

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, June 16, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Christopher Lewis
Joseph Martz
Kathleen McGinty

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Albert Frattali
Sara Lipsett
Charles Fentress
Aaron Nelson
Bruce Garganio
Richard Sweeney
Daniel Christy

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen Holden, Deputy General Counsel (in person)
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Robert Finnegan, Acting Chief of Police
John Lotierzo, Director of Finance (in person)
Richard Mosback, Director, Procurement DRPA/PATCO
Kathleen Vandy, Assistant General Counsel
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Joseph McAroy, Bridge Director, BFB & BRB
Richard Tutak, Acting Bridge Director, WWB & CBB
Darlene Callands, Manager Community Relations
Christina Maroney, Director, Strategic Initiatives
Amy Ash, Manager, Contracts Administration
Michael Williams, Manager, Corporate Communications
Annette Melendez-Freeman, Toll Manager, BFB & BRB
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Jessica Priselac, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S&S Consulting, LLC
Ismail Shahid, S&S Consulting, LLC
Jarred Corn, Bowman & Company, LLC

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Frattali, Rigo, Lipsett, Nelson, Christian, Lewis, Martz, Garganio, McGinty, Christy, and Sweeney.

Public Comment

Corporate Secretary Santarelli reported that there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. CEO Hanson highlighted the use of emergency powers to expedite procurement of emergency repairs to a leak in the main water feed at PATCO's Lindenwold Station with AP Construction, in an amount not to exceed \$112,800.00. Commissioner Fentress moved to approve the CEO's Report and Commissioner Rigo seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. CFO White mentioned that Finance is working on redesigning the CFO report. CFO White highlighted that there has been an increase in traffic on the bridges and ridership on PATCO.

Approval of the May 19, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the May 19, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of May 2021.

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of May 2021, were previously provided to all Commissioners. Commissioner Lewis moved to receive and file the lists and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of June 1, 2021

Chairwoman Parker stated that the Minutes of the June 1, 2021 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on June 2, 2021

Chairwoman Parker stated that there were three (3) Resolutions from the June 2, 2021 Operations & Maintenance Committee Meetings for consideration:

DRPA-21-037 Capital Project Contract Modification.

Chairwoman Parker presented Resolution No. DRPA-21-037. Chief Engineer Venuto explained that the Resolution requested Board authorization of the execution of contract modifications to one (1) contract within the Authority's Capital Projects and that the Board amend the 2021 DRPA Capital Budget to include these changes. The contract in question was Capital Project Number BFB.01910, The BFB Suspension Spans Rehabilitation. The contract was increased by \$395,848, for an adjusted contract amount of \$4,466,086.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-21-037 and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-038 Electric Energy Procurement.

Chairwoman Parker presented Resolution No. DRPA-21-038. PATCO General Manager John Rink explained that the Resolution requested Board authorization to negotiate a three-year agreement with Concord Engineering to provide consulting services required to competitively purchase electricity for the DRPA and PATCO. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-21-038 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-039 Agreements for Use of DRPA Property.

Chairwoman Parker presented Resolution No. DRPA-21-039. Director William Shanahan explained that the Resolution requested Board authorization to negotiate five (5) individual agreements with five (5) Philadelphia non-profit organizations permitting use of DRPA properties at five (5) DRPA locations for the purpose of youth sports activities: Bridesburg Cougars, Delaware Valley Youth Athletic Association (DVYAA), Southeast Youth Athletic Association (SEYAA), Philly Dragons and the Preparatory Charter School of Philadelphia. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-039 and Commissioner McGinty seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Approval of Audit Committee Meeting Minutes of June 2, 2021

Chairwoman Parker stated that the Minutes of the June 2, 2021 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Audit Committee on June 2, 2021

Chairwoman Parker stated that there was one (1) Resolution from the June 2, 2021 Audit Committee Meetings for consideration:

DRPA-21-040 Approval of 2020 Financial Audit Exit Conference Report and Required Communications.

Chairwoman Parker presented Resolution No. DRPA-21-040. Inspector General David Aubrey explained that the Resolution seeks Board acknowledgement of the receipt of the 2020 Financial Audit Exit Conference Report and Required Communications as presented by Bowman and Company (external Auditors) and approved by the Audit Committee. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-040 and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Citizens Advisory Committee Report

There was no report by the Citizens Advisory Committee.

Unfinished Business

There were no items for Unfinished Business.

New Business

Chairwoman Parker introduced two (2) items of New Business for consideration, and introduced the following:

DRPA-21-041

**Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Chairwoman Parker presented Summary Statement and Resolution No. DRPA-21-041 for the consideration of pending DRPA contracts between \$25,000 and \$100,000. Director of Procurement Mosback stated that there were four (4) contracts for consideration. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt Resolution No. DRPA-21-041 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Chairwoman Parker announced that DRPA and PATCO are recognizing Juneteenth/Freedom Day, a day commemorating the end of slavery on June 19, 1865. Friday, June 18, 2021 will be the observance of Juneteenth/Freedom Day for 2021 and will be a paid holiday. The Labor Committee will move forward to recognize this as a DRPA and PATCO holiday annually.

The DRPA Board Meeting was held in abeyance at 9:27 a.m.

Adjournment

With no further business, Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:34 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary