submit an application for removal to the Board. The application for removal shall include:

1. The reasons for the removal of the monument, railing, box or other form of monumentation;
2. A statement by an officer of the cemetery company that the cemetery company is unable, after diligent effort, to obtain written permission from the owner of the interment space or lot; and
3. Photographs of the monumentation sought to be removed.

(d) The Board may request additional information from the cemetery company regarding the application for the removal.

(e) If the cemetery company is unable to obtain written consent because it is unable to locate the owner, it shall publish, in a newspaper whose circulation includes the county in which the grave is located, a notice of intent to remove the monument, railing, box or other form of monumentation. The newspaper notice shall contain the same information required by (b) above.

(f) The Board shall not authorize the removal of the monument, railing, box or other form of monumentation until 30 days have passed since the publication of the notice.

(g) When the Board grants authorization to remove a monument, railing, box or other form of monumentation, it shall direct the cemetery company to provide for the monumentation of the interment space.

13:44J-15.3 Removal of dangerous monumentation

(a) A cemetery company may remove a dangerous monumentation. The cemetery company may place the monumentation on the interment space unless such placement would pose a danger.

(b) A cemetery company that wishes to remove dangerous monumentation shall:

1. Take pictures of the dangerous monumentation prior to moving and maintain these photographs as part of its records; and
2. Notify the owner or interested parties by certified letter, return receipt requested that dangerous monumentation has been moved. If the letter to the owners is not received, the cemetery shall publish notice of the removal of the monumentation in a newspaper whose circulation includes the county in which the cemetery is located.

(c) The cemetery company may apply to the Board to dispose of the monumentation six months from the date of notification if it has not heard from the owner, owners or interested parties. Applications should include the reasons for the disposal of the monumentation, proof that the certified letter has been sent to the owner, interested parties and newspaper, and photographs of the monumentation from (a) above.

(d) If the owner, owners, or interested parties believe that the monument was not dangerous, and that the removal was not necessary, they may apply to the Board for its review.

(e) If the Board finds that removal of the monumentation was unnecessary, the Board shall direct the cemetery company to provide monumentation for the space.