

**DELAWARE RIVER PORT AUTHORITY**

**BOARD MEETING**

**One Port Center  
2 Riverside Drive  
Camden, NJ  
Wednesday, June 20, 2018**

**PRESENT**

**Pennsylvania Commissioners**

Christopher Lewis, Esq.

Joseph Martz

Donna Powell

Sean Murphy, Esq. (for Pennsylvania Auditor General Eugene DePasquale)

Robert Borski (for Pennsylvania Treasurer Joseph Torsella)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board (for Chairman Ryan Boyer)

Aaron Nelson (for Ricardo Taylor)

Albert Frattali

Frank DiAntonio

Richard Sweeney

Bruce Garganio

Charles Fentress

Daniel Christy

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer, DRPA / President, PATCO

Maria Wing, Deputy Chief Executive Officer

Raymond J. Santarelli, General Counsel and Corporate Secretary

Stephen Holden, Deputy General Counsel

Narisa Sasitorn, Deputy General Counsel

Kathleen Vandy, Assistant General Counsel

James White, Chief Financial Officer

John Lotierzo, Director of Finance

Christina Maroney, Director, Strategic Initiatives

Toni P. Brown, Chief Administrative Officer

Robert P. Hicks, Chief Operating Officer

David Aubrey, Acting Inspector General

John Rink, General Manager, PATCO

Rohan Hepkins, Assistant General Manager, PATCO

Mark Ciechon, Director of Finance, PATCO

**DRPA/PATCO Staff (Continued)**

Richard Mosback, Director, Procurement DRPA/PATCO  
Rich Betts, Acting Manager, Procurement  
William Shanahan, Director, Government Relations  
Tonyelle Cook-Artis, Manager, Government Relations  
Michael Venuto, Chief Engineer  
Kevin LaMarca, Director, Information Services  
Kyle Anderson, Director, Corporate Communications  
Mike Williams, Graphic Design Administrator, Corporate Communications  
Darlene Callands, Manager, Community Relations  
Amy Ash, Manager, Contracts Administration  
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges  
Lawrence Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges  
Steve Reiners, Director, Fleet Management  
Alberto Longo, Summer Intern, OGC  
Kandyse Samuel, Summer Intern, OGC  
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC  
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

**Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office  
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)  
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)  
Sangetta Doshi, Cherry Hill Councilwoman  
Samantha Fund, Managing Director, PNC  
Jarred Corn, Bowman LLP  
Jennifer Bertino, Bowman LLP  
Linda Hallowell, Wells Fargo  
JoEllyn Powell, Wells Fargo  
Julius Coursey, Wells Fargo  
Charles Holmes, Holmes & Company  
Robert Leipziger, Rob's Automotive & Collision Center  
Kevin Wilson, Rob's Automotive & Collision Center  
Daniel Norfleet, Citizens Advisory Committee ("CAC")  
Alan Becker, prospective CAC member

**OPEN SESSION**

**Notice**

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

### **Roll Call**

Vice Chairman Nash called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Vice Chairman Nash, Lewis, Martz, Borski, Powell, Frattali, Sweeney, Christy, Garganio, Murphy, DiAntonio, Nelson and Fentress.

### **Public Comment**

Robert Leipziger, owner of Rob's Automotive and Collision Center, gave a brief synopsis of the services that his company could offer the Authority. He thanked the Authority for using his company for the past three years and noted that his contract was up for renewal.

### **Report of the Chief Executive Officer**

CEO Hanson stated that his report stood as previously submitted. He mentioned that he and Chief Engineer Venuto participate in a fundraiser for the charity "Back On My Feet" and DRPA and PATCO were among the top fundraisers. Commissioner DiAntonio moved to approve the CEO's Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Vice Chairman Nash introduced Cherry Hill Councilwoman Sangetta Doshi to the Board.

### **Report of the Chief Financial Officer**

CFO White stated that his report stood as previously submitted.

### **Approval of the May 16, 2018 DRPA Board Meeting Minutes**

Vice Chairman Nash stated that the Minutes of the May 16, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Powell moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Receipt and Filing of the Previously Approved List of Payments Covering the Month of May 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of May 2018**

Vice Chairman Nash stated that the Monthly List of Payments covering the month of May 2018 and the Monthly List of Purchase Orders and Contracts covering the month of May 2018 were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the lists and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Finance Committee Meeting Minutes of June 6, 2018**

Vice Chairman Nash stated that the Minutes of the June 6, 2018 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Borski moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on June 6, 2018**

Vice Chairman Nash stated that there were seven (7) Resolutions from the June 6, 2018 Finance Committee Meeting for consideration, and introduced the following:

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|--------------------|---|
| <b>DRPA-18-051</b> | <b>Authorization for the Further Amendment and Supplement of the 1998 Revenue Bond Indenture in Connection with the Authority’s 2010C Revenue Refunding Bonds and Authorization to Take Certain Actions in Connection Therewith</b> |
| <b>DRPA-18-052</b> | <b>Cisco SMARTnet Maintenance Agreement</b>   |
| <b>DRPA-18-053</b> | <b>Broker/Consultant for Health &amp; Welfare Program</b>   |
| <b>DRPA-18-054</b> | <b>Broker/Consultant for Traditional Property &amp; Casualty including Pollution Legal Liability</b>  |
| <b>DRPA-18-055</b> | <b>Broker/Consultant for the Bridge Property Damage and Loss of Toll Revenue Program and the Claims-Made Excess Liability Policy</b>  |
| <b>DRPA-18-056</b> | <b>Gateway Park Properties Transfer Agreement</b>   |
| <b>DRPA-18-057</b> | <b>Authorization to Relinquish a Restrictive Covenant on Previously Transferred Property</b>  |

Commissioner Frattali moved to adopt Resolutions DRPA-18-051 through DRPA-18-057 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions, with the exception of Vice Chairman Nash abstaining on DRPA-18-056. The motion carried.

**Approval of Audit Committee Meeting Minutes of June 6, 2018**

Vice Chairman Nash stated that the Minutes of the June 6, 2018 Audit Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolution Approved by the Audit Committee on June 6, 2018**

Vice Chairman Nash stated that there was one (1) Resolution from the June 6, 2018 Audit Committee Meeting for consideration, and introduced the following:

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| <b>DRPA-18-058</b> | <b>2017 Financial Audit Exit Conference Report and Required Communications</b> |
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Commissioner Christy moved to approve the Resolution and Commissioner Murphy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of June 12, 2018**

Vice Chairman Nash stated that the Minutes of the June 12, 2018 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolution Approved by the Operations & Maintenance Committee on June 12, 2018**

Vice Chairman Nash stated that there were six (6) Resolutions from the June 12, 2018 Operations & Maintenance Committee Meeting for consideration, and introduced the following:

<b>DRPA-18-059</b>	<b>Capital Project Contract Modification</b>
<b>DRPA-18-060</b>	<b>Professional Services for DRPA Asset Management Program</b>
<b>DRPA-18-062</b>	<b>Towing Services for Bridge Facilities, OPC Parking Lot and PATCO Parking Lots</b>
<b>DRPA-18-063</b>	<b>Fuel Contract for DRPA and PATCO</b>
<b>DRPA-18-064</b>	<b>Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities</b>
<b>DRPA-18-065</b>	<b>Service/Maintenance Contract and Emergency Repairs for Three (3) Maintenance Platforms at the BFB</b>

Commissioner Fentress moved to approve Resolutions DRPA-18-059 through DRPA-18-060 and DRPA-18-062 through DRPA-18-065 and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

**Approval of Labor Committee Meeting Minutes of June 12, 2018**

Vice Chairman Nash stated that the Minutes of the June 12, 2018 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Borski moved to approve the Minutes and Commissioner Nelson seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Unfinished Business**

Vice Chairman Nash stated that there was one (1) item of DRPA Unfinished Business. It was as follows:

**DRPA-18-050                      Amendment of the By-Laws (2<sup>nd</sup> Posting)**

Commissioner Frattali moved to approve the Resolution and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**Citizens Advisory Committee Report**

Daniel Norfleet spoke on behalf of Mike Devlin for the Citizens Advisory Committee. He extended the Committee's thanks to the DRPA and the Board for making sure their voices were heard.

**New Business**

Vice Chairman Nash reported that there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-18-066                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

Commissioner Frattali moved to adopt the Resolution and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

**MEETING HELD IN ABEYANCE**

At 9:21 a.m., Vice Chairman Nash stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

**Adjournment**

With no further DRPA business to discuss, Commissioner Fentress moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:28 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary