

# BULLETIN

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June 1992

**If you need to write the State Library about your grant project, please be sure to include the contract number and the complete name of the grant program.**

As of June 1, the State Library has awarded more than \$2.8 million to local libraries through the State Library grant programs. Sixty-two contracts were issued for state aid funds totaling \$1,180,000, and 63 contracts were issued for federal Library Services and Construction Act (LSCA) funds totaling \$1,715,000. This issue of the **GRANT\$ BULLETIN** will report on grant activities through May 1992. The next issue, planned for August, will list the grant programs that will be available as of September 1, 1992.

PLEASE . . . when you correspond with us about your grant award, include the contract number and the name of the grant program. If you supply us with this information, it will save us time in searching the files, and we can respond a lot faster to you. (We issued 104 contracts in FY 91 and 125 in FY92.)

The workshop on **How to Write a Grant Proposal** will be offered again in the fall--September 17 and 24 and October 1. The last page of this *Bulletin* lists locations and dates and provides a registration form.

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**INSTITUTIONAL LIBRARY SERVICES: STATE INSTITUTIONS****LSCA, Title I**

The purpose of this grant program is to assist state institutions to establish or expand library services. Funds may be used for personnel, materials, supplies, equipment, furnishing and other costs essential to the project. The following institutions received grants.

Priority 1:	<b>Establishing library services</b>	
	Middlesex County Day Training	\$32,570
Priority 2:	<b>Expansion of services to reach unserved clients</b>	
	Marlboro Psychiatric Facility	\$24,894
	Northern State Prison	\$25,000

**SCHOOL/PUBLIC LIBRARY COOPERATION GRANT PROGRAM****LSCA, Title III**

This program was designed to encourage school library media centers and public libraries to work together to develop a plan to share resources. We received 35 applications requesting more than \$300,000 in grant funds. The successful applicants are listed below:

<b>Cherry Hill Public Library/Public Schools</b>	\$ 9,983
This project will provide access to the public library collection through online user query computers to be housed in the two high schools.	
<b>Jersey City Public Library/St. Aloysius High School</b>	\$10,000
This project will have three aspects: an information exchange between the participating libraries; joint development of supplemental material acquisition lists; and the publication of a student guide to the public library's resources and services.	
<b>Mt. Laurel Public Library/Larchmont School</b>	\$ 8,045
The school library media center will remain open during the month of July to provide, in cooperation with the public library, a summer reading program and activities to the neighborhood children.	
<b>Millburn Public Library/Public Schools</b>	\$10,000
This project will link the public library's automated circulation system to the high school, with the installation of a microcomputer workstation.	



**Montvale Public Library/Pascack Valley Regional High School** \$ 9,661  
The libraries will provide CD-ROM databases, including the Bergen County Cooperative Library System database, to their clientele.

**Newark Public Library/Public Schools** \$10,000  
This project will link the public library's automated catalog with three magnet high schools. Students will be able to request materials from the public library, and then have the materials delivered to the high school through the network delivery system.

**Paterson Public Library/Public Schools** \$10,000  
The libraries will produce a catalog listing their video cassettes holdings; write a coordinated collection policy; and develop procedures for the ILL and delivery of cassettes.

## LIBRARY DEVELOPMENT AID

### COLLECTION EVALUATION AND DEVELOPMENT GRANT PROGRAM

The purpose of this grant program is to increase access to a variety of materials in public libraries by developing or strengthening specific subject collections in public libraries. Applicants had to submit a written collection development policy with their application. The State Library received 36 grant applications requesting more than \$400,000 in grant funds; \$162,000 was available. Grants were awarded to the following libraries:

#### Cooperative Library Projects--maximum grant \$25,000

Asbury Park, Matawan-Aberdeen, Neptune libraries	\$ 25,000
Phillipsburg Public Library and Warren County Library	\$ 25,000

#### Individual Library Projects--maximum grant \$10,000

Bloomfield Public Library	\$ 10,000
Camden City Public Library	\$ 10,000
East Orange Public Library	\$ 10,000
Elizabeth Public Library	\$ 10,000
Englewood Public Library	\$ 7,000
Mount Olive Public Library	\$ 5,000
Newark Public Library	\$ 10,000
Paterson Public Library	\$ 10,000
Rockaway Public Library	\$ 2,500
Roseland Public Library	\$ 10,000
Salem Public Library	\$ 10,000
South Orange Public Library	\$ 7,500
West Milford Public Library	\$ 10,000



## CAREER INFORMATION/REFERRAL CENTERS

### LSCA, Title I

This program will assist public libraries to establish or expand an existing Career Center. These Centers will provide comprehensive resource materials on career futures, retraining opportunities and costs of relocating. The applicant had to agree to work with other agencies in establishing the Center. Twelve applications were received requesting more than \$200,000 in grant funds; \$100,000 was available. Each successful applicant is to receive \$ 20,000:

East Orange Public Library  
Elizabeth Public Library  
Newark Public Library  
Paterson Public Library  
Phillipsburg Public Library

## INSTITUTIONAL LIBRARY SERVICES: DEVELOPMENTAL GRANTS

### LIBRARY DEVELOPMENT AID

The purpose of this grant program is to assist state, county and municipal institutions in meeting minimum standards for library services in institutions. Funds may be used for costs in areas that will bring library services nearer or up to standard, including personnel; materials and supplies; and materials, equipment and other costs that increase access. The following institutions received grants:

<b>Center for Autistic Children</b>	<b>\$ 8,200</b>
To establish a library and library services for a small population of autistic minors, focusing on materials and the equipment to support them, including computer hardware for library purposes.	
<b>Cumberland County Day Training</b>	<b>\$ 5,823</b>
To establish a library and library service for a small population of adults with severe cognitive and physical disabilities, focusing on materials, and the equipment and furniture to support them.	
<b>Forensic Psychiatric Hospital</b>	<b>\$10,000</b>
To bring library service at a maximum security adult psychiatric hospital closer to minimum standards by increasing staff to include a part-time associate librarian and by expanding access to the library to at least 30 hours per week.	
<b>Morris County Youth Center</b>	<b>\$ 3,450</b>
To establish library service for detained juveniles between the ages of 12 and 18, advancing them toward minimum standards by obtaining materials and getting professional help in setting up the library and organizing materials for standard bibliographic access.	



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**Mountainview Youth Correctional Center**

\$ 10,000

To bring library materials closer to minimum standards for an expanding inmate population, particularly in two high-security detention units, one minimum security unit and two satellite units.

**New Jersey State Prison**

\$ 10,000

To bring library materials closer to minimum standards in a maximum security facility that is currently significantly below the number of titles needed per inmate.

**North Jersey Developmental Center**

\$ 9,318

To bring library services to a population of severely and multiply handicapped residents closer to minimum standard by providing increased staff and access hours.

**EXPANDING COUNTY LIBRARY BRANCH SERVICES****STATE INCENTIVE AID**

This program will assist county libraries to expand or develop new programs in library branches. This is a matching grant program; the maximum grant was \$20,000. The successful applicants were:

**Atlantic County Library**

\$ 12,500

To purchase serials control module so branches can access holdings.

**Camden County Library**

\$ 12,500

To purchase Magazine Index for three branches.

**Ocean County Library**

\$ 14,000

To purchase CD ROM databases and facsimile equipment for branches.

**Somerset County Library**

\$ 20,000

To purchase equipment to establish a local/wide-area network to improve communications among branches.

**PUBLIC LIBRARY PROGRAMS AND SERVICES****LSCA - Title I**

This program will assist public libraries to establish a new service or to expand an existing service to the areas of: information and referral, mobile delivery service to child care centers, and services to children and young adults. Nineteen applications were received requesting more than



\$300,000 in grant funds; \$100,000 was available. The following libraries received funds:

<b>Atlantic County Library</b>	\$ 20,000
The Library will establish an electronic information and referral system using the Library's existing computer system.	
<b>Mercer County Library</b>	\$ 10,033
The Library will purchase <i>Book Whiz</i> , an interactive, reading-motivation software program, which will encourage teenagers to read books for fun.	
<b>Newark Public Library</b>	\$ 20,000
The Library will establish an electronic information and referral system using the Library's existing computer system.	
<b>Piscataway Public Library</b>	\$ 17,288
A children's librarian will travel to day care centers to do a storyhour and will leave materials selected for that age level.	
<b>Somerset County Library</b>	\$ 20,000
The Library will improve services to young adults through the "COOL YA" (Connecting Our Library with Young Adults) program.	
<b>South Amboy, Dowdell Library</b>	\$ 4,507
The Library will hire a part-time librarian to visit schools and day care centers to do book talks and storyhours.	
<b>Washington Township Library</b>	\$ 8,173
The Library will implement a reading enrichment program for grades 1 - 5.	

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## MAINTENANCE OF LIBRARY COLLECTIONS

In FY 1992, the Maintenance and Preservation of Library Collections grant program was able to award \$ 145,622. Of the 14 successful applications, 12 were for Program A (conservation of specific items or collections) and two were for Program B (planning).

Thanks to a combination of state and federal money, all applications that passed could be fully funded. Seven of the successful applications were from publicly supported institutions, receiving a total of \$ 71,200; the other seven were from privately supported institutions and received a total of \$ 74,422.

The following libraries received awards:

<b>Asbury Park Public Library</b>	\$ 15,000
To preserve historical photographs of Asbury Park and vicinity.	
<b>Clinton Historical Museum</b>	\$ 9,260
To permit conservation of Hunterdon County maps.	



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**Maintenance of Library Collections continued**

<b>Elizabeth Public Library</b>	\$ 15,000
To microfilm the index to the <i>Daily Journal</i> , 1915 -1991	
<b>Fleming Castle (Col. Lowrey Chapter, DAR)</b>	\$ 1,856
To permit conservation of maps with Hiram Deats surveys on back.	
<b>Gloucester County Historical Society</b>	\$ 15,000
To microfilm city and telephone directories from southern NJ.	
<b>New Jersey Historical Society</b>	\$ 14,025
To permit conservation of 23 oversize maps.	
<b>Newark Museum</b>	\$ 3,500
To survey archival records, photos, exhibit logs and blueprints.	
<b>Newark Public Library</b>	\$ 15,000
To microfilm papers relating to the Newark Eagles (Black baseball team), and to permit conservation of selected rare books.	
<b>Paterson Free Public Library</b>	\$ 3,500
To do a preservation study of Jerseyana and the Paterson history collection.	
<b>Princeton University--Archives</b>	\$ 14,895
To make negatives and prints from glass plate negatives.	
<b>Rutgers University--Special Collections</b>	\$ 15,000
To permit conservation of 15 large maps.	
<b>Dowdell Library of South Amboy</b>	\$ 4,200
To refilm S. Amboy <i>Citizen</i> , 1910 - 1940.	
<b>Westminster Choir College</b>	\$ 14,980
To copy films documenting NJ College of Music, 1920s - 1960s.	
<b>Wheaton Village - Museum of American Glass</b>	\$ 4,406
To provide for storage and reformatting of research collection.	

**COUNTY PLANNING ASSISTANCE GRANT****STATE INCENTIVE AID**

Grant funds may be used to develop a long range master plan or to revise an existing plan.

Grants were awarded to:

<b>Camden County Library</b>	\$ 10,000
<b>Gloucester County Library</b>	\$ 13,325



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## INSTITUTIONAL LIBRARY SERVICES: STATE INSTITUTIONS LSCA

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## LIBRARY SERVICES TO SPECIAL POPULATIONS: NEW SERVICES LSCA, TITLE I

The purpose of this program is to assist public libraries to provide library and information services to targeted special populations who are unserved or inadequately served due to disadvantages related to sex, age, race, language, culture, economic deprivation or lack of education.

<b>Atlantic County Library System</b>	\$ 20,000
The library will cooperate with the Atlantic County Health and Institutions Department to plan and implement a program to provide library materials and services to residents who are homebound because of age and/or physical disabilities.	
<b>Englewood Public Library</b>	\$ 19,972
The library will cooperate with the Englewood Hispanic Association to develop and implement services and programs for Spanish-speaking children and adults.	
<b>Jersey City Public Library</b>	\$ 20,000
The library will present programs for its Hispanic residents and strengthen its Spanish language collection.	
<b>Libraries of Middlesex</b>	\$ 20,000
Eighteen public libraries will cooperate to provide local nursing homes with talking books and Eldergames.	
<b>Newark Public Library</b>	\$ 20,000
The library will cooperate with the Portuguese American Congress and the Congress of Portuguese American Educators to present a series of life-skills workshops for the Portuguese-speaking residents.	
<b>Paterson Public Library</b>	\$ 19,990
The library will offer a series of workshops aimed at its low income population. The library will cooperate with social service agencies and local organizations.	



## How to Write a Grant Proposal

This will be a practical, hands-on workshop designed for the individual who has little or no experience in preparing a grant application. It is a half day workshop, from 10:00a.m. to 1:00 p.m., and it will cover all aspects of preparing a Department of Education application.

### Agenda

Review of the Department of Education grant process  
What to look for in the RFP  
Planning the project  
Parts of the proposal  
Writing goals and objectives

Registration will be limited to 30 participants at each site and to one registrant per library.

Any individual who wants to attend the workshop and requires special accommodations (such as assistive listening devices, etc.), should contact Vianne Connor at the State Library (609) 292-6295.

A map to the workshop location will be sent to confirm registration.

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I wish to attend the GRANTSMANSHIP workshop at the following location:

_____ Clifton Public Library	September 17, 1992
_____ Vineland Public Library	September 24, 1992
_____ NJ Library for the Blind and Handicapped	October 1, 1992

NAME : \_\_\_\_\_

LIBRARY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: (       ) \_\_\_\_\_

Zip

Mail this form to:

Catherine Consiglio  
New Jersey State Library  
CN 520  
Trenton, NJ 08625-0520