

**CHAPTER 17  
SOCIAL SERVICES**

**Authority**

N.J.S.A. 30:1B-6 and 30:1B-10.

**Source and Effective Date**

R.1998 d.367, effective July 20, 1998.  
See: 30 N.J.R. 1720(a), 30 N.J.R. 2619(b).

**Executive Order No. 66(1978) Expiration Date**

Chapter 17, Social Services, expires on July 20, 2003.

**Chapter Historical Note**

Chapter 17, Social Services, became effective with Subchapter 9, Referral of Handicapped Children for Adult Educational Services, as R.1986 d.480, effective December 15, 1986. See: 18 N.J.R. 2102(a), 18 N.J.R. 2457(b).

Subchapter 2, Volunteer Service Program, Subchapter 5, Religion, and Subchapter 6, Institutional Chaplaincy, were adopted as R.1988 d.241, effective June 6, 1988. See: 20 N.J.R. 167(a), 20 N.J.R. 1224(b).

Subchapter 8, Recreation and Leisure Time Activities, was adopted as R.1989 d.470, effective September 5, 1989. See: 21 N.J.R. 665(a), 21 N.J.R. 2793(a).

Subchapter 3, Volunteers in Parole Program (V.I.P.P.), was adopted as R.1990 d.488, effective October 1, 1990 (operative October 15, 1990). See: 22 N.J.R. 1981(a), 22 N.J.R. 3149(b).

Pursuant to Executive Order No. 66(1978), Chapter 17, Social Services, expired on December 15, 1991 and was adopted as new rules by R.1992 d.49, effective February 3, 1992. See: 23 N.J.R. 3065(a), 24 N.J.R. 468(a).

Subchapter 7, Inmate Marriage, was adopted as R.1992 d.55, effective February 3, 1992. See: 23 N.J.R. 3422(a), 24 N.J.R. 469(a).

Pursuant to Executive Order No. 66(1978), Chapter 17, Social Services, expired on February 3, 1997.

Chapter 17, Social Services, was adopted as new rules by R.1998 d.367, effective July 20, 1998. See: Source and Effective Date.

N.J.A.C. 10A:17-3.3 through 3.16 were repealed and recodified as 10A:72-9.1 through 9.14 by administrative change. See: 34 N.J.R. 1918(a).

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## SUBCHAPTER 1. GENERAL PROVISIONS

**10A:17-1.1 Purpose**

(a) The purpose of this chapter is to establish policies and procedures for:

1. Volunteer service programs;
2. Social work and services;
3. Religion;
4. Correctional facility/unit chaplaincy services;
5. Inmate marriage;
6. Recreation and leisure time activities; and
7. The referral of handicapped children for adult educational services.

**10A:17-1.2 Scope**

This chapter shall be applicable to State correctional facilities and State sentenced inmates under the jurisdiction of the Department of Corrections.

**10A:17-1.3 Definitions**

The following words and terms, when used in this chapter, shall have the following meanings unless the context clearly indicates otherwise.

“Supervisor of Volunteers” means a staff member, within a correctional facility, who is responsible for coordinating and supervising the Volunteer Service Program of the correctional facility and its satellite unit(s).

“Volunteer” means a person who provides services which supplement the functions and activities of employees of the New Jersey Department of Corrections without receiving monetary remuneration or material gain.

**10A:17-1.4 Forms**

(a) The following forms related to social services shall be reproduced by each correctional facility from originals that are available by contacting the Standards Development Unit, New Jersey Department of Corrections:

1. 370-I Religious Vegetarian Diet; and
2. 450-I Volunteer Application;

(b) The following forms related to the Volunteers in Parole Program (V.I.P.P.) shall be obtained from the Bureau of Parole, New Jersey Department of Corrections:

1. 608.5 V.I.P.P. Volunteer Rules and Responsibilities;
2. 608.6 General Waiver; and
3. 608.7 Volunteer Performance Evaluation.

(c) The following forms related to the Volunteers in Parole Program (V.I.P.P.) shall be reproduced by each District Parole Office from originals that are available by contacting the Special Investigations Division, New Jersey Department of Corrections:

1. IAU-12 Request for Criminal History Record Information; and
2. DOC-345 Application for Clearance and Issuance of a Temporary Identification Card.

Administrative change.  
See: 32 N.J.R. 303(a).