

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, January 20, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Kathryn Joyce (for Pennsylvania Treasurer Stacy Garrity)
Joseph Martz
Angelina Perryman

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Sara Lipsett
Charles Fentress
Aaron Nelson
Bruce Garganio
Daniel Christy
Richard Sweeney

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen Holden, Deputy General Counsel (in person)
James White, Chief Financial Officer (in person)
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Kevin LaMarca, Director of Information Services
John Lotierzo, Director of Finance
Orville Parker, Manager Budget & Financial Analysis
Richard Mosback, Director, Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Mike Williams, Director, Corporate Communications
Steve Reiners, Director of Fleet Management
Tonyelle Cook-Artis, Manager, Government Relations
Joseph McAroy, Bridge Director, BFB & BRB
Richard Tutak, Acting Bridge Director, WWB & CBB
Darlene Callands, Manager Community Relations
Amy Ash, Manager, Contracts Administration
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)

Others Present

Lauren LaRusso, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
David Rapuano, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S & S Consulting LLC
Ismail Shahid, S&S Consulting, LLC
Nedia Ralston, Director PA Governor's Southeast Regional Office

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Secretary Santarelli noted that the State of Pennsylvania had sworn in a new Auditor General, Timothy DeFoor, and he had designated Commissioner Sean Murphy as his alternate. Additionally, the State of Pennsylvania had sworn in a new Treasurer, Stacy Garrity, and she had designated Commissioner Kathryn Joyce as her alternate.

Roll Call

Chairman Boyer called the meeting to order at 9:07 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Fentress, Murphy, Frattali, Lipsett, Nelson, Joyce, Martz, Garganio, Sweeney, Christy, and Perryman.

Chairman Boyer took a moment to announce his resignation as the DRPA & PATCO Board Chairman as of February 1, 2021. He thanked the Governor of the Commonwealth of Pennsylvania, Governor Wolf for the opportunity to serve as Chairman. Vice Chairman Nash congratulated Auditor General DeFoor and Treasurer Garrity for their appointments and welcomed back Commissioners Murphy and Joyce. He thanked Chairman Boyer for his outstanding leadership, direction and friendship throughout the years.

Public Comment

Mr. Alan Becker thanked Chief Executive Officer Hanson, Chief Financial Officer White, Chief Engineering Office Venuto, General Manager Rink and their staff for their continued hard work and dedication to the DRPA/PATCO Budget. He stated that this is a sign of the hard work and dedication to ensure the safety of our bridges and transit system in these uncertain times.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. He continued by welcoming the new Commissioners to the Board. He expressed on behalf of himself and the staff of the DRPA and PATCO the deep gratitude to Chairman Boyer for his work, leadership, inspiration and support. CEO Hanson highlighted his use of emergency powers at the recommendation of the Chief Engineer Venuto and the Cross Functional COVID Task Force for the purchase and installation of touchless faucets at OPC and the Bridges. Commissioner Martz

moved to approve the CEO's Report and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted.

DRPA 2020 Third Quarter Financial Statement

Chairman Boyer stated that the DRPA 2020 Third Quarter Financial Statement was previously provided to all Commissioners. Commissioner Garganio moved to receive and file the Third Quarter Financial Statement and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the report as submitted. The motion carried.

Approval of the December 9, 2020 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the December 9, 2020 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved List of Payments covering the Months of November and December 2020.

Chairman Boyer stated that the List of Previously Approved List of Payments covering the months of November and December 2020 were previously provided to all Commissioners. Commissioner Martz moved to receive and file the list and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts Covering the Month of December 2020.

Chairman Boyer stated that the List of Purchase Orders and Contracts covering the month of December 2020 were previously provided to all Commissioners. Commissioner Garganio moved to receive and file the list and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of January 5, 2021

Chairman Boyer stated that the Minutes of the January 5, 2021 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 5, 2021

Chairman Boyer stated that there were six (6) Resolutions from the January 5, 2021 Operations & Maintenance Committee Meetings for consideration:

DRPA-21-003 Capital Contract Project Modifications.

Chief Engineer Venuto presented Resolution No. DRPA-21-003 that the Board authorize the execution of contract modifications to certain Authority Capital Project contracts and that the Board amend the 2020 Capital Budget to include the increase in contract amount being requested in this resolution for PATCO Substation DC Upgrades, in an amount not to exceed \$104,765.50. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-21-003 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-004 Nine (9) 2021 Dodge Charger Police Vehicles.

Director of Fleet Management Reiners presented Resolution No. DRPA-21-004 that the Board authorize staff to negotiate a purchase contract with Hertrich Fleet Services to purchase nine (9) 2021 Dodge Charger Police Vehicles, in an amount not to exceed \$274,113.00. The vehicles will be purchased under the New Jersey State Contract No. A88729. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions.

DRPA-21-005 Four (4) 2021 Ford F-150 Super Cab Trucks.

Director of Fleet Management Reiners presented Resolution No. DRPA-21-005 that the Board authorize staff to negotiate a purchase contract with Pacifico Ford of Philadelphia PA to purchase four (4) Ford F-150 Super Cab Trucks, in an amount not to exceed \$129,056.00. The vehicles will be purchased under the Commonwealth of PA State Contract No. 025-197. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions.

Commissioner Fentress moved to adopt Resolution No. DRPA-21-004 and DRPA-21-005 and Commissioner Martz seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-006 Southeast Youth Athletic Association (SEYAA) Carnival on DRPA (WWB) Property at 7th and Packer in Philadelphia

Director of Government Relations Shanahan presented Resolution No. DRPA-21-006 that the Board authorize staff to enter into an agreement with SEYAA permitting use of DRPA property on the southeast corner of 7th and Packer Streets in South Philadelphia, adjacent to the Walt Whitman Bridge, for a fundraising event from March 31 to April 10, 2021. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-006 and Commissioner Garganio seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-009**Fire Alarm Expansion Project – Lindenwold and Ferry Avenue Electrical Substations.**

General Manager Rink presented Resolution No. DRPA-21-009 that the Board authorize staff to enter into an agreement with Johnson Controls to install fire detection systems in both the Lindenwold and Ferry Avenue electrical substations, in an amount not to exceed \$158,000.00. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt Resolution No. DRPA-21-009 and Commissioner Sweeney seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-010**PATCO Train Car Wash Equipment Upgrades.**

General Manager Rink presented Resolution No. DRPA-21-010 that the Board authorize staff to enter into an agreement with NS Corporation to provide upgrades to the existing train car wash system, in an amount not to exceed \$115,307.00. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-010 and Commissioner Martz seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Approval of Finance Committee Meeting Minutes of January 6, 2021

Chairman Boyer stated that the Minutes of the January 6, 2021 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Nelson moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on January 6, 2021

Chairman Boyer stated that there was one (1) Resolutions from the January 6, 2021 Finance Committee Meetings for consideration:

DRPA-21-007**Reallocation of Previously Approved SAP Hosting Funds and Term Extension of SAP Hosting and License Fees.**

Director of Information Services LaMarca presented Summary Statement and Resolution No. DRPA-21-007 seeking the Board to authorize staff to amend the previously approved Resolution 18-024 to reallocate all uncommitted funding to this new Resolution in support of all SAP hosting fees through December 31, 2023. In addition, the Board authorizes use of any remaining uncommitted Resolution 18-024 funding plus newly authorized funding to support all SAP license fees through December 31, 2023, in an amount not to exceed \$9,048,275.00. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-21-007 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Citizens Advisory Committee Report

There was no report of the Citizens Advisory Committee.

Unfinished Business

There were no items for Unfinished Business.

New Business

Chairman Boyer stated there is one (1) item of New Business for consideration, and introduced the following:

**DRPA-21-008 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Director of Procurement Mosback presented Summary Statement and Resolution No. DRPA-21-008 for the consideration of pending DRPA contracts between \$25,000 and \$100,000. There were fourteen (14) contracts for consideration. Chairman Boyer inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-008 and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Meeting Held in Abeyance

At 9:38 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Commissioner Fentress moved to adjourn. Commissioner Nelson seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:45 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary