

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

**CALL TO ORDER**

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the Operations/Maintenance Building, New Hope, Pennsylvania, on Monday, September 25, 2006 at 10:45 a.m., pursuant to notice properly forwarded to each member in compliance with the By-Laws. Philip Mugavero, Chairman from the State of New Jersey presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

**APPEARANCES**

**COMMISSION MEMBERS:**

Hon. Gaetan Alfano (Pennsylvania)  
Hon. David DeGerolamo (New Jersey)  
Hon. J. Alan Fowler (Pennsylvania) (Conferenced)  
Hon. Bernard Griggs, Jr. (Pennsylvania)  
Hon. Donald Hart (New Jersey)  
Hon. William Hodas (New Jersey)  
Hon. Jim P. McManimon (New Jersey)  
Hon. Philip Mugavero (New Jersey)  
Hon. Robin Wiessmann (Pennsylvania)

**COMMISSION MEMBER ABSENT:**

Hon. John Prevoznik (Pennsylvania)

**COMMISSION GENERAL COUNSEL:**

Marcel Groen, Fox Rothschild, Pennsylvania Legal Counsel  
Brian Tipton, Florio, Perrucci and Steinhardt & Fader, New Jersey General Counsel

**COMMISSION LABOR COUNSEL:**

John Casey, Wolff and Samson, New Jersey Labor Counsel  
Jonathan Bloom, Stradley Ronon, Pennsylvania Labor Counsel

**GOVERNORS AUTHORITIES:**

James Carey, New Jersey Governor's Office  
B. J. Clark, Pennsylvania Governor's Office

**REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANT:  
BELLEVUE COMMUNICATIONS**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

Pete Peterson, Bellevue Communications

**REPRESENTING THE COMMISSION'S INSURANCE CONSULTANTS;**

Lisa Dumont, National Penn Insurance

**COMMISSION STAFF MEMBERS:**

Frank G. McCartney, Executive Director  
Frank J. Tolotta, Deputy Executive Director of Operations  
Kelley Heck, Deputy Executive Director of Communications  
Jerry Fuqua, Chief Administrative Officer  
George Alexandridis, Chief Engineer  
Stephen Cathcart, Comptroller

**OTHERS:**

Kathy Diringer, NJDOT  
Precious Petty, Express Times  
Bill Doolittle, Pocono Record  
Ted Smith, Resident of Pipersville

**ROLL CALL**

Frank G. McCartney, Executive Director, in his capacity as Secretary for this Meeting, called the Roll, and at the conclusion thereof, reported that there was a quorum present--there being Four Members present from Pennsylvania and Five Members present from New Jersey.

**WELCOMING REMARKS OF CHAIRMAN**

Chairman Mugavero welcomed those persons whose identities are set forth herein above under "Appearances".

**INTRODUCE ANY COMMENTS FROM THE PUBLIC**

Chairman Mugavero addressed the meeting and invited any comments from the Public or Press on items pertaining to today's Agenda.

**EXECUTIVE DIRECTOR'S REPORT**

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

## **FLOOD RECOVERY AND MITIGATION EFFORTS UPDATE**

The Commission had a very busy summer recovering from the aftermath of the June flood. As the debris was cleared and minor repairs were made to several of the Commission's bridges, initial inspections revealed the need for more extensive repairs to the New Hope-Lambertville Toll Supported Bridge. Once the waters had subsided and more in-depth inspections were conducted, the bridge was found to be in need of additional repairs beyond those that the initial inspection revealed. The Commission will need to spend an additional \$400,000 than was originally estimated and authorized by the Commissioners at the July Commission meeting to cover the necessary engineering inspections, analysis, design, construction, and CM/CI services for these additional repairs. The Commissioners will be voting today to authorize the additional funding, which will be paid out of the Commission's General Reserve Fund. The New-Hope Lambertville Toll-Supported Bridge repair work is scheduled to begin early next month and last for a period of four to six weeks. The Commission recognizes that the business community has already been hit extremely hard by yet another major flood and therefore we have devised a repair schedule under which the bridge repair work will be conducted on weekdays only, and no work on the bridge will be permitted on weekdays or holidays. Additionally, no full closures of the bridge will be permitted by the contractor during the repairs.

As part of the Commission's efforts to do our part to help mitigate future flooding in whatever ways feasible, the Commission's Community Affairs Director and I met with the Executive Director and Water Resources Engineer of the Delaware River Basin Commission last month. Our meeting was very productive and included an extensive discussion of the Basin Commission's current and planned activities in the areas of flood warning and mitigation, along with potential cooperative efforts of the Basin Commission and Toll Bridge Commission in these areas. We plan to continue these discussions and possibly join with the Basin Commission in one or more of their flood mitigation projects if we determine this joint effort would benefit our customers and partner communities along the Delaware River.

## **CAPITAL PROGRAM ADVANCING AT FULL SPEED**

Commission's Capital Improvement Program is moving full speed ahead. We are making tremendous progress on a number of major rehabilitation and repair projects under the Program and will be beginning construction on several of these projects during the upcoming fall and winter seasons. We have entered a very busy period of the Program, as evidenced by the planned vote today by the Commissioners to ratify the award of three construction management and inspection contracts and one construction contract. The three CM/CI contracts include the rehabilitation projects for the Riverton-Belvidere Toll-Supported and the Trenton-Morrisville (Route 1) Toll Bridge, as well as the Scudder Falls Toll-Supported Bridge repairs which are necessary in advance of the much larger construction improvements for the Scudder Falls Bridge tentatively scheduled to begin in 2008.

The construction contract scheduled to be voted on today is for rehabilitation of the Centre Bridge-Stockton Toll-Supported Bridge, which is scheduled to begin in January. In an effort to accommodate requests from the community regarding this project, construction will be

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of September 25, 2006

suspended on weekends, allowing the bridge to remain open to vehicular and pedestrian traffic on weekends during the project, which is expected to be completed by late May 2007.

### **RIVERTON-BELVIDERE REHABILITATION UNDERWAY**

Work has begun on the much-needed rehabilitation of the Riverton-Belvidere Toll-Supported Bridge. Major construction is expected to begin in full-swing at the beginning of next month and therefore the first weekend closure will occur the weekend of October 7<sup>th</sup>. (The Commission was happy to learn that due to the contractor's schedule, we would be able to keep the bridge open throughout the last 2 weekends of September, which was certainly good news for commuters and businesses alike.) To review the schedule for this project, construction is expected to continue through July, 2007, with a moratorium scheduled to begin on November 18<sup>th</sup>, 2006 and end on January 2, 2007. Throughout the duration of the project, there will be intermittent single-lane closures during off-peak travel times, between 9 a.m. and 3 p.m., Tuesday through Friday. Starting October 7<sup>th</sup>, the bridge will close completely from 9 p.m. on Saturdays to 5 a.m. on Tuesdays, except for President's Day, Easter, Memorial Day, and July 4<sup>th</sup> weekends, as well as the winter moratorium. The closure is necessary to accommodate the contractor's need for 56 hours of uninterrupted work time. Also beginning October 7<sup>th</sup>, the pedestrian sidewalk will close for the duration of the project.

### **FIRST CAI GROUNDBREAKING TODAY IN STOCKTON**

Today is a very exciting day for the Commission, as we will join with Stockton Borough officials following this meeting to break ground on the borough's Bridge Street Area Improvement Project. This project was made possible through a \$2 million dollar grant provided to the Borough under the Commission's Compact Authorized Investment Program, which provides funding for transportation infrastructure related projects in New Jersey and Pennsylvania communities that host Commission bridges. The Stockton project includes installation of new storm drain inlets and piping; installation of a new potable water main; reconstruction of the roadway; and installation of new curbs, sidewalks, and driveway aprons. Today's groundbreaking marks the first groundbreaking under the CAI Program and the Commission is very pleased to have had the opportunity to invest in such a worthy project which will benefit area residents, businesses, tourists, and commuters. The groundbreaking will take place at 11:30 this morning at the intersection of Mill and Bridge Streets several miles up and across the river in Stockton, New Jersey.

### **COMMENTS BY VICE CHAIRMAN WIESSMANN**

Vice Chairman Wiessmann addressed the meeting and said:

*"It is my pleasure to announce our Executive Director Frank G. McCartney, has been elected to the Board of Directors by the International Bridge, Tunnel and Turnpike Association in what we know better as IBTTA.*

*"The International Bridge, Tunnel and Turnpike Association, and is the worldwide alliance of toll operators and associated industries that provides a forum for sharing knowledge and ideas to promote and enhance toll-financed transportation services. The membership is comprised of 280 members in 25*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of September 25, 2006

*countries on six continents. IBTTA members are leaders in technological innovation with expertise in the ways technology is reshaping road financing, organizational models and service delivery.”*

*“Mr. McCartney has been an active member of IBTTA, delivering presentations at various conferences and workshops and serving on various committees. He was recommended for election by a special IBTTA Nominating Committee and his four year-term on the Board of Directors will begin January 1, 2007.”*

*“Frank has always demonstrated an impressive knowledge of the toll industry and a commitment to getting things done, As a member of the Board of Directors, Frank will be an asset to IBTTA, while also furthering his knowledge of the industry, new technologies, and other issues that will benefit the users of the Commission’s bridges, so I want to congratulate you.”*

### **APPROVAL OF MINUTES FOR COMMISSION MEETING HELD JULY 31, 2006**

**R: 1019-09-06 - ADM-01-09-06**

Chairman Mugavero addressed the meeting and invited the introduction of a Resolution approving the Minutes of the Commission Meeting held July 31, 2006.

At the conclusion of the review, Commissioner Alfano and Commissioner DeGerolamo seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25th day of September 2006, that the Minutes of the Commission Meeting held July 31, 2006, be and the same hereby are approved."

Chairman Mugavero invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **OPERATIONS REPORT-SEPTEMBER 25, 2006**

**R: 1020-09-06 - ADM-02-09-06**

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of September 25, 2006

Chairman Mugavero addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Alfano moved and Commissioner McManimon seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, acknowledges receipt, understanding and authorizes filing of the report entitled, 'Operations Report' Meeting of September 25, 2006, as set forth in the Supplement to the Minutes of this Meeting."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF THE THIRD AMENDMENT TO THE EZ-PASS INTERAGENCY GROUP IAG PILOT PARKING SERVICES AGREEMENT (RECIPROCITY II)**

**R: 1021-09-06 - ADM-03-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the approval of the Third Amendment to the E-ZPass Interagency Group (IAG) Pilot Parking Services Agreement (Reciprocity II)."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF THE EZ-PASS INTERAGENCY GROUP IAG PRIVATE PARKING SERVICES AGREEMENT (RECIPROCITY III)**

**R: 1022-09-06 - ADM-04-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution,

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

authorizes the approval of the E-ZPass Interagency Group (IAG) private Parking Services Agreement (Reciprocity III)."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**CM/CI SERVICES FOR RIVERTON-BELVIDERE TOLL SUPPORTED BRIDGE REHABILITATION-RATIFY AWARD OF CONTRACT CM-371A**

**R: 1023-09-06 – ENG-01-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Griggs moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, ratify the Executive Director's decision, made in consultation with the Chair and Vice Chair of the Commission, to award Construction Management and Inspection Services for Riverton-Belvidere Toll Supported Bridge Rehabilitation, Contract CM-371A, to French & Parrello Associates, P.A. of Wall, New Jersey for a not-to-exceed fee of \$863,112.08; and

**"RESOLVED**, identifies the General Reserve Fund as the source of funds required for payment of any invoices; and

**"RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

**CM/CI SERVICES FOR THE TRENTON-MORRISVILLE TOLL BRIDGE REHABILITATION AND ONE AUXILIARY NORTHBOUND LANE-RATIFY AWARD OF CONTRACT CM-380B**

**R: 1024-09-06 – ENG-02-09-06**

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of September 25, 2006

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner DeGerolamo seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the Executive Director in consultation with the Chair and Vice Chair of the Commission, to award CM-380B, Construction Management and Construction Inspection Serviced, Trenton-Morrisville Toll Bridge Rehabilitation and One Auxiliary Northbound Lane, to Hill International, Philadelphia, Pennsylvania for a not-to-exceed fee of \$6,951,491.00; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"FURTHER RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **CM/CI SERVICES SCUDDER FALLS TOLL SUPPORTED BRIDGE DECK JOINT REPLACEMENT-RATIFY AWARD OF CONTRACT – CONTRACT CM-393C**

**R: 1025-09-06 – ENG-03-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner McManimon seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, ratify the Executive Director's decision, made in consultation with the Chair and Vice Chair of the Commission, to award Construction Management & Construction Inspection Services for the Scudder Falls Toll Supported Bridge Deck Joint Replacement, Contract CM-393C to STV Incorporated of Trenton, New Jersey for a not-to-exceed fee of \$209,928.78; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"FURTHER RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission."

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**AWARD THE PURCHASE OF ONE (1) 2006 JOHN DEERE 4-WHEEL DRIVE MODEL 310G BACKHOE LOADER-DISTRICT II, EASTON-PHILLIPSBURG TOLL BRIDGE**

**R: 1026-09-06 – PURCH-01-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Griggs seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the award of the purchase of One (1) John Deere 3720 Tractor for the Easton-Phillipsburg Toll Bridge to Five Star Equipment of Dunmore, Pennsylvania (delivering dealer Plasterer Equipment of Bethlehem, Pennsylvania) under PA State Contract #2420-02 at a total cost of \$70,158.16; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**AWARD THE PURCHASE OF TWO (2) 2006 FORD F350 SUPER DUTY 4-WHEEL DRIVE CREW CAB PICK-UP TRUCKS-DISTRICT II, EASTON-PHILLIPSBURG TOLL BRIDGE**

**R: 1027-09-06 – PURCH-02-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Griggs seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the award of the purchase of Two (2) 2006 Ford F350 Super Duty 4-wheel drive crew cab pick-up trucks for the Easton-Phillipsburg Toll Bridge to Pacific Marple Ford of Broomall, PA under PA State Contract #2310-01 at a total cost of \$98,270.00; and

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of September 25, 2006**

“**RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices.”

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPOINTMENT OF MIS SPECIALIST-MICHAEL HOLMES**

#### **R: 1028-09-06 - HR-01-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commission Hodas moved and Commissioner Alfano seconded the adoption of the following Resolution:

"**RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the appointment of Michael D. Holmes to the MIS Specialist position in Administration with compensation fixed at \$70,948 per annum, which is within the salary range for the MIS Specialist job (\$53,211 - \$70,948), pending satisfactory completion of the required personnel processing; and

“**FURTHER RESOLVED**, that the Commission authorizes the Executive Director to effect the employment of Michael D. Holmes to the MIS Position.”

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **APPOINTMENT OF DIRECTOR OF PLANTS & FACILITIES-ADMINISTRATION-FRANK BERUTA**

#### **R: 1029-09-06 - HR-02-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commission DeGerolamo moved and Commissioner Hodas seconded the adoption of the following Resolution:

"**RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the appointment of Frank Beruta to the Director of Plants & Facilities position in Administration with compensation fixed at \$118,450 per annum, pending satisfactory completion of the required personnel processing.”

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of September 25, 2006**

Chairman Mugavero invited questions on the Resolution, Commissioner Fowler addressed the meeting and requested to be recorded as abstaining from the vote. No further questions were presented. The Resolution was adopted.

#### **RETIREMENT BENEFITS APPROVAL-CHARLOTTE PETERS**

##### **R: 1029-09-06 - HR-03-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commission Fowler moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, approves the payment of retirement benefits to Charlotte Peters who plans to retire October 20, 2006, subject to applicable practices and procedures."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

#### **TERMINATION OF TOLL COLLECTOR-DWG-DANIEL KISS**

##### **R:1031-09-06 – HR-04-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Fowler moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the Executive Director to effect terminating the employment of Daniel Kiss."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

#### **TERMINATION OF ENGINEERING AIDE/INSPECTOR-JAMES GAMBINO**

##### **R:1032-09-06 – HR-05-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of September 25, 2006**

At the conclusion of the review Commissioner Fowler moved and Commissioner McManimon seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, ratifies the termination of the employment of James Gambino, Jr., effective September 21, 2006; and

**"RESOLVED**, that the Commission ratifies the Executive Director's authority to enter into a severance arrangement with James Gambino, Jr.."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **CM/CI SERVICES FOR CENTRE BRIDGE-STOCKTON TOLL SUPPORTED BRIDGE REHABILITATION – AWARD OF CONTRACT CM-429A**

**R: 1033-09-06 – ENG-04-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner McManimon moved and Commissioner Wiessmann seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes the Executive Director, in consultation with the Chair and Vice Chair of the Commission , to award the contract to the Consultant whose proposal has been deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission. This award to be ratified by the full Commission at the next available Commission Meeting following award by the Executive Director; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"FURTHER RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **CENTRE BRIDGE-STOCKTON TOLL SUPPORTED BRIDGE REHABILITATION, AWARD OF CONSTRUCTION CONTRACT – CONTRACT NO. TS-429A**

**R: 1034-09-06 – ENG-05-09-06**

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of September 25, 2006

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner DeGerolamo seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, award the Centre Bridge-Stockton Toll Supported Bridge Rehabilitation Contract No TS-429A to the Lowest responsible bidder, Road-Con Incorporated of West Chester, Pennsylvania, subject to review by Legal Counsel for compliance , for an amount of \$8,466,516.00; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"FURTHER RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **EMERGENCY REPAIRS FOR DAMAGES FROM THE FLOOD OF JUNE 2006 - REQUEST FOR INCREASE TO AUTHORIZED AMOUNT FOR CONTRACT DR-467A**

**R: 1035-09-06 – ENG-06-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner Fowler moved and Commissioner DeGerolamo seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, approve an increase of authorized funds in the amount of \$400,000 to implement the necessary engineering inspections, analysis, design, construction and CM/CI for the repairs of damage to Commission bridges caused by the flood of June 2006. This increase will raise the authorized funding from \$1,000,000 originally authorized at the July 31, 2006 Commission Meeting to a total of \$1,400,000 and identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**"FURTHER RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of September 25, 2006

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **AUTHORIZATION TO EXECUTE RIGHT-OF-WAY AGREEMENTS ASSOCIATED WITH THE TRENTON-MORRISVILLE TOLL BRIDGE REHABILITATION AND ONE AUXILIARY NORTHBOUND LANE-CONTRACT T-380B**

**R: 1036-09-06 – ENG-07-09-06**

Chairman Mugavero addressed the Meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review, Commissioner McManimon moved and Commissioner Alfano seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorize the Executive Director, in consultation with the Chair and Vice Chair of the Commission, to execute Right-Of-Way Agreements with adjacent property owners in the vicinity association of the Trenton-Morrisville Toll Bridge Rehabilitation and One Auxiliary Northbound Lane project, Contract T-380B. Said agreements have been determined by Commission Counsel to be fair, reasonable and in the best interest of the Commission in a not-to-exceed amount of \$750,000."

Chairman Mugavero invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **REVIEW OF CRISIS COMMUNICATIONS MANUAL**

Chairman Mugavero requested Deputy Executive Director Heck give a brief overview of the revised Crisis Communications Manual.

Deputy Executive Director Heck addressed the meeting and said:

*"The Commission has created and published an internal Crisis Communications Guide to clearly define the roles of Commission executives, department directors, and other employees in disseminating information during a crisis. The communications guide is intended to be used in conjunction with the Commission's broader emergency operations plan and replaces an outdated crisis communications manual which was previously used by the Commission. "*

*"The Crisis Communications Guide designates Communications Managers within the Commission who, by nature of their job responsibilities, are also responsible for disseminating critical information to various internal and external groups during a crisis. The Commission's Deputy Executive Director of Operations, who typically manages all emergency operations activities during a crisis, and his*

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of September 25, 2006

*operations team will work closely with the communications managers throughout the duration of the crisis so that accurate and pertinent information can be disseminated to the internal and external groups identified in the guide in a timely manner. “*

*“The guide also clearly outlines the various methods by which information will be disseminated during a crisis, including conference calls, media releases, commission-wide e-mails, website updates, and the Commission’s Customer Service Hotline, as well as who is responsible for managing dissemination by each method. In addition, it provides general guidelines for communicating during a crisis, as it includes sections on streamlining the communications process; ensuring the accuracy of information; and planning ahead, taking initiative, and staying flexible; among other guidelines.”*

*“Feedback from the Commissioners on this guide would be appreciated. Thank you.”*

At the conclusion of the review, Chairman Mugavero invited any questions or comments from the Commission Members.

### **APPROVAL FOR PAYMENT OF INVOICE- FOX ROTHSCHILD, PA LEGAL COUNSEL**

**R: 1037-09-06 - ACCT-01-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes approval for payment of invoice dated July 19, 2006 and invoice dated August 22, 2006 for a total amount due of \$23,422.85, for professional services rendered to Fox Rothschild, PA Legal Counsel; and

**“FURTHER RESOLVED**, the Operating Fund as the source of funds required for any and all disbursements."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **APPROVAL FOR PAYMENT OF INVOICE-STRADLEY RONON, PENNSYLVANIA EMPLOYEE COUNSEL**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

**R: 1038-09-06 - ACCT-02-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution authorizes approval for payment of invoice dated August 22, 2006 in the total amount due of \$1,973.00 for professional services to Stradley Ronon, PA Labor Counsel; and

**"FURTHER RESOLVED**, identifies the Operating Fund as the source of funds required for any and all disbursements."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

**APPROVAL FOR PAYMENT OF INVOICE-FLORIO, PERRUCCI STEINHARDT AND FADER, NEW JERSEY LEGAL COUNSEL**

**R: 1039-09-06 - ACCT-03-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes approval for payment of invoice dated August 3, 2006 and invoices dated September 5, 2006 in the total amount of \$18,324.67 for professional services rendered to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel;

**"FURTHER RESOLVED**, the Operating Fund as the source of funds required for any and all disbursements."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

**APPROVAL FOR PAYMENT OF INVOICE  
WOLFF & SAMSON, NEW JERSEY EMPLOYEE COUNSEL**

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of September 25, 2006

**R: 1040-09-06 - ACCT-04-09-06**

Chairman Mugavero addressed the meeting and asked the Commission Members if after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25th day of September 2006, that the Commission, via this Resolution, authorizes approval for payment of invoice dated June 13, 2006 in the amount of \$1,095.39 and invoice dated August 21, 2006 in the amount of \$1,707.44 for a total amount due of \$2,802.83 to Wolff and Samson, New Jersey Labor Counsel;

**"FURTHER RESOLVED**, the Operating Fund as the source of funds required for any and all disbursements."

Chairman Mugavero invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

## **INTRODUCE ANY COMMENTS FROM THE PUBLIC**

Chairman Mugavero addressed the meeting and invited any comments from the Public or Press.

## **SCHEDULING OF THE REGULAR OCTOBER 2006 MEETING**

Chairman Mugavero addressed the Meeting and stated that the Commission's next Regular meeting will be held October 30, 2006.

The Meeting will be Called to Order at 10:00 a.m. in the Directors' Room adjacent to the Operations/Maintenance Building, New Hope, Pennsylvania, on Monday, October 30, 2006.

## **ADJOURNMENT**

Chairman Mugavero invited a motion for Adjournment.

Commissioner Alfano then moved that the Meeting be adjourned and Commissioner McManimon seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:30 p.m., Monday, September 25, 2006.

**Prepared and submitted by:**

WENDY VADOLA READING  
Assistant Secretary Treasurer

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of September 25, 2006**

To the Commission

**Approved by:**

FRANK G. McCARTNEY  
Executive Director